

Minutes of the Casitas Municipal Water District
Board Meeting held
June 14, 2023

1. CALL TO ORDER

President Hajas called the meeting to order at 5:00 p.m.

2. ROLL CALL

Directors Cole, Bergen and Hajas are present in person. Director Brennan is attending via Zoom from Ireland. Director Kaiser requests to attend remotely. Also present are GM Flood, AGM Dyer, EA Vieira and Counsel McNulty.

Counsel McNulty explained that Director Kaiser is attending remotely via the emergency provisions of AB 2449 as he is recovering from a medical procedure and that the board will need to take action to approve his attendance. Director Kaiser verified that there was no one over the age of 18 in the room with him. Director Cole moved that Director Kaiser be allowed to attend the meeting remotely, this was seconded by Director Bergen and passed by the following roll call vote:

AYES:	Directors:	Cole, Brennan, Bergen, Hajas
NOES:	Directors:	None
ABSENT:	Directors:	None

3. PLEDGE OF ALLEGIANCE

President Hajas led the Pledge of Allegiance.

4. AGENDA CONFIRMATION

None

5. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda
- three minute limit.

None

6. CONSENT AGENDA

6.a. Accounts Payable Report.
[Accounts Payable Report.pdf](#)

6.b. Minutes of the May 20, 2023 Special Meeting. [May 20 2023 Special Mtg Min.pdf](#)
[Board_Presentation_05.20.2023-2 Rev.pdf](#)

6.c. Minutes of the May 24, 2023 Board Meeting.
[May 24 2023 Min.pdf](#)

The consent agenda was offered by Director Bergen, seconded by Director Cole and adopted by the following roll call vote:

AYES:	Directors:	Cole, Brennan, Bergen, Kaiser, Hajas
NOES:	Directors:	None
ABSENT:	Directors:	None

7. ACTION ITEMS

- 7.a. Approval of a task order in the amount of \$104,958 to Rincon Consultants for CESA Permitting for Robles Diversion and Fish Passage Facility repair and maintenance program.
[Board Memo for Consultant Services for Robles 061423.pdf](#)
[Proposal for Consultant Services at Robles ATT1 061423.pdf](#)

On the motion of Director Brennan, seconded by Director Cole, the above item was approved by the following roll call vote:

AYES:	Directors:	Cole, Brennan, Bergen, Kaiser, Hajas
NOES:	Directors:	None
ABSENT:	Directors:	None

- 7.b. Approve, and Authorize Board President to sign, Agreements for on-call geotechnical services for Fiscal Year 2023-24.
[Board Memo_On-Cal Geotechnical_FY23-24.pdf](#)

On the motion of Director Brennan, seconded by Director Kaiser, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Cole, Brennan, Bergen, Kaiser, Hajas
NOES:	Directors:	None
ABSENT:	Directors:	None

- 7.c. Approve, and Authorize Board President to sign, Agreements for on-call environmental consulting services for Fiscal Year 2023-24.
[Board Memo_On-Cal Environmental_FY23-24.pdf](#)

On the motion of Director Kaiser, seconded by Director Bergen, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Cole, Brennan, Bergen, Kaiser, Hajas
NOES:	Directors:	None
ABSENT:	Directors:	None

- 7.d. Approve, and Authorize Board President to sign, Agreements for on-call engineering services for Fiscal Year 2023-24.
[Board Memo_On-Cal Engineering FY23-24.docx.pdf](#)

On the motion of Director Brennan, seconded by Director Cole, the above recommendation was approved by the following roll call vote:

AYES: Directors: Cole, Brennan, Bergen, Kaiser, Hajas
NOES: Directors: None
ABSENT: Directors: None

- 7.e. Authorize the General Manager to approve a Task Order for Environmental Support Services for Rincon Backcountry Road Restoration project with Provost & Pritchard for an amount not to exceed \$49,500.
[Board Memo Rincon Backcountry Road.pdf](#)
[Budget_Scope Amendment for Rincon Backcountry Road Project.pdf](#)

On the motion of Director Kaiser, seconded by Director Brennan, the above recommendation was approved by the following roll call vote:

AYES: Directors: Cole, Brennan, Bergen, Kaiser, Hajas
NOES: Directors: None
ABSENT: Directors: None

- 7.f. Approve a budget of \$120,000 for the Casitas Dam Spillway Erosion Mitigation design and authorize the General Manager to issue a Task Order to Kennedy/Jenks Consultants, Inc. for design services of the Casitas Dam Spillway Erosion Mitigation Project in an amount not to exceed \$100,689.00.
[230614 - Casitas Dam Spilway Erosion Board Memo.pdf](#)
[Final Proposal_Casitas_Casitas Dam Spilway_6-6-23.pdf](#)

On the motion of Director Brennan, seconded by Director Cole, the above recommendation was approved by the following roll call vote:

AYES: Directors: Cole, Brennan, Bergen, Kaiser, Hajas
NOES: Directors: None
ABSENT: Directors: None

- 7.g. Approve a budget of \$125,000 for the Fairview Tank Erosion Mitigation design and authorize the General Manager to issue a Task Order to Kennedy/Jenks Consultants, Inc. for design services of the Fairview Tank Erosion Mitigation Project in an amount not to exceed \$108,972.00.
[230614 - Fairview Tank Erosion Board Memo.pdf](#)
[Final Proposal_Casitas_Fairview Tank Erosion_6-6-23.pdf](#)

