



Board of Directors

Brian Brennan, Director
Richard Hajas, Director
Neil Cole, Director

Mary Bergen, Director
Pete Kaiser, Director

CASITAS MUNICIPAL WATER DISTRICT
Meeting to be held at the

District Office
1055 Ventura Ave,
Oak View, CA 93022
www.casitaswater.org

Director Brennan may attend remotely from #10 Dailysfort Rd. Salt Hill, Galway, Ireland

Join Zoom Meeting

<https://us06web.zoom.us/j/91094478837?pwd=VnNOQTZyQVlk4K2pnaWpjYVI1TkpRdz09>
Meeting ID: 910 9447 8837 Passcode: 736519

To join via telephone please call (888) 788-0099 or (877) 853-5247
Enter Meeting ID: 984 1485 4813# Passcode: 736519#

June 14, 2023 @ 5:00 PM

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of §54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

Special Accommodations: If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a)).

1. CALL TO ORDER

2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. AGENDA CONFIRMATION
5. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda - three minute limit.
6. CONSENT AGENDA
 - 6.a. Accounts Payable Report.
[Accounts Payable Report.pdf](#)
 - 6.b. Minutes of the May 20, 2023 Special Meeting.
[May 20 2023 Special Mtg Min.pdf](#)
[Board_Presentation_05.20.2023-2 Rev.pdf](#)
 - 6.c. Minutes of the May 24, 2023 Board Meeting.
[May 24 2023 Min.pdf](#)
7. ACTION ITEMS
 - 7.a. Approval of a task order in the amount of \$104,958 to Rincon Consultants for CESA Permitting for Robles Diversion and Fish Passage Facility repair and maintenance program.
[Board Memo for Consultant Services for Robles 061423.pdf](#)
[Proposal for Consultant Services at Robles ATT1 061423.pdf](#)
 - 7.b. Approve, and Authorize Board President to sign, Agreements for on-call geotechnical services for Fiscal Year 2023-24.
[Board Memo_On-CallGeotechnical_FY23-24.pdf](#)
 - 7.c. Approve, and Authorize Board President to sign, Agreements for on-call environmental consulting services for Fiscal Year 2023-24.
[Board Memo_On-Call Environmental_FY23-24.pdf](#)
 - 7.d. Approve, and Authorize Board President to sign, Agreements for on-call engineering services for Fiscal Year 2023-24.
[Board Memo_On-CallEngineering FY23-24.docx.pdf](#)
 - 7.e. Authorize the General Manager to approve a Task Order for Environmental Support Services for Rincon Backcountry Road Restoration project with Provost & Pritchard for an amount not to exceed \$49,500.
[Board Memo Rincon Backcountry Road.pdf](#)
[Budget_Scope Amendment for Rincon Backcountry Road Project.pdf](#)

- 7.f. Approve a budget of \$120,000 for the Casitas Dam Spillway Erosion Mitigation design and authorize the General Manager to issue a Task Order to Kennedy/Jenks Consultants, Inc. for design services of the Casitas Dam Spillway Erosion Mitigation Project in an amount not to exceed \$100,689.00.
[230614 - Casitas Dam Spillway Erosion Board Memo.pdf](#)
[Final Proposal_Casitas_Casitas Dam Spillway_6-6-23.pdf](#)
- 7.g. Approve a budget of \$125,000 for the Fairview Tank Erosion Mitigation design and authorize the General Manager to issue a Task Order to Kennedy/Jenks Consultants, Inc. for design services of the Fairview Tank Erosion Mitigation Project in an amount not to exceed \$108,972.00.
[230614 - Fairview Tank Erosion Board Memo.pdf](#)
[Final Proposal_Casitas_Fairview Tank Erosion_6-6-23.pdf](#)
- 7.h. Approve a budget of \$135,000 for the Fortress Tank Erosion Mitigation design and authorize the General Manager to issue a Task Order to Kennedy/Jenks Consultants, Inc. for design services of the Fortress Tank Erosion Mitigation Project in an amount not to exceed \$118,812.00.

[230614 - Fortress Tank Erosion Board Memo.pdf](#)
[Final Proposal_Casitas_Fortress Tank Erosion_6-6-23.pdf](#)
- 7.i. Approve a budget of \$125,000 for the Rincon Main Vent Structure Erosion Mitigation design and authorize the General Manager to issue a Task Order to Kennedy/Jenks Consultants, Inc. for design services of the Rincon Main Vent Structure Erosion Mitigation Project in an amount not to exceed \$109,178.00.

[230614 - Vent Structure Erosion Board Memo.pdf](#)
[Final Proposal_Casitas_Vent Structure Erosion_6-6-23.pdf](#)
- 7.j. Presentation of proposed 5-year schedule of Casitas MWD Water Rates and setting of hearing on the proposed rates.
[Board Memo Proposed Water Rates 061423.pdf](#)
[ATT1. Water Rate Notice DRAFT 06-14-2023 - Option A.pdf](#)
[ATT2. Water Rate Notice DRAFT 06-14-2023 - Option B.pdf](#)
8. DISCUSSION ITEMS/PRESENTATIONS
- 8.a. Presentation of the Casitas MWD Fiscal Year 2023-2024 Budget.
[Board Memo for the Draft FY24 Budget Review 061423.pdf](#)
[Board Budget Document 6.14.23.pdf](#)
9. INFORMATION ITEMS
- 9.a. Finance Committee Minutes.
[Financial Statements 03-31-2023 Summary.pdf](#)

- 9.b. State Water Project Intertie Report.
[SWP Intertie Project Cost 5-31-23.pdf](#)
- 9.c. CFD 2013 Report.
[CFD 2013-1 Project Cost 5-31-2023.pdf](#)
- 9.d. Adjudication Charges Report.
[Adjudication Charges YTD 5.31.23.pdf](#)
- 9.e. Consumption Report for April 2023.
[Consumption 2022-2023.pdf](#)
- 9.f. Financials March, 2023 & Non Budgeted Items.
[Financial Statements 03-31-2023 Summary.pdf](#)
- 9.g. Investment Report.
[Investment Report 5.31.23.pdf](#)
- 10. GENERAL MANAGER COMMENTS
- 11. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED
- 12. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).
- 13. ADJOURNMENT

CASITAS MUNICIPAL WATER DISTRICT
General Fund Check Authorization
Checks Dated 05/18/23 - 06/07/23
Presented to the Board of Directors For Approval June 14, 2023

Check	Payee	Description	Amount
001204	Payables Fund Account # 9759651478	Accounts Payable Batch 052423	\$ 113,908.93
001205	Payables Fund Account # 9759651478	Accounts Payable Batch 053123	\$ 396,196.20
001206	Payables Fund Account # 9759651478	Accounts Payable Batch 060723	\$ 614,667.57
			<u>\$ 1,124,772.70</u>
001207	Payroll Found Account # 9469730919	Estimated Payroll 06/29/23	\$ 300,000.00
		Total	<u>\$ 1,424,772.70</u>

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 001204-001207 have been duly audited is hereby certified as correct.

Janyne Brown, Chief Financial Officer

A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

001204 A/P Checks: 049884-049941
A/P Draft 000586-000587
Voids:
049923 - Meiners Oaks Ace Hardware - Continuation of detail of check #049922
049924 - Meiners Oaks Ace Hardware - Continuation of detail of check #049922

001205 A/P Checks: 049942-050017
A/P Draft 000588-000594
Voids:
049981- Meiners Oaks Ace Hardware - Continuation of detail of check #049980

001206 A/P Checks: 050018-050079
A/P Draft 000595
Voids:
050051 - J.W. Enterprises - Continuation of detail of check #050050
050057 - Meiners Oaks Ace Hardware - Continuation of detail of check #050056



Janyne Brown , Chief Financial Officer

CERTIFICATION

Payroll disbursements for the pay period ending 05/27/23
Pay Date 06/01/23
have been duly audited and are
hereby certified as correct.

Signed: Jayne Brown

Jayne Brown

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	5/24/2023			049923		
C-CHECK	VOID CHECK	V	5/24/2023			049924		
C-CHECK	VOID CHECK	V	5/31/2023			049981		
C-CHECK	VOID CHECK	V	6/07/2023			050051		
C-CHECK	VOID CHECK	V	6/07/2023			050057		

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	5	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01 BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		5	0.00	0.00	0.00
BANK:	TOTALS:	5	0.00	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01483	CORVEL CORPORATION							
I-052323-CMWD	Corvel Claims - 05/16-05/22/23	D	5/24/2023	587.37		000586		587.37
04684	Univar Solutions USA Inc.							
I-51140878	Hydrochloric Acid 15%	D	5/24/2023	2,493.00		000587		
I-51140879	Sod Hypo 12.5%	D	5/24/2023	6,980.42		000587		9,473.42
01483	CORVEL CORPORATION							
I-053023-CMWD	Corvel Claims - 05/23-05/29/23	D	5/31/2023	148.11		000588		148.11
00131	JCI JONES CHEMICALS, INC							
I-913545	Chlorine - TP, CM913558	D	5/31/2023	5,172.82		000589		5,172.82
00128	INTERNAL REVENUE SERVICE							
I-T1 202305302203	Federal Withholding	D	5/31/2023	44,067.98		000590		
I-T3 202305302203	SS Withholding	D	5/31/2023	50,448.14		000590		
I-T4 202305302203	Medicare Withholding	D	5/31/2023	11,798.30		000590		106,314.42
00187	CALPERS							
I-PBB202305302203	PERS BUY BACK	D	5/31/2023	130.46		000591		
I-PBP202305302203	PERS BUY BACK	D	5/31/2023	161.96		000591		
I-PEB202305302203	PEPRA EMPLOYEES PORTION	D	5/31/2023	13,088.47		000591		
I-PEM202305302203	PERS EMPLOYEE PORTION MGMT	D	5/31/2023	1,941.92		000591		
I-PER202305302203	PERS EMPLOYEE PORTION	D	5/31/2023	7,216.18		000591		
I-PRB202305302203	PEBRA EMPLOYER PORTION	D	5/31/2023	14,484.54		000591		
I-PRR202305302203	PERS EMPLOYER PORTION	D	5/31/2023	12,081.92		000591		49,105.45
00180	S.E.I.U. - LOCAL 721							
I-COP202305302203	SEIU 721 COPE	D	5/31/2023	2.50		000592		
I-UND202305302203	UNION DUES	D	5/31/2023	889.25		000592		891.75
00049	STATE OF CALIFORNIA							
I-T2 202305302203	STATE WITHHOLDING (CA)	D	5/31/2023	16,597.92		000593		16,597.92
05790	STATE OF OREGON							
I-OST202305302203	OR STATE TRANSIT TAX	D	5/31/2023	6.02		000594		
I-T2 202305302203	STATE WITHHOLDING (OR)	D	5/31/2023	442.72		000594		448.74
01483	CORVEL CORPORATION							
I-060623-CMWD	Corvel Claims - 03/30-06/05/23	D	6/07/2023	1,737.15		000595		1,737.15
00010	AIRGAS USA LLC							
I-9137673471	Protective Cover for Kubota-PL	R	5/24/2023	916.63		049884		916.63

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00012	ALL-PHASE ELECTRIC SUPPLY CO. I-5665-1036704 Fittings - TP	R	5/24/2023	344.57		049885		344.57
03044	Amazon Capital Services I-1199-9Q6W-7MTM Lighting - UT	R	5/24/2023	291.68		049886		
	I-1CGH-7TMH-HW7T Throw Rings - WP	R	5/24/2023	368.72		049886		
	I-1H1V-VKTG-CLRY Clamp On Saddle 8" - WP	R	5/24/2023	553.13		049886		
	I-1LDY-DMLY-6G9N Card Readers - LCRA	R	5/24/2023	143.82		049886		1,357.35
00014	AQUA-FLO SUPPLY I-SI2104826 PVC Cement & Cap - WP	R	5/24/2023	32.70		049887		32.70
01703	ARNOLD LAROCHELLE MATTHEWS I-7980 Metter #5088-001	R	5/24/2023	4,888.00		049888		4,888.00
03429	AT&T I-0647198705 Acct#831000976326	R	5/24/2023	1,287.10		049889		1,287.10
03429	AT&T I-2315258704 Acct#8310009376372	R	5/24/2023	1,287.10		049890		1,287.10
00030	B&R TOOL AND SUPPLY CO I-1900987183 Ear Plugs - PL	R	5/24/2023	169.17		049891		
	I-1900987315 Steel Telescoping Down Tube	R	5/24/2023	59.26		049891		228.43
00679	BAKERSFIELD PIPE & SUPPLY INC I-S3027340.001 Asco Solenoid Valves - EM	R	5/24/2023	307.81		049892		307.81
06090	Bartle Wells Associates I-196I-1001 Water Rate Study - ADM	R	5/24/2023	15,902.00		049893		15,902.00
05025	Best Buy Business Advantage Ac I-7014188 Phone Case - TP	R	5/24/2023	70.95		049894		70.95
06004	Catalina Paints I-00008425 Base Color - WP	R	5/24/2023	55.38		049895		
	I-00008968 Rust Destroyer - PL	R	5/24/2023	199.87		049895		255.25
00117	CERTEX USA, INC I-10818089-00 Harness & Locks - PL	R	5/24/2023	573.85		049896		
	I-10818163-00 Chain Ratche Binder & Assembl	R	5/24/2023	593.45		049896		1,167.30
00058	COAST TO COAST I-53566 Runner - MAINT	R	5/24/2023	104.89		049897		104.89

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00062	I-9009-1026472		CONSOLIDATED ELECTRICAL PLC Automatio - TP	R	5/24/2023	1,450.51	049898	1,450.51
00662	I-P07014		Diamond A Equipment Repair unit 281	R	5/24/2023	1,277.03	049899	1,277.03
00086	I-1362		E.J. Harrison & Sons Inc Acct#500546088	R	5/24/2023	1,706.34	049900	1,706.34
00086	I-1832		E.J. Harrison & Sons Inc Acct#102258843	R	5/24/2023	307.85	049901	307.85
00086	I-5362		E.J. Harrison & Sons Inc Acct#1C00053370	R	5/24/2023	299.62	049902	299.62
00086	I-5379a		E.J. Harrison & Sons Inc Acct#1C00054240	R	5/24/2023	468.53	049903	468.53
00095	I-S100101883.001		FAMCON PIPE & SUPPLY 6" Romac Coupling - PL	R	5/24/2023	2,640.50	049904	
	I-S100101946.001		6" Romac Coupling - PL	R	5/24/2023	1,823.25	049904	4,463.75
00714	I-264-63475		FAST SIGNS Signs - LCRA	R	5/24/2023	623.71	049905	
	I-264-63590		Signs - LCRA	R	5/24/2023	271.28	049905	894.99
10229	I-627295		FENCE FACTORY - VENTURA Toilet Rental - LCRA	R	5/24/2023	2,550.00	049906	2,550.00
00013	I-476803		FERGUSON ENTERPRISES INC Clamps - WP	R	5/24/2023	251.38	049907	251.38
00099	I-305385A		FGL ENVIRONMENTAL Mutual Well 7 WQ Analysis	R	5/24/2023	266.00	049908	
	I-305842A		Nitrate Monitoring 04/18/23	R	5/24/2023	64.00	049908	
	I-305844A		Plant Effluent DBP 4/18/23	R	5/24/2023	538.00	049908	
	I-306370A		Nitrate Monitoring 04/25/23	R	5/24/2023	64.00	049908	932.00
05822	I-96066		Frank's Underground Utilities, Jet Drain - LCRA	R	5/24/2023	350.00	049909	350.00
00104	I-147687		FRED'S TIRE MAN Flat Repair - LCRA	R	5/24/2023	37.87	049910	37.87

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00485	FRUIT GROWERS SUPPLY COMPANY Valve Press Relief - MAINT	R	5/24/2023	78.90		049911		78.90
03886	Ramiro Garcia Reimburse Expenses 05/23	R	5/24/2023	312.00		049912		312.00
00115	GRAINGER, INC Rubber Boots - PL	R	5/24/2023	169.73		049913		169.73
02217	Greg Rents Rent Long Reach Excavator	R	5/24/2023	16,739.50		049914		16,739.50
00369	HARRINGTON INDUSTRIAL PLASTICS Valve Ball & Adapter - LAB	R	5/24/2023	1,028.95		049915		1,028.95
05746	Hasa Inc. Sodium Hypo for OWS	R	5/24/2023	3,576.32		049916		3,576.32
01186	GERARDO M HERRERA Reimburse Expenses 05/23	R	5/24/2023	247.30		049917		247.30
00596	HOME DEPOT Sign - WP Signs - WP	R R	5/24/2023 5/24/2023	71.71 17.60		049918 049918		89.31
00127	INDUSTRIAL BOLT & SUPPLY Nuts & Bolts - TP Timber Cutoff Wall Hardware	R R	5/24/2023 5/24/2023	165.25 553.92		049919 049919		719.17
00360	LESLIE'S POOL SUPPLIES, INC Vac Hose - WP Poly Bags - WP	R R	5/24/2023 5/24/2023	100.66 209.76		049920 049920		310.42
06066	Loomis Armored Truck Service - LCRA	R	5/24/2023	398.33		049921		398.33
00151	MEINERS OAKS ACE HARDWARE Grease Gun - PL Saw Blade - MAINT Construction Lag Screw - ENG Pipe Strap - WP Sealant Pipe & Adapter - WP Block Natural - EM Batteries & Cable - MAINT Cord Extention & Clamp Hose-EM Fittings - LCRA Batteries & Ball Valve - LCRA Concrete Mix - WP	R R R R R R R R R R R R	5/24/2023 5/24/2023 5/24/2023 5/24/2023 5/24/2023 5/24/2023 5/24/2023 5/24/2023 5/24/2023 5/24/2023 5/24/2023 5/24/2023	257.39 206.84 160.96 6.22 13.45 15.38 101.20 60.44 15.59 42.28 53.52		049922 049922 049922 049922 049922 049922 049922 049922 049922 049922 049922		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-042802	Pipe & Adapter - WP	R	5/24/2023	65.60		049922		
I-042847	Batteries & Tapes - UT	R	5/24/2023	186.50		049922		
I-042856	Caps & Nipple - LCRA	R	5/24/2023	10.71		049922		
I-043053	Term SPD & Screws - LCRA	R	5/24/2023	22.46		049922		
I-043062	Paint & Quick-Lok Extention	R	5/24/2023	25.34		049922		
I-043126	Concrete Mix - WP	R	5/24/2023	53.52		049922		
I-043170	Bungee Cord & Cement ABS - PL	R	5/24/2023	66.90		049922		
I-043195	Pipe Cutter & Tee San ABS - PL	R	5/24/2023	67.32		049922		
I-043234	Couple Comp - PL	R	5/24/2023	10.70		049922		
I-043289	Steel Center Punch - PL	R	5/24/2023	18.53		049922		
I-043331	Concrete Mix & Cement Edger	R	5/24/2023	109.31		049922		
I-043347	Fance Staple - WP	R	5/24/2023	8.34		049922		
I-043352	Spring Snap Link- WP	R	5/24/2023	37.77		049922		
I-043353	Torch Flame Lighter - WP	R	5/24/2023	13.93		049922		
I-043404	Fence Staple - WP	R	5/24/2023	16.69		049922		
I-043437	Batteries & Bent Hitch - MAINT	R	5/24/2023	80.28		049922		1,727.17
03444	Mission Linen Supply							
I-0519298102	Uniform Pants - MAINT	R	5/24/2023	26.26		049925		
I-519298101	Uniform Pants - PL	R	5/24/2023	35.49		049925		
I-519298105	Uniform Pants - TP	R	5/24/2023	57.52		049925		119.27
01570	Ojai Auto Supply							
I-567813	Blade - Unit 35	R	5/24/2023	47.92		049926		47.92
00912	OJAI BUSINESS CENTER, INC							
I-20231219	Hot Gloves - E&M	R	5/24/2023	17.91		049927		17.91
00165	OJAI LUMBER CO, INC							
I-2305-736606	Peeler Pole - WP	R	5/24/2023	386.45		049928		386.45
01627	OSCAR'S TREE SERVICE							
I-63117	Tree Removal Gridley/Ojai Ave	R	5/24/2023	1,300.00		049929		1,300.00
05713	Pops Auto Repair							
I-0372	Safety Ladder - TP	R	5/24/2023	4,500.00		049930		4,500.00
00790	PROFORMA							
I-BI85009184A	Uniform Shirts - TP	R	5/24/2023	6,585.98		049931		6,585.98
10042	PSR ENVIRONMENTAL SERVICE, INC							
I-11283	Reapir Gas Pump - SAFE	R	5/24/2023	819.38		049932		819.38

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
06065	PTB Sales, Inc. I-65679 Reclaim Blower - TP	R	5/24/2023	5,074.95		049933		5,074.95
00788	QUINN COMPANY I-PC010432098 Seal for Loader - TP	R	5/24/2023	181.86		049934		181.86
03979	Edgar Ramos Jr. I-052223 Reimburse Expenses 05/23	R	5/24/2023	801.00		049935		801.00
01107	SAWYER PETROLEUM I-S147236 Diesel - January Storm I-S147286 Gas - LCRA I-S147287 Diesel - Recreation	R R R	5/24/2023 5/24/2023 5/24/2023	3,012.27 1,762.43 2,636.69		049936 049936 049936		7,411.39
02756	SC Fuels I-2377976-IN Diesel - TP Generator	R	5/24/2023	1,206.19		049937		1,206.19
00215	SOUTHERN CALIFORNIA EDISON I-051923 Acct#700625798978	R	5/24/2023	954.98		049938		954.98
02703	Sunbelt Rentals I-138687585-0001 Water Truck for Robles - FEMA	R	5/24/2023	3,707.09		049939		3,707.09
01964	Surface Pump Inc. I-0151598-IN Service Goulds Pump - TP	R	5/24/2023	1,813.67		049940		1,813.67
09955	VENTURA WHOLESALE ELECTRIC I-295281 Clamp & Spring Nut - WP I-295465 Copper Wire - LCRA I-295558 Nut - WP	R R R	5/24/2023 5/24/2023 5/24/2023	57.97 317.00 8.08		049941 049941 049941		383.05
00012	ALL-PHASE ELECTRIC SUPPLY CO. I-5665-1037292 TP Network Organization - EM	R	5/31/2023	298.56		049942		298.56
03044	Amazon Capital Services I-11C4-T9FC-T63V Radio Flyer Classic Red Wagon I-11DF-N3RW-F3VX Fuel Nozzle - MAINT I-1GH7-L7DX-FXL6 Lyson Power Cleaner - MAINT I-1MDY-133J-C9ND Earplugs - UT I-1MXL-FYDF-CQGK Earplugs - UT I-1T76-M4XM-WFMP 27" Monitor - EM I-1W17-74JT-CTHQ Air Suspension Hose Kit - PL I-1WXW-DMYF-DN9D Nuzzle Gas Pump - MAINT I-1XD7-GNWX-CH3C Vacuum Cleaner Dust Bag I-1Y4X-6M9P-6H73 Air Filters - MAINT	R R R R R R R R R R R	5/31/2023 5/31/2023 5/31/2023 5/31/2023 5/31/2023 5/31/2023 5/31/2023 5/31/2023 5/31/2023 5/31/2023 5/31/2023	128.69 76.02 65.97 25.69 51.38 198.03 28.86 75.48 10.76 56.78		049943 049943 049943 049943 049943 049943 049943 049943 049943 049943		717.66

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00014	AQUA-FLO SUPPLY							
I-SI2114895	Ball Valve & Brass Nipple - PL	R	5/31/2023	129.85		049944		129.85
04254	Automation Services, LLC							
I-23-041	On-Site Support - WP	R	5/31/2023	3,402.98		049945		
I-23-043	Programing & Support Robles	R	5/31/2023	1,814.56		049945		5,217.54
00030	B&R TOOL AND SUPPLY CO							
I-1900987461	Center Punch - PL	R	5/31/2023	72.19		049946		
I-1900987462	Pump Plant Oil - EM	R	5/31/2023	2,576.32		049946		
I-1900987463	Rust Preventive Coating - PL	R	5/31/2023	290.65		049946		
I-1900987544	High Line Ramps - UT	R	5/31/2023	2,767.02		049946		5,706.18
00679	BAKERSFIELD PIPE & SUPPLY INC							
C-S2975183.004	Invoice S2975183.003	R	5/31/2023	1,017.88CR		049947		
I-S2975183.003	CR S2975183.004	R	5/31/2023	1,017.88		049947		
I-S2975183.005	Rf Slip on Flange - PL	R	5/31/2023	933.83		049947		933.83
04111	Roadpost, Inc.							
I-BU01567181	Sat Phone Service - TP	R	5/31/2023	66.95		049948		66.95
03702	Cannon Corporation							
I-84579	Avenue 1 PP Upgrades - EM	R	5/31/2023	3,421.50		049949		3,421.50
00055	CASITAS BOAT RENTALS							
I-001646	Pontoon Rentals - LAB	R	5/31/2023	700.00		049950		700.00
06004	Catalina Paints							
I-00008895	Paint - UT	R	5/31/2023	33.73		049951		
I-00009289	Paint Pune Nut - TP	R	5/31/2023	241.91		049951		275.64
02339	Clark Engineering Construction							
I-56964	Robles Shieve and Reiling Supp	R	5/31/2023	3,689.17		049952		3,689.17
00059	COASTAL PIPCO							
I-S2216388.001	Be Pipe & Socket 90 Ell - WP	R	5/31/2023	580.99		049953		
I-S2218708.001	Socket 90 Ell - WP	R	5/31/2023	193.41		049953		774.40
06094	Cognito, LLC							
I-F30E2826T1	Annual Cognito Forms - SAFE	R	5/31/2023	2,390.40		049954		2,390.40
00061	COMPUWAVE							
I-SB02101018	Cisco Samrtnet - IT	R	5/31/2023	129.00		049955		129.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02041	Custom Mailing Solutions, Inc Mailing 2023 Spring Newsletter	R	5/31/2023	7,098.03		049956		7,098.03
01001	CUSTOM PRINTING 2023 Spring Newsletter	R	5/31/2023	4,544.18		049957		4,544.18
02722	D&H Water Systems Pumps - LAB	R	5/31/2023	5,571.87		049958		5,571.87
06021	DI Industrial Coatings, Inc Emergency Repair Running Ridge	R	5/31/2023	15,300.00		049959		15,300.00
06068	DXP Enterprises, Inc. Chemical Pumps - WP	R	5/31/2023	5,705.46		049960		5,705.46
00086	E.J. Harrison & Sons Inc Acct#500890288	R	5/31/2023	1,459.76		049961		1,459.76
00095	FAMCON PIPE & SUPPLY 6" Repair Clamp - PL	R	5/31/2023	386.10		049962		
	I-S100100510.001 6" Adj Pipe Support & Nut Wren	R	5/31/2023	887.76		049962		
	I-S100102482.001 10" Romac Macro Coupling - PL	R	5/31/2023	616.69		049962		
	I-S100102683.001 Flange Blind & Gasket - PL	R	5/31/2023	551.80		049962		
	I-S100103079.001 CI Companion Flange - PL	R	5/31/2023	66.50		049962		
	I-S100103089.001 Flg X Flg DI Spools - PL	R	5/31/2023	699.27		049962		3,208.12
00714	FAST SIGNS CMWD Door Decal - MAINT	R	5/31/2023	185.08		049963		185.08
00099	FGL ENVIRONMENTAL Lab Water Quality 04/25/23	R	5/31/2023	62.00		049964		62.00
00104	FRED'S TIRE MAN Flat Tire Repair - UT	R	5/31/2023	25.00		049965		25.00
00115	GRAINGER, INC Insulated Boot - E&M	R	5/31/2023	180.66		049966		
	I-9716508784 QD Bushing SDS - TP	R	5/31/2023	31.26		049966		
	I-9716508800 V-Belt Pulley Detachable - TP	R	5/31/2023	135.96		049966		347.88
02217	Greg Rents Rent JD 317G - ENG	R	5/31/2023	1,273.12		049967		1,273.12

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00356	Ken Grinnell							
I-053023	Reimburse Expenses 05/23	R	5/31/2023	90.00		049968		90.00
01186	GERARDO M HERRERA							
I-052323b	Reimburse Expenses 05/23	R	5/31/2023	105.00		049969		105.00
00894	HOSE-MAN, INC.							
I-5303215-0001-05	Hose - Unit 281	R	5/31/2023	136.65		049970		136.65
00127	INDUSTRIAL BOLT & SUPPLY							
I-243014-1	Hex Caps & Nylon Insert - EM	R	5/31/2023	23.68		049971		23.68
05811	Instrument & Valve Services Co							
C-3802091	Adj Price - per quote	R	5/31/2023	779.50CR		049972		
C-3802509	Adj. Price - per quote	R	5/31/2023	779.50CR		049972		
I-3796624	Pressure Gauge - LAB	R	5/31/2023	5,412.97		049972		3,853.97
05744	Kear Groundwater							
I-3160	Hydrogeologic Service - HOB0	R	5/31/2023	1,931.50		049973		1,931.50
00667	Kennedy/Jenks Consultants, Inc							
I-163452	Grant Support - ENG	R	5/31/2023	1,792.50		049974		1,792.50
02671	Tim Lawson							
I-051723	Reimburse Expenses 05/23	R	5/31/2023	90.79		049975		90.79
02866	Lexipol, LLC							
I-INVLEX16500	Lexipol Policy Manual - LCRA	R	5/31/2023	6,019.09		049976		6,019.09
00145	MAGNUM FENCE & SECURITY, INC.							
I-14752	Install Chainking Fence -MAINT	R	5/31/2023	11,075.00		049977		
I-14753	Install Chainlink Fence - TP	R	5/31/2023	11,075.00		049977		22,150.00
06096	Luis Marquez							
I-1226648	Camping Cancellation - LCRA	R	5/31/2023	389.00		049978		389.00
06095	Sean McDermott							
I-TS 1000397	Trailer Storage Removed - LCRA	R	5/31/2023	91.94		049979		91.94
00151	MEINERS OAKS ACE HARDWARE							
C-043524	PVC Pipe - WP	R	5/31/2023	7.72CR		049980		
I-041537	Kneepads & Gloves - PL	R	5/31/2023	178.72		049980		
I-041756	Bolts & Screws & Dril bits -PL	R	5/31/2023	235.85		049980		
I-043163	Sanbelt, House & Brush - WP	R	5/31/2023	118.20		049980		
I-043277	Headlight & Blade - LCRA	R	5/31/2023	63.47		049980		
I-043282	Earplugs - UT	R	5/31/2023	14.77		049980		
I-043381	Pipe Insulator & Rivet Stl -WP	R	5/31/2023	25.30		049980		
I-043382	Wheel Buff - WP	R	5/31/2023	5.85		049980		

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I-043406	Cabletie - LCRA	R	5/31/2023	17.55		049980		
I-043523	PVC Pipe & Elbow 90 - LCRA	R	5/31/2023	58.42		049980		
I-043652	Bolts & Screws - LCRA	R	5/31/2023	16.43		049980		
I-043743	Fittings - TP	R	5/31/2023	126.74		049980		
I-043891	Wire Brush - PL	R	5/31/2023	6.44		049980		
I-044182	Sprayer Hand & Nozzle - PL	R	5/31/2023	22.43		049980		882.45
03444	Mission Linen Supply							
I-519342076	Uniform Pants - MAINT	R	5/31/2023	35.49		049982		
I-519342077	Uniform Pants - MAINT	R	5/31/2023	26.26		049982		
I-519342080	Uniform Pants - TP	R	5/31/2023	57.52		049982		119.27
06093	Myers Equipment Inc							
I-1447	Upper Foothill Pipe Encasement	R	5/31/2023	25,373.83		049983		25,373.83
01570	Ojai Auto Supply							
I-562565	Bearing - Unit 19	R	5/31/2023	18.23		049984		
I-569076	Hose Clamp - Unit 80	R	5/31/2023	52.02		049984		
I-569163	Brake Parts Cleaner - GARAGE	R	5/31/2023	169.59		049984		239.84
00165	OJAI LUMBER CO, INC							
I-2305-735258	Adhesive Spray & Mortar - LCRA	R	5/31/2023	75.15		049985		
I-2305-737652	Saw Blade - PL	R	5/31/2023	13.93		049985		89.08
00168	OJAI VALLEY NEWS							
I-5435	Ojai Valley News Ads - PR	R	5/31/2023	150.00		049986		
I-5465	Ojai Magazine Ad - 05/19/23	R	5/31/2023	525.00		049986		675.00
00188	PETTY CASH							
I-051923	Replenish Pety Cash - DO	R	5/31/2023	645.00		049987		645.00
05713	Pops Auto Repair							
I-0382	Mount Front Visor Light Bar	R	5/31/2023	1,950.00		049988		
I-0393	Exterior Lights Install - 90	R	5/31/2023	1,947.00		049988		3,897.00
00788	QUINN COMPANY							
I-24188203	Wheel Loader - ENG	R	5/31/2023	8,275.51		049989		8,275.51
01172	RP BARRICADE							
I-62682	Winshield Split Safety Lights	R	5/31/2023	1,048.91		049990		
I-62683	Winshield Split Safety Lights	R	5/31/2023	1,048.91		049990		
I-62684	Winshield Split Safety Lights	R	5/31/2023	1,048.91		049990		
I-62685	Winshield Split Safety Lights	R	5/31/2023	1,048.91		049990		4,195.64

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03556	Safety Tek Industries							
I-103292	Safety Tech-Dam Intake Inspect	R	5/31/2023	11,289.45		049991		11,289.45
01107	SAWYER PETROLEUM							
I-S147235	Diesel - January Storm 2023	R	5/31/2023	2,182.43		049992		2,182.43
02756	SC Fuels							
I-2393000-IN	Gas & Diesel - DO	R	5/31/2023	7,722.48		049993		7,722.48
04635	John Simon							
I-052523	Reimburse Expenses 05/23	R	5/31/2023	98.56		049994		98.56
00608	SMITH PIPE & SUPPLY INC.							
I-4023437	Roundup Pro Max - MAINT	R	5/31/2023	1,286.37		049995		1,286.37
04199	So Cal Trailer Parts & Service							
I-13818	Trailer Parts - Unit 80	R	5/31/2023	39.65		049996		39.65
00215	SOUTHERN CALIFORNIA EDISON							
I-052323	Acct#700237081885	R	5/31/2023	2,957.36		049997		
I-052323b	Acct#700356078152	R	5/31/2023	146.03		049997		
I-052423a	Acct#700533992421	R	5/31/2023	8,666.40		049997		
I-052423c	Acct#700387230310	R	5/31/2023	17.88		049997		11,787.67
00216	Southern California Gas Co.							
I-052523a	Acct#18231433006	R	5/31/2023	43.05		049998		
I-052523b	Acct#00801443003	R	5/31/2023	472.54		049998		515.59
06064	T-Mobile							
I-060123	Acct#987771959	R	5/31/2023	112.45		049999		112.45
02840	Techstone Inc.							
I-17799	50' Water Retaining Wall - WP	R	5/31/2023	3,600.00		050000		3,600.00
02840	Techstone Inc.							
I-17800	50' Water Retaining Wall - WP	R	5/31/2023	3,600.00		050001		3,600.00
02328	The Transmitter Shop							
C-108458b	Accrue Use Tax	R	5/31/2023	261.73CR		050002		
D-108458a	Accrue Use Tax	R	5/31/2023	261.73		050002		
I-108458	Rosemount Level Transmitters	R	5/31/2023	3,610.00		050002		3,610.00
00246	VENTURA COUNTY AIR POLLUTION							
I-1048062	VCAPCD Permit Heidelberger	R	5/31/2023	705.00		050003		705.00

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00246 I-1048063	VENTURA COUNTY AIR POLLUTION VCAPCD Permit Signal Plant	R	5/31/2023	705.00		050004		705.00
00246 I-1048079	VENTURA COUNTY AIR POLLUTION VCAPCD Permit Robles Generator	R	5/31/2023	705.00		050005		705.00
03758 I-9117-2304	County of Ventura - Fleet Serv Fleet Service - Unit 212,69,88	R	5/31/2023	1,463.69		050006		1,463.69
00663 I-81722383	WAXIE SANITARY SUPPLY Brooms - LCRA	R	5/31/2023	20.27		050007		20.27
05028 I-W3E2271	Weck Analytical Environmental PFSA for UCMRS 4/7/23	R	5/31/2023	375.00		050008		375.00
00330 I-50021755990 I-50022191335	WHITE CAP CONSTRUCTION SUPPLY Hard Hats - PL Hard Hat - UT	R R	5/31/2023 5/31/2023	381.20 571.79		050009 050009		952.99
04733 I-INV192782669	Zoom Video Communications Inc Phone Conference Service	R	5/31/2023	2,599.00		050010		2,599.00
06056 I-FSA202305302203	Ameriflex FSA Deduction	R	5/31/2023	1,199.98		050011		1,199.98
00102 I-G03202305302203	FRANCHISE TAX BOARD Payroll Deduction	R	5/31/2023	195.78		050012		195.78
00124 I-DCI202305302203 I-DI%202305302203	ICMA RETIREMENT TRUST - 457 DEFERRED COMP FLAT DEFERRED COMP PERCENT	R R	5/31/2023 5/31/2023	2,165.83 117.70		050013 050013		2,283.53
00985 I-CUN202305302203 I-DCN202305302203 I-DN%202305302203	NATIONWIDE RETIREMENT SOLUTION 457 CATCH UP DEFERRED COMP FLAT DEFERRED COMP PERCENT	R R R	5/31/2023 5/31/2023 5/31/2023	1,184.90 7,992.91 439.98		050014 050014 050014		9,617.79
1 I-000202305312204	BC RINCON CONSTRUCTI US REFUND	R	5/31/2023	500.00		050015		500.00
1 I-000202305312205	JACOBS, JANET US REFUND	R	5/31/2023	29.41		050016		29.41