On the motion of Director Cole, seconded by Director Bergen, the above recommendation was approved by the following roll call vote:

AYES: Directors: Cole, Brennan, Bergen, Kaiser, Hajas
NOES: Directors: None
ABSENT: Directors: None

- 7.h. Approve a budget of \$135,000 for the Fortress Tank Erosion Mitigation design and authorize the General Manager to issue a Task Order to Kennedy/Jenks Consultants, Inc. for design services of the Fortress Tank Erosion Mitigation Project in an amount not to exceed \$118,812.00.
[230614 - Fortress Tank Erosion Board Memo.pdf](#)
[Final Proposal_Casitas_Fortress Tank Erosion_6-6-23.pdf](#)

On the motion of Director Bergen, seconded by Director Cole, the above recommendation was approved by the following roll call vote:

AYES: Directors: Cole, Brennan, Bergen, Kaiser, Hajas
NOES: Directors: None
ABSENT: Directors: None

- 7.i. Approve a budget of \$125,000 for the Rincon Main Vent Structure Erosion Mitigation design and authorize the General Manager to issue a Task Order to Kennedy/Jenks Consultants, Inc. for design services of the Rincon Main Vent Structure Erosion Mitigation Project in an amount not to exceed \$109,178.00.
[230614 - Vent Structure Erosion Board Memo.pdf](#)
[Final Proposal_Casitas_Vent Structure Erosion_6-6-23.pdf](#)

On the motion of Director Kaiser, seconded by Director Cole, the above recommendation was approved by the following roll call vote:

AYES: Directors: Cole, Brennan, Bergen, Kaiser, Hajas
NOES: Directors: None
ABSENT: Directors: None

- 7.j. Presentation of proposed 5-year schedule of Casitas MWD Water Rates and setting of hearing on the proposed rates.
[Board Memo Proposed Water Rates 061423.pdf](#)
[ATT1. Water Rate Notice DRAFT 06-14-2023 - Option A.pdf](#) [ATT2. Water Rate Notice DRAFT 06-14-2023 - Option B.pdf](#)

Michael Degroot with Bartle Wells provided a presentation on the rate study and it was suggested that the board set the rate hearing for August 23, 2023.

The board questioned various aspects of the rate study.

Bury Handy provided public comments regarding meter sizes and wanting more of an explanation.

Bruce Kuebler asked if the study going to be made available? GM Flood responded yes

when the notices are out the report should be out at the same time.

On the motion of Director Kaiser, seconded by Director Bergen, the recommendation to set the hearing for August 23, 2023 and to utilize option b for timing of rate increases was approved by the following roll call vote:

AYES:	Directors:	Cole, Brennan, Bergen, Kaiser, Hajas
NOES:	Directors:	None
ABSENT:	Directors:	None

8. DISCUSSION ITEMS/PRESENTATIONS

- 8.a. Presentation of the Casitas MWD Fiscal Year 2023-2024 Budget.
[Board Memo for the Draft FY24 Budget Review 061423.pdf](#) [Board Budget Document 6.14.23.pdf](#)

GM Flood presented the draft Fiscal Year 2023-2023 Budget. The rate increase projections in this current draft are different than the rates that were proposed in the rate study that was recently presented. The updated anticipated rates could be included in the budget. The budget assumption was 8% increase. The Budget hearing is scheduled for June 28th.

Director Kaiser asked if we were expecting a significant increase in property tax revenues. GM Flood explained that we reach out to the assessor for information and CFO Brown explained that 2.5% increase was budgeted.

9. INFORMATION ITEMS

- 9.a. Finance Committee Minutes.
[Financial Statements 03-31-2023 Summary.pdf](#)
- 9.b. State Water Project Intertie Report.
[SWP Intertie Project Cost 5-31-23.pdf](#)
- 9.c. CFD 2013 Report.
[CFD 2013-1 Project Cost 5-31-2023.pdf](#)
- 9.d. Adjudication Charges Report.
[Adjudication Charges YTD 5.31.23.pdf](#)
- 9.e. Consumption Report for April 2023.
[Consumption 2022-2023.pdf](#)
- 9.f. Financials March, 2023 & Non Budgeted Items.
[Financial Statements 03-31-2023 Summary.pdf](#)
- 9.g. Investment Report.
[Investment Report 5.31.23.pdf](#)

The information items were received.

10. GENERAL MANAGER COMMENTS

GM Flood informed the board that the district has been awarded \$3.6 million dollars to execute the Matilija Deep Wells Bore project. There is some matching requirements and an

agreement that will come back to the board. It is currently not in the budget. We will see what comes of it and bring it back to the board at a later time.

GM Flood also reported that the Grand Jury is requesting a response to their report on the Availability of Water for Wildfires in Ventura County. We have 90 Days to respond and we will do that and provide the response to the board. The majority of concern was lack of backup power and a lot of that has been remedied.

11. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED

Director Bergen attended the UVRGSA, President Hajas attended the Ojai West Rotary as their invited speaker.

12. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

None

13. ADJOURNMENT

President Hajas adjourned the meeting at 6:09 p.m.



Mary Bergen, Secretary