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1	BEGG, TIMOTHY							
I-000202305312206	US REFUND	R	5/31/2023	21.98		050017		21.98
02587	A&M LAWNMOWER SHOP							
I-53145	Cap - LCRA	R	6/07/2023	37.89		050018		37.89
06103	Michael Ackley							
I-060623	Safety Boot Stipend	R	6/07/2023	205.00		050019		205.00
00004	ACWA JOINT POWERS INSURANCE AU							
I-0699619	Health Insurance 07/23	R	6/07/2023	148,267.31		050020		148,267.31
00026	AERA ENERGY LLC							
I-100836	Cathodic Protection 23/24	R	6/07/2023	200.00		050021		200.00
00010	AIRGAS USA LLC							
I-9138004534	Welding Supplies - PL	R	6/07/2023	607.72		050022		
I-9138192247	Cable Conector - PL	R	6/07/2023	199.37		050022		807.09
00784	AM Conservation Group, Inc.							
I-IN1333859	Hose Nozzle & Aerator - PR	R	6/07/2023	1,315.01		050023		1,315.01
00014	AQUA-FLO SUPPLY							
I-SI2108510	Brass Nipple & Fire Adapter	R	6/07/2023	265.74		050024		
I-SI2110394	PVC 90 Ell - WP	R	6/07/2023	12.40		050024		
I-SI2119536	Rubber Repair - TP	R	6/07/2023	68.27		050024		
I-SI2119574	Tubing & PVC Pipe - LCRA	R	6/07/2023	50.95		050024		397.36
02179	Art Street Interactive							
I-2650	Reservation Sys. Hosting/Maint	R	6/07/2023	549.70		050025		549.70
01543	ASTRA INDUSTRIAL SERVICES, INC							
I-286727	Ball Valve & Tes Cock - UT	R	6/07/2023	624.20		050026		624.20
01666	AT & T							
I-000020001110	Acct#9391064013	R	6/07/2023	26.72		050027		26.72
00030	B&R TOOL AND SUPPLY CO							
I-1900987314	Rope - WP	R	6/07/2023	353.42		050028		353.42
06098	Helen Becher							
I-1240806	Camping Cancelation - LCRA	R	6/07/2023	144.00		050029		144.00

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03207	BMI PacWest Inc. AC Repair - LCRA	R	6/07/2023	2,270.98		050030		2,270.98
05995	Canon Financial Services Copier Rental - ADM	R	6/07/2023	233.11		050031		233.11
05964	Charter Communications Holding Acct#8448200220232531	R	6/07/2023	685.00		050032		685.00
00061	COMPUWAVE Dell Prosupport PE - IT	R	6/07/2023	4,093.00		050033		
	I-SB02101085 Kingstone 32GB DDR4 DIMM - O&M	R	6/07/2023	93.31		050033		4,186.31
06005	Custom Contour Construction In Install Concrete Enclouser	R	6/07/2023	15,000.00		050034		15,000.00
02722	D&H Water Systems Plug, V-Notch	R	6/07/2023	163.50CR		050035		
	I-I2023-0647 Vac reg Kit & V10K Stem	R	6/07/2023	5,775.80		050035		
	I-I2023-0760 Connection Unit - TP	R	6/07/2023	1,117.63		050035		6,729.93
06099	Lisa Dambrosia Camping Cancelation - LCRA	R	6/07/2023	132.00		050036		132.00
01764	DataProse, LLC News Letter Stage 1 Condition	R	6/07/2023	669.85		050037		
	I-DP2302199 UB Mailing 05/23	R	6/07/2023	4,548.37		050037		5,218.22
02480	David Taussig & Associates, In D22-00115 CFD Tax Admin	R	6/07/2023	103.00		050038		103.00
01498	Department of Industrial Relat Water Park Inspection - WP	R	6/07/2023	366.25		050039		
	I-P 1970256 SN Water Park Inspection - WP	R	6/07/2023	901.25		050039		
	I-P 1970262 SN Water Park Inspection - WP	R	6/07/2023	755.00		050039		
	I-P 1970266 SN Water Park Inspection - WP	R	6/07/2023	950.00		050039		2,972.50
03910	DoiT International USA, INC Google Apps 05/23	R	6/07/2023	2,554.50		050040		2,554.50
05937	Enterprise FM Trust Vehicle Maintenance	R	6/07/2023	13,794.92		050041		13,794.92

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00095	FAMCON PIPE & SUPPLY							
I-S100101964.001	Coupling & Elbow - WP	R	6/07/2023	263.89		050042		
I-S100103416.001	Saddle SS Strap - PL	R	6/07/2023	141.57		050042		405.46
00099	FGL ENVIRONMENTAL							
I-306905A	OWS-San Antonio TP -Mn 5/01/23	R	6/07/2023	39.00		050043		
I-306908A	THM/HAA Monitorin5/02/23	R	6/07/2023	1,007.00		050043		
I-306909A	Plant Effluent DBP 04/28/23	R	6/07/2023	333.00		050043		
I-307447A	Nitrate Monitoring 05/09/23	R	6/07/2023	64.00		050043		
I-307998A	Nitrate Monitoring 05/16/23	R	6/07/2023	64.00		050043		1,507.00
02720	Garda CL West, Inc.							
I-10741083	Armored Truck Service - DO	R	6/07/2023	171.20		050044		171.20
02488	Graybar Electric							
I-9332017305	Replacement EV Charger	R	6/07/2023	4,118.40		050045		4,118.40
01052	HARBOR FREIGHT TOOLS USA, INC							
I-1015349	Hammer & Mini Pick & Hook Set	R	6/07/2023	55.97		050046		55.97
00437	HERC RENTALS INC							
I-33477313-004	Rent Skiploader - Proj 931	R	6/07/2023	2,334.01		050047		2,334.01
00596	HOME DEPOT							
I-2020263	Single Brush Plate & Hanger	R	6/07/2023	110.50		050048		
I-6352274	Screw Eye Zinc & Hole Strap-WP	R	6/07/2023	149.43		050048		
I-9114600	Faucet & Electric Tape - TP	R	6/07/2023	458.31		050048		
I-9904704	Dewalt Honda & Hose - WP	R	6/07/2023	564.13		050048		1,282.37
00127	INDUSTRIAL BOLT & SUPPLY							
I-242837-1	Stain Button - WP	R	6/07/2023	10.24		050049		10.24
09910	J.W. ENTERPRISES							
C-365123	VILLANOVA CR	R	6/07/2023	55.14CR		050050		
C-365124	OVPP CR	R	6/07/2023	55.14CR		050050		
C-365127	4M RES CR	R	6/07/2023	67.06CR		050050		
C-365129	UPPER OJAI RES. CR	R	6/07/2023	55.14CR		050050		
C-365131	SIGNAL RES. CR	R	6/07/2023	55.14CR		050050		
C-365134	RINCON TANK CR	R	6/07/2023	55.14CR		050050		
I-365125	CT Pumping - 4M PP	R	6/07/2023	80.75		050050		
I-365126	CT Pumping - GRAND AVE.	R	6/07/2023	80.75		050050		
I-365128	CT Pumping - SA PLANT	R	6/07/2023	161.50		050050		
I-365130	CT Pumping - 3M PUMP	R	6/07/2023	80.75		050050		
I-365132	CT Pumping - FAIRVIEW RES.	R	6/07/2023	80.75		050050		
I-365133	CT Pumping - CASITAS DAM	R	6/07/2023	80.75		050050		
I-365135	CT Pumping - BATES RES.	R	6/07/2023	80.75		050050		
I-365185	CT Pumping - 4M PP	R	6/07/2023	78.50		050050		
I-365186	CT Pumping - GRAND AVE	R	6/07/2023	78.50		050050		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-365187	CT Pumping - SA PLANT	R	6/07/2023	157.00		050050		
I-365188	CT Pumping - 3M PUMP	R	6/07/2023	78.50		050050		
I-365189	CT Pumping - FAIRVIEW RES.	R	6/07/2023	78.50		050050		
I-365190	CT Pumping - CASITAS DAM	R	6/07/2023	78.50		050050		
I-365191	CT Pumping - BATES RES.	R	6/07/2023	78.50		050050		931.24
02344	Janitek Cleaning Solutions Janitorial Service - DO	R	6/07/2023	2,630.78		050052		2,630.78
00360	LESLIE'S POOL SUPPLIES, INC Pool Supplies - WP	R	6/07/2023	648.66		050053		648.66
05449	Matheson Tri-Gas, Inc. Liquid Oxygent - TP	R	6/07/2023	19,058.59		050054		19,058.59
06095	Sean McDermott Trailer Storage Removed - LCRA	R	6/07/2023	150.00		050055		150.00
00151	MEINERS OAKS ACE HARDWARE							
I-042157	Snap Trigr Rndeye - WP	R	6/07/2023	5.64		050056		
I-042255	Snap Bolt Rndeye - WP	R	6/07/2023	36.19		050056		
I-042712	CableTie - WP	R	6/07/2023	17.33		050056		
I-043110	Coupling Brass & Adapter - UT	R	6/07/2023	33.13		050056		
I-043310	Auger Bit & Snap Bolt - WP	R	6/07/2023	49.36		050056		
I-043383	Concrete Mix - WP	R	6/07/2023	17.02		050056		
I-043413	Concrete Mix - WP	R	6/07/2023	11.35		050056		
I-043414	Bolts & Screws - WP	R	6/07/2023	22.45		050056		
I-043495	Polypro Brd - WP	R	6/07/2023	7.41		050056		
I-043568	Screwdriver & Adapter - LCRA	R	6/07/2023	94.41		050056		
I-043768	Tape & Circuite Breaker - LCRA	R	6/07/2023	39.98		050056		
I-043955	Trimmer Line & Mower Blade	R	6/07/2023	69.67		050056		
I-044013	Cut Key - MAINT	R	6/07/2023	5.82		050056		
I-044164	Quietfill Pltnm Tlt Kit & Brus	R	6/07/2023	47.51		050056		
I-044284	Flush Valve - LCRA	R	6/07/2023	52.20		050056		
I-044292	Hardwood - ENG	R	6/07/2023	15.53		050056		
I-044758	Line Trimer, Bolt & Screws	R	6/07/2023	29.79		050056		
I-044942	Fittings - PL	R	6/07/2023	25.35		050056		
I-045000	Broom & Magum Lock - MAINT	R	6/07/2023	22.89		050056		
I-045030	Bolts & Screws - UT	R	6/07/2023	28.83		050056		
I-045121	Pump - Siphon Air & Liquid	R	6/07/2023	21.44		050056		653.30
03444	Mission Linen Supply							
I-519376574	Uniform Pants - PL	R	6/07/2023	35.49		050058		
I-519376575	Uniform Pants - MAINT	R	6/07/2023	26.26		050058		
I-519376578	Uniform Pants - TP	R	6/07/2023	57.52		050058		119.27

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01570	Ojai Auto Supply							
C-567339	Core Deposit - Unit 89	R	6/07/2023	27.00		050059		
I-570165	Battery - Unit 100	R	6/07/2023	64.00		050059		
I-570216	Glue - LCRA	R	6/07/2023	11.09		050059		48.09
00165	OJAI LUMBER CO, INC							
I-2305-735561	Pole - WP	R	6/07/2023	51.53		050060		
I-2305-735582	Douglas Fir - WP	R	6/07/2023	28.15		050060		
I-2305-736215	Pole - WP	R	6/07/2023	644.09		050060		723.77
00169	OJAI VALLEY SANITARY DISTRICT							
I-25162	Cust #20594	R	6/07/2023	302.25		050061		302.25
06100	Monica Ortega							
I-1217672	Camping Cancellation - LCRA	R	6/07/2023	264.00		050062		264.00
05713	Pops Auto Repair							
I-0394	Light Installation Switch	R	6/07/2023	1,450.00		050063		1,450.00
01439	PRECISION POWER EQUIPMENT							
I-60659	1PL oil - TP	R	6/07/2023	15.07		050064		
I-60800	Chain - MAINT	R	6/07/2023	66.78		050064		81.85
00790	PROFORMA							
I-BI85009788A	Shirts - LCRA	R	6/07/2023	347.04		050065		347.04
06102	Leobardo Ramirez							
I-060623	Safety Boot Stipend	R	6/07/2023	205.00		050066		205.00
06101	Susana Ruiz							
I-1236457	Camping Cancellation - LCRA	R	6/07/2023	86.00		050067		86.00
06067	Scceswest, Inc							
I-0401202304302023	Robles Emergency Cleanup - 902	R	6/07/2023	264,962.14		050068		264,962.14
04635	John Simon							
I-060223	Safety Boot Stipend	R	6/07/2023	205.00		050069		205.00
00215	SOUTHERN CALIFORNIA EDISON							
C-030623	Acct#700009638309	R	6/07/2023	50.73		050070		
I-041123	Acct#700009638309	R	6/07/2023	20.12		050070		
I-050423	Acct#700009638309	R	6/07/2023	21.03		050070		
I-060223	Acct#700029026585	R	6/07/2023	2,410.46		050070		
I-060523a	Acct#700009638309	R	6/07/2023	20.17		050070		
I-060523b	Acct#700030209177	R	6/07/2023	14,087.29		050070		
I-060523c	Acct#700598317666	R	6/07/2023	39.27		050070		
I-060523d	Acct#700028645962	R	6/07/2023	75,548.39		050070		92,096.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
06091	RedNova Labs, Inc.							
I-697654	StorEDGE FMS/Website Pro	R	6/07/2023	337.50		050071		337.50
04532	Corban Suggs							
I-060623	Safety Boot Stipend	R	6/07/2023	205.00		050072		205.00
02703	Sunbelt Rentals							
I-135058781-0005	500 Gas Fuel Tank - ENG	R	6/07/2023	2,089.16		050073		2,089.16
01147	SUPERIOR GATE SYSTEMS							
I-4922	Replaced Bad Door King Loop	R	6/07/2023	350.00		050074		350.00
01959	The Wharf							
I-59310	Shirts - MAINT	R	6/07/2023	135.64		050075		135.64
00232	UTILITY SERVICES ASSOCIATES							
I-126605	Leak Detection Service - PL	R	6/07/2023	7,971.00		050076		7,971.00
00257	VENTURA RIVER WATER DISTRICT							
I-053123	Acct#5-37500A	R	6/07/2023	46.92		050077		46.92
09955	VENTURA WHOLESALE ELECTRIC							
I-295925	SQD Hom Plug - LCRA	R	6/07/2023	111.41		050078		111.41
00330	WHITE CAP CONSTRUCTION SUPPLY							
I-50022131053	Mesh Silver Sand - WP	R	6/07/2023	27.99		050079		27.99

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	191	934,295.55	0.00	934,295.55
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	10	190,477.15	0.00	190,477.15
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00	
		VOID CREDITS	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			201	1,124,772.70	0.00	1,124,772.70
BANK: AP	TOTALS:		201	1,124,772.70	0.00	1,124,772.70
REPORT TOTALS:			201	1,124,772.70	0.00	1,124,772.70

Adjudication Charge Fund Account

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

Adj. Checks: No Checks were cut for this period.
Adj. Draft
Voids:



Janyne Brown , Chief Financial Officer

Casitas Municipal Water District
Reimbursement Disclosure Report (1)
Fiscal Year 2022/23
July 1, 2022-June 30, 2023

<u>Date paid</u>	<u>Board of Director/Employee</u>	<u>Description</u>	<u>Amount Paid</u>
7/6/2022	Mitch Tull	Thermal Paper	\$ 166.78
7/14/2022	Cory Johnson	Safety Boot Stipend	\$ 205.00
7/14/2022	Kyler Heath	Safety Boot Stipend	\$ 205.00
7/14/2022	Justice Holloway	Robles Supplies/Drill	\$ 113.58
7/20/2022	Julia Aranda	APWA Webinar	\$ 160.00
7/20/2022	Lisa Barbee	CalPERS Education Training	\$ 449.00
7/20/2022	Spancer Hair	Pesticide Course	\$ 300.00
7/20/2022	Spancer Hair	Pesticide Exam	\$ 150.00
7/20/2022	Tim Lawson	Door Locks	\$ 134.98
7/27/2022	Alvin Domingo	Distribution 2 Exam and Certification	\$ 250.00
7/27/2022	Michael Gibson	Graphing Software Upgrade	\$ 299.00
7/27/2022	Michael Kenney	Safety Boot Stipend	\$ 205.00
7/27/2022	Gustavo Muro	Lodging for ESRI UC	\$ 1,663.88
7/27/2022	Gustavo Muro	Parking for ESRI UC	\$ 105.00
7/27/2022	Gustavo Muro	Mileage ESRI UC	\$ 240.00
7/28/2022	Jesus Garcia	Class A License	\$ 2,121.96
8/3/2022	Tim Lawson	Sign for Tokens Machins	\$ 138.17
8/10/2022	Anthony Albanez	Safety Boot Stipend	\$ 205.00
8/10/2022	Gonzalo Carbajal-Ramirez	Safety Boot Stipend	\$ 205.00
8/10/2022	Jesus Garcia	Safety Boot Stipend	\$ 205.00
8/10/2022	Ramiro Garcia	Safety Boot Stipend	\$ 205.00
8/10/2022	Vincent Godinez	Safety Boot Stipend	\$ 205.00
8/10/2022	Spencer Hair	Safety Boot Stipend	\$ 205.00
8/10/2022	Gerardo M Herrera	Safety Boot Stipend	\$ 205.00
8/10/2022	Eric Lara	Safety Boot Stipend	\$ 205.00
8/10/2022	Mario Mariscal	Safety Boot Stipend	\$ 205.00
8/10/2022	Luis Mejia	Safety Boot Stipend	\$ 205.00
8/10/2022	David Pope	Safety Boot Stipend	\$ 205.00
8/10/2022	Edgar Ramos	Safety Boot Stipend	\$ 205.00
8/10/2022	Michael Robles	Safety Boot Stipend	\$ 205.00
8/10/2022	Jose Ruiz	Safety Boot Stipend	\$ 205.00
8/10/2022	Brian Taylor	Safety Boot Stipend	\$ 205.00
8/11/2022	John Simon	Distribution 4 Certification	\$ 105.00
8/17/2022	Scott Lewis	Airport Parking	\$ 122.00
8/17/2022	Scott Lewis	Airfare to CMWD	\$ 287.63
8/17/2022	Scott Lewis	Hotel 07/09/22-07/16/22	\$ 947.73
8/24/2022	Tim Lawson	Fuel for Unit 88	\$ 200.00
8/24/2022	Tim Lawson	Polaris Parts	\$ 236.24
8/24/2022	Scott MacDonald	T4 Certificate Renewal	\$ 105.00
8/24/2022	Luke Soholt	Water Treatment Operator Certification	\$ 155.00
8/24/2022	Luke Soholt	Ventura County Tax Collector	\$ 393.74
8/25/2022	Michael Gibson	Auto Miles	\$ 110.00
8/25/2022	Scott MacDonald	D4 Certification	\$ 105.00
9/8/2022	Joel Cox	Lunch for O&M crew - Leak	\$ 100.14
9/22/2022	Eric Lara	Cla-Val training	\$ 262.74
9/22/2022	Scot Byron	Distribution Grade 2 and Tretment Grade 2 Exam	\$ 130.00
9/22/2022	Greg Romey	Refreshments - Training/Meetings	\$ 351.58
9/28/2022	Lindsay Cao	WCWEA Membership Renewal	\$ 202.00
10/6/2022	Tim Lawson	Polaris Parts	\$ 101.10
10/6/2022	Michael Robles	Physical for Class A Drivers License	\$ 120.00
10/6/2022	Alex Kelso	Cla-Val Training Miles	\$ 147.50
10/6/2022	Alex Kelso	Cla-Val Training - Lodging	\$ 309.12
10/12/2022	Daniel J Holloway	Signs for Robles	\$ 115.81
10/19/2022	Aaron Wall	WWA Trade Show - Lodging	\$ 358.92
10/19/2022	Aaron Wall	WWA Trade Show - Trasportation	\$ 266.48

Casitas Municipal Water District
Reimbursement Disclosure Report (1)
Fiscal Year 2022/23
July 1, 2022-June 30, 2023

10/26/2022	Scot Byron	PL A/C Install	\$ 108.64
11/2/2022	Gonzalo Carbajal-Ramirez	AWWA Conference - Lodging	\$ 942.99
11/2/2022	Scott Lewis	Hotel 09/10/22-09/18/22	\$ 756.42
11/2/2022	Scott Lewis	Dry Suit + Gear	\$ 305.66
11/16/2022	Lindsay Cao	PE License Renewal	\$ 180.00
11/16/2022	Virgil Clary	SonTek Flow Display	\$ 1,779.26
11/16/2022	Mario Mariscal	Water Distribution System Operation & Maintenance ED 7	\$ 168.53
11/17/2022	Lisa Barbee	CalPERS Forum	\$ 999.52
11/30/2022	Scott Lewis	Hotel 10/27/22-11/06/22	\$ 1,026.60
11/30/2022	Aaron Wall	Tables for Waterpark	\$ 152.93
12/1/2022	Brian Taylor	Tools for Unit 7	\$ 289.55
12/7/2022	Virgil Clary	Pipe Ring Assembly	\$ 1,560.49
12/7/2022	Jose Ruiz	Lodging for Certification	\$ 248.64
12/7/2022	John Simon	Safety Boot Stipend	\$ 205.00
12/14/2022	Virgil Clary	Wire Rope Sheave	\$ 583.00
12/14/2022	Gerardo M Herrera	College Course	\$ 171.00
12/14/2022	Tyrone LaFay	CalWEP Conference - Lodging	\$ 362.88
12/15/2022	Alex Kelso	Wate Distribution System Operation ED7	\$ 168.53
12/15/2022	Samantha Casey	2023 CPRS Conference - Lodging	\$ 1,152.04
12/15/2022	Samantha Casey	2023 CPRS Conference - Registration	\$ 635.00
1/4/2023	Greg Romey	Safety Boot Stipend	\$ 203.76
1/13/2023	Alex Kelso	Water & Wastewater Management Class	\$ 171.00
1/25/2023	David Rodela	Safety Boot Stipend	\$ 205.00
2/1/2023	Lindsay Cao	CWEA Lab Analyst II Renewal	\$ 100.00
2/8/2023	Gonzalo Carbajal-Ramirez	Safety Boot Stipend	\$ 205.00
2/8/2023	Ramiro Garcia	Safety Boot Stipend	\$ 205.00
2/8/2023	Eric Lara	Safety Boot Stipend	\$ 205.00
2/8/2023	Ron Quinine	Safety Boot Stipend	\$ 205.00
2/8/2023	Edgar Ramos	Safety Boot Stipend	\$ 205.00
2/8/2023	Jordan Switzer	Safety Boot Stipend	\$ 205.00
2/9/2023	Eduardo Lopez	Safety Boot Stipend	\$ 205.00
2/9/2023	Gerry Herrera	Safety Boot Stipend	\$ 205.00
2/9/2023	Vincent Godinez	Safety Boot Stipend	\$ 205.00
2/9/2023	Luis Mejia	Safety Boot Stipend	\$ 205.00
2/9/2023	Brian Taylor	Safety Boot Stipend	\$ 205.00
2/9/2023	David Pope	Safety Boot Stipend	\$ 205.00
2/9/2023	Jesus Garcia	Safety Boot Stipend	\$ 205.00
2/9/2023	Mario Mariscal	Safety Boot Stipend	\$ 205.00
2/9/2023	Jose Ruiz	Safety Boot Stipend	\$ 205.00
2/9/2023	Lindsay Cao	Safety Boot Stipend	\$ 205.00
2/9/2023	Virgil Clary	Safety Boot Stipend	\$ 205.00
2/9/2023	Todd Evans	Safety Boot Stipend	\$ 205.00
2/9/2023	Gustavo Muro	Safety Boot Stipend	\$ 205.00
2/9/2023	Mike Robles	Safety Boot Stipend	\$ 205.00
2/9/2023	Alvin Domingo	Safety Boot Stipend	\$ 205.00
2/9/2023	Kenneth Grinnell	Safety Boot Stipend	\$ 205.00
2/9/2023	Ian McMahon	Safety Boot Stipend	\$ 205.00
2/9/2023	Eric Lane	Safety Boot Stipend	\$ 205.00
2/9/2023	Scot Byron	Safety Boot Stipend	\$ 205.00
2/9/2023	Willis Hand	Safety Boot Stipend	\$ 205.00
2/9/2023	Scott MacDonald	Safety Boot Stipend	\$ 205.00
2/9/2023	William Reeder	Safety Boot Stipend	\$ 205.00
2/9/2023	Luke Soholt	Safety Boot Stipend	\$ 205.00
2/9/2023	Curtis Bowles	Safety Boot Stipend	\$ 205.00
2/9/2023	Joel Cox	Safety Boot Stipend	\$ 205.00
2/9/2023	Mitchell Abel	Safety Boot Stipend	\$ 205.00

**Casitas Municipal Water District
Reimbursement Disclosure Report (1)
Fiscal Year 2022/23
July 1, 2022-June 30, 2023**

2/9/2023	Kyler Heath	Safety Boot Stipend	\$ 205.00
2/9/2023	Stephen Sulkowski	Safety Boot Stipend	\$ 205.00
2/9/2023	Tim Lawson	Safety Boot Stipend	\$ 205.00
2/9/2023	Curtis Orozco	Safety Boot Stipend	\$ 205.00
2/9/2023	Ivan Lopez	Safety Boot Stipend	\$ 205.00
2/9/2023	Tim Lawson	Breakfast - host Meeting	\$ 113.68
2/22/2023	Eric Lara	Course Distribution Exam Preparation Grade 3	\$ 249.99
2/22/2023	Scott Lewis	Hotel 01/04/23-01/10/23	\$ 603.54
2/22/2023	Scott Lewis	Hotel 01/10/23-01/14/23	\$ 394.80
2/22/2023	Scott Lewis	Hotel 01/14/23-01/18/23	\$ 394.56
2/22/2023	Scott Lewis	Airport Parking	\$ 225.00
2/22/2023	Scott Lewis	Airfare to CMWD	\$ 688.18
2/22/2023	Scott Lewis	Fall Term Tuition	\$ 2,222.26
3/1/2023	Eric Lara	Course Distribution Exam Preparation Grade 3	\$ 125.01
3/9/2023	David Pope	Work T-Shirts	\$ 120.13
3/9/2023	Joel Cox	Class Expenses	\$ 275.00
3/15/2023	David Rodela	Rain Gear	\$ 107.74
3/22/2023	Brian Taylor	Office Supplies	\$ 181.79
3/23/2023	Joel Cox	T4 Certification	\$ 105.00
3/29/2023	Joe Martinez	PRAC Conference	\$ 350.00
3/29/2023	Joe Martinez	Lodging for PRAC Conference	\$ 564.96
3/29/2023	Scott Lewis	Airport Parking	\$ 240.00
3/29/2023	Scott Lewis	Airfare to CMWD	\$ 1,017.48
3/29/2023	Scott Lewis	Hotel 02/15-02/25	\$ 1,038.50
3/29/2023	Scott Lewis	Hotel 02/25-03/02	\$ 502.60
3/29/2023	Scott Lewis	Fisheries Supplies	\$ 126.37
3/29/2023	Brian Taylor	Monitor	\$ 289.04
3/29/2023	Brian Taylor	Wall Mount	\$ 82.42
4/5/2023	Gerardo M Herrera	Water System Operation & Maintenance Class	\$ 212.25
4/12/2023	Julia Aranda	AWWA Conference Registration	\$ 744.00
4/12/2023	Julia Aranda	AWWA Conference Lodging	\$ 806.27
4/12/2023	Julia Aranda	AWWA Auto Miles	\$ 237.11
4/12/2023	Eric Lara	Grade 3 Distribution Operator Certification	\$ 160.00
4/20/2023	Alex Kelso	AWWA Conference	\$ 1,090.72
4/26/2023	Brian Taylor	AWWA Conference Lodging	\$ 909.20
4/26/2023	Brian Taylor	Hay Bales for Robles Forbay	\$ 305.50
5/3/2023	Gustavo Muro	UAG Exam	\$ 175.00
5/10/2023	John Simon	Diesel for truck	\$ 420.54
5/24/2023	Ramiro Garcia	Water Treatment & Water Quality Protect & Control Class	\$ 312.00
5/24/2023	Gerardo Herrera	Human Resource Management Class	\$ 171.00
5/24/2023	Edgar Ramos	College Class	\$ 632.00
5/24/2023	Edgar Ramos	Cross Connection Control Manual	\$ 169.00
5/31/2023	Gerardo Herrera	D5 Renewal	\$ 105.00
6/1/2023	Greg Romey	Snack for Shutdown	\$ 198.84
6/1/2023	Alex Kelso	Safety Boot Stipend	\$ 205.00
6/1/2023	Caron Smith	Office Supplies	\$ 124.33
6/1/2023	Brian Taylor	DMV Physical	\$ 120.00
6/7/2023	Michael Ackley	Safety Boot Stipend	\$ 205.00
6/7/2023	Leobardo Ramirez	Safety Boot Stipend	\$ 205.00
6/7/2023	John Simon	Safety Boot Stipend	\$ 205.00
6/7/2023	Corban Suggs	Safety Boot Stipend	\$ 205.00

Minutes of the Casitas Municipal Water District
Special Board Meeting Held
May 20, 2023
At the Ventura Marriott
2055 Harbor Blvd
Ventura, CA

1. CALL TO ORDER

President Hajas called the meeting to order at 9:12 a.m.

2. ROLL CALL

Directors Cole, Bergen, Kaiser and Hajas are present in person. Director Brennan is attending remotely from Galway Ireland via Zoom. Also present are GM Flood, AGM Dyer, EA Vieira and Counsel McNulty. There were two members of the public in attendance.

3. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda - three minute limit.

Bill Miley asked about annual passes for the lake and if there is a fishing pier. Director Kaiser replied that we have one but it is being adapted to the rising of the lake.

4. DISCUSSION ITEM

4.a. Discussion of Managing Casitas MWD's Future Water Demands and Financial Requirements.

[Board Memo on Managing Future Water Demands and Financial Requirements 052023.pdf](#)

1. Discussion of Recent Casitas Strategic Planning

a. 2022 Supply and Demand Study

AGM Dyer provided a presentation reviewing the Supply and Demand study and information on recent demands.

Historical water demand shows that 1989 had the highest level of demand. It was at the end of a four year drought period that was the impetus for the WEAP. The demand fluctuates with most of the demand for Ag and Resale and backup water supply. Demands vary with weather. With the most recent drought we saw a decline in demand. In 2016 we adopted Stage 3 with a mandatory 30% reduction in water use and our customers reduced consumption beyond that.

There was discussion regarding Ag and crop changes but while Ag may have taken out some trees they have the idea of planting back and you can't fallow orchards.

President Hajas expressed that the greatest reductions in demand come from resale and Ag with the residential reduction being minor. Residential demand is not expected to increase much.

The WEAP planned demand is 14,831 AF which is lower than the stage 1 and 3 allocation. Demand is less than allocations and the planned demand. When looking at the comparison by customer type you can see that all classes stayed within their allocation and planned demand. Our customers collectively use less water than their allocations.

Regarding the safe yield of 18,420 AF. The Board wanted to factor in climate change and some unknowns that we were unable to quantify. Board adopted a safety factor of 15%. Demand of 14,865 AFY supply yield so the lake does not go to zero or below 50,000 AF.

There is uncertainty on the effects or the Matilija Dam removal, modification to Robles, and state regulations on instream flow criteria and what our customers will have available for groundwater pumping.

We are working to continue with project for Santa Barbara County intertie as we are finishing the permitting for that. We were selected for \$3.8 mil IRWMP project. The project has almost \$10 million grant funding and the rest is a zero percent loan.

The board discussed various aspects of the WEAP and allocation program with differing opinions on possible modifications. Further discussion and policy decisions may be made in the future surrounding allocations, stages, rate tiers, and fixed charges as there were no decisions made at this special meeting.

Director Cole asked for a break at 10:15 a.m. and the board was back in session at 10:26 a.m.

3. Discussion of Capital Replacement/Improvement Projects

The Finance committee has looked at capital replacement costs for the aging system. We looked at the next 20 years and have a ten year plan. Right now, the costs for the ten year plan are at \$57 million and that will be funded through rates, grants and bonds/loans. We have to plan for the replacement of our 60 year old system.

4. Discussion of District Finances

a. Revenue Requirements

Water sales are down 2,800 AF from where we budgeted. We expect an all-time low around 8,000 AF for the fiscal year. Expenses are \$15.5 million with storm expenses of \$1.7 million.

The current debt picture with the CFD has an outstanding \$2.8 million per year in general obligation bonds. This is not dependent on rates but on those in the CFD paying their property taxes. The district took out an eight year loan for the aquatic play structure which will be fully paid out of the fees we collect from the folks that use that facility. We also have the dam reinforcement amount until 2052 of \$77,000 a year. There has not been a lot of borrowing that has been done by the district.

b. Reserve Funds

Reserves are sitting at \$18 million, the prior year was \$25.1 million. As of 2018 we started including the CFD money in the reserves as it was easier to show the board what was being spent. We drew \$4 million out of CFD and storm reserve of \$1.7 which accounts for the

drop in reserves. We did receive notification of FEMA for 100% reimbursement of up to \$2.2 million for storm damage and we will put that back into reserves but it will be a number of months before that is received.

c. Funding Sources

The last water rate study was done in 2017 which had a five year rate structure. The last increase was implemented in July of 2021. We are currently working with Bartle-Wells on a new rate model and hope to have it come before the board in June. There was no increase in the water rates in our current fiscal year.

There was a suggestion that we reach back out to the Olympic committee regarding hosting some events at the lake. Burt Handy reported that it was good to see the students back out on the lake again.

We will be looking at capital replacement borrowing of \$32 million with \$10 million debt issuance via loans or bonds every three to four years.

Funding for the Ventura Santa Barbara County Interties is looking good and the project is moving along. The bureau is leading the NEPA and that might slow it down a bit.

There was concern expressed regarding the rate study and anticipated rate increase not being enough with a reminder of the dwindling reserves and that they are not to be used for rate smoothing. Controlling expenses was also discussed along with the realization that staff is very careful with expenditures. There was a brief conversation on the use of AI.

Bill Miley suggested showing the things that need to be repaired under capital improvements to help the public understand quickly and visualize where the money is going.

Burt Handy asked that evapotranspiration of the lake be included on the chart so the general public understands that.

President Hajas called for a break at 11:22 am. At 11:39 p.m. President Hajas reconvened the meeting suggesting that we could talk about the supply side including the need to develop policies on how we operate the Santa Barbara Intertie and then we could discuss the potential impacts of the Matilija Dam Removal project.

GM Flood explained that we are moving forward with the intertie which would include the ability to purchase imported water. State Water has a 100% allocation this year. In 2019 we had 85% allocation. Our Table A is being sold to United as we have a five year agreement. We can revisit with the board one of the options where we would look to purchase water when the lake is at 50%. The ad hoc committee looked at including some purchases in there since we were heading towards stage four before the last five months. The idea was to purchase some fixed amount as the lake continued to go down and offset that use in the system and turn the plant down to save water in the lake. It is a significant cost and we have not got into serious negotiations with Central Coast Water Authority. We can bring that back and look at that as things get closer.

President Hajas called for a lunch break at 11:58 p.m. The board returned from lunch at 1:00 p.m. Director Brennan was not present for the remainder of the meeting.

President Hajas suggested that we talk about the Matilija Dam Removal Project and

how that will affect our operation short term and long term and how we will deal with that.

GM Flood explained that the county is the centerpiece as it is their facility. They are in the pursuing grant phase. Julia and Scott are following the progress. There will be more and larger cobble that will find its way to Robles. The methodology is have additional gates. The Santa Ana Bridge is done and they are working on some levies. They will have to raise the levy at Casitas Springs. The next step is moving forward with the physical modeling in Denver with the latest sediment transport model they are working with. Operations at Robles will be more challenging down the road. There is a possibility of installing some wells there to pump water in during those times to alleviate some of the impacts there to pump into the diversion facility. Moving the sediment out of the area will be the key thing. The proposal to remove the dam is to blow a hole in the bottom of the dam and let it flush. As further information is developed on this project it will be brought back to the board for discussion.

President Hajas added that it is a tough project, ultimately beneficial for the fish habitat above there is some of the best there it but it is fraught with issues of killing the river, fish and Robles and it is not simple to solve.

Adjournment

President Hajas adjourned the meeting at 1:20 p.m.

Mary Bergen, Secretary



Managing Future Water Demands and Financial Requirements

**Special Board Meeting
May 20, 2023**



Agenda

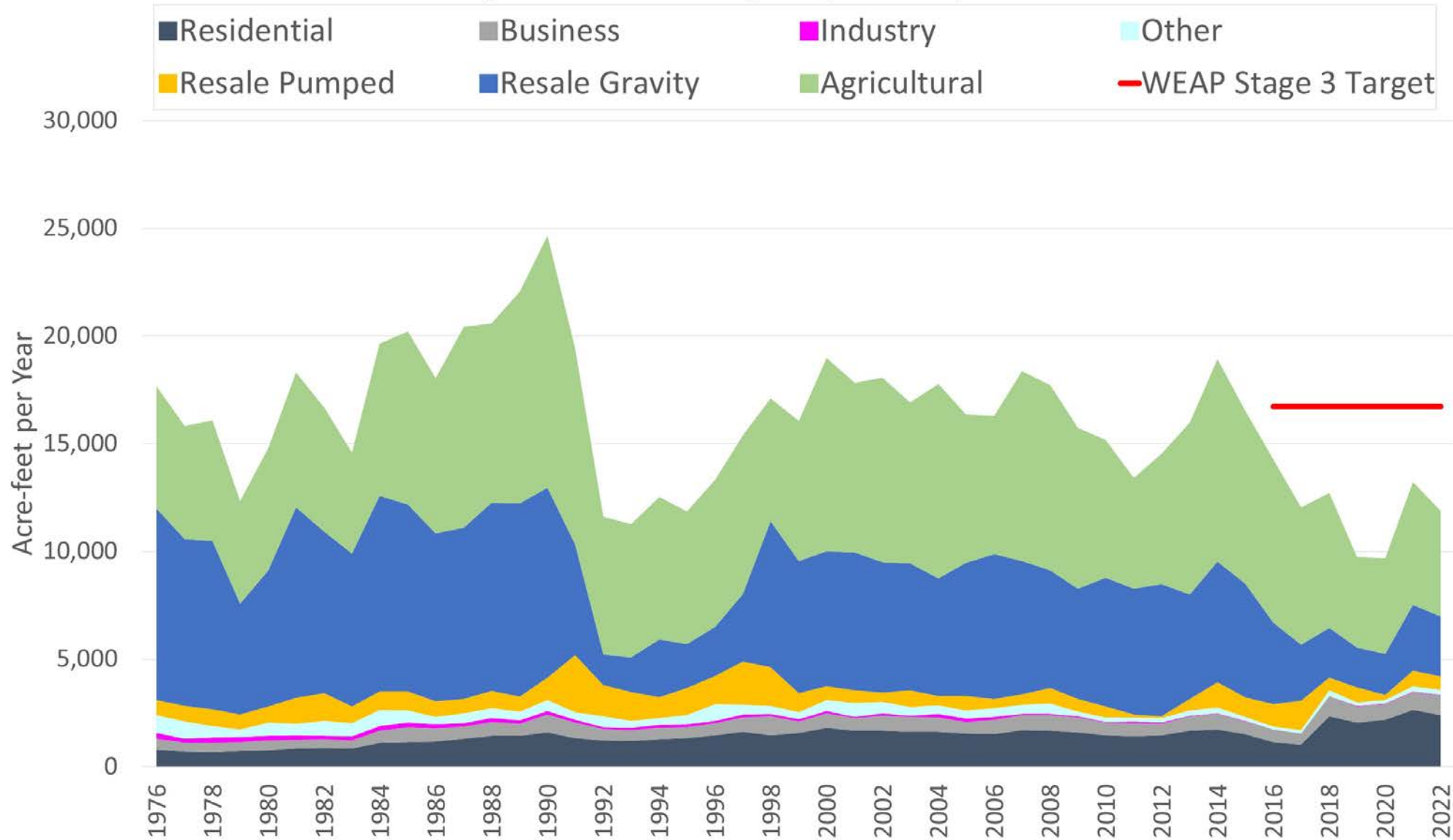
- Opportunity for Board Discussion
- Staff will provide information regarding:
 - Water Demand
 - Water Supply
 - Capital Project Funding Needs
 - District Finances



Water Demands



Total Water Use by Customer Class (Casitas and Ojai Systems)



Water Demand and Conservation

➤ See Handout



Compare Demand with Current Allocations

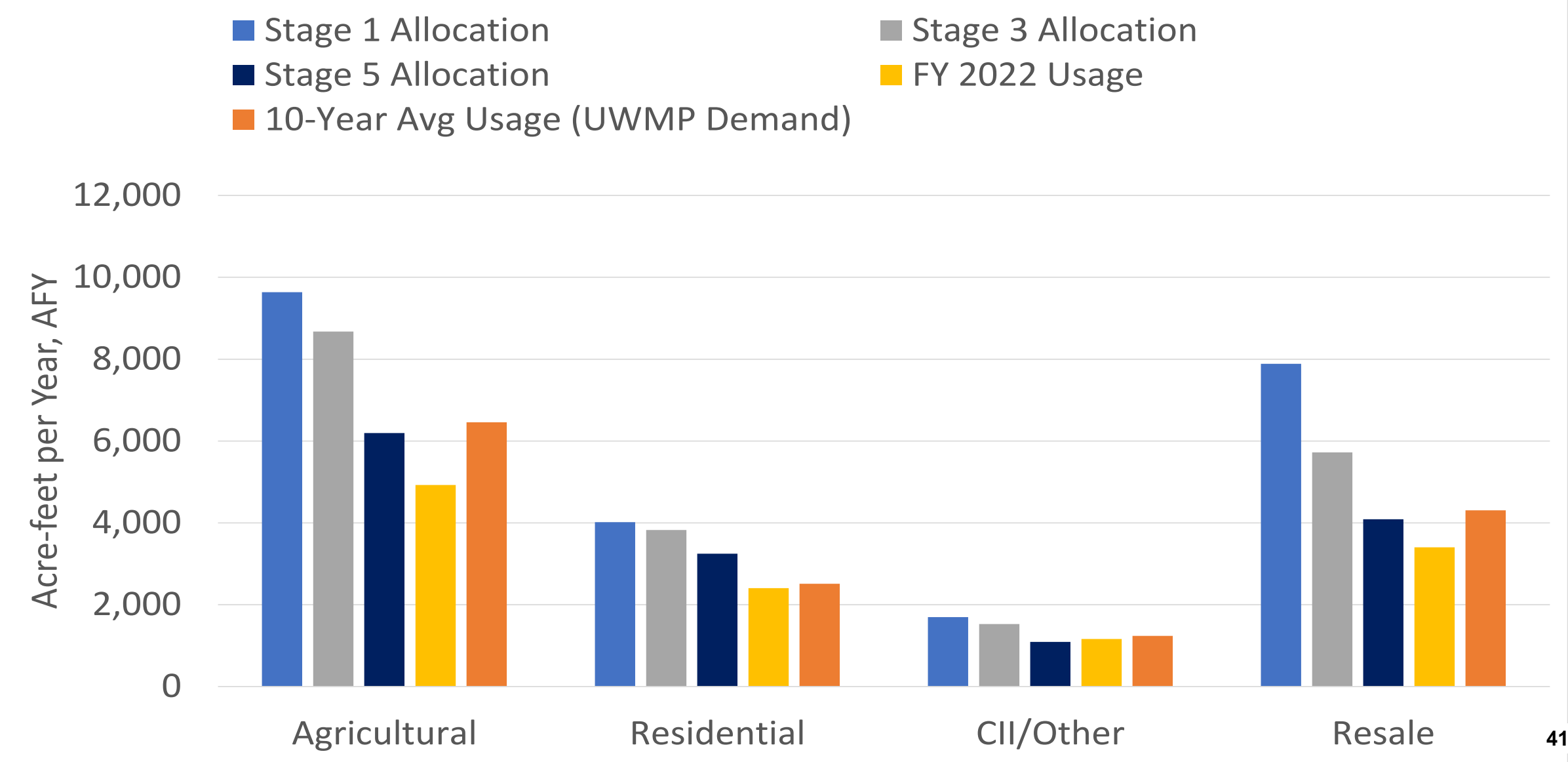
Category	Stage 1 Allocation, AFY	Stage 3 Allocation, AFY	Planned Demand, AFY	Recent Demand*, AFY
Total	23,235	19,750	14,831	12,067

*Fiscal Year 21-22

- Planned demand is less than current allocations
- Recent demands have been substantially less than current allocations overall



Comparison by Customer Type



Summary of Recent Experience

- Customers by class are collectively using less water than allocations
- Individual customers exceed allocations in all classes
 - Most accounts that exceeded are Residential
- Allocations can be adjusted as needed to achieve overall target demands

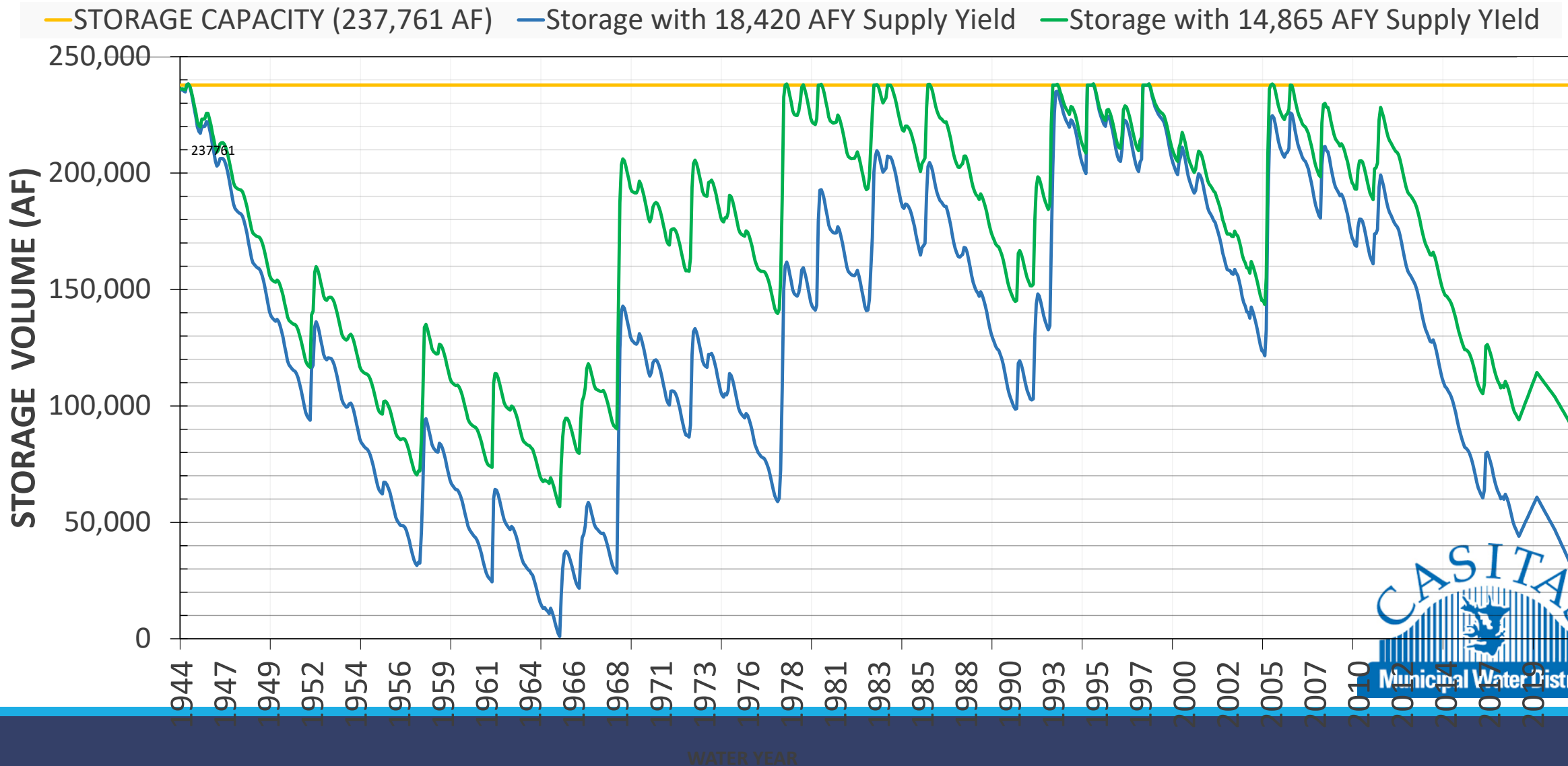


Water Supply



Lake Casitas Operational Yield

Lake Casitas Simulated Storage



Operational Yield of Existing Supply and Comparison with Planned Demand

➤ See Handout



Capital Project Funding Needs



Ten-Year Capital Replacement Planning (Finance Committee – See Handout)

- Twenty-Seven Capital Replacement Projects
- Both Federally Owned and Casitas Owned Facilities
- Casitas and Ojai System
- Estimated Ten-Year Cost: \$57.0M
- Funded through a Combination of Rates, Grants and Loans
- Borrowing Need: \$32.1M



District Finances



Overview – Fiscal Year 2023

- Revenue (YTD): \$17.8M (Prior Year: \$19.9M)
 - Water Sales Down 2,800 AF from Budget
- Expenses (YTD): \$15.5M (Prior Year: \$13.6M)
 - Storm Expenses at \$1.7M thus far
- Current Reserves at \$18.0M (Prior Year: \$25.1M)
 - CFD 2013-1 Draw: \$3.8M
 - Storm Reserves: \$1.7M



Casitas' Current Debt Picture

➤ Backed by Bonds:

- CFD 2013-1: \$50.5M Total (\$2.8M per Year) Rated A+/AA

➤ Backed by Rates/Fees:

- \$4.8M Total (\$400K per Year)



Water Rates

- Last Rate Study (2017)
 - 12% increase for five years beginning in July 2017
 - Based on 16,000 AF of Water Sales
 - Last Increase implemented in July 2021 (2022 Fiscal Year)
- Currently working with Bartle-Wells on New Rate Model



Financial Needs: Ten-Year Timeline

- Level-Off Decline of Reserves
 - Water Rate Adjustment
 - Annual Review and Adjustment of LCRA Fees
- Capital Replacement Borrowing: \$32M
 - \$10M Debt Issuance (Loans/Bonds) Every Three to Four Years
- Ventura-Santa Barbara County Intertie: \$25M
 - 50% grants/50% loans with payments starting in 2027-2028



End of Presentation



Minutes of the Casitas Municipal Water District
Board Meeting held
May 24, 2023

1. CALL TO ORDER

President Hajas called the meeting to order at 5:00 p.m.

2. ROLL CALL

Directors Cole, Bergen, Kaiser and Hajas are present. Director Brennan is attending via Zoom from Ireland. Also present are GM Flood, AGM Dyer, EA Vieira and Counsel.

3. PLEDGE OF ALLEGIANCE

President Hajas led the Pledge of Allegiance.

4. AGENDA CONFIRMATION

Confirmed as presented.

5. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda - three minute limit.

None

6. CONSENT AGENDA

6.a. Accounts Payable Report.
[Accounts Payable Report.pdf](#)

6.b. Minutes of the May 10, 2023 Board Meeting.
[5 10 2023 Min.pdf](#)

The consent agenda was offered by Director Kaiser, seconded by Director Bergen and adopted by the following roll call vote:

AYES:	Directors:	Cole, Brennan, Bergen, Kaiser, Hajas
NOES:	Directors:	None
ABSENT:	Directors:	None

7. ACTION ITEMS

7.a. Set a hearing for the Casitas MWD Fiscal Year 2023-2024 Budget for the Regular Board Meeting of June 28, 2023.

On the motion of Director Cole, seconded by Director Brennan, the above

recommendation was approved by the following roll call vote:

AYES:	Directors:	Cole, Brennan, Bergen, Kaiser, Hajas
NOES:	Directors:	None
ABSENT:	Directors:	None

- 7.b. Adopt a declaration terminating the Casitas MWD COVID-19 Emergency Declaration.
[Board Memo on District Emergency Declaration Termination 052423.pdf](#)
[Casitas MWD Emergency Declaration Termination COVID-19 Outbreak 052423 ATT1.pdf](#)

On the motion of Director Brennan, seconded by Director Kaiser, the above declaration was approved by the following roll call vote:

AYES:	Directors:	Cole, Brennan, Bergen, Kaiser, Hajas
NOES:	Directors:	None
ABSENT:	Directors:	None

8. INFORMATION ITEMS

- 8.a. Recreation Committee Minutes.
[Rec Minutes 050923.pdf](#)
- 8.b. January 2023 Storm Accumulated Cost Summary.
[Board Memo for January 2023 Storm Damage Costs 052423.pdf](#)
- 8.c. Hydrology Report.
[Hydrology April 2023.pdf](#)

The Information Items were received.

9. GENERAL MANAGER COMMENTS

GM Flood reported that the Casitas Water Adventure is ready to open this weekend. This evening is a training event and staff and families are invited. This gives the guards an opportunity to train. We will open to the public on Saturday. The high temps are expected to be 69 or 70.

10. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED

Director Brennan attended the Ventura Chamber Legislative meeting yesterday.

President Hajas mentioned that the planning meeting on Saturday went well with open discussion.

11. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

None

President Hajas moved the meeting to closed session at 5:08 p.m.

12. CLOSED SESSION

12.a. Conference with Legal Counsel – Anticipated Litigation Significant exposure to litigation pursuant to § 54956.9(b): (One case)

12.b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9(a) Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v Duncan Abbott, et al., Cross Complaint; Superior Court of the State of California, County of Los Angeles, Case No. 19STCP01176.

President Hajas moved the meeting back into open session at 5:55 p.m. with Mr. McNulty stating the board met in closed session and there was no action to report.

13. ADJOURNMENT

President Hajas adjourned the meeting at 5:56 p.m.

Mary Bergen, Secretary

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL FLOOD, GENERAL MANAGER
SUBJECT: APPROVAL OF A TASK ORDER IN THE AMOUNT OF \$104,958 TO RINCON CONSULTANTS FOR CESA PERMITTING FOR ROBLES DIVERSION AND FISH PASSAGE FACILITY REPAIR AND MAINTENANCE PROGRAM
DATE: 06/06/23

RECOMMENDATION:

It is recommended the Board of Directors:

- Approve and authorize General Manager to execute a Task Order for environmental services with Rincon Consultants, Inc. in the amount not to exceed \$74,958 related to CESA requirements for Robles Facility Repair and Maintenance Programmatic Permits
- Authorize General Manager to execute an additional Task Order with Rincon Consultants, Inc. in the amount not to exceed \$30,000 for other work that regulatory agencies may require for obtaining Robles programmatic repair and maintenance permits.

BACKGROUND:

The Robles Forebay and Fish Passage Facility (Robles Facility) requires ongoing annual maintenance and repair activities, including sediment management that can negatively affect water supply and fish passage. Casitas is seeking permits with a duration of 10 years or more to include routine repair and maintenance activities.

The permits for annual repair and maintenance fall under the jurisdiction of several agencies, including California Department of Fish and Wildlife (CDFW), Los Angeles Regional Water Quality Control Board (LARWQCB) and the US Army Corps of Engineers (USACOE).

Casitas engaged Rincon Consultants, Inc. in 2020 to prepare and coordinate environmental compliance approvals and permits, including compliance with the California Environmental Quality Act (CEQA).

Significant progress has been made to prepare draft documents and submittals to the agencies. However, Casitas halted finalizing documents pending review of evolving State regulatory requirements related to Southern California steelhead.

In May 2022, California Fish and Game Commission provided notice that Southern California steelhead is a candidate species under the California Endangered Species Act (CESA) and as such, receives the same legal protection afforded to an endangered or threatened species. A CESA listing decision is anticipated to occur in May 2023 or shortly thereafter.

DISCUSSION:

The primary objective of Casitas' routine maintenance and repair program is to ensure the continued and proper operation of the Robles Diversion and Fish Passage Facility. By maintaining the Robles Facility consistent with its original design, Casitas reduces or prevents ineffective operation of the water diversion and fish ladder.

Maintenance and repair activities conform to those described in the existing Biological Opinion (BO) issued by the NMFS in 2003 for affects to Southern California steelhead from the construction and operation of the Facility.

The Robles Facility maintenance and repair activities occur in and around the Ventura River where such activities are regulated by several state and federal agencies, including:

- The modification to the bed, bank, and/or vegetation in a natural drainage is regulated by the CDFW under Section 1600 et seq. of the Fish and Game Code.
- Activities that result in the discharge of dredged or fill material in watercourses are also regulated by the USACE under Section 404 of the Clean Water Act. Issuance of a 404 permit also requires a 401 Water Quality Certification by the Los Angeles RWQCB.
- In addition, the federal Endangered Species Act (ESA) Section 7 requires consultations between the US Bureau of Reclamation (USBR), USFWS, and National Marine Fisheries Service (NMFS). USBR will conduct necessary compliance related to the National Environmental Policy Act (NEPA).

Assuming that Southern California steelhead will be listed under CESA, CDFW has indicated an Incidental Take Permit would also be required for routine maintenance and repair activities. Before CDFW issues permits, Casitas must comply with CEQA in a manner satisfactory to CDFW.

Rincon Consultants has been providing environmental support services to Casitas for the Robles Facility Repair and Maintenance Programmatic Permits being pursued and is well suited in supporting Casitas with the expected new CESA permitting requirements related to Southern California steelhead.

FINANCIAL IMPACT:

Most expenses are expected to be incurred in FY 2024. Tasks anticipated to be completed in FY 2024 are included in the proposed budget for the next fiscal year.

ATTACHMENTS:

1. Proposal from Rincon Consultants, LLC. dated April 27, 2023 for CESA Permitting Support



Rincon Consultants, Inc.

180 North Ashwood Avenue
Ventura, California 93003

805 644 4455

info@rinconconsultants.com
www.rinconconsultants.com

April 27, 2023
Project No: 23-14148

Kelley Dyer, P.E.
Assistant General Manager
Casitas Municipal Water District
1055 Ventura Avenue
Oak View, California 93022
Via email: kdyer@casitaswater.com

Subject: Casitas Municipal Water District, Environmental Support for Robles Routine Repair and Maintenance Permitting, Ventura County, California

Dear Ms. Dyer:

Rincon Consultants, Inc. (Rincon) is submitting this proposal to Casitas Municipal Water District (Casitas) to provide environmental support services for Repair and Maintenance (R&M) Programmatic Permitting effort for the Casitas' Robles Diversion and Fish Passage Facility.

Project Understanding

Rincon has supported Casitas in its efforts to obtain programmatic permits for R&M work at the Robles facility since 2020. In that time, we have scheduled, coordinated and attended multiple project meetings as requested; assisted with finalizing the Project Description (including multiple revisions to the document); finalized the technical reports (revised several times to accommodate changes in the Project Description); released the Draft Initial Study-Mitigated Negative Declaration (IS-MND) for public review and comment; and began regulatory permitting for the program.

The Southern California (SC) Distinct Population Segment of steelhead (*Oncorhynchus mykiss irideus*; SC steelhead) recently gained protection as a candidate species under the California Endangered Species Act (CESA). Operating under the assumption that the steelhead will be listed, Casitas has requested Rincon's engagement in coordinating with the California Department of Fish and Wildlife (CDFW) and developing a strategy for incorporating an Incidental Take Permit (ITP; Fish and Game Code Sec. 2081(b)) for the steelhead into the R&M permitting program that is currently in progress.

This proposal includes initiating the permitting process with CDFW, as well as working with the agencies to address any comments on the permit applications that may be received. that may be received. Because the State-level steelhead listing is an emerging issue, we anticipate that there may be a need to revise the project description or materials submitted to other agencies to address additional steelhead protection.

This proposal describes our proposed scope of work for regulatory support and our cost proposal for the requested tasks.



Scope of Work

Task 1. Regulatory Meetings with CDFW

To initiate the permitting process, Rincon recommends convening a meeting with CDFW staff to discuss the R&M program and implications of the steelhead listing. As the project currently has federal take coverage for the species, it is possible that the existing project activities and protective measures could be incorporated into the CESA ITP. However, because CESA's standards for ITP issuance are more stringent than the federal standards (under CESA the take must be minimized and fully mitigated), there may be a need to refine some of the proposed activities or add protective measures. We propose to facilitate an initial informational/kickoff meeting as well as up to three additional meetings with CDFW during the permitting process. Rincon's Principal Regulatory Specialist, Chris Julian, and Rincon Project Manager, Tyler Barns, will attend the meetings along with Casitas and CDFW. Additional specialists, including Senior Fisheries Biologist Steve Howard, will be included when appropriate. We assume that these meetings, including preparation/follow-up, will not exceed **24 staff hours**.

Task 2. Response to Agency Comments

Rincon will track the progress of the permit approvals and will provide responses to agency comments in consultation with Casitas. We will seek to understand any input from CDFW in the context of project description changes that may be needed, and will work with the remaining agencies to incorporate any needed changes as efficiently as possible. We will also identify any problematic or unexpected mitigation requirements for which Casitas may wish to negotiate with the agencies prior to acceptance. We are prepared to work with Casitas and the agencies to develop feasible mitigation measures where applicable. The level of effort needed to address agency input will depend on the nature and extent of the input received, and we have preliminarily allocated **84 total staff hours**) for this task, including tracking the progress of submittals.

Task 3. California and Federal Endangered Species Act Support

California Endangered Species Act

The CDFW has requested that Casitas seek a CESA ITP for the R&M Program as they believe take of steelhead may be incidental to carrying out the routine repairs and maintenance at the facility. It is foreseeable that they may also seek to include operation of the fish passage facility in this authorization. Rincon will coordinate with CDFW under Task 1 to determine what additional materials are necessary (e.g., jeopardy analysis). We have allocated budget for preparing the ITP application package and time with the agency post-submittal of the package to ensure Rincon can assist Casitas with responses to comments from the agency, as needed. As required by CDFW regulations, the ITP application will include:

- Applicant's full name and contact information.
- The common and scientific name of the species to be covered by the permit.
- A complete description of the project or activity for which the permit is sought.
- The location where the project or activity is to occur.



- An analysis of whether and to what extent the project or activity for which the permit is sought could result in the taking of species to be covered by the permit.
- An analysis of the impacts of the proposed taking on the species.
- **An analysis of whether issuance of the incidental take permit would jeopardize the continued existence of a species.** This analysis shall include consideration of the species' capability to survive and reproduce, and any adverse impacts of the taking on those abilities considering:
 - known population trends;
 - known threats to the species; and
 - reasonably foreseeable impacts on the species from other related projects and activities.
- Proposed measures to minimize and fully mitigate the impacts of the proposed taking.
- A proposed plan to monitor compliance with the minimization and mitigation measures and the effectiveness of the measures.
- A description of the funding source and the level of funding available for implementation of the minimization and mitigation measures.
- Required certification language.

Preparation of the ITP application package and agency coordination is estimated to involve approximately **160 hours** of staff time. This includes up to 40 hours of staff time to respond to comments or agency requests for additional information. Please note that because the steelhead's listing is an emerging issue and CDFW does not have prior experience issuing ITPs for this species, the estimates above may change significantly based on CDFW's feedback. If significant additional work products are requested, or if the permitting process is protracted due to extensive coordination or iterative reviews, additional budget may be required.

Federal Endangered Species Act

Rincon understands the Bureau of Reclamation (BOR) is acting as the Lead Agency during Section 7 consultation the National Marine Fisheries Service (NMFS) for potential affects to SC steelhead. We previously assisted Casitas by prepared Biological Assessments for BOR's use in this process. Rincon will reach out to BOR to determine the status of their Section 7 consultation, concurrently with our outreach and coordination with CDFW as described above. We have allocated **40 hours' effort** for coordinating with BOR and/or NMFS and for incorporating document revisions that may be needed based on these conversations.

Project Management and Coordination

This task includes effort required to successfully manage and administer the project, including providing regular status updates to Casitas, coordinating internally among the Rincon team, and performing accounting and invoicing functions. This task also includes Senior and Principal review of all deliverables and adherence to Rincon's Health and Safety Program. We have preliminarily allocated **36 total staff hours** for this task, including tracking the progress of submittals.



Assumptions

In addition to the assumptions identified above, several assumptions have been utilized in characterizing this scope of work and associated budget. Should any of these assumptions need to be adjusted during execution of the project, the scope and budget may need to be expanded.

- Existing technical studies and data will be adequate to support the permitting process. No additional surveys or technical studies will be required.
- Our cost does not include permit application fees or project fees.

Cost

Rincon will provide environmental services to Casitas, in accordance with our proposed scope of work, and with our On-Call Services Agreement dated June 22, 2022, on a time-and-materials basis for an estimated budget of **\$74,958**. A summary breakdown of our estimated cost is presented in the cost table below. As always, this proposal is fully negotiable to meet Casitas' needs.

Table 1: Cost Breakdown by Task

Task	Cost (Hours)
Task 1: Regulatory Meetings with CDFW	\$5,432 (24)
Task 2. Response to Agency Comments	\$17,104 (84)
Task 3. California and Federal Endangered Species Act Support	\$43,386 (160)
Project Management and Coordination	\$9,036 (36)
TOTAL	\$74,958

We appreciate the continued opportunity to assist Casitas with this important project. If you have questions about this proposal, please do not hesitate to contact us.

Sincerely,

Rincon Consultants, Inc.

Tyler Barns
Project Manager

Christopher Julian
Principal

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL FLOOD, GENERAL MANAGER
SUBJECT: ON-CALL GEOTECHNICAL SERVICES FOR FY 2023-24
DATE: 06/14/23

RECOMMENDATION:

- Approve, and Authorize Board President to sign, Agreements for on-call geotechnical services for Fiscal Year 2023-24 with: 1) NV5 West, Inc; 2) Bajada Geosciences, Inc.; and 3) Yeh and Associates, Inc.

BACKGROUND:

A Request for Qualifications was issued in April 2022 to solicit Statements of Qualifications (SOQs) for on-call geotechnical services for fiscal year 2022-23. Services to be provided may include materials sampling and testing, drilling and subsurface investigation, geological and geotechnical engineering, and pavement evaluation.

In June 2022, the Board approved agreements with the following firms:

- NV5 West, Inc.
- Bajada Geosciences, Inc.
- Yeh and Associates, Inc.

The agreements include provisions to extend the term of each Agreement for additional one-year terms for a maximum of two additional years.

FUNDING SOURCE:

Funding for individual projects is included as part of the Casitas System capital budget and Ojai System capital budget for FY 2023-24.

Attachments: Agreement Between Casitas Municipal Water District and NV5 West, Inc. for On-Call Geotechnical Services for FY 23-24

Agreement Between Casitas Municipal Water District and Bajada Geosciences, Inc. for On-Call Geotechnical Services for FY 23-24

Agreement Between Casitas Municipal Water District and Yeh and Associates, Inc. for On-Call Geotechnical Services for FY 23-24

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL FLOOD, GENERAL MANAGER
SUBJECT: ON-CALL ENVIRONMENTAL CONSULTING SERVICES FOR FY 2023-24
DATE: 06/14/23

RECOMMENDATION:

- Approve, and Authorize Board President to sign, Agreements for on-call environmental consulting services for Fiscal Year 2023-24 with: 1) Provost & Pritchard Consulting Group; 2) Rincon Consultants; 3) Padre Associates, Inc.; and 4) Catalyst Environmental Solutions

BACKGROUND:

A Request for Qualifications was issued in April 2022 to solicit Statements of Qualifications (SOQs) for on-call environmental services for fiscal year 2022-23. Services to be provided may include preparation of studies and documents to comply with California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA), permitting support with regulatory agencies, and monitoring of construction mitigation measures.

In June 2022, the Board approved agreements with the following firms:

- Provost & Pritchard Consulting Group
- Rincon Consultants, Inc.
- Padre Associates, Inc.
- Catalyst Environmental Solutions

The agreements include provisions to extend the term of each Agreement for additional one-year terms for a maximum of two additional years.

FUNDING SOURCE:

Funding for individual projects is included as part of the Casitas System capital budget and Ojai System capital budget for FY 2023-24.

Attachments: Agreement Between Casitas Municipal Water District and Provost & Pritchard Consulting Group for On-Call Environmental Consulting Services for FY 23-24

Agreement Between Casitas Municipal Water District and Catalyst Environmental Solutions for On-Call Environmental Consulting Services for FY 23-24

Agreement Between Casitas Municipal Water District and Padre Associates, Inc. for On-Call Environmental Consulting Services for FY 23-24

Agreement Between Casitas Municipal Water District and Rincon Consultants,

Inc. for On-Call Environmental Consulting Services for FY 23-24

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL FLOOD, GENERAL MANAGER
SUBJECT: ON-CALL ENGINEERING SERVICES FOR FY 2023-24
DATE: 06/14/23

RECOMMENDATION:

- Approve, and Authorize Board President to sign, Agreements with: 1) Michael K. Nunley & Associates, Inc.; 2) Water Works Engineers, LLC; 3) MNS Engineers, Inc.; 4) Kennedy/Jenks Consultants, Inc. and 5) Cannon Corporation, for on-call engineering services for Fiscal Year 2023-24

BACKGROUND:

The Board authorized annual Agreements with several engineering firms in fiscal year 2021-22 to support implementation of capital projects within the Casitas and Ojai water systems. These agreements included provisions for extension of no more than two additional years, which were implemented for five firms:

1. Michael K. Nunley & Associates, Inc.
2. Water Works Engineers, LLC
3. MNS Engineers, Inc.;
4. Kennedy/Jenks Consultants, Inc.
5. Cannon Corporation

Based on current projects underway and anticipated projects in FY 2023-24, these services are necessary for the District to continue capital projects and provide support to Operations and Maintenance.

FUNDING SOURCE:

Funding for individual projects is included as part of the Casitas System Capital budget and Ojai System Capital budget for FY 2023-24.

Attachments: Agreement Between Casitas Municipal Water District and Michael K. Nunley and Associates, Inc. for On-Call Engineering Services for FY 23-24

Agreement Between Casitas Municipal Water District and Water Works Engineers, LLC for On-Call Engineering Services for FY 23-24

Agreement Between Casitas Municipal Water District and MNS Engineers, Inc. for On-Call Engineering Services for FY 23-24

Agreement Between Casitas Municipal Water District and Kennedy Jenks Consultants, Inc. for On-Call Engineering Services for FY 23-24

Agreement Between Casitas Municipal Water District and Cannon Corporation
for On-Call Engineering Services for FY 23-24

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL FLOOD, GENERAL MANAGER
SUBJECT: RINCON BACKCOUNTRY ROAD CULVERT INSTALLATIONS, SPECIFICATION NO. 23-459 ENVIRONMENTAL SUPPORT
DATE: 06/14/2023

RECOMMENDATION:

- Approve a budget of \$45,000 for the Rincon Backcountry Road Culvert Installations Project
- Authorize the General Manager to issue a Task Order to Provost & Pritchard for biological services during construction of the Rincon Backcountry Road Culvert Installations Project \$39,100

BACKGROUND:

During the storm events between January 8-9, 2023, the District experienced damage to critical infrastructure. The President signed a federal major disaster declaration for California Severe Winter Storms, Flooding, Landslides, and Mudslides (DR-4683-CA) to provide federal financial assistance to agencies who incurred damages during this event. The Board of Directors approved the Designation of Applicant's Agent Resolution for the Casitas Municipal Water District for consideration on February 8, 2023.

The damage to the Rincon Backcountry Road, which traverses the west perimeter of Lake Casitas, serves as an access for District staff to maintain the Rincon Main and related facilities as well as emergency vehicles for relevant emergency access needs.

A Notice of Exemption is in the process of being filed for installation of two culverts each within a blueline stream. An application prepared by Provost & Pritchard is attached which details the scope of the biological monitoring during construction of the project.

FUNDING:

The budget of \$45,000 is not included in either the FY 2022-23 or FY 2023-24 budgets. Reimbursement from the Federal Emergency Management Agency (FEMA) and the California Office of Emergency Services will be pursued for the project and was included in the Damage Inventory suite of projects submitted to FEMA. Reimbursement is expected to be 75 percent. The budget of \$45,000 includes a contingency of approximately 13 percent in the event additional services are needed.

Attachment:

- Biological Services for Rincon Backcountry Road Restoration Project Proposal dated 6/1/2023

Scope & Budget Contract Amendment

To: Virgil Clary Casitas Mutual Water District	Email: vclary@casitaswater.com
CC: Julia Aranda	Email: jaranda@casitaswater.com
From: Dena Giacomini	Date: June 1, 2023
Subject: Biological Services for Rincon Backcountry Road Restoration Project	

As requested by Casitas Mutual Water District, this scope and budget amendment is hereby submitted for Provost & Pritchard Consulting Group to incorporate the following changes to our agreement for the Project, dated April 11, 2023. All terms and conditions of the original agreement apply to this contract amendment.

Job No. 3897-23-001, New Phases SUR, WEAP, and BCM

Phase SUR: Preconstruction Survey

Within five days prior to the start of construction activities a qualified biologist will complete a preconstruction survey of each project site, including the following tasks:

- Investigate each site for any special status species that could occur in the area, nesting migratory birds and raptors, and other sensitive biological resources.
 - The survey will also extend up to 100-feet outside of the sites for nesting migratory birds and up to 500-feet outside of the sites for nesting raptors.
- Following completion of each survey, a memo documenting the methods and results of the survey will be completed.
 - It will include representative photographs of the project sites and a map will be prepared that identifies the locations of any sensitive biological resources (if observed) and recommended avoidance buffers that will be implemented during construction activities until the resources are no longer present.

Deliverables: Two (2) Biological Preconstruction survey memos

Phase WEAP: Worker Environmental Awareness Program

A Worker Environmental Awareness Program (WEAP) will be prepared that identifies the sensitive biological resources that may occur at the sites, describes the regulatory status and general characteristics of these resources, and discusses methods to avoid impacts to these resources, including the following tasks:

- A fact sheet will also be prepared that summarizes this information, which will also include photographs or illustrations of the sensitive resources.
- Prior to the start of construction activities all onsite workers will be trained by a qualified biologist on the WEAP and provided with the fact sheet.

- All trainees will sign a form documenting they have attended the WEAP training and understand the information presented to them, and these forms will be provided to the District after each training is completed.
- Training will be completed on the first day of work and any other day when the qualified biologist is already on site for biological construction monitoring.

Deliverables: WEAP Fact Sheet and training log sheet

Phase BCM: Biological Construction Monitoring

A qualified biologist will complete construction monitoring at each of the sites, including the following tasks:

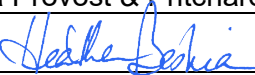
- Inspect the sites before work, monitor construction activities throughout the workday, and inspect the site at the end of the workday to help ensure that the project is compliant with state and federal laws that protect biological resources.
- Should any potential issues be observed, the biologist will coordinate with the construction foreman to minimize any potential impacts.
- During each day the biologist will complete a daily monitoring log, which will document the activities completed, observations, and other relevant information.
- For this task we assume one qualified biologist is required at each site for two five-day weeks and each day the construction activities will be completed over an 8-hour day.
- Following completion of this task we will provide the District with the daily monitoring logs for your records.

Deliverables: Daily monitoring logs

The signature below hereby authorizes the addition of Phases SUR, WEAP, and BCM, with the associated time and materials budget as shown in the following table.

Phase Names	Current Budget	Additional Budget	Revised Budget
Phases ENV and PER:	\$10,400	\$0	\$10,400
SUR	\$0	\$4,600	\$4,600
WEAP	\$0	\$900	\$900
BCM	\$0	\$33,600	\$33,600
Total Budget:	\$10,400	\$39,100	\$49,500

Please sign, date and return to Dena Giacomini at Provost & Pritchard Consulting Group by emailing dgiacomini@ppeng.com.

Client: Casitas Mutual Water District	Provost & Pritchard Engineering Group, Inc. dba Provost & Pritchard Consulting Group
By:	By: 
Name/Title:	Name/Title: Heather Bashian, Director of Operations
Date Signed:	Date Signed: June 1, 2023

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL FLOOD, GENERAL MANAGER
SUBJECT: CASITAS DAM SPILLWAY EROSION MITIGATION DESIGN
DATE: 6/14/2023

RECOMMENDATION:

- Approve a budget of \$120,000 for the Casitas Dam Spillway Erosion Mitigation design
- Authorize the General Manager to issue a Task Order to Kennedy/Jenks Consultants, Inc. for design services of the Casitas Dam Spillway Erosion Mitigation Project in an amount not to exceed \$100,689.00

BACKGROUND:

During the storm events between January 8-9, 2023, the District experienced damage to critical infrastructure. The President signed a federal major disaster declaration for California Severe Winter Storms, Flooding, Landslides, and Mudslides (DR-4683-CA) to provide federal financial assistance to agencies who incurred damages during this event. The Board of Directors approved the Designation of Applicant's Agent Resolution for the Casitas Municipal Water District for consideration on February 8, 2023.

Significant erosion occurred to the hillside adjacent to the Casitas Dam spillway. The concrete spillway is located at the northeast end of the Casitas Dam and directs overflow from Lake Casitas downstream to a basin below and down to the Pacific Ocean. The hillside erosion adversely affects spillway drainage and functionality as well as increases maintenance requirements for a crucial aspect of the dam.

The proposal from Kennedy/Jenks Consultants, Inc, one of the District's on-call engineering consultants, for design of site improvements to mitigate erosion problems at the Casitas Dam spillway includes:

- Project management
- Documentation review and site visits
- Survey and geotechnical investigation
- Preparation of contract documents (plans, specifications, and opinion of probable construction cost)

FUNDING:

The budget of \$120,000 is not included in either the FY2022-23 or FY 2023-24 budgets. Reimbursement from the Federal Emergency Management Agency (FEMA) and the California

Office of Emergency Services will be pursued for the project and was included in the Damage Inventory suite of projects submitted to FEMA. Reimbursement is expected to be 75 percent. The design budget of \$120,000 includes a contingency of approximately 16 percent in the event additional investigation or design is needed.

Attachment: Proposal for Casitas Dam Spillway Slope Improvements dated 6/6/2023

6 June 2023

Virgil Clary, PE
Project Manager
Casitas Municipal Water District
1055 N. Ventura Avenue
Oak View, CA 93022

Subject: Proposal for Casitas Dam Spillway Slope Improvements

Dear Mr. Clary:

Kennedy Jenks (KJ) is pleased to submit this proposal to provide professional engineering services for the design of site improvements to mitigate erosion problems at the Casitas Dam Spillway site located at Lake Casitas, Ventura County, California. This proposal was prepared based on our site visit and discussions with Casitas Municipal Water District (District) staff and Yeh and Associates (Yeh).

The dam's concrete spillway is located at the northeast end of the Casitas Dam and directs overflow water southeasterly down the spillway to an earthen basin below. The eastern side of the spillway runs along the foot of a hillside slope that ascends above the spillway. Hillside erosion occurs above the spillway, generally during rainfall events, and deposits debris, mud, soil and rock into the spillway and against the spillway walls resulting in the need for removal by the District.

KJ will subcontract with Yeh to provide geotechnical services for this project and produce a Geotechnical Report presenting engineering analysis and recommendations for grading and design of an anchored mesh slope protection system to resist future erosion and protect the spillway from deleterious material.

The scope of services for this work includes the following:

Task 1 – Project Management

Task 1.1 – Meetings

KJ will participate in virtual meetings throughout design of the project (assumed to be approximately six (6) months). The meetings will consist of the following:

- Kickoff Meeting
- 90% Design Review Meeting
- Progress Meetings (up to 10 with design review meetings replacing the progress meetings as applicable). Meetings anticipated to be no longer than 30 minutes between the KJ and Casitas PM's.

Task 1.2 – Quality Assurance/Quality Control (QA/QC)

KJ will conduct an effective quality assurance and quality control program and perform a review of deliverables prior to submittal.

Task 1.3 – Management

This task addresses the management responsibilities associated with proper scheduling, budget control, invoice preparation and coordination. It is assumed that the overall project duration is six (6) months.

Task 1 Deliverables – KJ will submit meeting agendas prior to each outlined meeting. KJ will submit draft meeting minutes within five (5) working days following the meeting. Review comments will be incorporated, and final minutes will be submitted.

Task 2 – Review of Background Documentation and Site Reconnaissance

KJ will review available reference materials (reports, drawings and documents previously transmitted) related to the Dam Spillway site and make one site reconnaissance visit.

Task 3 – Investigations

Task 3.1 – Survey

WM Surveys, Inc., as a subconsultant to KJ, will conduct a field survey to be used in preparing base construction drawings, using 40-scale accuracy with 1-foot contours. The mapping will delineate roads, walls, signs, trees, utility poles, slabs, fences, tanks, drainage systems (pipes, inlets, headwalls & flumes), hardscape etc., according to standard practice. The field survey will also include spot elevations and invert elevations on the existing drainage system. The drawings will be prepared in Civil 3D and include a digital ortho photo. It is assumed that the District's existing easements will be available to be utilized for ingress/egress.

Task 3.2 – Geotechnical Investigation & Services

Task 3.2.1 – Meetings and Design Development

As a subconsultant to KJ, Yeh will attend team project meetings to review and collaborate the proposed design concept, evaluate alternatives relative to cost, schedule, compliance with FEMA, resource agency approval, future maintenance, and constructability to develop the scope of improvements for the design.

Task 3.2.2 – Data Collection and Site Planning

Yeh will collect background information from the District that may be pertinent to the geotechnical evaluation. Yeh assumes there is geotechnical data in the District's files for the Dam site. Yeh will coordinate site access, provide a schedule for field exploration activities and review scope and

schedule for geotechnical activities. Yeh assumes that site access and any permits required for the work will be provided by the District.

Task 3.2.3 – Laboratory Testing

Yeh will perform a geologic site reconnaissance to note the existing conditions, map the limits of erosion on a topographic survey map, and collect shallow (0 – 3 feet) hand-dug samples at select locations for laboratory testing. Laboratory tests for soil classification, strength, and corrosion will be performed on selected samples recovered from the field.

Task 3.2.4 – Draft Geotechnical Report

Yeh will evaluate the subsurface conditions observed and review the subsurface conditions previously encountered to prepare a draft Geotechnical Report for the design of the improvements. The report will be submitted in portable document format (PDF) for review. The report will provide a discussion of the conditions encountered and anticipated during construction, maps showing the site location, previous exploration, and laboratory test results and provide conclusions and recommendations regarding the following:

- Proposed improvements and existing facilities;
- Summary of anticipated subsurface soil and groundwater conditions based on referenced data;
- Regional and local geology, the potential for the site and design of the project to be impacted by geologic hazards such as seismic shaking, fault rupture, liquefaction and/or seismic settlement;
- Soil corrosion potential;
- Design of an anchored mesh facing system to reduce the potential for erosion and improve the surficial instability of the slope and include anchor size, length, spacing, mesh specifications, maps showing the site, interpreted subsurface profile(s) laboratory data, recommendations, and graphics for the design of the mesh system. Global or regional stability of the hillside is excluded;
- Construction considerations regarding excavations within the expected material, temporary slopes, and material specifications.

Task 3.2.5 – Final Geotechnical Report

Yeh will prepare and submit a PDF of the final geotechnical report after review comments from the draft report have been incorporated. It is not anticipated that the final report will incorporate evaluating additional alternatives, information, or recommendations for improvements that are not described in this proposal.

Task 3.2.6 – Plan Development and Review Support

Yeh will provide engineering and geotechnical review to support to KJ in developing construction plans, plan details, specifications, and cost estimating for the final design.

Task 3 Deliverables – Draft and Final copies of the Geotechnical Report

Task 4 – Preparation of Contract Documents

Task 4.1 – Design Plans

Based on the work performed as part of the previous tasks, KJ will prepare 90% and final design plans in AutoCAD 2021 format utilizing the District’s standard title block. Design review meetings will be conducted with the District following the 90% design submittal in accordance with Task 1.

KJ’s scope is based on the understanding that 4 design drawings will be prepared per the table below. It is assumed that traffic control plans will not be necessary.

Sheet No.	Description
1	Title Sheet
2	Legend and Abbreviations
3	Site Plan, Section and Details
4	Details

Task 4.2 – Specifications

KJ will add specification notes to the plans to include the necessary requirements for the proposed improvements. We have assumed that the District will prepare and compile the contract documents necessary for the purpose of bidding.

Task 4.3 – Cost Opinion

KJ will prepare an itemized opinion of probable construction cost (OPCC) for the work in an Excel spreadsheet. An OPCC will be provided with the 90% and Final design submittals. The final cost estimate will be in accordance with the bid schedule.

Task 4 Deliverables – At the 90% design level KJ will submit electronic copies (searchable pdf and original files) of the documents (i.e. drawings, specifications, construction cost estimate).

Comments from the 90% design submittal will be incorporated into the final design submittal. The final documents will be provided electronically (CAD, searchable PDF, Word, Excel, and original formats on a USB flash drive or through an accessible link).

Scope Assumptions

KJ has made the following assumptions, in addition to those identified in the tasks above, when preparing this scope of services:

- Preparation of legal descriptions is not required.
- CEQA documentation is not required or will be provided by the District, if required.
- Site access and any permits required for the work will be provided to us by the District and the District will prepare and obtain access agreements with the owner of the private road for work in that location.
- Drawings will be prepared utilizing the District's title block, KJ CAD standards and KJ guide technical specifications.
- Project specifications and requirements will be added to the plans in note format.
- All deliverables will be provided in PDF format and transmitted electronically. The final design submittal will also include Word files and CAD files.
- District review time for the 90% submittal is assumed to be one week. If the District review time takes longer than one week, the design timeline will be extended accordingly.
- Traffic control plans are not required.

Bidding services and engineering services during construction are excluded from this design contract. A separate proposal for bidding services and engineering services during construction will be provided to the District in the future if requested.

Project Schedule

KJ can begin work immediately following notice to proceed (NTP). Our anticipated schedule is approximately 21 weeks, including a 1-week review duration by the District for the 90% submittal, and is anticipated to be as follows:

Milestone	Schedule
Survey Mapping	5 weeks following receipt of NTP
Draft Geotechnical Report	10 weeks following receipt of NTP
Final Geotechnical Report	2 weeks following receipt of comments of draft report
90% Design Submittal	5 weeks following receipt of final geotechnical report
Final Design Submittal	2 weeks following receipt of 90% design comments

Estimate of Costs

Based on our estimate of services required, we propose a budget of **\$100,689**, which will not be exceeded without authorization. Our fee spreadsheet is attached for your reference. Compensation for our services will be on a time and expense reimbursement basis in accordance with our On Call Schedule of Charges.

Terms and Conditions

This proposal is based on current projections of staff availability and costs and, therefore, is valid for 90 days following the date of this letter. This project is covered by the terms of our existing on-call master contract.

If you have any questions regarding our proposal, please contact either me at (813) 825-1217 or Bill Yates at (805) 973-5705. Thank you for considering us for this work. We look forward to working with you.

Very truly yours,

Kennedy/Jenks Consultants, Inc.



Steven L. Jones
Project Manager



Jeffrey T. Savard, P.E.
Vice President

Enclosures:
Fee Spreadsheet

Proposal Fee Estimate

CLIENT Name: Casitas Municipal Water District
 PROJECT Description: Casitas Dam Spillway Slope Improvements Improvements
 Proposal/Job Number: _____ 6/6/23

Classification:	Eng-Sci-Spec 9	Eng-Sci-Spec 8	Eng-Sci-Spec 6	Eng-Sci-Spec 5	Eng-Sci-Spec 4	Eng-Sci-Spec 3	Cad Designer	Project Assistant	Admin. Assistant	Aide	Total	KJ Labor	Sub Yeh and Associates, Inc.	Sub WM Surveys, Inc	KJ Sub-Markup	KJ ODCs	KJ ODCs Markup	Total Labor	Total Subs	Total Expenses	Total Labor + Subs + Expenses	
Hourly Rate:	\$310	\$295	\$245	\$220	\$205	\$190	\$160	\$130	\$110	\$90	Hours	Fees	Fees	Fees	10%	Fees	10%				Fees	
Task 1 - Project Management																						
Task 1.1 - Meetings		16			8						24	\$6,360			\$0		\$0	\$6,360	\$0	\$0	\$0	\$6,360
Task 1.2 QA/QC		8									8	\$2,360			\$0		\$0	\$2,360	\$0	\$0	\$0	\$2,360
Task 1.3 Management		24						8			32	\$8,120			\$0		\$0	\$8,120	\$0	\$0	\$0	\$8,120
Task 1 - Subtotal	0	48	0	0	8	0	0	8	0	0	64	\$16,840	\$0	\$0	\$0	\$0	\$0	\$16,840	\$0	\$0	\$0	\$16,840
Task 2 - Review of Background Documentation and Site Recon.																						
Task 2 - Review of Background Documentation and Site Recon.		4			4						8	\$2,000			\$0	\$200	\$20	\$2,000	\$0	\$220	\$20	\$2,220
Task 2 - Subtotal	0	4	0	0	4	0	0	0	0	0	8	\$2,000	\$0	\$0	\$0	\$200	\$20	\$2,000	\$0	\$220	\$20	\$2,220
Task 3 - Investigations																						
Task 3.1 Survey		2			2		8				12	\$2,280		\$6,250	\$625		\$0	\$2,280	\$6,875	\$0	\$0	\$9,155
Task 3.2 - Geotechnical Investigation & Services											0	\$0			\$0		\$0	\$0	\$0	\$0	\$0	\$0
Task 3.2.1 - Meetings and Design Development		8			8		2				18	\$4,320	\$2,180		\$218		\$0	\$4,320	\$2,398	\$0	\$0	\$6,718
Task 3.2.2 - Data Collection and Site Planning											0	\$0	\$2,760		\$276		\$0	\$0	\$3,036	\$0	\$0	\$3,036
Task 3.2.3 - Subsurface Exploration and Laboratory Testing											0	\$0	\$2,606		\$261		\$0	\$0	\$2,867	\$0	\$0	\$2,867
Task 3.2.4 - Draft Geotechnical Report		2			1						3	\$795	\$9,720		\$972		\$0	\$795	\$10,692	\$0	\$0	\$11,487
Task 3.2.5 - Final Geotechnical Report		1			1						2	\$500	\$3,200		\$320		\$0	\$500	\$3,520	\$0	\$0	\$4,020
Task 3.2.6 - Plan Development & Review Support		1			1						2	\$500	\$7,760		\$776		\$0	\$500	\$8,536	\$0	\$0	\$9,036
Task 3 - Subtotal	0	14	0	0	13	0	10	0	0	0	37	\$8,395	\$28,226	\$6,250	\$3,448	\$0	\$0	\$8,395	\$37,924	\$0	\$0	\$46,319
Task 4 - Preparation of Contract Documents																						
Task 4.1 - Design Plans (4 Sheets)		16			60		60				136	\$26,620			\$0		\$0	\$26,620	\$0	\$0	\$0	\$26,620
Task 4.2 - Specifications		6			16						22	\$5,050			\$0		\$0	\$5,050	\$0	\$0	\$0	\$5,050
Task 4.3 - Cost Opinion		4			12						16	\$3,640			\$0		\$0	\$3,640	\$0	\$0	\$0	\$3,640
Task 4 - Subtotal	0	26	0	0	88	0	60	0	0	0	174	\$35,310	\$0	\$0	\$0	\$0	\$0	\$35,310	\$0	\$0	\$0	\$35,310
All Tasks Total	0	92	0	0	113	0	70	8	0	0	283	\$62,545	\$28,226	\$6,250	\$3,448	\$200	\$20	\$62,545	\$37,924	\$220	\$0	\$100,689

May 23, 2023

Proposal No. 223-204-C

Kennedy Jenks
2775 North Ventura Road
Oxnard, California 93036

Attn: Steven Jones

Subject: Proposal for Geotechnical Services, Casitas Dam Spillway Slope Improvements, West End of Casitas Vista Road, Casitas Springs, California

Dear Mr. Jones:

Yeh and Associates, Inc. is pleased to submit this proposal to provide geotechnical services for slope and erosion improvements to the Casitas Municipal Water District Casitas Dam Spillway site in Casitas Springs, Ventura County, California. This proposal was prepared in response to our site visit and meetings in April and May 2023.

The spillway is located at the northeastern end of the Casitas Dam and directs overflow water southeasterly down a concrete chute to an earthen basin on the land side of the dam. The southeastern side of the spillway runs along the edge of a hillside slope that ascends above the spillway. Hillside erosion occurs above the spillway, generally during rain events, and has repeatedly deposited debris, mud, soil, and rock within the spillway that requires subsequent cleanout. This condition was observed by District staff during the 2023 rain season, and it is our understanding that the Bureau of Reclamation (who owns the facility) has directed District to mitigate the condition. erosion and protect the spillway.

The project generally consists of engineering analyses and preparing a *Geotechnical Report* for grading and design of an anchored mesh slope protection to resist future erosion and protect the spillway from deleterious material. The scope of services will consist of:

Scope of Services:

1. Attend project team meetings to review and collaborate the proposed design concepts, evaluate alternatives relative to cost, schedule, compliance with FEMA, resource agency approval, future maintenance, and constructability to select the design of the improvements.
2. Consult with the Client to initiate the geotechnical services. Collect background information from Client that may be pertinent to the geotechnical evaluation. Yeh assumes there is

existing geotechnical data in the District files for the Dam site. Coordinate site access, schedule for field exploration activities, and review the scope and schedule for geotechnical services. This proposal assumes that site access and any permits required for the work will be provided to us.

3. Perform a geologic site reconnaissance to note the existing conditions, map the limits of erosion on a topographic map provided by the client, and, as necessary, collect shallow (0-3 feet) hand dug samples at select locations for laboratory testing. Laboratory tests for soil classification, strength, and corrosion will be performed on selected samples recovered from the field.
4. Evaluate the surface conditions observed and review the subsurface conditions previously encountered to prepare a *Geotechnical Report* for the design of the improvements. A draft of the report will be submitted in portable document format (pdf) for review by Client and design team. The report will provide a discussion of the condition encountered and anticipated during construction, maps showing the site location, previous exploration, and laboratory test results and provide conclusions and recommendations regarding the following:
 - Proposed improvements and existing facilities;
 - Summary of anticipated subsurface soil and groundwater conditions based on referenced data;
 - Regional and local geology, the potential for the site and design of the project to be impacted by geologic hazards such as seismic shaking, fault rupture, liquefaction and/or seismic settlement;
 - Soil corrosion potential;
 - Design of an anchored mesh facing system to reduce the potential for erosion and improve the surficial instability of the slope and including anchor size, length, and spacing, mesh specifications, and maps showing the site, interpreted subsurface profile(s), laboratory data, and recommendations and graphics for the design of the mesh system. The report will include a typical cross section and construction details for components of the anchored mesh system. Global or regional stability of the hillside is excluded; and
 - Construction considerations regarding excavations within the expected material, temporary slopes, and material specifications.
5. Prepare the final *Geotechnical Report* for the project. A PDF of the final report will be submitted after review comments have been incorporated into the report. It is not anticipated

that the final report would incorporate evaluating additional alternatives, information, or recommendations for improvements that area not described in this proposal.

6. Provided as-needed engineering and geotechnical review to support Kennedy Jenks in developing construction plans, plan details, specifications, and cost estimating for the final design.

Fee Estimate:

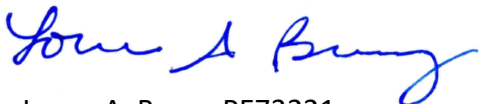
Services will be provided on a time and materials basis. Our estimated fee, hours and direct costs for the scope of services described in this proposal is attached. Yeh will not exceed the estimated amount without prior authorization of the Client.

Schedule:

Work will be coordinated with the Client. The draft report can likely be submitted within about 8 weeks after the completion of the field work. The final report can be submitted within about 2 weeks after having received comments.

We appreciate the opportunity to be of service. Please contact Loree Berry at 805-440-0966 or lberry@yeh-eng.com if you have questions or require additional information.

Sincerely,
YEH AND ASSOCIATES, INC.



Loree A. Berry, PE73221
Senior Project Manager

Attachments: Fee Schedule (2023 CA)
Estimate of Fees



**STANDARD FEE SCHEDULE
CALIFORNIA
EFFECTIVE JANUARY 2023**

Professional Services:

<u>Classification</u>	<u>Rate</u>
Principal	\$ 220/hr
Senior Project Manager, Engineer or Geologist	\$ 200/hr
Senior Project Specialist.....	\$ 195/hr
Project Manager, Associate Engineer or Associate Geologist	\$ 180/hr
Senior Project Engineer or Geologist	\$ 150/hr
Project Engineer or Geologist.....	\$ 135/hr
Senior Staff Engineer or Geologist	\$ 120/hr
Staff Engineer or Geologist.....	\$ 110/hr
Engineer or Geologist Intern	\$ 70/hr
Resident Construction Engineer.....	\$ 210/hr
Construction Manager.....	\$ 185/hr
Construction Observer.....	\$ 150/hr
Laboratory Supervisor.....	\$ 135/hr
CAD Designer.....	\$ 145/hr
Administrative Assistant	\$ 90/hr

Overtime rates for Construction Observation and Office Staff is 1.5 x rates shown.

Laboratory tests are quoted on separate schedule or cost-plus 10 percent for outside laboratory testing when applicable.

Fees for expert witness preparation, testimony, court appearances, or depositions will be billed at the rate of \$350 per hour.

Rates do not include prevailing wages for field services. Prevailing wages will be determined on a project-by-project basis.

Other Direct Charges:

Subcontracted services, copying and rented equipment.....	Cost Plus 10%
Travel, subsistence, and expenses	Cost Plus 10%
Vehicle	\$ 80/day
Automobile Mileage	\$ 0.55/mile
Hand Auger Kit	\$ 100/day
Slope Inclinometer and readout	\$ 125/day

Colorado

California

Denver | Colorado Springs | Durango | Glenwood Springs | Grand Junction | Greeley

Grover Beach | Ventura

FEE ESTIMATE WORKSHEET
Casitas Dam Spillway Slope Improvements
Geotechnical Services

 PREPARED BY: L. Berry
 PROJECT No.: 223-204-C

 DATE: May 23, 2023
 CLIENT: Kennedy Jenks

PHASE	Principal Engineer or Geologist	Sr. Project Specialist	Sr. Project Manager	Project Manager	Sr. Project Engineer or Geologist	Project Engineer or Geologist	Sr. Staff Engineer or Geologist	Staff Engineer or Geologist	CAD Designer	Engineer Intern	HOURS	COSTS
Geotechnical Services:												
1 Project Team Meetings/Final Concept		4	4		4						12	\$ 2,180.00
2 Field Mapping, Shallow Sampling		8			8						16	\$ 2,760.00
3 Laboratory Testing			2					8			10	\$ 1,280.00
4 Draft - Geotechnical Report	2	8	12		16			16	8		62	\$ 9,720.00
5 Final - Geotechnical Report		4	8		4			2			18	\$ 3,200.00
6 Support PS&E Development and Review	4	8	12		4				16		44	\$ 7,760.00
SUBTOTAL	6	32	38	0	36	0	0	26	24	0	162	\$ 26,900
Unit Costs and Direct Expenses:												
Field Vehicle												\$ 160
Hand Auger Equipment												\$ 100
SUBTOTAL												\$ 260
Subconsultant and Vendor Services:												
Outside laboratory testing												\$ 1,066
SUBTOTAL												\$ 1,066
RATE, PER HOUR (2023)	\$ 220	\$ 195	\$ 200	\$ 180	\$ 150	\$ 135	\$ 120	\$ 110	\$ 145	\$ 70		
ESTIMATED TOTAL FEE												\$ 28,226



WM SURVEYS, INC.

William L. Meagher, Land Surveyor #5948
2747 Sherwin Avenue, Suite #12 - Ventura, CA 93003
Phone (805) 677-4850 Fax (805) 677-4853

Steven Jones | Senior Designer

May 9, 2023

2202 N West Shore Blvd.
Suite 200, Tampa, FL 33607
Direct: 813-825-1217
Teams: StevenJones@kennedyjenks.com

Project: Casitas Dam Spill Way Casitas, Ventura County, Ca.

Subject: Topographic Survey and Mapping

We propose the following field survey:

1. A topographic field survey which shows the concrete spillway, gutters/flumes Site features such as hardscapes, fences, slabs, walls, etc.
2. Include swales, concrete flumes, inlets, headwalls, pipes, etc.
3. Contours at 1-foot intervals
4. Include marked utilities, power poles, etc.
5. Include roadways (improved and unimproved), trees, storm piping, inlets, etc.
6. Spot elevations shown on plans

Deliverables;

- 1) Autocad Civil 3d Dwg.
- 2) Adobe PDF
- 3) Ortho Digital Photo
- 4) Point Cloud (E57)

Our fees will be \$6,250

Thank you for the opportunity of providing you with our services.

Submitted,

William L. Meagher
LS 5948



FIGURE 1
CMWD
CASITAS DAM SPILLWAY
PROPOSED SURVEY LIMITS

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL FLOOD, GENERAL MANAGER
SUBJECT: FAIRVIEW TANK EROSION MITIGATION DESIGN
DATE: 6/14/2023

RECOMMENDATION:

- Approve a budget of \$125,000 for the Fairview Tank Erosion Mitigation design
- Authorize the General Manager to issue a Task Order to Kennedy/Jenks Consultants, Inc. for design services of the Fairview Tank Erosion Mitigation Project in an amount not to exceed \$108,972.00

BACKGROUND:

During the storm events between January 8-9, 2023, the District experienced damage to critical infrastructure. The President signed a federal major disaster declaration for California Severe Winter Storms, Flooding, Landslides, and Mudslides (DR-4683-CA) to provide federal financial assistance to agencies who incurred damages during this event. The Board of Directors approved the Designation of Applicant's Agent Resolution for the Casitas Municipal Water District for consideration on February 8, 2023.

Significant erosion occurred to the Fairview Tanks site that consists of descending slopes on all sides. Several existing drainage pipes collect stormwater runoff from inlets along the periphery of the site and extend outward to discharge along the descending side slopes. Severe erosion and gullies formed at these outlet locations leaving the storm pipes fully exposed and hanging unsupported. In places the erosion has migrated all the way back to the site's perimeter fencing. Three major erosion locations were identified to be addressed, with the most severe occurring along the southeast side of the site.

The proposal from Kennedy/Jenks Consultants, Inc, one of the District's on-call engineering consultants, for design of site improvements to mitigate erosion problems at the Fairview Tank site includes:

- Project management
- Documentation review and site visits
- Survey and geotechnical investigation
- Preparation of contract documents (plans, specifications, and opinion of probable construction cost)

FUNDING:

The budget of \$125,000 is not included in either the FY2022-23 or FY 2023-24 budgets. Reimbursement from the Federal Emergency Management Agency (FEMA) and the California Office of Emergency Services will be pursued for the project and was included in the Damage Inventory suite of projects submitted to FEMA. Reimbursement is expected to be 75 percent. The design budget of \$125,000 includes a contingency of approximately 13 percent in the event additional investigation or design is needed.

Attachment:

- Proposal for Fairview Tank Erosion Improvements dated 6/6/2023

6 June 2023

Virgil Clary, PE
Project Manager
Casitas Municipal Water District
1055 N. Ventura Avenue
Oak View, CA 93022

Subject: Proposal for Fairview Tank Erosion Improvements

Dear Mr. Clary:

Kennedy Jenks (KJ) is pleased to submit this proposal to provide professional engineering services for the design of site improvements to mitigate erosion problems at the Fairview Tank site located at the end of a private ranch road approximately ½ mile north of Fairview Avenue in the city of Ojai, Ventura County, California. This proposal was prepared based on our site visit and discussions with Casitas Municipal Water District (District) staff and Yeh and Associates (Yeh).

The existing site consists of two above-ground steel water storage tanks and was created by cutting and leveling a natural ridge with descending slopes on all sides. Several existing drainage pipes collect stormwater runoff from inlets along the periphery of the site and extend outward to discharge along the descending side slopes. Severe erosion and gullies have formed at these outlet locations leaving the storm pipes fully exposed and hanging unsupported. In places the erosion has migrated all the way back to the site's perimeter fencing. Three major erosion locations have been identified to be addressed, with the most severe occurring along the southeast side of the site.

KJ will subcontract with Yeh to provide geotechnical services for this project and produce a Geotechnical Report presenting engineering analysis and recommendations for armoring the slopes with grading and rock slope protection to resist future erosion. Restoration / reconstruction of the existing stormwater outfall pipes will also be included as part of the project.

The scope of services for this work includes the following:

Task 1 – Project Management

Task 1.1 – Meetings

KJ will participate in virtual meetings throughout design of the project (assumed to be approximately six (6) months). The meetings will consist of the following:

- Kickoff Meeting
- 90% Design Review Meeting
- Progress Meetings (up to 10 with design review meetings replacing the progress meetings as applicable). Meetings anticipated to be no longer than 30 minutes between the KJ and Casitas PM's.

Task 1.2 – Quality Assurance/Quality Control (QA/QC)

KJ will conduct an effective quality assurance and quality control program and perform a review of deliverables prior to submittal.

Task 1.3 – Management

This task addresses the management responsibilities associated with proper scheduling, budget control, invoice preparation and coordination. It is assumed that the overall project duration is six (6) months.

Task 1 Deliverables – KJ will submit meeting agendas prior to each outlined meeting. KJ will submit draft meeting minutes within five (5) working days following the meeting. Review comments will be incorporated, and final minutes will be submitted.

Task 2 – Review of Background Documentation and Site Reconnaissance

KJ will review available reference materials (reports, drawings and documents previously transmitted) related to the Fairview Tank site and make one site reconnaissance visit.

Task 3 – Investigations

Task 3.1 – Survey

WM Surveys, Inc., as a subconsultant to KJ, will conduct a field survey to be used in preparing base construction drawings, using 40-scale accuracy with 1-foot contours. The mapping will delineate roads, walls, signs, trees, utility poles, slabs, fences, tanks, drainage systems (pipes, inlets, headwalls & flumes), hardscape etc., according to standard practice. The field survey will also include spot elevations and invert elevations on the existing drainage system. The drawings will be prepared in Civil 3D and include a digital ortho photo. It is assumed that the District's existing easements will be available to be utilized for ingress/egress.

Task 3.2 – Geotechnical Investigation & Services

Task 3.2.1 – Meetings and Design Development

As a subconsultant to KJ, Yeh will attend team project meetings to review and collaborate the proposed design concept, evaluate alternatives relative to cost, schedule, compliance with FEMA, resource agency approval, future maintenance, and constructability to develop the scope of improvements for the design.

Task 3.2.2 – Data Collection and Site Planning

Yeh will collect background information from the District that may be pertinent to the geotechnical evaluation, coordinate site access, provide a schedule for field exploration activities and review scope and schedule for geotechnical activities. Yeh assumes that site access and any permits required for the work will be provided by the District. Yeh will coordinate site planning activities that include preparing a

health and safety plan for the work, visiting the site to mark exploration locations, and contacting Underground Services Alert (USA) to contact utilities and review the locations prior to beginning the field exploration program.

Task 3.2.3 – Subsurface Exploration and Laboratory Testing

Yeh will conduct a 1-day field exploration program consisting of drilling two to three borings to depths of approximately 20 to 40 feet below the ground surface or to rig refusal within the existing tank pad and access road. The holes will be drilled using a truck-mounted rig equipped with 8-inch hollow stem auger. The borings will be sampled at selected intervals using drive samplers, thin-walled tube samples and by taking cuttings from the auger flights. The holes will be filled with excavated cuttings after drilling. Laboratory tests for soil and/or rock classification, strength, and corrosion will be performed on selected samples recovered from the borings.

Task 3.2.4 – Draft Geotechnical Report

Yeh will evaluate the subsurface conditions encountered during the exploratory work and prepare a draft Geotechnical Report for the design of the improvements. The report will be submitted in portable document format (PDF) for review. The report will provide a discussion of the subsurface conditions encountered, maps showing the site location and boring locations, boring logs, laboratory test results and discussion, and conclusions and recommendations regarding the following:

- Proposed improvements and existing facilities;
- Field exploration and laboratory testing performed;
- Subsurface soil and groundwater conditions encountered;
- Regional and local geology, the potential for the site and design of the project to be impacted by geologic hazards such as seismic shaking, fault rupture, liquefaction and/or seismic settlement;
- Soil corrosion potential;
- Recommendations and material specifications for rock slope protection;
- Retaining wall design, if needed;
- Construction considerations regarding:
 - Excavation characteristics of the soil and rock encountered;
 - Suitability of excavated onsite soil for reuse as compacted fill or structure backfill;
 - Temporary slopes, shoring, and/or dewatering;
 - Presence of cobbles and boulders, or man-made buried objects;

Task 3.2.5 – Final Geotechnical Report

Yeh will prepare and submit a PDF of the final geotechnical report after review comments from the draft report have been incorporated. It is not anticipated that the final report will incorporate evaluating additional alternatives, information, or recommendations for improvements that are not described in this proposal.

Task 3.2.6 – Plan Development and Review Support

Yeh will provide engineering and geotechnical review to support to KJ in developing construction plans, plan details, specifications, and cost estimating for the final design.

Task 3 Deliverables – Draft and Final copies of the Geotechnical Report

Task 4 – Preparation of Contract Documents

Task 4.1 – Design Plans

Based on the work performed as part of the previous tasks, KJ will prepare 90% and final design plans in AutoCAD 2021 format utilizing the District’s standard title block. Design review meetings will be conducted with the District following the 90% design submittal in accordance with Task 1.

KJ’s scope is based on the understanding that 4 design drawings will be prepared per the table below. It is assumed that traffic control plans will not be necessary.

Sheet No.	Description
1	Title Sheet
2	Legend and Abbreviations
3	Site Plan, Section and Details
4	Details

Task 4.2 – Specifications

KJ will add specifications notes to the plans to include the necessary requirements for the proposed improvement. We have assumed that the District will prepare and compile the contract documents necessary for the purpose of bidding.

Task 4.3 – Cost Opinion

KJ will prepare an itemized opinion of probable construction cost (OPCC) for the work in an Excel spreadsheet. An OPCC will be provided with the 90% and Final design submittals. The final cost estimate will be in accordance with the bid schedule.

Task 4 Deliverables – At the 90% design level KJ will submit electronic copies (searchable PDF and original files) of the documents (i.e. drawings, specifications, construction cost estimate).

Comments from the 90% design submittal will be incorporated into the final design submittal. The final documents will be provided electronically (CAD, searchable PDF, Word, Excel, and original formats on a USB flash drive or through an accessible link).

Scope Assumptions

KJ has made the following assumptions, in addition to those identified in the tasks above, when preparing this scope of services:

- Preparation of legal descriptions is not required.
- CEQA documentation is not required or will be provided by the District, if required.
- Site access and any permits required for the work will be provided to us by the District and the District will prepare and obtain access agreements with the owner of the private road for work in that location.
- Drawings will be prepared utilizing the District’s title block, KJ CAD standards and KJ guide technical specifications.
- Project specifications and requirements will be added to the plans in note format.
- All deliverables will be provided in PDF format and transmitted electronically. The final design submittal will also include Word files and CAD files.
- District review time for the 90% submittal is assumed to be one week. If the District review time takes longer than one week, the design timeline will be extended accordingly.
- Traffic control plans are not required.

Bidding services and engineering services during construction are excluded from this design contract. A separate proposal for bidding services and engineering services during construction will be provided to the District in the future if requested.

Project Schedule

KJ can begin work immediately following notice to proceed (NTP). Our anticipated schedule is approximately 21 weeks, including a 1-week review duration by the District for the 90% submittal, and is anticipated to be as follows:

Milestone	Schedule
Survey Mapping	5 weeks following receipt of NTP
Draft Geotechnical Report	10 weeks following receipt of NTP
Final Geotechnical Report	2 weeks following receipt of comments of draft report
90% Design Submittal	5 weeks following receipt of final geotechnical report
Final Design Submittal	2 weeks following receipt of 90% design comments

Estimate of Costs

Based on our estimate of services required, we propose a budget of **\$108,972**, which will not be exceeded without authorization. Our fee spreadsheet is attached for your reference. Compensation for our services will be on a time and expense reimbursement basis in accordance with our On Call Schedule of Charges.

Terms and Conditions

This proposal is based on current projections of staff availability and costs and, therefore, is valid for 90 days following the date of this letter. This project is covered by the terms of our existing on-call master contract.

If you have any questions regarding our proposal, please contact either me at (813) 825-1217 or Bill Yates at (805) 973-5705. Thank you for considering us for this work. We look forward to working with you.

Very truly yours,

Kennedy/Jenks Consultants, Inc.



Steven L. Jones
Project Manager



Jeffrey T. Savard, P.E.
Vice President

Enclosures:
Fee Spreadsheet

Proposal Fee Estimate

CLIENT Name: Casitas Municipal Water District
 PROJECT Description: Fairview Tanks Erosion Improvements
 Proposal/Job Number: B050990*32263 6/6/23

Classification:	Eng-Sci-Spec 9	Eng-Sci-Spec 8	Eng-Sci-Spec 6	Eng-Sci-Spec 5	Eng-Sci-Spec 4	Eng-Sci-Spec 3	Cad Designer	Project Assistant	Admin. Assistant	Aide	Total	KJ Labor	Sub Yeh and Associates, Inc.	Sub WM Surveys, Inc	KJ Sub-Markup	KJ ODCs	KJ ODCs Markup	Total Labor	Total Subs	Total Expenses	Total Labor + Subs + Expenses	
Hourly Rate:	\$310	\$295	\$245	\$220	\$205	\$190	\$160	\$130	\$110	\$90	Hours	Fees	Fees	Fees	10%	Fees	10%				Fees	
Task 1 - Project Management																						
Task 1.1 - Meetings		16			8						24	\$6,360			\$0		\$0	\$6,360	\$0	\$0	\$0	\$6,360
Task 1.2 QA/QC		8									8	\$2,360			\$0		\$0	\$2,360	\$0	\$0	\$0	\$2,360
Task 1.3 Management		24						8			32	\$8,120			\$0		\$0	\$8,120	\$0	\$0	\$0	\$8,120
Task 1 - Subtotal	0	48	0	0	8	0	0	8	0	0	64	\$16,840	\$0	\$0	\$0	\$0	\$0	\$16,840	\$0	\$0	\$0	\$16,840
Task 2 - Review of Background Documentation and Site Recon.																						
Task 2 - Review of Background Documentation and Site Recon.		4			4						8	\$2,000			\$0	\$200	\$20	\$2,000	\$0	\$220	\$20	\$2,220
Task 2 - Subtotal	0	4	0	0	4	0	0	0	0	0	8	\$2,000	\$0	\$0	\$0	\$200	\$20	\$2,000	\$0	\$220	\$20	\$2,220
Task 3 - Investigations																						
Task 3.1 Survey		2			2		8				12	\$2,280		\$5,250	\$525		\$0	\$2,280	\$5,775	\$0	\$0	\$8,055
Task 3.2 - Geotechnical Investigation & Services											0	\$0			\$0		\$0	\$0	\$0	\$0	\$0	\$0
Task 3.2.1 - Meetings and Design Development		8			12		2				22	\$5,140	\$2,180		\$218		\$0	\$5,140	\$2,398	\$0	\$0	\$7,538
Task 3.2.2 - Data Collection and Site Planning											0	\$0	\$2,080		\$208		\$0	\$0	\$2,288	\$0	\$0	\$2,288
Task 3.2.3 - Subsurface Exploration and Laboratory Testing											0	\$0	\$12,001		\$1,200		\$0	\$0	\$13,201	\$0	\$0	\$13,201
Task 3.2.4 - Draft Geotechnical Report		2			1						3	\$795	\$7,120		\$712		\$0	\$795	\$7,832	\$0	\$0	\$8,627
Task 3.2.5 - Final Geotechnical Report		1			1							\$500	\$2,810		\$281			\$500	\$3,091	\$0	\$0	\$3,591
Task 3.2.6 - Plan Development & Review Support		1			1						2	\$500	\$6,220		\$622		\$0	\$500	\$6,842	\$0	\$0	\$7,342
Task 3 - Subtotal	0	14	0	0	17	0	10	0	0	0	39	\$9,215	\$32,411	\$5,250	\$3,766	\$0	\$0	\$9,215	\$41,427	\$0	\$0	\$50,642
Task 4 - Preparation of Contract Documents																						
Task 4.1 - Design Plans (4 Sheets)		24			60		70				154	\$30,580			\$0		\$0	\$30,580	\$0	\$0	\$0	\$30,580
Task 4.2 - Specifications		6			16						22	\$5,050			\$0		\$0	\$5,050	\$0	\$0	\$0	\$5,050
Task 4.3 - Cost Opinion		4			12						16	\$3,640			\$0		\$0	\$3,640	\$0	\$0	\$0	\$3,640
Task 4 - Subtotal	0	34	0	0	88	0	70	0	0	0	192	\$39,270	\$0	\$0	\$0	\$0	\$0	\$39,270	\$0	\$0	\$0	\$39,270
All Tasks Total	0	100	0	0	117	0	80	8	0	0	303	\$67,325	\$32,411	\$5,250	\$3,766	\$200	\$20	\$67,325	\$41,427	\$220	\$0	\$108,972

May 23, 2023

Proposal No. 223-204-D

Kennedy Jenks
2775 North Ventura Road
Oxnard, California 93036

Attn: Steven Jones

Subject: Proposal for Geotechnical Services, Casitas Municipal Water District, Fairview Site Slope Improvements, ½-mile northeast of Fairview Road and Highway 33, Ojai, California

Dear Mr. Jones:

Yeh and Associates, Inc. is pleased to submit this proposal to provide geotechnical services for slope and erosion improvements to the Casitas Municipal Water District Fairview Tank Site located along a private ranch road approximately ½-mile north of Fairview Avenue. The ranch road is approximately 550 feet east of Highway 33 in Ojai, California. This proposal was prepared in response to our site visit and meetings in April and May 2023.

The tank pad was constructed by making a cut at the top of a natural ridge. The site has descending slopes on all sides. Two above ground water storage tanks and associated equipment occupy the building pad. Outlet drains are present around the tank pad. The drains extend beyond and above the adjacent descending slope. Erosion and gullies have formed at each of the outlet drain locations. Three locations have been identified with the most severe being at the southeastern side of the tank pad. Increased erosion occurred during the 2023 rain season and continues to migrate toward the tanks.

The project generally consists of engineering analyses and preparing a *Geotechnical Report* for grading and rock slope protection to restore the eroded ground around the tank pad and provide armoring on the slopes to resist future erosion from rain and runoff. Improvements to the outlet drains are also being considered. The scope of services will consist of:

Scope of Services:

1. Attend project team meetings to review and collaborate the proposed design concepts, evaluate alternatives relative to cost, schedule, compliance with FEMA, resource agency approval, future maintenance, and constructability to select the design of the improvements.

It is assumed the District will select a concept plan prior to Yeh completing the exploratory drilling.

2. Consult with the Client to initiate the geotechnical services. Collect background information from Client that may be pertinent to the geotechnical evaluation, and coordinate site access, a schedule for field exploration activities, and review the scope and schedule for geotechnical services. This proposal assumes that site access and any permits required for the work will be provided to us.
3. Prepare a health and safety plan for our work, visit the site to mark the locations of the explorations, and contact Underground Services Alert (USA) to contact utilities and review the locations prior to beginning the field exploration program.
4. Perform 1-day field exploration program consisting of drilling two to three borings to depths of 20 to 40 feet below the ground surface or to rig refusal within the underlying formation material. The holes will be drilled using a track-mounted rig equipped with 8-inch hollow stem auger. The borings will be sampled at selected intervals using drive samplers and by taking cuttings from the auger flights. The holes will be filled with excavated cuttings upon completion. Excess cuttings will be spread onsite near the borings. Laboratory tests for soil and/or rock classification, strength, and corrosion will be performed on selected samples recovered from the borings.
5. Evaluate the subsurface conditions encountered and prepare a *Geotechnical Report* for the design of the improvements. A draft of the report will be submitted in portable document format (pdf) for review by Client and design team. The report will provide a discussion of the subsurface conditions encountered, maps showing the site location and boring locations, boring logs, and laboratory test results and discussion, conclusions, and recommendations regarding the following:
 - Proposed improvements and existing facilities;
 - Field exploration and laboratory testing performed;
 - Subsurface soil and groundwater conditions encountered;
 - Regional and local geology, the potential for the site and design of the project to be impacted by geologic hazards such as seismic shaking, fault rupture, liquefaction and/or seismic settlement;
 - Soil corrosion potential;
 - Recommendations and material specifications for rock slope protection;
 - Retaining wall design, if needed;
 - Construction considerations regarding:

- Excavation characteristics of the soil and rock encountered;
 - Suitability of excavated onsite soil for reuse as compacted fill or structure backfill;
 - Temporary slopes, shoring, and/or dewatering; and
 - Presence of cobbles and boulders, or man-made buried objects
6. Prepare the final *Geotechnical Report* for the project. A PDF of the final report will be submitted after review comments have been incorporated into the report. It is not anticipated that the final report would incorporate evaluating additional alternatives, information, or recommendations for improvements that area not described in this proposal.
7. Provided as-needed engineering and geotechnical review to support Kennedy Jenks in developing construction plans, plan details, specifications, and cost estimating for the final design.

Fee Estimate:

Services will be provided on a time and materials basis. Our estimated fee, hours and direct costs for the scope of services described in this proposal is attached. Yeh will not exceed the estimated amount without prior authorization of the Client.

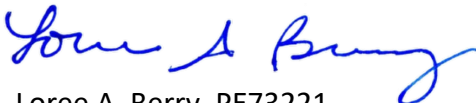
Schedule:

Work will be coordinated with the Client. The draft report can likely be submitted within about 8 weeks after the completion of the field work. The final report can be submitted within about 2 weeks after having received comments.

We appreciate the opportunity to be of service. Please contact Loree Berry at 805-440-0966 or lberry@yeh-eng.com if you have questions or require additional information.

Sincerely,

YEH AND ASSOCIATES, INC.



Loree A. Berry, PE73221
Senior Project Manager

Attachments: Fee Schedule (2023 CA)
Estimate of Fees



**STANDARD FEE SCHEDULE
 CALIFORNIA
 EFFECTIVE JANUARY 2023**

Professional Services:

<u>Classification</u>	<u>Rate</u>
Principal	\$ 220/hr
Senior Project Manager, Engineer or Geologist	\$ 200/hr
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Project Engineer or Geologist.....	\$ 135/hr
Senior Staff Engineer or Geologist	\$ 120/hr
Staff Engineer or Geologist.....	\$ 110/hr
Engineer or Geologist Intern	\$ 70/hr
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Hand Auger Kit	\$ 100/day
Slope Inclinator and readout	\$ 125/day

Colorado

California

FEE ESTIMATE WORKSHEET
**CasitasMWD Fairview Tank Pad Slope Improvements
 Geotechnical Services**

 PREPARED BY: L. Berry
 PROJECT No.: 223-204-D

 DATE: May 23, 2023
 CLIENT: Kennedy Jenks

PHASE	Principal Engineer or Geologist	Sr. Project Specialist	Sr. Project Manager	Project Manager	Sr. Project Engineer or Geologist	Project Engineer or Geologist	Sr. Staff Engineer or Geologist	Staff Engineer or Geologist	CAD Designer	Engineer Intern	HOURS	COSTS
Geotechnical Services:												
1 Project Team Meetings/Final Concept		4	4		4						12	\$ 2,180.00
2 Access, Field Mapping, Utility Clearance					8			8			16	\$ 2,080.00
3 Subsurface Exploration (Drilling)					1			10			11	\$ 1,250.00
4 Laboratory Testing			2					16			18	\$ 2,160.00
5 Draft - Geotechnical Report	2	8	10		12			12			44	\$ 7,120.00
6 Final - Geotechnical Report		2	8		4			2			16	\$ 2,810.00
7 Support PS&E Development and Review	4	8	16						4		32	\$ 6,220.00
SUBTOTAL	6	22	40	0	29	0	0	48	4	0	149	\$ 23,820
Unit Costs and Direct Expenses:												
Field Vehicle												\$ 160
SUBTOTAL												\$ 160
Subconsultant and Vendor Services:												
Subcontract Drilling Services (1 day)												\$ 7,040
Outside laboratory testing												\$ 1,391
SUBTOTAL												\$ 8,431
RATE, PER HOUR (2023)	\$ 220	\$ 195	\$ 200	\$ 180	\$ 150	\$ 135	\$ 120	\$ 110	\$ 145	\$ 70		
ESTIMATED TOTAL FEE												\$ 32,411



WM SURVEYS, INC.

William L. Meagher, Land Surveyor #5948
2747 Sherwin Avenue, Suite #12 - Ventura, CA 93003
Phone (805) 677-4850 Fax (805) 677-4853

Steven Jones | Senior Designer

May 9, 2023

2202 N West Shore Blvd.
Suite 200, Tampa, FL 33607
Direct: 813-825-1217
Teams: StevenJones@kennedyjenks.com

Project: Casitas MWM - Fairview Tank, Ventura County, Ca.

Subject: Topographic Survey and Mapping

We propose the following field survey:

1. A topographic field survey which shows tank footprints, slabs and property lines (if exists within survey area)
2. Site features such as hardscapes, fences, walls, etc.
3. Existing stormwater systems with grate/top elevations and invert elevations. Include swales, concrete flumes, inlets, headwalls, pipes, etc.) with spot elevations
4. Contours at 1-foot intervals
5. Include marked utilities, power poles, etc.
6. Include curbing, gutters, roadways (improved and unimproved)
7. Spot elevations shown on plans

Deliverables;

- 1) Autocad Civil 3d Dwg.
- 2) Adobe PDF
- 3) Ortho Digital Photo
- 4) Point Cloud (E57)

Our fees will be \$5,250

Thank you for the opportunity of providing you with our services.

Submitted,

Willam L. Meagher
LS 5948

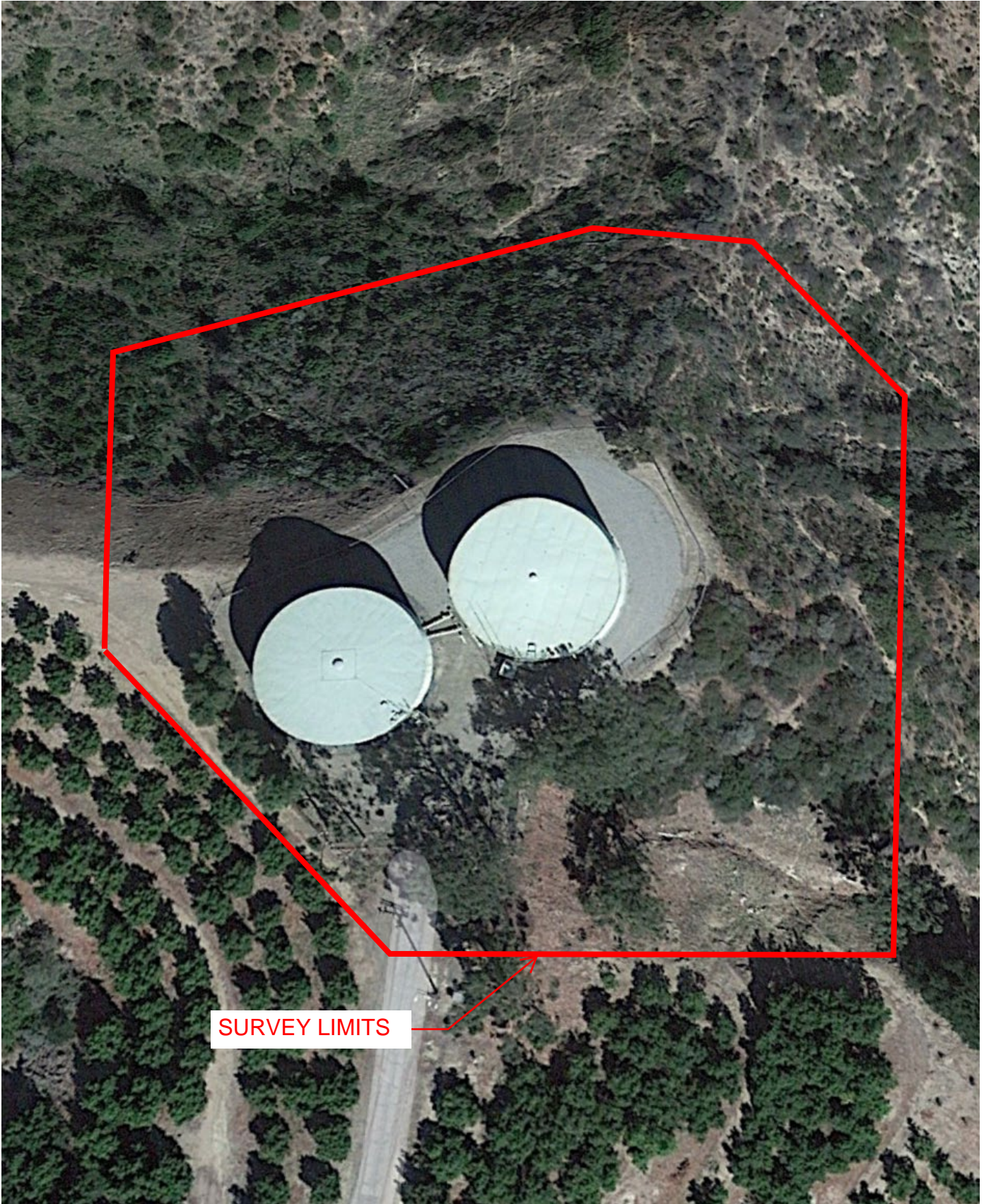


FIGURE 1
CMWD
FAIRVIEW TANK
PROPOSED SURVEY LIMITS

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL FLOOD, GENERAL MANAGER
SUBJECT: FORTRESS TANK EROSION MITIGATION DESIGN
DATE: 06/14/2023

RECOMMENDATION:

- Approve a budget of \$135,000 for the Fortress Tank Erosion Mitigation design
- Authorize the General Manager to issue a Task Order to Kennedy/Jenks Consultants, Inc. for design services of the Fortress Tank Erosion Mitigation Project in an amount not to exceed \$118,812.00

BACKGROUND:

During the storm events between January 8-9, 2023, the District experienced damage to critical infrastructure. The President signed a federal major disaster declaration for California Severe Winter Storms, Flooding, Landslides, and Mudslides (DR-4683-CA) to provide federal financial assistance to agencies who incurred damages during this event. The Board of Directors approved the Designation of Applicant's Agent Resolution for the Casitas Municipal Water District for consideration on February 8, 2023.

Significant erosion occurred to the Fairview Tanks site consisting of significant hillside erosion onto and across the site. Debris flow poses a risk to the tanks onsite from buildup against the existing tanks. Improvements are needed to protect the District's facility from the recurrence of material accumulating against the existing storage tanks and sedimentation impacting the existing storm drainage system.

The proposal from Kennedy/Jenks Consultants, Inc, one of the District's on-call engineering consultants, for design of site improvements to protect existing facilities and safely carry debris across the Fortress Tank site includes:

- Project management
- Documentation review and site visits
- Survey and geotechnical investigation
- Preparation of contract documents (plans, specifications, and opinion of probable construction cost)

FUNDING SOURCE:

The budget of \$135,000 is not included in either the FY2022-23 or FY 2023-24 budgets. Reimbursement from the Federal Emergency Management Agency (FEMA) and the California

Office of Emergency Services will be pursued for the project and was included in the Damage Inventory suite of projects submitted to FEMA. Reimbursement is expected to be 75 percent. The design budget of \$135,000 includes a contingency of approximately 12 percent in the event additional investigation or design is needed.

Attachment:

- Proposal for Fortress Tank Erosion Improvements dated 6/6/2023

6 June 2023

Virgil Clary, PE
Project Manager
Casitas Municipal Water District
1055 N. Ventura Avenue
Oak View, CA 93022

Subject: Proposal for Fortress Tank Erosion Improvements

Dear Mr. Clary:

Kennedy Jenks (KJ) is pleased to submit this proposal to provide professional engineering services for the design of site improvements to mitigate erosion problems at the Fortress Tank site located in an unincorporated area of Ventura County, California. This proposal was prepared based on our site visit and discussions with Casitas Municipal Water District (District) staff and Yeh and Associates (Yeh).

A Preliminary Geotechnical Report for the project was prepared by Yeh, dated June 30, 2021, that provided alternatives to manage adjacent hillside erosion and protect the Fortress water tanks from periodic debris flows. Improvements are needed to protect the District's facility from the recurrence of material accumulating against the existing storage tanks and sedimentation impacting the site's existing storm drainage system. KJ will leverage the 2021 Yeh report recommendations along with additional geotechnical work included in this proposal.

KJ will subcontract with Yeh to provide geotechnical services for this project and produce a Geotechnical Report presenting engineering analysis and recommendations for drainage system modifications, retaining walls, embankment slopes and access road improvements to provide an effective design solution to address the erosion problems and protect the tanks facility from future debris flow events.

The scope of services for this work includes the following:

Task 1 – Project Management

Task 1.1 – Meetings

KJ will participate in virtual meetings throughout design of the project (assumed to be approximately seven (7) months). The meetings will consist of the following:

- Kickoff Meeting
- Conceptual (30%) Design Review Meeting
- 90% Design Review Meeting
- Progress Meetings (up to 12 with design review meetings replacing the progress meetings as applicable). Meetings anticipated to be no longer than 30 minutes between the KJ and Casitas PM's.

Task 1.2 – Quality Assurance/Quality Control (QA/QC)

KJ will conduct an effective quality assurance and quality control program and perform a review of deliverables prior to submittal.

Task 1.3 – Management

This task addresses the management responsibilities associated with proper scheduling, budget control, invoice preparation and coordination. It is assumed that the overall project duration is seven (7) months.

Task 1 Deliverables – KJ will submit meeting agendas prior to each outlined meeting. KJ will submit draft meeting minutes within five (5) working days following the meeting. Review comments will be incorporated, and final minutes will be submitted.

Task 2 – Review of Background Documentation and Site Reconnaissance

KJ will review available reference materials (reports, drawings and documents previously transmitted) related to the Fortress Tank site and make one site reconnaissance visit.

Task 3 – Investigations

Task 3.1 – Survey

WM Surveys, Inc., as a subconsultant to KJ, will conduct a field survey to be used in preparing base construction drawings, using 40-scale accuracy with 1-foot contours. The mapping will delineate roads, walls, signs, trees, utility poles, slabs, fences, tanks, drainage systems (pipes, inlets, headwalls & flumes), hardscape etc., according to standard practice. The field survey will also include spot elevations and invert elevations on the existing drainage system. The drawings will be prepared in Civil 3D and include a digital ortho photo. It is assumed that the District's existing easements will be available to be utilized for ingress/egress.

Task 3.2 – Geotechnical Investigation & Services

Task 3.2.1 – Conceptual Design and Meetings

As a subconsultant to KJ, Yeh will attend team project meetings to review and collaborate the proposed design concepts, evaluate alternatives relative to cost, schedule, compliance with FEMA, resource agency approval, future maintenance, and constructability to develop the scope of improvements for the design. It is assumed that the District will select a conceptual design plan prior to authorizing the remainder of the geotechnical services.

Task 3.2.2 – Data Collection and Site Planning

Yeh will collect background information from the District that may be pertinent to the geotechnical evaluation, coordinate site access, provide a schedule for field exploration activities and review scope and schedule for geotechnical activities. Yeh assumes that site access and any permits required for the

work will be provided by the District. Yeh will coordinate site planning activities that include preparing a health and safety plan for the work, visiting the site to mark exploration locations, and contacting Underground Services Alert (USA) to contact utilities and review the locations prior to beginning the field exploration program.

Task 3.2.3 – Subsurface Exploration and Laboratory Testing

Yeh will conduct a 1-day field exploration program consisting of drilling two to three borings to depths of approximately 20 to 40 feet below the ground surface or to rig refusal within the existing tank pad and access road. The holes will be drilled using a truck-mounted rig equipped with 8-inch hollow stem auger. The borings will be sampled at selected intervals using drive samplers, thin-walled tube samples and by taking cuttings from the auger flights. The holes will be filled with excavated cuttings after drilling. As part of the field exploration, Yeh staff will map the rock outcrops behind and adjacent to the tank pad. Laboratory tests for soil and/or rock classification, strength, and corrosion will be performed on selected samples recovered from the borings.

Task 3.2.4 – Draft Geotechnical Report

Yeh will evaluate the subsurface conditions encountered during the exploratory work and prepare a draft Geotechnical Report for the design of the improvements. The report will be submitted in portable document format (PDF) for review. The report will provide a discussion of the subsurface conditions encountered, maps showing the site location and boring locations, boring logs, laboratory test results and discussion, and conclusions and recommendations regarding the following:

- Proposed improvements and existing facilities;
- Field exploration and laboratory testing performed;
- Subsurface soil and groundwater conditions encountered;
- Regional and local geology, the potential for the site and design of the project to be impacted by geologic hazards such as seismic shaking, fault rupture, liquefaction and/or seismic settlement;
- Soil corrosion potential;
- Retaining wall design input assuming a drilled shaft supported wall or a soldier pile and lagging system including geotechnical parameters and recommendations for pile size, embedment and spacing based on design load conditions provided by KJ;
- Stability of proposed reinforced fill slopes; and
- Construction considerations regarding:
 - Excavation characteristics of the soil and rock encountered;
 - Suitability of excavated onsite soil for reuse as compacted fill or structure backfill;
 - Temporary slopes, shoring, and/or dewatering;
 - Presence of cobbles and boulders, or man-made buried objects;

- Stability and requirements for temporary cuts or shoring adjacent to existing roadways, structures, or property;
- Anticipated drilling and excavation conditions for the foundation type selected; and
- Suggested material specifications.

Task 3.2.5 – Final Geotechnical Report

Yeh will prepare and submit a PDF of the final geotechnical report after review comments from the draft report have been incorporated. It is not anticipated that the final report will incorporate evaluating additional alternatives, information, or recommendations for improvements that are not described in this proposal.

Task 3.2.6 – Plan Development and Review Support

Yeh will provide engineering and geotechnical review to support to KJ in developing construction plans, plan details, specifications, and cost estimating for the final design.

Task 3 Deliverables – Draft and Final copies of the Geotechnical Report

Task 4 – Preparation of Contract Documents

Task 4.1 – Design Plans

Based on the work performed as part of the previous tasks, KJ will prepare a conceptual (30%) level plan to present the recommendations to the District for review and approval. After the proposed design approach is agreed upon, KJ will prepare 90% and final design plans in AutoCAD 2021 format utilizing the District’s standard title block. Design review meetings will be conducted with the District following the conceptual (30%) and 90% design submittals in accordance with Task 1.

KJ’s scope is based on the understanding that 4 design drawings will be prepared per the table below. It is assumed that traffic control plans will not be necessary.

Sheet No.	Description
1	Title Sheet
2	Legend and Abbreviations
3	Site Plan, Section and Details
4	Details

Task 4.2 – Specifications

KJ will add specification notes to the plans to include the necessary requirements for the proposed improvements. We have assumed that the District will prepare and compile the contract documents necessary for the purpose of bidding.

Task 4.3 – Cost Opinion

KJ will prepare an itemized opinion of probable construction cost (OPCC) for the work in an Excel spreadsheet. An OPCC will be provided with the 30%, 90% and Final design submittals. The final cost estimate will be in accordance with the bid schedule.

Task 4 Deliverables – At the conceptual (30%) and 90% design level KJ will submit electronic copies (searchable PDF and original files) of the documents (i.e. drawings, specifications, construction cost estimate).

Comments from the 90% design submittal will be incorporated into the final design submittal. The final documents will be provided electronically (CAD, searchable PDF, Word, Excel, and original formats on a USB flash drive or through an accessible link).

Scope Assumptions

KJ has made the following assumptions, in addition to those identified in the tasks above, when preparing this scope of services:

- Preparation of legal descriptions is not required.
- CEQA documentation is not required or will be provided by the District, if required.
- Site access and any permits required for the work will be provided to us by the District and the District will prepare and obtain access agreements with the owner of the private road for work in that location.
- Drawings will be prepared utilizing the District's title block, KJ CAD standards and KJ guide technical specifications.
- Project specifications and requirements will be added to the plans in note format.
- All deliverables will be provided in PDF format and transmitted electronically. The final design submittal will also include Word files and CAD files.
- District review time for the conceptual (30%) and 90% submittals is assumed to be one week. If the District review time takes longer than one week, the design timeline will be extended accordingly.
- Traffic control plans are not required.

Bidding services and engineering services during construction are excluded from this design contract. A separate proposal for bidding services and engineering services during construction will be provided to the District in the future if requested

Project Schedule

KJ can begin work immediately following notice to proceed (NTP). Our anticipated schedule is approximately 28 weeks, including a 1-week review duration by the District for the conceptual (30%) and 90% submittals, and is anticipated to be as follows:

Milestone	Schedule
Survey Mapping	5 weeks following receipt of NTP
Conceptual Design (30%)	8 weeks following NTP
Draft Geotechnical Report	9 weeks following conceptual approval
Final Geotechnical Report	2 weeks following receipt of comments of draft report
90% Design Submittal	5 weeks following receipt of final geotechnical report
Final Design Submittal	2 weeks following receipt of 90% design comments

Estimate of Costs

Based on our estimate of services required, we propose a budget of **\$118,812**, which will not be exceeded without authorization. Our fee spreadsheet is attached for your reference. Compensation for our services will be on a time and expense reimbursement basis in accordance with our On Call Schedule of Charges.

Terms and Conditions

This proposal is based on current projections of staff availability and costs and, therefore, is valid for 90 days following the date of this letter. This project is covered by the terms of our existing on-call master contract.

If you have any questions regarding our proposal, please contact either me at (813) 825-1217 or Bill Yates at (805) 973-5705. Thank you for considering us for this work. We look forward to working with you.

Very truly yours,

Kennedy/Jenks Consultants, Inc.



Steven L. Jones
Project Manager



Jeffrey T. Savard, P.E.
Vice President

Enclosures:
Fee Spreadsheet

Proposal Fee Estimate

CLIENT Name: Casitas Municipal Water District
 PROJECT Description: Fortress Tank Erosion Improvements
 Proposal/Job Number: B050990*32260 6/6/23

Classification:	Eng-Sci-Spec 9	Eng-Sci-Spec 8	Eng-Sci-Spec 6	Eng-Sci-Spec 5	Eng-Sci-Spec 4	Eng-Sci-Spec 3	Cad Designer	Project Assistant	Admin. Assistant	Aide	Total	KJ Labor	Sub Yeh and Associates, Inc.	Sub WM Surveys, Inc	KJ Sub-Markup	KJ ODCs	KJ ODCs Markup	Total Labor	Total Subs	Total Expenses	Total Labor + Subs + Expenses	
Hourly Rate:	\$310	\$295	\$245	\$220	\$205	\$190	\$160	\$130	\$110	\$90	Hours	Fees	Fees	Fees	10%	Fees	10%				Fees	
Task 1 - Project Management																						
Task 1.1 - Meetings		20			10						30	\$7,950			\$0		\$0	\$7,950	\$0	\$0	\$0	\$7,950
Task 1.2 Q/QC		10									10	\$2,950			\$0		\$0	\$2,950	\$0	\$0	\$0	\$2,950
Task 1.3 Management		28						8			36	\$9,300			\$0		\$0	\$9,300	\$0	\$0	\$0	\$9,300
Task 1 - Subtotal	0	58	0	0	10	0	0	8	0	0	76	\$20,200	\$0	\$0	\$0	\$0	\$0	\$20,200	\$0	\$0	\$0	\$20,200
Task 2 - Review of Background Documentation and Site Recon.																						
Task 2 - Review of Background Documentation and Site Recon.		4			4						8	\$2,000			\$0	\$200	\$20	\$2,000	\$0	\$220	\$0	\$2,220
Task 2 - Subtotal	0	4	0	0	4	0	0	0	0	0	8	\$2,000	\$0	\$0	\$0	\$200	\$20	\$2,000	\$0	\$220	\$0	\$2,220
Task 3 - Investigations																						
Task 3.1 Survey		2			2		8				12	\$2,280		\$4,850	\$485		\$0	\$2,280	\$5,335	\$0	\$0	\$7,615
Task 3.2 - Geotechnical Investigation & Services											0	\$0			\$0		\$0	\$0	\$0	\$0	\$0	\$0
Task 3.2.1 - Conceptual Design and Meetings		12			8		8				28	\$6,460	\$2,180		\$218		\$0	\$6,460	\$2,398	\$0	\$0	\$8,858
Task 3.2.2 - Data Collection and Site Planning											0	\$0	\$2,080		\$208		\$0	\$0	\$2,288	\$0	\$0	\$2,288
Task 3.2.3 - Subsurface Exploration and Laboratory Testing											0	\$0	\$12,111		\$1,211		\$0	\$0	\$13,322	\$0	\$0	\$13,322
Task 3.2.4 - Draft Geotechnical Report		2			1						3	\$795	\$8,360		\$836		\$0	\$795	\$9,196	\$0	\$0	\$9,991
Task 3.2.5 - Final Geotechnical Report		1			1							\$500	\$2,810		\$281			\$500	\$3,091	\$0	\$0	\$3,591
Task 3.2.6 - Plan Development & Review Support		1			1						2	\$500	\$6,220		\$622		\$0	\$500	\$6,842	\$0	\$0	\$7,342
Task 3 - Subtotal	0	18	0	0	13	0	16	0	0	0	45	\$10,535	\$33,761	\$4,850	\$3,861	\$0	\$0	\$10,535	\$42,472	\$0	\$0	\$53,007
Task 4 - Preparation of Contract Documents																						
Task 4.1 - Design Plans (4 Sheets)		30			64		72				166	\$33,490			\$0		\$0	\$33,490	\$0	\$0	\$0	\$33,490
Task 4.2 - Specifications		6			16						22	\$5,050			\$0		\$0	\$5,050	\$0	\$0	\$0	\$5,050
Task 4.3 - Cost Opinion		6			15						21	\$4,845			\$0		\$0	\$4,845	\$0	\$0	\$0	\$4,845
Task 4 - Subtotal	0	42	0	0	95	0	72	0	0	0	209	\$43,385	\$0	\$0	\$0	\$0	\$0	\$43,385	\$0	\$0	\$0	\$43,385
All Tasks Total	0	122	0	0	122	0	88	8	0	0	338	\$76,120	\$33,761	\$4,850	\$3,861	\$200	\$20	\$76,120	\$42,472	\$220	\$0	\$118,812

May 23, 2023

Proposal No. 223-204-A

Kennedy Jenks
2775 North Ventura Road
Oxnard, California 93036

Attn: Steven Jones

Subject: Proposal for Geotechnical Services, Casitas Municipal Water District, Design Improvements at Fortress Tank Site, Ocean View Road, Unincorporated Ventura County, California

Dear Mr. Jones:

Yeh and Associates, Inc. is pleased to submit this proposal to provide geotechnical services for the design improvements to the Fortress Tank Site on Ocean View Road, Ventura County, California. This proposal was prepared in response to our site visit and meetings in April and May 2023. Yeh prepared a Preliminary Geotechnical Report for the project, dated June 30, 2021 that provided alternatives to manage adjacent hillside erosion and protect the Fortress tanks from periodic debris flows that follow natural drainage paths from above and onto District property. Multiple debris flow events occurred during the 2023 rain season that filled and overtopped the existing drainage system and deposited debris against the water tank, and impacted access to and within the tank pad.

The project generally consists of engineering analyses and preparing a *Geotechnical Report* for the design of an enlarged or modified drainage system, retaining walls, embankment slopes, and access road improvements to manage the erosion and protect the tank facility and access from future debris flow events. The scope of services will consist of:

Scope of Services:

1. Attend project team meetings to review and collaborate the proposed design concepts, evaluate alternatives relative to cost, schedule, compliance with FEMA, resource agency approval, future maintenance, and constructability to develop the final scope of improvements for design. It is assumed the District will select a concept plan prior to performing the field exploration program.
2. Consult with the Client to initiate the geotechnical services. Collect background information from Client that may be pertinent to the geotechnical evaluation, and coordinate site access, a schedule for field exploration activities, and review the scope and schedule for geotechnical

services. This proposal assumes that site access and any permits required for the work will be provided to us.

3. Prepare a health and safety plan for our work, visit the site to mark the locations of the explorations, and contact Underground Services Alert (USA) to contact utilities and review the locations prior to beginning the field exploration program.
4. Perform 1-day field exploration program consisting of drilling two to three borings to depths of approximately 20 to 40 feet below the ground surface or to rig refusal within the existing tank pad and access road. The holes will be drilled using a truck-mounted rig equipped with 8-inch hollow stem auger. The borings will be sampled at selected intervals using drive samplers, thin-walled tube samples and by taking cuttings from the auger flights. The holes will be filled with excavated cuttings after drilling. As part of the field exploration, Yeh staff will map the rock outcrops behind and adjacent to the tank pad. Laboratory tests for soil and/or rock classification, strength, and corrosion will be performed on selected samples recovered from the borings.
5. Evaluate the subsurface conditions encountered and prepare a *Geotechnical Report* for the design of the improvements. A draft of the report will be submitted in portable document format (pdf) for review by Client and design team. The report will provide a discussion of the subsurface conditions encountered, maps showing the site location and boring locations, boring logs, and laboratory test results, conclusions and recommendations regarding the following:
 - Proposed improvements and existing facilities;
 - Field exploration and laboratory testing performed;
 - Subsurface soil and groundwater conditions encountered;
 - Regional and local geology, the potential for the site and design of the project to be impacted by geologic hazards such as seismic shaking, fault rupture, liquefaction and/or seismic settlement;
 - Soil corrosion potential;
 - Retaining wall design assuming a drilled shaft supported wall or a soldier pile and lagging system including geotechnical parameters and recommendations for pile size, embedment and spacing based on design load conditions provided by Kennedy Jenks;
 - Stability of proposed reinforced fill slopes; and
 - Construction considerations regarding:
 - Excavation characteristics of the soil and rock encountered;
 - Suitability of excavated onsite soil for reuse as compacted fill or structure backfill;

- Temporary slopes, shoring, and/or dewatering;
 - Presence of cobbles and boulders, or man-made buried objects
 - Stability and requirements for temporary cuts or shoring adjacent to existing structures, or property;
 - Anticipated drilling and excavation conditions for the foundation type selected; and
 - Suggested material specifications.
6. Prepare the final *Geotechnical Report* for the project. A PDF of the final report will be submitted after review comments have been incorporated into the report. It is not anticipated that the final report would incorporate evaluating additional alternatives, information, or recommendations for improvements that area not described in this proposal.
7. Provided as-needed engineering and geotechnical review to support Kennedy Jenks in developing construction plans, plan details, specifications, and cost estimating for the final design.

Fee Estimate:

Services will be provided on a time and materials basis. Our estimated fee, hours and direct costs for the scope of services described in this proposal is attached. Yeh will not exceed the estimated amount without prior authorization of the Client.

Schedule:

Work will be coordinated with the Client. The draft report can likely be submitted within about 8 weeks after the completion of the field work. The final report can be submitted within about 2 weeks after having received comments.

We appreciate the opportunity to be of service. Please contact Loree Berry at 805-440-0966 or lberry@yeh-eng.com if you have questions or require additional information.

Sincerely,

YEH AND ASSOCIATES, INC.



Loree A. Berry, PE73221
Senior Project Manager

Attachments: Fee Schedule (2023 CA)
Estimate of Fees





**STANDARD FEE SCHEDULE
CALIFORNIA
EFFECTIVE JANUARY 2023**

Professional Services:

<u>Classification</u>	<u>Rate</u>
Principal	\$ 220/hr
Senior Project Manager, Engineer or Geologist	\$ 200/hr
Senior Project Specialist.....	\$ 195/hr
Project Manager, Associate Engineer or Associate Geologist	\$ 180/hr
Senior Project Engineer or Geologist	\$ 150/hr
Project Engineer or Geologist.....	\$ 135/hr
Senior Staff Engineer or Geologist	\$ 120/hr
Staff Engineer or Geologist.....	\$ 110/hr
Engineer or Geologist Intern	\$ 70/hr
Resident Construction Engineer.....	\$ 210/hr
Construction Manager	\$ 185/hr
Construction Observer.....	\$ 150/hr
Laboratory Supervisor.....	\$ 135/hr
CAD Designer.....	\$ 145/hr
Administrative Assistant	\$ 90/hr

Overtime rates for Construction Observation and Office Staff is 1.5 x rates shown.

Laboratory tests are quoted on separate schedule or cost-plus 10 percent for outside laboratory testing when applicable.

Fees for expert witness preparation, testimony, court appearances, or depositions will be billed at the rate of \$350 per hour.

Rates do not include prevailing wages for field services. Prevailing wages will be determined on a project-by-project basis.

Other Direct Charges:

Subcontracted services, copying and rented equipment.....	Cost Plus 10%
Travel, subsistence, and expenses	Cost Plus 10%
Vehicle	\$ 80/day
Automobile Mileage	\$ 0.55/mile
Hand Auger Kit	\$ 100/day
Slope Inclinator and readout	\$ 125/day

Colorado

California

Denver | Colorado Springs | Durango | Glenwood Springs | Grand Junction | Greeley

Grover Beach | Ventura

FEE ESTIMATE WORKSHEET
Fortress Tank Site Improvements
Geotechnical Services

 PREPARED BY: L. Berry
 PROJECT No.: 223-204-A

 DATE: May 22, 2023
 CLIENT: Kennedy Jenks

PHASE	Principal Engineer or Geologist	Sr. Project Specialist	Sr. Project Manager	Project Manager	Sr. Project Engineer or Geologist	Project Engineer or Geologist	Sr. Staff Engineer or Geologist	Staff Engineer or Geologist	CAD Designer	Engineer Intern	HOURS	COSTS
Geotechnical Services:												
1 Project Team Meetings/Final Concept		4	4		4						12	\$ 2,180.00
2 Access, Field Mapping, Utility Clearance					8			8			16	\$ 2,080.00
3 Subsurface Exploration (Drilling)					12						12	\$ 1,800.00
4 Laboratory Testing			2					16			18	\$ 2,160.00
5 Draft - Geotechnical Report	4	8	12		8			16		8	56	\$ 8,360.00
6 Final - Geotechnical Report		2	8		4			2			16	\$ 2,810.00
7 Support PS&E Development and Review	4	8	16						4		32	\$ 6,220.00
SUBTOTAL	8	22	42	0	36	0	0	42	4	8	162	\$ 25,610
Unit Costs and Direct Expenses:												
Field Vehicle											\$	160
SUBTOTAL											\$	160
Subconsultant and Vendor Services:												
Subcontract Drilling Services (1 day)											\$	6,600
Outside laboratory testing											\$	1,391
SUBTOTAL											\$	7,991
RATE, PER HOUR (2023)	\$ 220	\$ 195	\$ 200	\$ 180	\$ 150	\$ 135	\$ 120	\$ 110	\$ 145	\$ 70		
ESTIMATED TOTAL FEE											\$	33,761



WM SURVEYS, INC.

William L. Meagher, Land Surveyor #5948
2747 Sherwin Avenue, Suite #12 - Ventura, CA 93003
Phone (805) 677-4850 Fax (805) 677-4853

May 5, 2023

Steven Jones | Senior Designer

2202 N West Shore Blvd.
Suite 200, Tampa, FL 33607
Direct: [813-825-1217](tel:813-825-1217)
Teams: StevenJones@kennedyjenks.com

Project: Fortress Tank Site
Rincon Mtn, Ventura County, Ca.

Subject: Topographic Survey and Mapping

We propose the following field survey:

1. A topographic field survey which shows tank footprints, slabs and property lines
2. Site features such as hardscapes, fences, walls, etc.
3. Existing stormwater system with grate/top elevations and invert elevations. Include swales, concrete flumes, inlets, headwalls, pipes, etc) with spot elevations
4. Contours at 1-foot intervals
5. Include marked utilities, power poles, etc.
6. Include curbing, gutters, roadways (improved and unimproved), trees, debris screens, etc.
7. Spot elevations shown on plans

Deliverables;

- 1) Autocad Civil 3d Dwg.
- 2) Adobe PDF
- 3) Ortho Digital Photo
- 4) Point Cloud (E57)

Our fees will be \$4,850

Thank you for the opportunity of providing you with our services.

Submitted,

William L. Meagher
LS 5948



Survey Limits

FIGURE 1
CMWM
FORTRESS TANK SITE
PROPOSED SURVEY LIMITS

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL FLOOD, GENERAL MANAGER
SUBJECT: RINCON MAIN VENT STRUCTURE EROSION MITIGATION DESIGN
DATE: 6/14/2023

RECOMMENDATION:

- Approve a budget of \$125,000 for the Rincon Main Vent Structure Erosion Mitigation design
- Authorize the General Manager to issue a Task Order to Kennedy/Jenks Consultants, Inc. for design services of the Rincon Main Vent Structure Erosion Mitigation Project in an amount not to exceed \$109,178.00

BACKGROUND:

During the storm events between January 8-9, 2023, the District experienced damage to critical infrastructure. The President signed a federal major disaster declaration for California Severe Winter Storms, Flooding, Landslides, and Mudslides (DR-4683-CA) to provide federal financial assistance to agencies who incurred damages during this event. The Board of Directors approved the Designation of Applicant's Agent Resolution for the Casitas Municipal Water District for consideration on February 8, 2023.

Significant erosion occurred to the Rincon Main Vent Structure site consisting of descending slopes on three sides. The 21-inch Rincon Main concrete cylinder pipe, running along a small peninsula, is at risk of being exposed and compromised due to adjacent erosion to the site. Erosion has worsened within descending side slopes immediately adjacent to the existing pipeline.

The proposal provides professional engineering services for design of site improvements to provide slope protection at the Vent Structure site along the Rincon Main including:

- Project management
- Documentation review and site visits
- Survey and geotechnical investigation
- Preparation of contract documents (plans, specifications, and opinion of probable construction cost)

FUNDING:

The budget of \$125,000 is not included in either the FY2022-23 or FY 2023-24 budgets. Reimbursement from the Federal Emergency Management Agency (FEMA) and the California

Office of Emergency Services will be pursued for the project and was included in the Damage Inventory suite of projects submitted to FEMA. Reimbursement is expected to be 75 percent. The design budget of \$125,000 includes a contingency of approximately 13 percent in the event additional investigation or design is needed.

Attachment:

- Proposal for Rincon Main Vent Structure Erosion Improvements dated 6/6/2023

6 June 2023

Virgil Clary, PE
Project Manager
Casitas Municipal Water District
1055 N. Ventura Avenue
Oak View, CA 93022

Subject: Proposal for Vent Structure Erosion Improvements

Dear Mr. Clary:

Kennedy Jenks (KJ) is pleased to submit this proposal to provide professional engineering services for the design of site improvements to mitigate erosion problems at the Vent Structure site located in an unincorporated area of Ventura County, California. This proposal was prepared based on our site visit and discussions with Casitas Municipal Water District (District) staff and Yeh and Associates (Yeh).

A section of the District's Rincon water main, a 21" concrete cylinder pipe, running along a small peninsula extending off Lake Casitas Fire Road (near an existing vent structure) is in danger of being undermined by erosion taking place along the steep side slopes of the peninsula. Gullies and erosion scarps have grown within the descending side slopes due to rainfall runoff. The erosion is more severe along the east side of the peninsula and is only feet away from the existing water main location. The side slopes along west side of the peninsula are also showing signs of erosion but not to the extent of the east side.

KJ will subcontract with Yeh to provide geotechnical services for this project and produce a Geotechnical Report presenting engineering analysis and recommendations for armoring the slopes with grading and rock slope protection to restore the ground adjacent to the pipe and resist future erosion. KJ will also evaluate the feasibility of relocating a section of the existing water main farther away from the eroding side slopes.

The scope of services for this work includes the following:

Task 1 – Project Management

Task 1.1 – Meetings

KJ will participate in virtual meetings throughout design of the project (assumed to be approximately six (6) months). The meetings will consist of the following:

- Kickoff Meeting
- 90% Design Review Meeting
- Progress Meetings (up to 10 with design review meetings replacing the progress meetings as applicable). Meetings anticipated to be no longer than 30 minutes between the KJ and Casitas PM's.

Task 1.2 – Quality Assurance/Quality Control (QA/QC)

KJ will conduct an effective quality assurance and quality control program and perform a review of deliverables prior to submittal.

Task 1.3 – Management

This task addresses the management responsibilities associated with proper scheduling, budget control, invoice preparation and coordination. It is assumed that the overall project duration is six (6) months.

Task 1 Deliverables – KJ will submit meeting agendas prior to each outlined meeting. KJ will submit draft meeting minutes within five (5) working days following the meeting. Review comments will be incorporated, and final minutes will be submitted.

Task 2 – Review of Background Documentation and Site Reconnaissance

KJ will review available reference materials (reports, drawings and documents previously transmitted) related to the Vent Structure site and make one reconnaissance visit.

Task 3 – Investigations

Task 3.1 – Survey

WM Surveys, Inc., as a subconsultant to KJ, will conduct a field survey to be used in preparing base construction drawings, using 40-scale accuracy with 1-foot contours. The mapping will delineate roads, walls, signs, trees, utility poles, slabs, fences, tanks, drainage systems (pipes, inlets, headwalls & flumes), hardscape etc., according to standard practice. The field survey will also include spot elevations and invert elevations on the existing drainage system. The drawings will be prepared in Civil 3D and include a digital ortho photo. It is assumed that the District's existing easements will be available to be utilized for ingress/egress.

Task 3.2 – Geotechnical Investigation & Services

Task 3.2.1 – Meetings and Design Development

As a subconsultant to KJ, Yeh will attend team project meetings to review and collaborate the proposed design concept, evaluate alternatives relative to cost, schedule, compliance with FEMA, resource agency approval, future maintenance, and constructability to develop the scope of improvements for the design.

Task 3.2.2 – Data Collection and Site Planning

Yeh will collect background information from the District that may be pertinent to the geotechnical evaluation, coordinate site access, provide a schedule for field exploration activities and review scope and schedule for geotechnical activities. Yeh assumes that site access and any permits required for the work will be provided by the District. Yeh will coordinate site planning activities that include preparing a

health and safety plan for the work, visiting the site to mark exploration locations, and contacting Underground Services Alert (USA) to contact utilities and review the locations prior to beginning the field exploration program.

Task 3.2.3 – Subsurface Exploration and Laboratory Testing

Yeh will conduct a 1-day field exploration program consisting of drilling one or two borings to depths of approximately 40 to 80 feet below the ground surface or to rig refusal within the existing tank pad and access road. The holes will be drilled using a truck-mounted rig equipped with 8-inch hollow stem auger. The borings will be sampled at selected intervals using drive samplers, thin-walled tube samples and by taking cuttings from the auger flights. The holes will be filled with excavated cuttings after drilling. As part of the field exploration, Yeh staff will map the rock outcrops behind and adjacent to the tank pad. Laboratory tests for soil and/or rock classification, strength, and corrosion will be performed on selected samples recovered from the borings.

Task 3.2.4 – Draft Geotechnical Report

Yeh will evaluate the subsurface conditions encountered during the exploratory work and prepare a draft Geotechnical Report for the design of the improvements. The report will be submitted in portable document format (PDF) for review. The report will provide a discussion of the subsurface conditions encountered, maps showing the site location and boring locations, boring logs, laboratory test results and discussion, and conclusions and recommendations regarding the following:

- Proposed improvements and existing facilities;
- Field exploration and laboratory testing performed;
- Subsurface soil and groundwater conditions encountered;
- Regional and local geology, the potential for the site and design of the project to be impacted by geologic hazards such as seismic shaking, fault rupture, liquefaction and/or seismic settlement;
- Soil corrosion potential;
- Recommendations and material specifications for rock slope protection;
- Retaining wall design, if needed;
- Construction considerations regarding:
 - Excavation characteristics of the soil and rock encountered;
 - Suitability of excavated onsite soil for reuse as compacted fill or structure backfill;
 - Temporary slopes, shoring, and/or dewatering;
 - Presence of cobbles and boulders, or man-made buried objects;

Task 3.2.5 – Final Geotechnical Report

Yeh will prepare and submit a PDF of the final geotechnical report after review comments from the draft report have been incorporated. It is not anticipated that the final report will incorporate evaluating additional alternatives, information, or recommendations for improvements that are not described in this proposal.

Task 3.2.6 – Plan Development and Review Support

Yeh will provide engineering and geotechnical review to support to KJ in developing construction plans, plan details, specifications, and cost estimating for the final design.

Task 3 Deliverables – Draft and Final copies of the Geotechnical Report

Task 4 – Preparation of Contract Documents

Task 4.1 – Design Plans

Based on the work performed as part of the previous tasks, KJ will prepare 90% and final design plans in AutoCAD 2021 format utilizing the District’s standard title block. Design review meetings will be conducted with the District following the 90% design submittal in accordance with Task 1.

KJ’s scope is based on the understanding that 4 design drawings will be prepared per the table below. It is assumed that traffic control plans will not be necessary.

Sheet No.	Description
1	Title Sheet
2	Legend and Abbreviations
3	Site Plan, Section and Details
4	Details

Task 4.2 – Specifications

KJ will add specification notes to the plans to include the necessary requirements for the proposed improvements. We have assumed that the District will prepare and compile the contract documents necessary for the purpose of bidding.

Task 4.3 – Cost Opinion

KJ will prepare an itemized opinion of probable construction cost (OPCC) for the work in an Excel spreadsheet. An OPCC will be provided with each the 90% and Final design submittals. The final cost estimate will be in accordance with the bid schedule.

Task 4 Deliverables – At the 90% design level KJ will submit electronic copies (searchable PDF and original files) of the documents (i.e. drawings, specifications, construction cost estimate).

Comments from the 90% design submittal will be incorporated into the final design submittal. The final documents will be provided electronically (CAD, searchable PDF, Word, Excel, and original formats on a USB flash drive or through an accessible link).

Scope Assumptions

KJ has made the following assumptions, in addition to those identified in the tasks above, when preparing this scope of services:

- Preparation of legal descriptions is not required.
- CEQA documentation is not required or will be provided by the District, if required.
- Site access and any permits required for the work will be provided to us by the District and the District will prepare and obtain access agreements with the owner of the private road for work in that location.
- Drawings will be prepared utilizing the District’s title block, KJ CAD standards and KJ guide technical specifications.
- Project specifications and requirements will be added to the plans in note format.
- All deliverables will be provided in PDF format and transmitted electronically. The final design submittal will also include Word files and CAD files.
- District review time for the 90% submittal is assumed to be one week. If the District review time takes longer than one week, the design timeline will be extended accordingly.
- Traffic control plans are not required.

Bidding services and engineering services during construction are excluded from this design contract. A separate proposal for bidding services and engineering services during construction will be provided to the District in the future if requested.

Project Schedule

KJ can begin work immediately following notice to proceed (NTP). Our anticipated schedule is approximately 21 weeks, including a 1-week review duration by the District for the 90% submittal, and is anticipated to be as follows:

Milestone	Schedule
Survey Mapping	5 weeks following receipt of NTP
Draft Geotechnical Report	10 weeks following receipt of NTP
Final Geotechnical Report	2 weeks following receipt of comments of draft report
90% Design Submittal	5 weeks following receipt of final geotechnical report
Final Design Submittal	2 weeks following receipt of 90% design comments

Estimate of Costs

Based on our estimate of services required, we propose a budget of **\$109,178**, which will not be exceeded without authorization. Our fee spreadsheet is attached for your reference. Compensation for our services will be on a time and expense reimbursement basis in accordance with our On Call Schedule of Charges.

Terms and Conditions

This proposal is based on current projections of staff availability and costs and, therefore, is valid for 90 days following the date of this letter. This project is covered by the terms of our existing on-call master contract.

If you have any questions regarding our proposal, please contact either me at (813) 825-1217 or Bill Yates at (805) 973-5705. Thank you for considering us for this work. We look forward to working with you.

Very truly yours,

Kennedy/Jenks Consultants, Inc.



Steven L. Jones
Project Manager



Jeffrey T. Savard, P.E.
Vice President

Enclosures:
Fee Spreadsheet

CLIENT Name: Casitas Municipal Water District
 PROJECT Description: Vent Structure Erosion Improvements
 Proposal/Job Number: B050990*32264 6/6/23

Classification:	Eng-Sci-Spec 9	Eng-Sci-Spec 8	Eng-Sci-Spec 6	Eng-Sci-Spec 5	Eng-Sci-Spec 4	Eng-Sci-Spec 3	Cad Designer	Project Assistant	Admin. Assistant	Aide	Total	KJ Labor Fees	Sub Yeh and Associates, Inc. Fees	Sub WM Surveys, Inc Fees	KJ Sub-Markup 10%	KJ ODCs Fees	KJ ODCs Markup 10%	Total Labor	Total Subs	Total Expenses	Total Labor + Subs + Expenses Fees	
Hourly Rate:	\$310	\$295	\$245	\$220	\$205	\$190	\$160	\$130	\$110	\$90	Hours	Fees	Fees	Fees	10%	Fees	10%				Fees	
Task 1 - Project Management																						
Task 1.1 - Meetings		16			8						24	\$6,360			\$0		\$0	\$6,360	\$0	\$0	\$6,360	
Task 1.2 QA/QC		8									8	\$2,360			\$0		\$0	\$2,360	\$0	\$0	\$2,360	
Task 1.3 Management		24						8			32	\$8,120			\$0		\$0	\$8,120	\$0	\$0	\$8,120	
Task 1 - Subtotal	0	48	0	0	8	0	0	8	0	0	64	\$16,840	\$0	\$0	\$0	\$0	\$0	\$16,840	\$0	\$0	\$16,840	
Task 2 - Review of Background Documentation and Site Recon.																						
Task 2 - Review of Background Documentation and Site Recon.		4			4						8	\$2,000			\$0	\$200	\$20	\$2,000	\$0	\$220	\$2,220	
Task 2 - Subtotal	0	4	0	0	4	0	0	0	0	0	8	\$2,000	\$0	\$0	\$0	\$200	\$20	\$2,000	\$0	\$220	\$2,220	
Task 3 - Investigations																						
Task 3.1 Survey		2			2		8				12	\$2,280		\$3,750	\$375		\$0	\$2,280	\$4,125	\$0	\$6,405	
Task 3.2 - Geotechnical Investigation & Services											0	\$0			\$0		\$0	\$0	\$0	\$0	\$0	
Task 3.2.1 - Meetings and Design Development		8			8		2				18	\$4,320	\$2,180		\$218		\$0	\$4,320	\$2,398	\$0	\$6,718	
Task 3.2.2 - Data Collection and Site Planning											0	\$0	\$2,080		\$208		\$0	\$0	\$2,288	\$0	\$2,288	
Task 3.2.3 - Subsurface Exploration and Laboratory Testing											0	\$0	\$15,506		\$1,551		\$0	\$0	\$17,057	\$0	\$17,057	
Task 3.2.4 - Draft Geotechnical Report		2			1						3	\$795	\$7,120		\$712		\$0	\$795	\$7,832	\$0	\$8,627	
Task 3.2.5 - Final Geotechnical Report		1			1							\$500	\$2,810		\$281			\$500	\$3,091	\$0	\$3,591	
Task 3.2.6 - Plan Development & Review Support		1			1						2	\$500	\$6,220		\$622		\$0	\$500	\$6,842	\$0	\$7,342	
Task 3 - Subtotal	0	14	0	0	13	0	10	0	0	0	35	\$8,395	\$35,916	\$3,750	\$3,967	\$0	\$0	\$8,395	\$43,633	\$0	\$52,028	
Task 4 - Preparation of Contract Documents																						
Task 4.1 - Design Plans (4 Sheets)		20			60		70				150	\$29,400			\$0		\$0	\$29,400	\$0	\$0	\$29,400	
Task 4.2 - Specifications		6			16						22	\$5,050			\$0		\$0	\$5,050	\$0	\$0	\$5,050	
Task 4.3 - Cost Opinion		4			12						16	\$3,640			\$0		\$0	\$3,640	\$0	\$0	\$3,640	
Task 4 - Subtotal	0	30	0	0	88	0	70	0	0	0	188	\$38,090	\$0	\$0	\$0	\$0	\$0	\$38,090	\$0	\$0	\$38,090	
All Tasks Total	0	96	0	0	113	0	80	8	0	0	295	\$65,325	\$35,916	\$3,750	\$3,967	\$200	\$20	\$65,325	\$43,633	\$220	\$109,178	

May 23, 2023

Proposal No. 223-204-B

Kennedy Jenks
2775 North Ventura Road
Oxnard, California 93036

Attn: Steven Jones

Subject: Proposal for Geotechnical Services, Casitas Municipal Water District, Vent Structure Slope Improvements, Lake Casitas Fire Road near Highway 150, Unincorporated Ventura County, California

Dear Mr. Jones:

Yeh and Associates, Inc. is pleased to submit this proposal to provide geotechnical services for slope and erosion improvements to the Casitas Municipal Water District “Vent Site” along the Lake Casitas Fire Road, south of Highway 150 and east of the Red Mountain Fire Road. This proposal was prepared in response to our site visit and meetings in April and May 2023.

The water pipeline and vent structure are along a high point of the District’s water distribution system where the pipeline alignment extends northerly along a natural land peninsula. The 16-inch water pipeline is approximately 8 feet deep and generally centered within the 50-foot-wide by 250-foot-long peninsula with descending slopes on the on the west, north and east sides. The pipeline descends the westerly side of the peninsula and continues northwesterly. Existing and new drainage gullies and erosion scarps have developed and grown within the descending slopes of the peninsula due to rain and runoff over the 2023 season. The condition appears more severe on the eastern side of the peninsula and the pipeline is nearly exposed at one location.

The project generally consists of engineering analyses and preparing a *Geotechnical Report* for grading and rock slope protection to restore the ground around the pipe and provide armoring on the slopes to resist future erosion from rain and runoff. The scope of services will consist of:

Scope of Services:

1. Attend project team meetings to review and collaborate the proposed design concepts, evaluate alternatives relative to cost, schedule, compliance with FEMA, resource agency approval, future maintenance, and constructability to select the design of the improvements. It is assumed the District will select a concept plan prior to Yeh completing the exploratory drilling.

2. Consult with the Client to initiate the geotechnical services. Collect background information from Client that may be pertinent to the geotechnical evaluation, and coordinate site access, a schedule for field exploration activities, and review the scope and schedule for geotechnical services. This proposal assumes that site access and any permits required for the work will be provided to us.
3. Prepare a health and safety plan for our work, visit the site to mark the locations of the explorations, and contact Underground Services Alert (USA) to contact utilities and review the locations prior to beginning the field exploration program.
4. Perform 1-day field exploration program consisting of drilling one or two borings to depths of 40 to 80 feet below the ground surface or to rig refusal within the underlying formation material. The holes will be drilled using a track-mounted rig equipped with 8-inch hollow stem auger. The borings will be sampled at selected intervals using drive samplers and by taking cuttings from the auger flights. The holes will be filled with cement grout upon completion. Excess cuttings will be spread onsite near the borings. Laboratory tests for soil and/or rock classification, strength, and corrosion will be performed on selected samples recovered from the borings.
5. Evaluate the subsurface conditions encountered and prepare a *Geotechnical Report* for the design of the improvements. A draft of the report will be submitted in portable document format (pdf) for review by Client and design team. The report will provide a discussion of the subsurface conditions encountered, maps showing the site location and boring locations, boring logs, and laboratory test results and discussion, conclusions, and recommendations regarding the following:
 - Proposed improvements and existing facilities;
 - Field exploration and laboratory testing performed;
 - Subsurface soil and groundwater conditions encountered;
 - Regional and local geology, the potential for the site and design of the project to be impacted by geologic hazards such as seismic shaking, fault rupture, liquefaction and/or seismic settlement;
 - Soil corrosion potential;
 - Recommendations and material specifications for rock slope protection;
 - Retaining wall design, if needed;
 - Construction considerations regarding:
 - Excavation characteristics of the soil and rock encountered;
 - Suitability of excavated onsite soil for reuse as compacted fill or structure backfill;

- Temporary slopes, shoring, and/or dewatering; and
 - Presence of cobbles and boulders, or man-made buried objects
6. Prepare the final *Geotechnical Report* for the project. A PDF of the final report will be submitted after review comments have been incorporated into the report. It is not anticipated that the final report would incorporate evaluating additional alternatives, information, or recommendations for improvements that area not described in this proposal.
7. Provided as-needed engineering and geotechnical review to support Kennedy Jenks in developing construction plans, plan details, specifications, and cost estimating for the final design.

Fee Estimate:

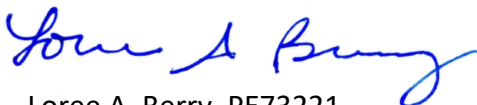
Services will be provided on a time and materials basis. Our estimated fee, hours and direct costs for the scope of services described in this proposal is attached. Yeh will not exceed the estimated amount without prior authorization of the Client.

Schedule:

Work will be coordinated with the Client. The draft report can likely be submitted within about 8 weeks after the completion of the field work. The final report can be submitted within about 2 weeks after having received comments.

We appreciate the opportunity to be of service. Please contact Loree Berry at 805-440-0966 or lberry@yeh-eng.com if you have questions or require additional information.

Sincerely,
YEH AND ASSOCIATES, INC.



Loree A. Berry, PE73221
Senior Project Manager

Attachments: Fee Schedule (2023 CA)
Estimate of Fees





**STANDARD FEE SCHEDULE
 CALIFORNIA
 EFFECTIVE JANUARY 2023**

Professional Services:

<u>Classification</u>	<u>Rate</u>
Principal	\$ 220/hr
Senior Project Manager, Engineer or Geologist	\$ 200/hr
Senior Project Specialist.....	\$ 195/hr
Project Manager, Associate Engineer or Associate Geologist	\$ 180/hr
Senior Project Engineer or Geologist	\$ 150/hr
Project Engineer or Geologist.....	\$ 135/hr
Senior Staff Engineer or Geologist	\$ 120/hr
Staff Engineer or Geologist.....	\$ 110/hr
Engineer or Geologist Intern	\$ 70/hr
Resident Construction Engineer.....	\$ 210/hr
Construction Manager	\$ 185/hr
Construction Observer.....	\$ 150/hr
Laboratory Supervisor.....	\$ 135/hr
CAD Designer.....	\$ 145/hr
Administrative Assistant	\$ 90/hr

Overtime rates for Construction Observation and Office Staff is 1.5 x rates shown.

Laboratory tests are quoted on separate schedule or cost-plus 10 percent for outside laboratory testing when applicable.

Fees for expert witness preparation, testimony, court appearances, or depositions will be billed at the rate of \$350 per hour.

Rates do not include prevailing wages for field services. Prevailing wages will be determined on a project-by-project basis.

Other Direct Charges:

Subcontracted services, copying and rented equipment.....	Cost Plus 10%
Travel, subsistence, and expenses	Cost Plus 10%
Vehicle	\$ 80/day
Automobile Mileage	\$ 0.55/mile
Hand Auger Kit	\$ 100/day
Slope Inclinator and readout	\$ 125/day

Colorado

California

FEE ESTIMATE WORKSHEET
CasitasMWD Vent Site Improvements
Geotechnical Services

 PREPARED BY: L. Berry
 PROJECT No.: 223-204-B

 DATE: May 23, 2023
 CLIENT: Kennedy Jenks

PHASE	Principal Engineer or Geologist	Sr. Project Specialist	Sr. Project Manager	Project Manager	Sr. Project Engineer or Geologist	Project Engineer or Geologist	Sr. Staff Engineer or Geologist	Staff Engineer or Geologist	CAD Designer	Engineer Intern	HOURS	COSTS
Geotechnical Services:												
1 Project Team Meetings/Final Concept		4	4		4						12	\$ 2,180.00
2 Access, Field Mapping, Utility Clearance					8			8			16	\$ 2,080.00
3 Subsurface Exploration (Drilling)					2			16			18	\$ 2,060.00
4 Laboratory Testing			2					16			18	\$ 2,160.00
5 Draft - Geotechnical Report	2	8	10		12			12			44	\$ 7,120.00
6 Final - Geotechnical Report		2	8		4			2			16	\$ 2,810.00
7 Support PS&E Development and Review	4	8	16						4		32	\$ 6,220.00
SUBTOTAL	6	22	40	0	30	0	0	54	4	0	156	\$ 24,630
Unit Costs and Direct Expenses:												
Field Vehicle											\$	160
SUBTOTAL											\$	160
Subconsultant and Vendor Services:												
Subcontract Drilling Services (1 day)											\$	9,735
Outside laboratory testing											\$	1,391
SUBTOTAL											\$	11,126
RATE, PER HOUR (2023)	\$ 220	\$ 195	\$ 200	\$ 180	\$ 150	\$ 135	\$ 120	\$ 110	\$ 145	\$ 70		
ESTIMATED TOTAL FEE											\$	35,916



WM SURVEYS, INC.

William L. Meagher, Land Surveyor #5948
2747 Sherwin Avenue, Suite #12 - Ventura, CA 93003
Phone (805) 677-4850 Fax (805) 677-4853

Steven Jones | Senior Designer

May 9, 2023

2202 N West Shore Blvd.
Suite 200, Tampa, FL 33607
Direct: 813-825-1217
Teams: StevenJones@kennedyjenks.com

Project: Casitas MWD - Vent Structure, Ventura County, Ca.

Subject: Topographic Survey and Mapping

We propose the following field survey:

1. A topographic field survey which shows the area per map and property lines (if any exist)
2. Site features such as hardscapes, fences, vaults, slabs, walls, trees, pipes, etc.
3. Contours at 1-foot intervals
4. Include marked utilities (flagging, paint marks), power poles, etc.
5. Include roadways (improved and unimproved)
6. Spot elevations shown on plans

Deliverables;

- 1) Autocad Civil 3d Dwg.
- 2) Adobe PDF
- 3) Ortho Digital Photo
- 4) Point Cloud (E57)

Our fees will be \$3,750

Thank you for the opportunity of providing you with our services.

Submitted,

William L. Meagher
LS 5948



FIGURE 1
CMWD
VENT STRUCTURE SITE
PROPOSED SURVEY LIMITS

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL FLOOD, GENERAL MANAGER
SUBJECT: PRESENTATION OF PROPOSED 5-YEAR SCHEDULE OF CASITAS MWD WATER RATES AND SETTING OF HEARING ON THE PROPOSED RATES.
DATE: 06/14/2023

RECOMMENDATION:

That the Board:

- A. Provide direction to staff regarding a proposed 5-year schedule of water rate changes.
- B. Set a Public Hearing on August 23, 2023 at 5:00 PM located at the Casitas MWD Board Room for the Board to consider adoption of the proposed water rates.
- C. Direct staff to release the Notice of Public Hearing to customers and property owners, informing them of the hearing date and proposed water rate changes.

BACKGROUND:

On April 12, 2023, the Board authorized a contract with Bartle Wells Associates to conduct a Cost of Service and Rate Design Study (Study) to inform water rates for the next five years. The previous water rate study was conducted in 2017.

The scope of the Study included updating the 10-year financial plan and developing a rate structure sufficient to generate revenues needed to cover the cost of service and maintain the District's financial reserves to policy levels.

DISCUSSION:

Revenue generated from water rates must be sufficient to meet the costs of providing water service, including treatment, operations and maintenance expenses, capital improvements, and principal and interest payments on debt service. Short-term differences between revenues and expenses are balanced through Board review of the annual budget and use of reserves.

In recent years, the District's financial reserves functioned as intended in response to drought, fire, storm damage, pandemic, and unexpected levels of inflation. Currently, financial reserves are below target levels and must be replenished to prepare for the next emergency.

Over the next five years, approximately \$77 million in capital improvement projects are needed to replace or refurbish aged infrastructure and strengthen water supply resiliency. A portion of these capital costs are offset by \$11.5 million in secured grant funding, approximately \$45 million is expected to be funded through bonds or loans, and the remainder is expected to be funded "pay as you go".

Cost of Service Analysis and Rate Adjustments

Total revenue requirements, less revenue from other funding sources, are defined as the “cost of service”. This cost is the basis for allocating costs to various customer classes by considering both the average and peak quantity of water usage.

Bartle Wells completed a full cost of service analysis and is recommending an annual rate increase of 11.5% over the next five years. This is based on 13,000 AFY average annual consumption. In addition, Bartle Wells recommends transitioning the rates to a schedule in which all customers pay the same fixed service charge based on the size of their meter.

The proposed rates are designed to ensure customers pay their proportionate share of costs based on the cost of service to that customer class.

The Water Rates Ad-Hoc Committee reviewed the proposed rates on May 26 and June 1.

Proposition 218 Notice

Pursuant to State law established by Proposition 218, property owners must be notified of any proposed increases to rates at least 45 days prior to the date of the public hearing for the District to consider the rate increases. Property owners may protest the proposed increase.

Staff is recommending the Board direct staff to mail the Proposition 218 rate notices to the billing address, as well as the service address where they are different, no later than the week of July 3, 2023, in preparation for an August 23, 2023 public hearing.

FINANCIAL IMPACT:

The proposed rates are based on projected revenue needs to fund operation and maintenance costs, debt, capital improvements, and financial reserves over the next 5 years.

Pending Board direction, the new rates are proposed to take effect as soon as possible with a September 1, 2023 effective date. The Water Rates Ad-Hoc Committee requested consideration of a schedule in which annual rate adjustments take effect on January 1 of each year.

Two proposed rate notice options are provided with alternate implementation schedules in Attachment 1 and 2.

Attachments:

1. Draft Proposition 218 Water Rate Notice Option A – July Effective Dates
2. Draft Proposition 218 Water Rate Notice Option B – January Effective Dates

NOTICE OF PUBLIC HEARING ON PROPOSED CHANGES TO WATER SERVICE RATES AND CHARGES



Date: Wednesday, August 23, 2023, 5:00 p.m.
Place: Casitas Municipal Water District, Board Room
1055 Ventura Avenue,
Oak View, California 93022

PROPOSED WATER SERVICE RATES AND CHARGES

You are receiving this Notice because our records indicate that you are either a water customer or owner of a property receiving direct water service from the Casitas Municipal Water District.

The Board of Directors of the Casitas Municipal Water District (Casitas) will hold a public hearing at the date and location specified above to consider a proposed five-year schedule of changes to the District's water rates. If adopted, the water rates will become effective September 1, 2023, and annually on July 1 of the years 2024 through 2027, respectively.

This Notice describes proposed changes and explains how you can participate in the process. As required by Proposition 218, the proposed water rate structure is based on a comprehensive rate study that used a rate model developed by an independent rate consultant to evaluate cost of service.

Why are water rates increasing?

Casitas continually evaluates its infrastructure needs, programs, and operations and maintenance costs. In order to meet ensure reliable water service and financial stability, the District has determined revenue requirements will increase over the next 5 years in order to:

- **Replace and modernize aging infrastructure:** The proposed rates will allow Casitas to complete infrastructure maintenance and refurbishment of pipelines, tanks, and pump stations necessary to convey water to its customers. Most of the water system was constructed several decades ago and requires improvements to provide water quality, seismic, and fire protection.
- **Rising cost of external expenses:** Despite record high levels of inflation, Casitas has not increased its water rates since July 2022. The proposed rates assume 5% inflation annually for the next 5 years.
- **Replenish reserves to prepare for future emergencies:** Over the last five years, Casitas' financial reserves functioned as intended in response to drought, fire, storm damage, pandemic, and unexpected levels of inflation. However, financial reserves are below target levels and Casitas must replenish financial reserve accounts to be ready for the next emergency.
- **Strengthen water supply resiliency:** To mitigate droughts and emergencies, the proposed rates include construction of a regional intertie project known as the Ventura-Santa Barbara Counties Intertie. The project includes 1.3 miles of new pipeline and 2 booster pump stations.

How are costs being offset?

Casitas is committed to responsible financial stewardship and has identified alternative revenue sources to minimize the need for rate increases, where possible. In the last few years, Casitas successfully secured a range of outside funds for capital projects including:

- **\$1.5 million** in FEMA funding for emergency generators to ensure water service during power outages
- **\$10 million** in state and federal grants for the Ventura-Santa Barbara Counties Intertie project

Turning This:



Into This:



How will the proposed changes impact my water bill?

Customers are encouraged to use the online water rate calculator to see how the new rates could impact their bill: <https://www.casitaswater.org/your-water/water-rate>. As an example, a single family home with 3/4" meter size and average water usage of 12 HCF would see a \$0.95 monthly increase in their bill by September 1, 2023 and a \$2.63 monthly increase by January 1, 2028.

CURRENT AND PROPOSED VOLUMETRIC CHARGES

All rates are in \$/HCF. (1 HCF [Hundred Cubic Feet]= 748 gallons)

Customer Class	Tiers	Current	Sep 1 2023	July 1 2024	July 1 2025	July 1 2026	July 1 2027	
Residential ¹	Pumped	First 10 HCF	\$1.52	\$1.74	\$1.99	\$2.24	\$2.51	\$2.78
		Next 40 HCF	\$2.31	\$2.57	\$2.84	\$3.11	\$3.37	\$3.63
		All other HCF	\$3.72	\$3.96	\$4.17	\$4.37	\$4.53	\$4.65
	Gravity	First 10 HCF	\$0.77	\$0.95	\$1.16	\$1.41	\$1.69	\$2.01
		Next 40 HCF	\$1.56	\$1.79	\$2.04	\$2.30	\$2.58	\$2.86
		All other HCF	\$2.97	\$3.19	\$3.39	\$3.58	\$3.75	\$3.89
Agricultural Domestic ¹	Pumped	First 10 HCF	\$1.52	\$1.74	\$1.99	\$2.24	\$2.51	\$2.78
		Next 40 HCF	\$2.31	\$2.57	\$2.84	\$3.11	\$3.37	\$3.63
		All other HCF	\$1.71	\$1.95	\$2.20	\$2.46	\$2.73	\$3.00
	Gravity	First 10 HCF	\$0.77	\$0.95	\$1.16	\$1.41	\$1.69	\$2.01
		Next 40 HCF	\$1.56	\$1.79	\$2.04	\$2.30	\$2.58	\$2.86
		All other HCF	\$0.96	\$1.16	\$1.38	\$1.63	\$1.92	\$2.23
Agriculture	Pumped	All HCF	\$1.71	\$1.95	\$2.20	\$2.46	\$2.73	\$3.00
	Gravity	All HCF	0.96	\$1.16	\$1.38	\$1.63	\$1.92	\$2.23
Commercial, Resale, & Other ²	Pumped	All HCF	\$2.31	\$2.60	\$2.89	\$3.20	\$3.50	\$3.80
	Gravity	All HCF	\$1.56	\$1.81	\$2.09	\$2.39	\$2.70	\$3.03

¹ Rate includes to Single Family and Multi-Family Residential Uses

² Rate includes Industrial, Inter-Departmental, and Institutional Uses

PROPOSED FIXED MONTHLY PRIVATE FIRE SERVICE CHARGES (IF REQUIRED AND APPLICABLE)

Meter Size	Current	Sep 1, 2023	July 1, 2024	July1, 2025	July 1, 2026	July 1, 2027
2"	\$8.90	\$4.92	\$5.17	\$5.43	\$5.70	\$5.99
3"	\$8.90	\$10.77	\$11.31	\$11.88	\$12.47	\$13.09
4"	\$21.59	\$19.39	\$20.36	\$21.38	\$22.45	\$23.57
6"	\$31.27	\$40.01	\$42.01	\$44.12	\$46.32	\$48.64
8"	\$42.44	\$49.25	\$51.71	\$54.30	\$57.01	\$59.86
10"	\$87.37	\$70.79	\$74.33	\$78.05	\$81.95	\$86.05

FIXED MONTHLY ADJUDICATION CHARGE

No changes are currently proposed for the monthly fixed adjudication charge adopted by the Board of Directors on June 24, 2020. Current charges are shown in the table below. For more information, visit:

<https://www.casitaswater.org/for-customers/adjudication-information>.

Meter Size	Residential	Agriculture Domestic	Agriculture	Commercial	Interdepartmental	Industrial	Other	Resale
5/8-3/4"	\$1.51	\$9.48	\$15.10	\$3.81	\$2.92	\$0.77	\$2.89	\$9.44
1"	\$2.52	\$15.79	\$25.17	\$6.36	\$4.87	\$1.29	\$4.81	\$15.73
1-1/2"	\$5.04	\$31.59	\$50.35	\$12.71	\$9.75	\$2.58	\$9.62	\$31.47
2"	\$8.07	\$50.54	\$80.55	\$20.34	\$15.60	\$4.13	\$15.39	\$50.35
3"	\$17.65	\$110.55	\$176.21	\$44.49	\$34.12	\$9.04	\$33.66	\$110.13
4"	\$31.77	\$199.00	\$317.17	\$80.09	\$61.41	\$16.27	\$60.59	\$198.24
6"		\$410.63	\$654.49	\$165.25	\$126.72	\$33.58	\$125.03	\$409.07
12"								\$2,416.65
18"								\$4,492.52

CURRENT AND PROPOSED FIXED MONTHLY SERVICE CHARGES

The new rates are proposed to take effect on the dates shown in the tables below.

	Meter Size	Current	Sep 1, 2023	July 1, 2024	July 1, 2025	July 1, 2026	July 1, 2027
RESIDENTIAL ¹	5/8-3/4"	\$45.24	\$43.11	\$40.73	\$38.16	\$35.45	\$32.63
	1"	\$75.39	\$73.59	\$71.23	\$68.37	\$65.06	\$61.35
	1-1/2"	\$150.77	\$140.00	\$128.88	\$117.68	\$106.53	\$95.55
	2"	\$241.25	\$271.66	\$303.29	\$335.82	\$368.68	\$401.02
	3"	\$527.70	\$653.95	\$803.50	\$979.10	\$1,182.97	\$1,416.11
	4"	\$949.88	\$1,280.74	\$1,712.13	\$2,269.94	\$2,983.99	\$3,886.47
	6"	\$1,960.09	\$2,445.74	\$3,025.69	\$3,712.29	\$4,516.11	\$5,443.31
COMMERCIAL & INDUSTRIAL	5/8-3/4"	\$36.15	\$36.03	\$35.60	\$34.89	\$33.90	\$32.63
	1"	\$60.22	\$61.49	\$62.24	\$62.49	\$62.21	\$61.35
	1-1/2"	\$120.47	\$117.00	\$112.65	\$107.58	\$101.86	\$95.55
	2"	\$192.75	\$227.01	\$265.08	\$306.98	\$352.49	\$401.02
	3"	\$421.65	\$546.51	\$702.30	\$895.06	\$1,131.06	\$1,416.11
	4"	\$758.96	\$1,070.29	\$1,496.47	\$2,075.08	\$2,853.04	\$3,886.47
	6"	\$1,566.11	\$2,043.84	\$2,644.56	\$3,393.60	\$4,317.91	\$5,443.31
OTHER ²	5/8-3/4"	\$32.31	\$32.93	\$33.28	\$33.35	\$33.14	\$32.63
	1"	\$53.87	\$56.24	\$58.22	\$59.77	\$60.83	\$61.35
	1-1/2"	\$107.74	\$107.00	\$105.35	\$102.88	\$99.61	\$95.55
	2"	\$172.38	\$207.61	\$247.90	\$293.57	\$344.71	\$401.02
	3"	\$377.09	\$499.79	\$656.78	\$855.95	\$1,106.08	\$1,416.11
	4"	\$678.74	\$978.79	\$1,399.45	\$1,984.40	\$2,790.00	\$3,886.47
	6"	\$1,400.62	\$1,869.15	\$2,473.16	\$3,245.34	\$4,222.53	\$5,443.31
AGRICULTURE DOMESTIC ¹	5/8-3/4"	\$32.83	\$33.36	\$33.60	\$33.57	\$33.25	\$32.63
	1"	\$54.71	\$56.94	\$58.76	\$60.14	\$61.02	\$61.35
	1-1/2"	\$109.47	\$108.37	\$106.36	\$103.53	\$99.93	\$95.55
	2"	\$175.13	\$210.25	\$250.26	\$295.43	\$345.80	\$401.02
	3"	\$383.12	\$506.18	\$663.06	\$861.40	\$1,109.59	\$1,416.11
	4"	\$689.61	\$991.31	\$1,412.86	\$1,997.05	\$2,798.88	\$3,886.47
	6"	\$1,423.00	\$1,893.01	\$2,496.79	\$3,265.98	\$4,235.94	\$5,443.31
AGRICULTURE	5/8-3/4"	\$40.87	\$39.74	\$38.32	\$36.64	\$34.74	\$32.63
	1"	\$68.10	\$67.84	\$67.01	\$65.64	\$63.75	\$61.35
	1-1/2"	\$136.20	\$129.06	\$121.26	\$112.99	\$104.39	\$95.55
	2"	\$217.93	\$250.44	\$285.35	\$322.43	\$361.26	\$401.02
	3"	\$476.74	\$602.92	\$756.00	\$940.12	\$1,159.18	\$1,416.11
	4"	\$858.11	\$1,180.76	\$1,610.88	\$2,179.54	\$2,923.96	\$3,886.47
	6"	\$1,770.72	\$2,254.80	\$2,846.75	\$3,564.44	\$4,425.26	\$5,443.31
RESALE	5/8-3/4"	\$39.76	\$38.88	\$37.69	\$36.24	\$34.55	\$32.63
	1"	\$66.27	\$66.38	\$65.92	\$64.93	\$63.41	\$61.35
	1-1/2"	\$132.55	\$126.29	\$119.30	\$111.77	\$103.82	\$95.55
	2"	\$212.07	\$245.04	\$280.72	\$318.94	\$359.29	\$401.02
	3"	\$463.93	\$589.93	\$743.75	\$929.94	\$1,152.89	\$1,416.11
	4"	\$835.07	\$1,155.33	\$1,584.78	\$2,155.94	\$2,908.09	\$3,886.47
	6"	\$1,723.14	\$2,206.20	\$2,800.60	\$3,525.82	\$4,401.22	\$5,443.31
	12"	\$10,179.86	\$15,001.17	\$21,917.47	\$31,758.30	\$45,627.78	\$64,949.80
	18"	\$18,923.76	\$24,634.14	\$31,794.34	\$40,697.11	\$51,651.44	\$64,949.80

¹ Rate includes to Single Family and Multi-Family Residential Uses

² Rate includes Institutional and Inter-Departmental Uses

**CHECK OUT THE WATER RATE CALCULATOR AT:
WWW.CASITASWATER.ORG/YOUR-WATER/WATER-RATE**



1055 Ventura Avenue
Oak View, California 93022

www.casitaswater.org
(805) 649-2251



NOTICE OF PUBLIC HEARING FOR PROPOSED RATE CHANGES

The Board of Directors of the Casitas Municipal Water District will hold a public hearing to consider a proposed five-year schedule of increases to the District's water charges.

How can I participate?

- **Call** If you have any questions about how proposed water rates will affect your bill, please contact District staff at (805) 649-2251. Para información en Español, llame al (805) 649-2251.
- **Write** If you wish to protest any of the water rate changes, please submit a written protest per the instructions below.
- **Attend** the public hearing scheduled for **August 23, 2023 at 5:00 p.m.** at Casitas Municipal Water District, Board Room, 1055 Ventura Avenue, Oak View, CA 93022.

How do I protest?

Formal protests must be received **in writing and signed** no later than the close of the public hearing on **August 23, 2023** and may be hand delivered during the hearing, mailed or delivered to Casitas Municipal Water District, Attn: Clerk to the Board, 1055 Ventura Avenue, Oak View, CA, 93022. Written protests must 1) provide the name of the protestor, 2) identify if they are the owner or tenant of the property, 3) identify the service address, 4) provide either the water account number or assessor's parcel number, and 5) be legible. Protests are public records. Protests submitted by email or other electronic means do not count as formal written protests. Oral comments do not qualify as formal protest unless accompanied by a written protest. Only one protest per affected parcel will be considered.

Pursuant to California Government Code 53759, there is a 120 day statute of limitations for challenging any new, increased, or extended fees. This statute of limitations applies to the water service rates proposed in this notice.

NOTICE OF PUBLIC HEARING ON PROPOSED CHANGES TO WATER SERVICE RATES AND CHARGES



Date: Wednesday, August 23, 2023, 5:00 p.m.
Place: Casitas Municipal Water District, Board Room
1055 Ventura Avenue,
Oak View, California 93022

PROPOSED WATER SERVICE RATES AND CHARGES

You are receiving this Notice because our records indicate that you are either a water customer or owner of a property receiving direct water service from the Casitas Municipal Water District.

The Board of Directors of the Casitas Municipal Water District (Casitas) will hold a public hearing at the date and location specified above to consider a proposed five-year schedule of changes to the District's water rates. If adopted, the water rates will become effective September 1, 2023, and annually on January 1 of the years 2024 through 2028, respectively.

This Notice describes proposed changes and explains how you can participate in the process. As required by Proposition 218, the proposed water rate structure is based on a comprehensive rate study that used a rate model developed by an independent rate consultant to evaluate cost of service.

Why are water rates increasing?

Casitas continually evaluates its infrastructure needs, programs, and operations and maintenance costs. In order to meet ensure reliable water service and financial stability, the District has determined revenue requirements will increase over the next 5 years in order to:

- **Replace and modernize aging infrastructure:** The proposed rates will allow Casitas to complete infrastructure maintenance and refurbishment of pipelines, tanks, and pump stations necessary to convey water to its customers. Most of the water system was constructed several decades ago and requires improvements to provide water quality, seismic, and fire protection.
- **Rising cost of external expenses:** Despite record high levels of inflation, Casitas has not increased its water rates since July 2022. The proposed rates assume 5% inflation annually for the next 5 years.
- **Replenish reserves to prepare for future emergencies:** Over the last five years, Casitas' financial reserves functioned as intended in response to drought, fire, storm damage, pandemic, and unexpected levels of inflation. However, financial reserves are below target levels and Casitas must replenish financial reserve accounts to be ready for the next emergency.
- **Strengthen water supply resiliency:** To mitigate droughts and emergencies, the proposed rates include construction of a regional intertie project known as the Ventura-Santa Barbara Counties Intertie. The project includes 1.3 miles of new pipeline and 2 booster pump stations.

How are costs being offset?

Casitas is committed to responsible financial stewardship and has identified alternative revenue sources to minimize the need for rate increases, where possible. In the last few years, Casitas successfully secured a range of outside funds for capital projects including:

- **\$1.5 million** in FEMA funding for emergency generators to ensure water service during power outages
- **\$10 million** in state and federal grants for the Ventura-Santa Barbara Counties Intertie project

Turning This:



Into This:



How will the proposed changes impact my water bill?

Customers are encouraged to use the online water rate calculator to see how the new rates could impact their bill: <https://www.casitaswater.org/your-water/water-rate>. As an example, a single family home with 3/4" meter size and average water usage of 12 HCF would see a \$0.59 monthly increase in their bill by September 1, 2023 and a \$2.63 monthly increase by January 1, 2028.

CURRENT AND PROPOSED VOLUMETRIC CHARGES

All rates are in \$/HCF. (1 HCF [Hundred Cubic Feet]= 748 gallons)

Customer Class	Tiers	Current	Sep 1 2023	Jan 1 2024	Jan 1 2025	Jan 1 2026	Jan 1 2027	Jan 1 2028	
Residential ¹	Pumped	First 10 HCF	\$1.52	\$1.71	\$1.90	\$2.11	\$2.33	\$2.55	\$2.78
		Next 40 HCF	\$2.31	\$2.53	\$2.75	\$2.98	\$3.20	\$3.42	\$3.63
		All other HCF	\$3.72	\$3.92	\$4.11	\$4.28	\$4.43	\$4.55	\$4.66
	Gravity	First 10 HCF	\$0.77	\$0.92	\$1.09	\$1.28	\$1.50	\$1.74	\$2.01
		Next 40 HCF	\$1.56	\$1.75	\$1.96	\$2.17	\$2.40	\$2.63	\$2.86
		All other HCF	\$2.97	\$3.15	\$3.33	\$3.49	\$3.64	\$3.78	\$3.89
Agricultural Domestic ¹	Pumped	First 10 HCF	\$1.52	\$1.71	\$1.90	\$2.11	\$2.33	\$2.55	\$2.78
		Next 40 HCF	\$2.31	\$2.53	\$2.75	\$2.98	\$3.20	\$3.42	\$3.63
		All other HCF	\$1.71	\$1.91	\$2.11	\$2.33	\$2.55	\$2.77	\$3.00
	Gravity	First 10 HCF	\$0.77	\$0.92	\$1.09	\$1.28	\$1.50	\$1.74	\$2.01
		Next 40 HCF	\$1.56	\$1.75	\$1.96	\$2.17	\$2.40	\$2.63	\$2.86
		All other HCF	\$0.96	\$1.12	\$1.30	\$1.50	\$1.73	\$1.97	\$2.23
Agriculture	Pumped	All HCF	\$1.71	\$1.91	\$2.11	\$2.33	\$2.55	\$2.77	\$3.00
	Gravity	All HCF	0.96	\$1.12	\$1.30	\$1.50	\$1.73	\$1.97	\$2.23
Commercial, Resale, & Other ²	Pumped	All HCF	\$2.31	\$2.55	\$2.79	\$3.05	\$3.30	\$3.55	\$3.80
	Gravity	All HCF	\$1.56	\$1.77	\$2.00	\$2.24	\$2.49	\$2.76	\$3.03

¹ Rate includes to Single Family and Multi-Family Residential Uses

² Rate includes Industrial, Inter-Departmental, and Institutional Uses

PROPOSED FIXED MONTHLY PRIVATE FIRE SERVICE CHARGES (IF REQUIRED AND APPLICABLE)

Meter Size	Current	Sep 1, 2023	Jan 1, 2024	Jan 1, 2025	Jan 1, 2026	Jan 1, 2027	Jan 1, 2028
2"	\$8.90	\$4.88	\$5.09	\$5.30	\$5.52	\$5.75	\$5.99
3"	\$8.90	\$10.69	\$11.13	\$11.59	\$12.07	\$12.57	\$13.09
4"	\$21.59	\$19.23	\$20.03	\$20.86	\$21.73	\$22.63	\$23.57
6"	\$31.27	\$39.69	\$41.34	\$43.05	\$44.84	\$46.70	\$48.64
8"	\$42.44	\$48.85	\$50.88	\$52.99	\$55.19	\$57.48	\$59.86
10"	\$87.37	\$70.22	\$73.13	\$76.17	\$79.33	\$82.62	\$86.05

FIXED MONTHLY ADJUDICATION CHARGE

No changes are currently proposed for the monthly fixed adjudication charge adopted by the Board of Directors on June 24, 2020. Current charges are shown in the table below. For more information, visit:

<https://www.casitaswater.org/for-customers/adjudication-information>.

Meter Size	Residential	Agriculture Domestic	Agriculture	Commercial	Interdepartmental	Industrial	Other	Resale
5/8-3/4"	\$1.51	\$9.48	\$15.10	\$3.81	\$2.92	\$0.77	\$2.89	\$9.44
1"	\$2.52	\$15.79	\$25.17	\$6.36	\$4.87	\$1.29	\$4.81	\$15.73
1-1/2"	\$5.04	\$31.59	\$50.35	\$12.71	\$9.75	\$2.58	\$9.62	\$31.47
2"	\$8.07	\$50.54	\$80.55	\$20.34	\$15.60	\$4.13	\$15.39	\$50.35
3"	\$17.65	\$110.55	\$176.21	\$44.49	\$34.12	\$9.04	\$33.66	\$110.13
4"	\$31.77	\$199.00	\$317.17	\$80.09	\$61.41	\$16.27	\$60.59	\$198.24
6"		\$410.63	\$654.49	\$165.25	\$126.72	\$33.58	\$125.03	\$409.07
12"								\$2,416.65
18"								\$4,492.52

CURRENT AND PROPOSED FIXED MONTHLY SERVICE CHARGES

The new rates are proposed to take effect on the dates shown in the tables below.

	Meter Size	Current	Sep 1, 2023	Jan 1, 2024	Jan 1, 2025	Jan 1, 2026	Jan 1, 2027	Jan 1, 2028
RESIDENTIAL ¹	5/8-3/4"	\$45.24	\$43.49	\$41.57	\$39.49	\$37.29	\$35.00	\$32.63
	1"	\$75.39	\$73.95	\$72.11	\$69.90	\$67.35	\$64.48	\$61.34
	1-1/2"	\$150.77	\$141.85	\$132.68	\$123.36	\$114.00	\$104.70	\$95.54
	2"	\$241.25	\$266.55	\$292.78	\$319.67	\$346.92	\$374.16	\$400.94
	3"	\$527.70	\$631.49	\$751.26	\$888.44	\$1,044.30	\$1,219.87	\$1,415.83
	4"	\$949.88	\$1,219.48	\$1,556.44	\$1,974.69	\$2,490.15	\$3,120.64	\$3,885.70
	6"	\$1,960.09	\$2,359.03	\$2,822.53	\$3,357.04	\$3,968.56	\$4,662.30	\$5,442.22
COMMERCIAL & INDUSTRIAL	5/8-3/4"	\$36.15	\$36.08	\$35.79	\$35.30	\$34.60	\$33.71	\$32.63
	1"	\$60.22	\$61.32	\$62.08	\$62.47	\$62.49	\$62.11	\$61.34
	1-1/2"	\$120.47	\$117.66	\$114.25	\$110.27	\$105.79	\$100.86	\$95.54
	2"	\$192.75	\$221.08	\$252.09	\$285.74	\$321.92	\$360.42	\$400.94
	3"	\$421.65	\$523.80	\$646.90	\$794.17	\$969.06	\$1,175.10	\$1,415.83
	4"	\$758.96	\$1,011.50	\$1,340.19	\$1,765.12	\$2,310.70	\$3,006.09	\$3,885.70
	6"	\$1,566.11	\$1,956.69	\$2,430.36	\$3,000.75	\$3,682.55	\$4,491.16	\$5,442.22
OTHER ²	5/8-3/4"	\$32.31	\$32.85	\$33.21	\$33.37	\$33.33	\$33.09	\$32.63
	1"	\$53.87	\$55.88	\$57.63	\$59.09	\$60.21	\$60.97	\$61.34
	1-1/2"	\$107.74	\$107.21	\$106.05	\$104.28	\$101.92	\$99.00	\$95.54
	2"	\$172.38	\$201.43	\$234.00	\$270.22	\$310.15	\$353.77	\$400.94
	3"	\$377.09	\$477.25	\$600.48	\$751.03	\$933.64	\$1,153.43	\$1,415.83
	4"	\$678.74	\$921.59	\$1,244.00	\$1,669.23	\$2,226.24	\$2,950.64	\$3,885.70
	6"	\$1,400.62	\$1,782.80	\$2,255.98	\$2,837.78	\$3,547.98	\$4,408.33	\$5,442.22
AGRICULTURE DOMESTIC ¹	5/8-3/4"	\$32.83	\$33.29	\$33.57	\$33.64	\$33.51	\$33.17	\$32.63
	1"	\$54.71	\$56.61	\$58.23	\$59.55	\$60.52	\$61.13	\$61.34
	1-1/2"	\$109.47	\$108.64	\$107.18	\$105.12	\$102.46	\$99.26	\$95.54
	2"	\$175.13	\$204.11	\$236.48	\$272.37	\$311.79	\$354.71	\$400.94
	3"	\$383.12	\$483.60	\$606.86	\$757.01	\$938.59	\$1,156.48	\$1,415.83
	4"	\$689.61	\$933.87	\$1,257.25	\$1,682.55	\$2,238.06	\$2,958.46	\$3,885.70
	6"	\$1,423.00	\$1,806.51	\$2,279.95	\$2,860.36	\$3,566.78	\$4,420.00	\$5,442.22
AGRICULTURE	5/8-3/4"	\$40.87	\$39.96	\$38.85	\$37.54	\$36.05	\$34.41	\$32.63
	1"	\$68.10	\$67.94	\$67.38	\$66.43	\$65.10	\$63.40	\$61.34
	1-1/2"	\$136.20	\$130.33	\$123.99	\$117.25	\$110.21	\$102.94	\$95.54
	2"	\$217.93	\$244.90	\$273.59	\$303.83	\$335.37	\$367.87	\$400.94
	3"	\$476.74	\$580.24	\$702.08	\$844.46	\$1,009.54	\$1,199.40	\$1,415.83
	4"	\$858.11	\$1,120.48	\$1,454.50	\$1,876.88	\$2,407.23	\$3,068.24	\$3,885.70
	6"	\$1,770.72	\$2,167.51	\$2,637.68	\$3,190.76	\$3,836.41	\$4,584.02	\$5,442.22
RESALE	5/8-3/4"	\$39.76	\$39.06	\$38.14	\$37.02	\$35.72	\$34.25	\$32.63
	1"	\$66.27	\$66.41	\$66.17	\$65.53	\$64.51	\$63.11	\$61.34
	1-1/2"	\$132.55	\$127.41	\$121.76	\$115.67	\$109.21	\$102.48	\$95.54
	2"	\$212.07	\$239.40	\$268.66	\$299.72	\$332.33	\$366.20	\$400.94
	3"	\$463.93	\$567.22	\$689.45	\$833.03	\$1,000.42	\$1,193.97	\$1,415.83
	4"	\$835.07	\$1,095.35	\$1,428.35	\$1,851.51	\$2,385.49	\$3,054.35	\$3,885.70
	6"	\$1,723.14	\$2,118.87	\$2,590.21	\$3,147.60	\$3,801.73	\$4,563.25	\$5,442.22
	12"	\$10,179.86	\$14,073.65	\$19,342.88	\$26,426.94	\$35,886.55	\$48,429.14	\$64,936.76
	18"	\$18,923.76	\$23,593.64	\$29,243.64	\$36,031.28	\$44,125.22	\$53,701.25	\$64,936.76

¹ Rate includes to Single Family and Multi-Family Residential Uses

² Rate includes Institutional and Inter-Departmental Uses

**CHECK OUT THE WATER RATE CALCULATOR AT:
WWW.CASITASWATER.ORG/YOUR-WATER/WATER-RATE**



1055 Ventura Avenue
Oak View, California 93022

www.casitaswater.org
(805) 649-2251



NOTICE OF PUBLIC HEARING FOR PROPOSED RATE CHANGES

The Board of Directors of the Casitas Municipal Water District will hold a public hearing to consider a proposed five-year schedule of increases to the District's water charges.

How can I participate?

- **Call** If you have any questions about how proposed water rates will affect your bill, please contact District staff at (805) 649-2251. Para información en Español, llame al (805) 649-2251.
- **Write** If you wish to protest any of the water rate changes, please submit a written protest per the instructions below.
- **Attend** the public hearing scheduled for **August 23, 2023 at 5:00 p.m.** at Casitas Municipal Water District, Board Room, 1055 Ventura Avenue, Oak View, CA 93022.

How do I protest?

Formal protests must be received **in writing and signed** no later than the close of the public hearing on **August 23, 2023** and may be hand delivered during the hearing, mailed or delivered to Casitas Municipal Water District, Attn: Clerk to the Board, 1055 Ventura Avenue, Oak View, CA, 93022. Written protests must 1) provide the name of the protestor, 2) identify if they are the owner or tenant of the property, 3) identify the service address, 4) provide either the water account number or assessor's parcel number, and 5) be legible. Protests are public records. Protests submitted by email or other electronic means do not count as formal written protests. Oral comments do not qualify as formal protest unless accompanied by a written protest. Only one protest per affected parcel will be considered.

Pursuant to California Government Code 53759, there is a 120 day statute of limitations for challenging any new, increased, or extended fees. This statute of limitations applies to the water service rates proposed in this notice.

MEMORANDUM

TO: Board of Directors
From: Michael L. Flood, General Manager
RE: **Discussion of Draft Casitas MWD Fiscal Year 2023-2024 Budget**
Date: June 9, 2023

RECOMMENDATION:

Direct the Finance Committee on any final revisions to the Fiscal Year 2023-2024 budget ahead of the budget hearing on June 28, 2023.

BACKGROUND:

The Draft FY 2024 budget includes a total budgeted expenses of approximately \$39.2M and total revenues projected at \$34.5M

A budgeted shortfall of \$4.7M is identified within the draft budget.

The budget shortfall would be covered by a combination of CFD 2013-1 bond funds and District reserves.

The capital projects budget would be set at \$10.4M for both the Casitas Legacy system and the Casitas Ojai system.

The Engineering Department would be budgeted approximately \$7.5M in capital projects which is approximately 72% of the capital projects budget.

Funds required to balance the draft budget would come from reserves equating to \$4.7M total with \$1.3M from CFD 2013-1 bond fund reserves and \$3.4M from District reserve funds, primarily Conservation Penalty reserve funds (\$2.6M).

DISCUSSION:

The Finance Committee asked that a refined revenue scenario be considered for the draft Fiscal Year 2023-2024 budget be considered:

1. A three-year average of water sales (11,236 Acre-Feet)
2. A water rate increase of 8%

Three-Year Average of Water Sales (FY 2019-2020; FY 2020-2021; FY 2021-2022):

The three-year average for water sales is approximately 11,740 Acre-Feet. This is adjusted down by approximately 500 Acre-Feet due to the City of Ventura's estimate of purchases being lower than their three-year average during this same period.

Three-Year Average (with City of Ventura adjustment): **11,236 Acre-Feet**

Staff will provide a presentation with additional details during the meeting.



Casitas Municipal Water District
Proposed Revenue FY2023-2024
 Manager Recommended

AF- Total 11,236
 FY2023-24
 Budget

Water Sales		
11-4-00-4000-00	Water Sales - Residential Gravity	5,081
11-4-00-4001-00	Water Sales - Residential Pumped	706,350
11-4-00-4001-85	Water Sales - Residential Pumped- Ojai	791,886
11-4-00-4004-00	Water Sales - Multi Res Pump	149,133
11-4-00-4004-85	Water Sales - Res Pump	66,092
11-4-00-4010-00	Water Sales - Commercial Gravity	806
11-4-00-4011-00	Water Sales - Commercial Pumped	595,431
11-4-00-4011-85	Water Sales - Commercial Pumped- Ojai	305,089
11-4-00-4021-00	Water Sales - Industrial Pumped	17,978
11-4-00-4021-85	Water Sales - Industrial Pumped- Ojai	3,969
11-4-00-4030-00	Water Sales - Resale Gravity	1,519,171
11-4-00-4031-00	Water Sales - Resale Pumped	572,469
11-4-00-4040-00	Water Sales - Temporary Meter- Pumped	22,268
11-4-00-4041-00	Water Sales - Other- Gravity	5,326
11-4-00-4042-00	Water Sales - Other- Pumped	138,171
11-4-00-4042-85	Water Sales -Other- Pumped- Ojai	82,865
11-4-00-4060-00	Water Sales - Ag Domestic - Gravity	24,972
11-4-00-4061-00	Water Sales - Ag Domestic - Pumped	2,007,862
11-4-00-4061-85	Water Sales - Ag Domestic - Pumped- Ojai	46,613
11-4-00-4062-00	Water Sales - Ag Dom Mult - Gr	17,714
11-4-00-4063-00	Water Sales - Ag Dom Multi - Pu	47,698
11-4-00-4070-00	Water Sales - Agricultural - Gravity	28,267
11-4-00-4071-00	Water Sales - Agricultural - Pumped	1,523,105
11-4-00-4081-00	Water Sales - Interdepartmental - Pumped	159,078
11-4-00-4082-00	Water Sales - CMWD - Pumped	-
Total		8,837,394

Water Service Charge		
11-4-00-4150-00	Meter Chg - CMWD Residential	2,097,517
11-4-00-4150-85	Meter Chg - OJAI Residential	1,806,148
11-4-00-4151-00	Meter Chg - CMWD Commercial	180,645
11-4-00-4151-85	Meter Chg - OJAI Commercial	260,880
11-4-00-4152-00	Meter Chg - CMWD Industrial	58,150
11-4-00-4152-85	Meter Chg - OJAI Industrial	2,498
11-4-00-4153-00	Meter Chg - CMWD Agriculture	295,505
11-4-00-4154-00	Meter Chg - CMWD Institutional	70,510
11-4-00-4154-85	Meter Chg - OJAI Institutional	63,249
11-4-00-4155-00	Meter Chg - CMWD Temporary	21,797
11-4-00-4156-00	Meter Chg - CMWD Ag Residential	573,323
11-4-00-4156-85	Meter Chg - OJAI Ag Residential	9,646
11-4-00-4157-00	Meter Chg - CMWD Interdepartmental	34,768
11-4-00-4158-00	Meter Chg - CMWD Resale	601,705
11-4-00-4159-00	Meter Chg - Fire Service	30,974
11-4-00-4160-00	Meter Chg - CMWD Multi Res	1,563
11-4-00-4160-85	Meter Chg - OJAI Multi Res	11,726
11-4-00-4162-85	Meter Chg-Ojai Comm Mult	-
Total		6,120,604

Water Delinquency		
11-4-00-4350-00	Hang Tag Fee	4,600
11-4-00-4351-00	Turn Off Fee	6,680
11-4-00-4352-00	Turn On Fee	6,680
11-4-00-4353-00	Late Fee - Residential	59,891
11-4-00-4357-00	Late Fee - Business	10,631
11-4-00-4361-00	Late Fee - Industrial	788
11-4-00-4365-00	Late Fee - Resale	-
11-4-00-4369-00	Late Fee - Other	4,311
11-4-00-4377-00	Late Fee - Agriculture Domestic	7,521
11-4-00-4381-00	Late Fee - Agriculture	5,515
11-4-00-4383-00	Late Fee - Multi Res	6,926
11-4-00-4395-00	N.S.F. - Returned Check Fee	465
Total		114,008

Water Services- Other		
11-4-00-4090-00	Capital Facilities Charge	44,040
11-4-00-4093-00	Meter Tests & Installations	17,625
11-4-00-4400-00	Flexible Storage	4,472
11-4-00-4420-00	Miscellaneous Revenue - Other	50,000
11-4-00-4425-00	Sale of Fixed Assets	5,000
11-4-00-4440-00	Administration Fee	15,000
11-4-00-4415-00	Application Processing Fee	15,000
11-4-00-4450-00	SWP - Sale of Water	1,375,000
Total		1,526,137

Taxes & Assessments		
11-4-00-4200-00	1 % - Secured Current General	2,880,424
11-4-00-4235-00	RDA - Pass Through	342,373
11-4-00-4315-00	State - Homeowners Property Tax Relief	16,850
29-4-00-4010-00	Bonded Debt	1,167,681
75-4-00-4010-00	CFD 2013-1 - Tax Secured	2,950,230
Total		7,357,558

Interest		
11-4-00-4115-00	Interest on Time Deposits and Investments	246,677
Total		246,677

Other Governmental Agencies		
11-4-00-4300-00	Federal Disaster Assistance	1,406,250
11-4-00-4305-00	Grant Revenue - Federal	2,187,500
Total		3,593,750

Recreation- Operations		
11-4-62-4500-00	Animal Permit	20,073
11-4-62-4510-00	Boat Fees - Annual	35,525
11-4-62-4515-00	Boat Fees - Daily	11,685
11-4-62-4525-00	Boat Inspection Fees - Quagga	3,240
11-4-62-4530-00	Boat Fees - Overnight	750
11-4-62-4535-00	Boat Lock Revenue - Quagga	5,644
11-4-62-4545-00	Camping Fees	2,876,397
11-4-62-4555-00	Commercials - Recreation	-
11-4-62-4570-00	Events - Recreation	39,861
11-4-62-4571-00	Events - Movie Night	2,130
11-4-62-4575-00	Event Reimbursement - Recreation	5,500
11-4-62-4590-00	Grants - Recreation	100,000
11-4-62-4600-00	Kayak & Canoes Annual - Recreation	3,600
11-4-62-4605-00	Kayak and Canoes Daily - Recreation	25
11-4-62-4610-00	Miscellaneous Revenue	2,031
11-4-62-4625-00	Reservations	449,470
11-4-62-4630-00	Shower Facility Fees	44,381
11-4-62-4632-00	Snow Bird Pumping	-
11-4-62-4635-00	Trailer Storage Fees	330,000
11-4-62-4640-00	Vehicle Fees - Daily	503,175
11-4-62-4645-00	Violation Ordinance Fees	2,840
11-4-62-4650-00	Visitor Cards	227,040
11-4-62-4705-00	Boat Rental - Concession	76,951
11-4-62-4720-00	Park Store - Recreation	73,875
11-4-62-4725-00	Cafe - Concession	39,631
Total		4,853,824

Recreation- Water Park		
11-4-65-4810-00	Water Park - Group Pass Discount	7,182
11-4-65-4818-00	Water Park - Lifeguard Training	4,500
11-4-65-4820-00	Water Park - Locker Fee	1,500
11-4-65-4840-00	Water Park - Reservation Fee	720
11-4-65-4845-00	Water Park - Season Pass Fee	37,500
11-4-65-4850-00	Water Park - Shade Rental Fee	7,200
11-4-65-4860-00	Water Park - Single Splash Fee	1,258,215
11-4-65-4870-00	Water Park - Water Fitness - Fee	1,284
11-4-65-4740-00	Water Park Snack Bar	7,125
Total		1,325,226

Adjudication		
12-4-00-4160-00	Meter Chg- CMWD Adjud Resident	65,005
12-4-00-4160-85	Meter Chg- OJAI Adjud Resident	55,954
12-4-00-4161-00	Meter Chg- CMWD Adjud Comm	17,648
12-4-00-4161-85	Meter Chg- OJAI Adjud Comm	25,495
12-4-00-4162-00	Meter Chg- CMWD Adjud Indust	1,156
12-4-00-4162-85	Meter Chg- OJAI Adjud Indust	49
12-4-00-4163-00	Meter Chg- CMWD Adjud Ag	101,133
12-4-00-4164-00	Meter Chg- CMWD Adjud Ag Resid	150,182
12-4-00-4164-85	Meter Chg- OJAI Adjud Ag Resid	2,577
12-4-00-4165-00	Meter Chg- CMWD Adjud Interdep	2,913
12-4-00-4166-00	Meter Chg- CMWD Adjud Resale	136,144
12-4-00-4167-00	Meter Chg- CMWD Adjud Other	5,691
12-4-00-4167-85	Meter Chg- OJAI Adjud Other	5,230
12-4-00-4168-00	Meter Chg-CMWD Adjud Multi Res	48
12-4-00-4168-85	Meter Chg-Ojai Adjud Multi Res	363
12-4-00-4169-00	Meter Chg-CMWDAdjud Ag MultRes	4,928
Total		574,516

Total Revenue 34,549,694

-
General Fund Operational Funds 16,598,143
General Fund Other 7,080,074
Recreation 6,179,050
Adjudication 574,516
Debt Service 2,950,230
State Water Project 1,167,681



Casitas Municipal Water District
Revenue, Expense, & Capital Budget FY2023-2024
Manager Recommended

	<u>FY2023-24</u>	<u>FY2022-23</u>
	<u>Budget</u>	<u>Budget</u>
	<i>11,236 AF- Total</i>	<i>12,500 AF- Total</i>
Total Revenue	34,549,694	29,770,283
Expenses		
Administration/ Warehouse	1,281,181	1,190,106
Administration: Debt Service	2,937,518	2,885,161
Administration: State Water Project	1,167,681	1,135,687
Board of Directors	189,758	251,492
District Maintenance	719,123	677,303
Electrical Mechanical	3,025,249	3,196,281
Engineering	1,571,741	1,436,349
Fisheries	707,807	624,151
General O&M	736,536	604,746
Human Resources	594,325	546,992
Information Technology	466,788	428,239
Management	1,394,722	1,663,455
Pipeline	1,797,705	1,735,865
Recreation - Operations & Water Park	5,508,467	4,917,066
Recreation: Debt Service	326,376	-
Retirees	367,987	352,760
Safety / Garage	271,096	273,166
Utilities Maintenance	945,830	888,866
Water Conservation - Public/ Relations	745,634	757,636
Water Quality, Lab	1,016,000	913,534
Water Treatment	2,514,242	2,095,000
Adjudication	574,516	577,296
Total Expenses	<u>28,860,282</u>	<u>27,151,149</u>
Net	<u>5,689,412</u>	<u>2,619,134</u>
Capital		
District Maintenance	-	43,500
Electrical Mechanical	105,600	273,200
Engineering	7,464,000	3,580,000
Engineering CFD	1,268,655	6,350,000
Pipeline	172,000	208,500
Recreation - Operations & Water Park	286,932	112,500
Safety / Garage	270,683	252,708
Utilities Maintenance	90,400	196,075
Water Quality, Lab	451,125	124,572
Water Treatment	268,750	222,200
Total Capital Expenses	<u>10,378,145</u>	<u>11,363,255</u>
Net assets, end of year	<u>(4,688,733)</u>	<u>(8,744,121)</u>
Contribution from Variation of Water Sales Reserve	714,100	-
Contribution from Storm Damage Reserves	93,750	-
Contribution from Capital Imp Restricted Reserves	-	-
Contribution from Capital Imp Un Restricted Reserves	-	-
Contribution from Alternate Water Supply Studies Reserve	-	919,595
Contribution from CFD 2013-1 Improvement Fund	1,268,655	6,350,000
Contribution from Conservation Penalty Reserves	2,612,228	1,474,526
Net assets, End of Year	<u>0</u>	<u>0</u>



Casitas Municipal Water District
Revenue, Expense, & Capital Budget FY2023-2024
 Manager Recommended

	District Fund 11	Recreation Fund 11	State Water Project Fund 29	CFD 2013-01 Debt Service Fund 75	Adjudication Fund 12	
Adjudication Charge					574,516	
Interest	246,677					
Other Govt Agency	3,593,750					
Water Delinquency	114,008					
Water Sales	8,837,394					
Water Service Charge	6,120,604					
Water Service Other	1,526,137					
Recreation Operations		4,853,824				
Recreation Water Park		1,325,226				
Taxes& Assessments	3,239,647		1,167,681	2,950,230		
Total Revenue	23,678,217	6,179,050	1,167,681	2,950,230	574,516	34,549,694
Debt Service	77,228	326,376		2,811,238		
Legal	228,000					
Materials & Supplies	2,531,179	552,258				
Services/ Fees	1,014,813	139,025	3,853	30,052		
Outside Contracts	1,706,134	172,000	1,163,828	19,000	574,516	
Overhead	(542,739)	542,739				
Salaries & Benefits	11,303,355	3,704,694				
Utilities	2,104,982	397,750				
Total Expenses	18,422,952	5,834,842	1,167,681	2,860,290	574,516	28,860,282
Capital*						
Electrical Mechanical	105,600					
Engineering	7,464,000					
Engineering CFD	1,268,655					
Pipeline	172,000					
Recreation - Operations & Water Park	-	286,932				
Safety / Garage	270,683					
Utilities Maintenance	90,400					
Water Quality, Lab	451,125					
Water Treatment	268,750					
Total Capital Expenses	10,091,213	286,932	-	-	-	10,378,145
Total	(4,835,949)	57,276	(0)	89,941	-	(4,688,733)

*For more detail on Capital Projects see Proposed Capital Project Summary

Revenue Notes:

- Recreation sales based on actual entrance totals, reservations made, or total amount of items and include newly adopted rates.
- Property tax revenue data isn't available until after July 1, therefore prior year's levy amount was used and increased by a factor of 2.5%.
- Other Government Agency revenue includes \$187.5k FEMA grant reimbursement for emergency generators at Rincon and \$1.4 million in disaster relief funding related to the January 2023 storms.
- \$2 million in grant funding is expected for the Intertie project.
- Other Water Sales assumes \$1.375 million in State Water Project water sales due to 100% allocation.

Expense Notes:

- Debt service payments include Safety of the Dam Loan with the Bureau of Reclamation, Ojai CFD 2013-1, and LCRA aquatic play structure.
- Materials & Supplies Include the below:
 - Water Treatment Supplies (Liquid Oxygen, Chlorine 300% inc. etc.): \$744k
 - Pipeline General Supplies: \$508k
 - Gas & Maintenance: \$405k
 - Hydrants, meters, readers etc.: \$153k
- Outside Contracts Include the below:
 - State Water Project \$1,167,681
 - Software, bill printing, janitorial services, audit, & rate study \$278k
 - Water treatment includes San Antonio media filter, Scada integrator, & well work \$243k
 - Water Quality Consulting, testing & reporting work, LCRR service line invt.: \$262k
 - Standby Generators, pump repairs and testing, scada service \$182K
 - Pipeline work (eqpt rentals, paving, leak detection, fish screen, traffic control) \$239k
- Overhead is charged to LCRA for work done by the District. Overhead charges include payroll processing & administration, payment processing, IT administration, and staff administrative time. These costs are offset with services LCRA provides the District such as water shed management.
- Budget includes salaries and benefits for 61 full time District employees, 1 part time employee, 5 Board of Directors, and 36 retirees. LCRA has a total of 17 full time employees and an additional 27.5 full time equivalents.
- Benefits include a 10% increase for 2024 premiums
- Power purchased for pumping is estimated to be \$1.45 million for Legacy and \$260k for Ojai.



Casitas Municipal Water District
Revenue & Expense Budget FY2023-2024
Adjudication
 Manager Recommended

	FY2023-24
Revenue	Budget
Meter Charge- CMWD Residential	65,005
Meter Charge- OJAI Residential	55,954
Meter Charge- CMWD Commercial	17,648
Meter Charge- OJAI Commercial	25,495
Meter Charge- CMWD Industrial	1,156
Meter Charge- OJAI Industrial	49
Meter Charge- CMWD Ag	101,133
Meter Charge- CMWD Ag Residential	150,182
Meter Charge- OJAI Ag Residential	2,577
Meter Charge- CMWD Interdepartmental	2,913
Meter Charge- CMWD Resale	136,144
Meter Charge- CMWD Other	5,691
Meter Charge- OJAI Other	5,230
Meter Chg-CMWD Adjud Multi Res	48
Meter Chg-Ojai Adjud Multi Res	363
Meter Charge- CMWD Ag Multi Residential	4,928
Total Revenue	<u>574,516</u>
Expenses	
Other Professional Fees	574,266
Bank Fees	250
Total Expenses	<u>574,516</u>
Net assets, end of year	<u><u>-</u></u>

The City of Ventura initiated a water rights adjudication of four groundwater basins within the Ventura River watershed. A pass through fee called "Adjudication Charge" was passed through a proposition 218 process for the expected costs associated with the lawsuit.



Casitas Municipal Water District
Proposed Capital Projects
Proposed for 2023 / 2024
Manager Recommended

	Amount	Funding Source	Total
33-Garage & Safety			
Unit E01 - 2021 Ford F150 4x4	5,459	Water Rates/ Reserves	
Unit E03 - 2022 Ford F250 4x2 Utility	8,117	Water Rates/ Reserves	
Unit E04 - 2022 Ford F250 4x4 Utility	8,673	Water Rates/ Reserves	
Unit E05 - 2022 Ford F350 4x4 Utility	13,276	Water Rates/ Reserves	
Unit E06 - 2022 Ford F350 4x4 Utility	13,258	Water Rates/ Reserves	
Unit E07 - 2022 Ford F-350 4x4 Utility	17,196	Water Rates/ Reserves	
Unit E08 - 2022 Chevy Silverado 2500HD 4x4 Utility	9,419	Water Rates/ Reserves	
Unit E09 - 2022 Chevy Silverado 2500 HD 4x2 Utility	8,890	Water Rates/ Reserves	
Unit E10 - 2022 Chevy Silverado 2500 HD 4x2 Utility	8,890	Water Rates/ Reserves	
Unit E11 - 2022 Chevy Silverado 2500HD 4x4 Utility	9,419	Water Rates/ Reserves	
Unit #119 - JD 5100M Utility Tractor - Dept 55	22,681	Water Rates/ Reserves	
Unit #122 - Cat 420F Backhoe - Dept 53	30,832	Water Rates/ Reserves	
Unit #139 - 2022 Cat Mini Excavator 305-07CR - Dept 53	23,076	Water Rates/ Reserves	
Unit #90 - 2023 Freightliner M2106 - Dept 53	28,196	Water Rates/ Reserves	
Unit # 19 - Replacement - NEW ADDED VEHICLE	8,700	Water Rates/ Reserves	
Unit #35 - Replacement - NEW ADDED VEHICLE	9,410	Water Rates/ Reserves	
Unit #12 - Replacement - NEW ADDED VEHICLE	22,690	Water Rates/ Reserves	
Diesel Tank	7,500	Water Rates/ Reserves	
Master Lock Replacement	15,000	Water Rates/ Reserves	
Total Capital Projects Department - 33			270,683
40- Engineering CMWD Projects			
902/903 Robles Forebay Restoration and Timber Cutoff Wall*	1,000,000	FEMA Grant	
616 Facility Paving	100,000	Water Rates/ Reserves	
TBD5 MWWFP Piping Improvements	60,000	Water Rates/ Reserves	
205 Robles Canal Maintenance	104,000	Water Rates/ Reserves	
671 Matilija Conduit*	200,000	FEMA Grant	
TBD8 Robles Canal Access Road Paving*	300,000	FEMA Grant	
554 Emergency Generators at Rincon, Ave 1 and Ave 2 PP*	250,000	FEMA Grant 75%	
267 Robles Diversion Fish Passage Improvements	100,000	Water Rates/ Reserves	
527 Ventura-Santa Barbara Counties Intertie**	5,000,000	Grants/ rates	
628 Fortress Tank Site Stability	50,000	Water Rates/ Reserves	
TBD 11 Foothill Pipeline	300,000	Water Rates/ Reserves	
Total Capital CMWD Projects			7,464,000
40- Engineering CFD 2013-1 Projects Funding from Bond Proceeds			
423 West and East Ojai Avenue	968,655	CFD 2013-1	
TBD Foothill Pipeline	300,000	CFD 2013-1	
Total Capital CFD 2013-1 Projects			1,268,655
Total Capital Projects Department - 40			8,732,655
42 - Water Quality - Laboratory			
Platform Work Boat & Trailer	101,182	Water Rates/ Reserves	
Laboratory Incubator	5,726	Water Rates/ Reserves	
Reservoir Mixer Replacement Program	41,042	Water Rates/ Reserves	
Quanti-Tray Sealer Plus	5,675	Water Rates/ Reserves	
DBP Reduction by Converting Fat Pipe to Chloramines	280,500	Water Rates/ Reserves	
Laboratory Renovation Continued	5,000	Water Rates/ Reserves	
Backup Power at Panel for Laboratory	12,000	Water Rates/ Reserves	
Total Capital Projects Department - 42			451,125
50 - Utilities Maintenance			
Meter Replacements	90,400	Water Rates/ Reserves	
Total Capital Projects Department - 55			90,400

52 - Electrical Mechanical		
Mira Monte Well Electrical Upgrade	9,800	Water Rates/ Reserves
Rosemount Level Sensors (3)	5,600	Water Rates/ Reserves
Rewind /Rehab 150HP Motor (San Antonio Boosters)	16,000	Water Rates/ Reserves
Rincon PP Overhead Structure (Unit#3)	14,200	Water Rates/ Reserves
Fairview Pump Plant Restoration	18,000	Water Rates/ Reserves
San Antonio MCC Breaker	19,500	Water Rates/ Reserves
Fairview #3 200 HP Motor rehab	22,500	Water Rates/ Reserves
Total Capital Projects Department - 52		105,600

53 - Pipeline		
Rincon Regulator Vault Improvement (Carryover)	25,000	Water Rates/ Reserves
Vault Painting and Rehab Program (Carryover)	55,000	Water Rates/ Reserves
Vetical Mast Light Tower (tow behind)	22,000	Water Rates/ Reserves
Lower Rincon Main Crossing Replacements (2)	30,000	Water Rates/ Reserves
Matilija Conduit Abandonment Ojala Improvements	40,000	Water Rates/ Reserves
Total Capital Projects Department - 53		172,000

54 - Water Treatment		
Filter Media Cleaning & Manifold Rehab	123,050	Water Rates/ Reserves
Replacement Pumps (Sludge Pump and Backwash Mix Pump)	11,200	Water Rates/ Reserves
Dam Intake Screen Maintenance	60,000	Water Rates/ Reserves
Facilty Paving Restoration Marion Walker Treatment Plant	48,000	Water Rates/ Reserves
Sludge Bed #3 Rehab	9,500	Water Rates/ Reserves
Mutual 7 Awning (sound mitigation)	17,000	Water Rates/ Reserves
Total Capital Projects Department - 54		268,750

62/63/64/65 - Recreation		
Main Road improvement	70,000	Grant 50/50 matching
Campground Improvement Project	30,000	Grant 50/50 matching
Fox Improvement Project	140,000	Rates/ Reserves
Restroom Refurbishment	5,000	Rates/ Reserves
Unit #141 - 2022 Kubota MX5400HSTC	10,125	Rates/ Reserves
Reservation Software	25,000	Rates/ Reserves
Unit E02 - 2022 Chevy Traverse	6,807	Rates/ Reserves
Total Capital Projects Department - 62/63/64/65		286,932

Total Capital Projects / Budget 2023 / 2024

10,378,145

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE/EXPENDITURES STATEMENT
 PROPOSED BUDGET FOR 2023/2024

11 -GENERAL FUND
 FINANCIAL SUMMARY

	BUDGET 2022-2023	REV./EXP. T0:30Jun23	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
<u>REVENUE SUMMARY</u>					
<u>NON DEPARTMENTAL</u>					
WATER SALES	9,835,923	5,245,284	9,083,581	8,837,394	0
WATER SERVICES	16,930	18,460	17,625	17,625	0
WATER STANDBY	5,783,364	4,251,906	6,517,312	6,120,604	0
WATER DELINQUENCY	101,295	540,646	114,008	114,008	0
WATER REVENUE OTHER	461,888	330,701	1,293,222	1,464,472	0
CAPITAL FACILITIES	44,040	2,085	44,040	44,040	0
INTEREST	282,023	176,320	246,677	246,677	0
TAXES & ASSESSMENTS	2,640,736	2,829,937	2,880,424	2,880,424	0
OTHER GOVT. AGENCIES	867,481	44,636	6,610,600	3,610,600	0
MISCELLANEOUS REVENUES	<u>146,641</u>	<u>240,544</u>	<u>342,373</u>	<u>342,373</u>	<u>0</u>
TOTAL NON DEPARTMENTAL	20,180,321	13,680,518	27,149,862	23,678,217	0
<u>RECREATION - OPERATIONS</u>					
RECREATION PARK	4,040,053	3,074,088	4,663,367	4,663,367	0
RECREATION-CONCESSION	145,436	138,693	190,457	190,457	0
RECREATION OTHER	<u>0</u>	<u>441</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL RECREATION - OPERATIONS	4,185,489	3,213,223	4,853,824	4,853,824	0
<u>RECREATION - WATER PARK</u>					
RECREATION-CONCESSION	9,348	5,288	7,125	7,125	0
RECREATION-WATER PARK	<u>792,002</u>	<u>345,248</u>	<u>1,318,101</u>	<u>1,318,101</u>	<u>0</u>
TOTAL RECREATION - WATER PARK	<u>801,350</u>	<u>350,536</u>	<u>1,325,226</u>	<u>1,325,226</u>	<u>0</u>
TOTAL REVENUE	25,167,160	17,244,276	33,328,912	29,857,267	0

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE/EXPENDITURES STATEMENT
 PROPOSED BUDGET FOR 2023/2024

11 -GENERAL FUND
 FINANCIAL SUMMARY

	BUDGET 2022-2023	REV./EXP. T0:30Jun23	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
<u>EXPENDITURE SUMMARY</u>					
<u>RETIREES</u>					
Benefits	<u>352,760</u>	<u>308,956</u>	<u>351,578</u>	<u>367,987</u>	<u>0</u>
TOTAL RETIREEES	352,760	308,956	351,578	367,987	0
<u>BOARD OF DIRECTORS</u>					
Salaries	130,693	43,861	104,554	104,554	0
Benefits	80,658	46,305	53,949	56,125	0
Services & Supplies	<u>40,140</u>	<u>6,497</u>	<u>29,080</u>	<u>29,080</u>	<u>0</u>
TOTAL BOARD OF DIRECTORS	251,492	96,663	187,583	189,758	0
<u>MANAGEMENT</u>					
Salaries	701,029	574,262	724,119	721,216	0
Benefits	173,674	199,940	273,045	275,427	0
Services & Supplies	<u>788,753</u>	<u>186,489</u>	<u>398,078</u>	<u>398,078</u>	<u>0</u>
TOTAL MANAGEMENT	1,663,455	960,691	1,395,242	1,394,722	0
<u>HUMAN RESOURCES</u>					
Salaries	157,687	133,998	164,258	163,155	0
Benefits	35,836	44,534	75,998	76,240	0
Services & Supplies	<u>353,470</u>	<u>317,481</u>	<u>354,930</u>	<u>354,930</u>	<u>0</u>
TOTAL HUMAN RESOURCES	546,992	496,013	595,185	594,325	0
<u>INFORMATION TECHNOLOGY</u>					
Salaries	252,075	215,052	268,642	268,642	0
Benefits	85,151	97,439	134,107	136,482	0
Services & Supplies	<u>91,013</u>	<u>40,411</u>	<u>53,065</u>	<u>61,665</u>	<u>0</u>
TOTAL INFORMATION TECHNOLOGY	428,239	352,902	455,814	466,788	0
<u>WATER CONSERVATION</u>					
Salaries	452,684	331,631	430,177	428,867	0
Benefits	147,077	130,309	135,710	137,782	0
Services & Supplies	<u>157,875</u>	<u>63,270</u>	<u>178,985</u>	<u>178,985</u>	<u>0</u>
TOTAL WATER CONSERVATION	757,636	525,210	744,872	745,634	0
<u>FISHERIES</u>					
Salaries	435,261	307,444	448,255	447,090	0
Benefits	133,818	120,807	192,191	194,722	0
Services & Supplies	<u>55,073</u>	<u>33,908</u>	<u>65,995</u>	<u>65,995</u>	<u>0</u>
TOTAL FISHERIES	624,151	462,160	706,441	707,807	0
<u>ADMINISTRATION SERVICES</u>					
Salaries	797,588	672,561	847,505	845,987	0
Benefits	271,406	297,864	356,579	362,946	0
Services & Supplies	720,990	541,212	692,215	692,215	0
Other Operating Expenses	(<u>522,650</u>)	<u>0</u>	(<u>542,739</u>)	(<u>542,739</u>)	<u>0</u>
TOTAL ADMINISTRATION SERVICES	1,267,334	1,511,638	1,353,561	1,358,409	0

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE/EXPENDITURES STATEMENT
 PROPOSED BUDGET FOR 2023/2024

11 -GENERAL FUND
 FINANCIAL SUMMARY

	BUDGET 2022-2023	REV./EXP. T0:30Jun23	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
<u>WAREHOUSE</u>					
Services & Supplies	<u>0</u>	<u>5,203</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL WAREHOUSE	0	5,203	0	0	0
<u>GARAGE</u>					
Salaries	12,399	463	13,334	13,244	0
Benefits	4,792	1,162	4,524	4,623	0
Services & Supplies	47,612	57,695	54,152	54,152	0
Services & Supplies-W.O.	<u>252,708</u>	<u>106,686</u>	<u>255,683</u>	<u>255,683</u>	<u>0</u>
TOTAL GARAGE	317,511	166,006	327,693	327,702	0
<u>SAFETY</u>					
Salaries	124,584	114,712	129,918	129,042	0
Benefits	46,987	52,378	44,479	44,715	0
Services & Supplies	36,793	21,303	25,320	25,320	0
Services & Supplies-W.O.	<u>0</u>	<u>67</u>	<u>15,000</u>	<u>15,000</u>	<u>0</u>
TOTAL SAFETY	208,363	188,460	214,717	214,076	0
<u>ENGINEERING</u>					
Salaries	896,070	675,596	950,797	949,133	0
Benefits	264,775	258,732	311,069	315,633	0
Services & Supplies	275,505	252,487	306,975	306,975	0
Salaries - Work Orders	0	70,029	0	0	0
Benefits - Work Orders	0	7,533	0	0	0
Services & Supplies-W.O.	<u>9,930,000</u>	<u>6,395,230</u>	<u>12,954,000</u>	<u>8,732,655</u>	<u>0</u>
TOTAL ENGINEERING	11,366,349	7,659,607	14,522,841	10,304,396	0
<u>WATER QUALITY - LAB</u>					
Salaries	373,081	317,377	395,268	395,268	0
Benefits	157,903	164,227	179,665	183,935	0
Services & Supplies	382,550	222,453	436,797	436,797	0
Salaries - Work Orders	0	4,341	0	0	0
Benefits - Work Orders	0	323	0	0	0
Services & Supplies-W.O.	<u>124,572</u>	<u>51,282</u>	<u>657,625</u>	<u>451,125</u>	<u>0</u>
TOTAL WATER QUALITY - LAB	1,038,106	760,003	1,669,355	1,467,125	0
<u>UTILITIES MAINTENANCE</u>					
Salaries	424,620	413,048	437,692	437,692	0
Benefits	187,329	192,465	205,282	210,418	0
Services & Supplies	276,917	209,497	297,720	297,720	0
Salaries - Work Orders	0	13,407	0	0	0
Benefits - Work Orders	0	1,397	0	0	0
Services & Supplies-W.O.	<u>196,075</u>	<u>101,985</u>	<u>2,773,395</u>	<u>90,400</u>	<u>0</u>
TOTAL UTILITIES MAINTENANCE	1,084,941	931,799	3,714,088	1,036,230	0

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE/EXPENDITURES STATEMENT
 PROPOSED BUDGET FOR 2023/2024

11 -GENERAL FUND
 FINANCIAL SUMMARY

	BUDGET 2022-2023	REV./EXP. T0:30Jun23	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
<u>ELECTRICAL MECHANICAL</u>					
Salaries	630,225	573,086	528,169	528,169	0
Benefits	227,798	213,849	185,133	188,399	0
Services & Supplies	2,338,258	1,778,734	2,308,681	2,308,681	0
Salaries - Work Orders	0	9,082	0	0	0
Benefits - Work Orders	0	695	0	0	0
Services & Supplies-W.O.	<u>273,200</u>	<u>249,669</u>	<u>181,600</u>	<u>105,600</u>	<u>0</u>
TOTAL ELECTRICAL MECHANICAL	3,469,481	2,825,115	3,203,584	3,130,849	0
<u>DIST MAINT - PIPELINE</u>					
Salaries	602,626	475,739	624,681	624,681	0
Benefits	234,080	229,251	247,283	249,870	0
Services & Supplies	839,160	552,290	923,153	923,153	0
Salaries - Work Orders	0	119,303	0	0	0
Benefits - Work Orders	0	12,009	0	0	0
Services & Supplies-W.O.	<u>268,500</u>	<u>3,040</u>	<u>707,000</u>	<u>172,000</u>	<u>0</u>
TOTAL DIST MAINT - PIPELINE	1,944,365	1,391,633	2,502,117	1,969,705	0
<u>WATER TREATMENT</u>					
Salaries	821,521	761,482	874,366	874,366	0
Benefits	310,778	337,189	400,145	407,981	0
Services & Supplies	962,701	799,930	1,231,896	1,231,896	0
Salaries - Work Orders	0	7,612	0	0	0
Benefits - Work Orders	0	740	0	0	0
Services & Supplies-W.O.	<u>222,200</u>	<u>226,871</u>	<u>1,335,250</u>	<u>268,750</u>	<u>0</u>
TOTAL WATER TREATMENT	2,317,200	2,133,824	3,841,656	2,782,992	0
<u>OPERATIONS - MAINTENANCE</u>					
Salaries	282,981	216,755	311,284	311,284	0
Benefits	114,945	110,543	113,161	119,252	0
Services & Supplies	279,377	244,694	288,588	288,588	0
Salaries - Work Orders	0	18,990	0	0	0
Benefits - Work Orders	0	1,456	0	0	0
Services & Supplies-W.O.	<u>43,500</u>	<u>13,139</u>	<u>30,000</u>	<u>0</u>	<u>0</u>
TOTAL OPERATIONS - MAINTENANCE	720,803	605,577	743,032	719,123	0
<u>GENERAL O&M</u>					
Salaries	446,957	379,727	469,875	468,482	0
Benefits	145,410	161,254	255,206	258,060	0
Services & Supplies	12,379	8,701	9,994	9,994	0
Salaries - Work Orders	0	11,275	0	0	0
Benefits - Work Orders	<u>0</u>	<u>1,822</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL GENERAL O&M	604,746	562,778	735,076	736,536	0

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE/EXPENDITURES STATEMENT
 PROPOSED BUDGET FOR 2023/2024

11 -GENERAL FUND
 FINANCIAL SUMMARY

	BUDGET 2022-2023	REV./EXP. T0:30Jun23	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
<u>RECREATION - OPERATIONS</u>					
Salaries	1,316,712	1,093,305	1,182,829	1,180,603	0
Benefits	424,911	420,442	389,457	397,721	0
Services & Supplies	286,343	277,540	318,150	318,150	0
Other Operating Expenses	<u>522,650</u>	<u>0</u>	<u>542,739</u>	<u>542,739</u>	<u>0</u>
TOTAL RECREATION - OPERATIONS	2,550,616	1,791,286	2,433,175	2,439,214	0
<u>RECREATION - MAINTENANCE</u>					
Salaries	589,949	487,731	710,843	710,843	0
Benefits	128,700	152,012	232,590	235,959	0
Services & Supplies	482,370	396,984	461,506	461,506	0
Services & Supplies-W.O.	<u>112,500</u>	<u>199,733</u>	<u>255,125</u>	<u>255,125</u>	<u>0</u>
TOTAL RECREATION - MAINTENANCE	1,313,519	1,236,460	1,660,064	1,663,433	0
<u>RECREATION - PUBLIC REL</u>					
Salaries	137,733	4,546	322,873	322,873	0
Benefits	34,944	6,902	55,007	56,171	0
Services & Supplies	122,800	124,965	220,100	220,100	0
Services & Supplies-W.O.	<u>0</u>	<u>0</u>	<u>25,000</u>	<u>25,000</u>	<u>0</u>
TOTAL RECREATION - PUBLIC REL	295,477	136,414	622,980	624,144	0
<u>RECREATION - WATER PARK</u>					
Salaries	676,364	294,614	686,746	686,746	0
Benefits	89,128	62,846	112,401	113,566	0
Services & Supplies	104,463	108,509	587,864	587,864	0
Services & Supplies-W.O.	<u>0</u>	<u>4,388</u>	<u>6,807</u>	<u>6,807</u>	<u>0</u>
TOTAL RECREATION - WATER PARK	869,954	470,357	1,393,818	1,394,983	0
TOTAL EXPENDITURES	33,993,489	25,578,755	43,374,472	34,635,940	0
REVENUE OVER/(UNDER) EXPENDITURES	(8,826,329)	(8,334,479)	(10,045,560)	(4,778,673)	0

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE/EXPENDITURES STATEMENT
 PROPOSED BUDGET FOR 2023/2024

12 -Adjudication
 FINANCIAL SUMMARY

	BUDGET 2022-2023	REV./EXP. T0:30Jun23	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
<u>REVENUE SUMMARY</u>					
<u>Non Departmental</u>					
WATER STANDBY	577,296	429,995	574,516	574,516	0
WATER DELINQUNCY	<u>0</u>	<u>2,692</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL Non Departmental	<u>577,296</u>	<u>432,687</u>	<u>574,516</u>	<u>574,516</u>	<u>0</u>
TOTAL REVENUE	577,296	432,687	574,516	574,516	0

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE/EXPENDITURES STATEMENT
 PROPOSED BUDGET FOR 2023/2024

12 -Adjudication
 FINANCIAL SUMMARY

	BUDGET 2022-2023	REV./EXP. T0:30Jun23	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
<u>EXPENDITURE SUMMARY</u>					
<u>Mangagement</u>					
Salaries	0	22,482	0	0	0
Benefits	0	1,530	0	0	0
Services & Supplies	<u>577,046</u>	<u>83,691</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL Mangagement	577,046	107,702	0	0	0
<u>Administration Services</u>					
Services & Supplies	<u>250</u>	<u>0</u>	<u>574,516</u>	<u>574,516</u>	<u>0</u>
TOTAL Administration Services	250	0	574,516	574,516	0
TOTAL EXPENDITURES	577,296	107,702	574,516	574,516	0
REVENUE OVER/(UNDER) EXPENDITURES	0	324,985	0	0	0

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE/EXPENDITURES STATEMENT
 PROPOSED BUDGET FOR 2023/2024

29 -USBR & SWP BONDED INDEBT
 FINANCIAL SUMMARY

	BUDGET 2022-2023	REV./EXP. T0:30Jun23	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
<u>REVENUE SUMMARY</u>					
<u>Non Departmental</u>					
WATER SALES	<u>1,135,687</u>	<u>1,386,597</u>	<u>1,167,681</u>	<u>1,167,681</u>	<u>0</u>
TOTAL Non Departmental	<u>1,135,687</u>	<u>1,386,597</u>	<u>1,167,681</u>	<u>1,167,681</u>	<u>0</u>
TOTAL REVENUE	1,135,687	1,386,597	1,167,681	1,167,681	0

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE/EXPENDITURES STATEMENT
 PROPOSED BUDGET FOR 2023/2024

29 -USBR & SWP BONDED INDEBT
 FINANCIAL SUMMARY

	BUDGET 2022-2023	REV./EXP. T0:30Jun23	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
<u>EXPENDITURE SUMMARY</u>					
<u>PROPERTY TAX</u>					
Services & Supplies	<u>1,135,687</u>	<u>1,231,038</u>	<u>1,167,681</u>	<u>1,167,681</u>	<u>0</u>
TOTAL PROPERTY TAX	1,135,687	1,231,038	1,167,681	1,167,681	0
TOTAL EXPENDITURES	1,135,687	1,231,038	1,167,681	1,167,681	0
REVENUE OVER/(UNDER) EXPENDITURES	1	155,559	0	(0)	0

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE/EXPENDITURES STATEMENT
 PROPOSED BUDGET FOR 2023/2024

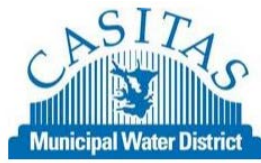
75 -CFD -2013-1
 FINANCIAL SUMMARY

	BUDGET 2022-2023	REV./EXP. T0:30Jun23	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
<u>REVENUE SUMMARY</u>					
<u>Non Departmental</u>					
WATER SALES	<u>2,890,140</u>	<u>2,780,220</u>	<u>2,950,230</u>	<u>2,950,230</u>	<u>0</u>
TOTAL Non Departmental	<u>2,890,140</u>	<u>2,780,220</u>	<u>2,950,230</u>	<u>2,950,230</u>	<u>0</u>
TOTAL REVENUE	2,890,140	2,780,220	2,950,230	2,950,230	0

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE/EXPENDITURES STATEMENT
 PROPOSED BUDGET FOR 2023/2024

75 -CFD -2013-1
 FINANCIAL SUMMARY

	BUDGET 2022-2023	REV./EXP. T0:30Jun23	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
<u>EXPENDITURE SUMMARY</u>					
<u>Property Tax</u>					
Services & Supplies	<u>2,807,933</u>	<u>2,334,886</u>	<u>2,860,290</u>	<u>2,860,290</u>	<u>0</u>
TOTAL Property Tax	2,807,933	2,334,886	2,860,290	2,860,290	0
<hr/>					
TOTAL EXPENDITURES	2,807,933	2,334,886	2,860,290	2,860,290	0
REVENUE OVER/(UNDER) EXPENDITURES	82,208	445,334	89,941	89,941	0



**Casitas Municipal Water District
Revenue & Expense Report
For the Month Ending, March 31st, 2023**

% of the Year Completed: 75.00%

	Current Budget (a)	Current Period Balance	Year to Date Balance (b) FY2023	Prior Year to Date Balance FY2022
Water Sales	9,835,923	151,895	5,246,477	7,418,622
Water Standby	5,783,364	472,738	4,251,906	4,267,884
Water Delinquency & Penalties	101,295	22,240	531,997	820,782
Water Other	16,930	120	16,380	14,300
Recreation- Operations	4,185,489	370,582	2,562,003	2,610,423
Recreation- Water Park	801,350	1,740	349,830	1,500
Miscellaneous Operational	44,040	-	2,501	147,035
Subtotal Operating Revenue (d)	20,768,391	1,019,314	12,961,093	15,280,546
Miscellaneous Non-Operational	743,911	35,519	501,212	246,597
Grants/ Reimbursements	850,000	-	29,239	425,334
Taxes & Assessments	6,830,685	1,148	4,328,240	3,928,134
Miscellaneous	-	-	-	-
Subtotal Non-Operating Revenue (e)	8,424,596	36,667	4,858,691	4,600,066
Total Revenue (d+e)	29,192,987	1,055,981	17,819,784	19,880,611

Total Encumbered (c)	Budget Remaining (a)-(b)-(c)	% YTD Budget (b)/(a)	% YTD Budget Encumbered (b+c)/(a)
-	4,589,446	53.34%	53.34%
-	1,531,458	73.52%	73.52%
-	(430,702)	525.20%	525.20%
-	550	96.75%	96.75%
-	1,623,486	61.21%	61.21%
-	451,520	43.66%	43.66%
-	41,539	5.68%	5.68%
-	7,807,298	62.41%	62.41%
-	242,699	67.38%	67.38%
-	820,761	3.44%	3.44%
-	2,502,445	63.36%	63.36%
-	-	0.00%	0.00%
-	3,565,905	57.67%	57.67%
-	11,373,203	61.04%	61.04%

Expenses				
Administration	1,190,106	131,683	1,229,861	1,133,099
Board of Directors	251,492	8,542	85,148	97,335
District Maintenance	677,303	54,596	431,406	461,462
Electrical Mechanical	3,196,280	203,606	2,304,738	1,478,559
Engineering	1,436,349	111,784	1,028,132	1,022,864
Fisheries	624,151	50,839	390,460	390,385
General O&M	604,746	51,628	463,743	-
Human Resources	546,993	17,142	470,572	440,957
Information Technology	428,239	35,072	296,523	273,989
Management	1,663,455	86,535	845,108	779,123
Pipeline	1,735,866	159,092	1,112,576	1,166,531
Recreation - Operations / Maint. / PR / Water Pk	4,917,067	339,320	2,985,355	2,566,712
Retirees	352,760	27,772	251,076	309,525
Safety / Garage	273,169	19,740	215,859	196,250
Utilities Maintenance	888,866	80,103	707,763	759,703
Water Conservation - P/R	757,637	48,213	451,934	469,549
Water Quality- Lab	913,535	61,411	577,291	526,692
Water Treatment	2,094,999	165,321	1,654,509	1,532,844
Total Operating Expenses (f)	22,553,013	1,652,400	15,502,053	13,605,579
Net, Operating gain/(loss) (d-f)	(1,784,622)	(633,086)	(2,540,960)	1,674,967
Net, total gain/(loss) (d+e-f)	6,639,974	(596,419)	2,317,731	6,275,033

21,322	(61,077)	103.34%	105.13%
-	166,344	33.86%	33.86%
20,466	225,431	63.69%	66.72%
70,399	821,143	72.11%	74.31%
88,565	319,652	71.58%	77.75%
-	233,691	62.56%	62.56%
818	140,185	76.68%	76.82%
-	76,421	86.03%	86.03%
23,133	108,583	69.24%	74.64%
7,450	810,897	50.80%	51.25%
52,180	571,110	64.09%	67.10%
12,880	1,918,832	60.71%	60.98%
-	101,684	71.17%	71.17%
158	57,152	79.02%	79.08%
3,037	178,066	79.63%	79.97%
581	305,122	59.65%	59.73%
52,726	283,518	63.19%	68.96%
211,382	229,108	78.97%	89.06%
565,097	6,485,863	68.74%	71.24%

	Current Budget (a)	Current Period Balance	Year to Date Balance (b)	Prior Year to Date Balance
Debt Service				
CFD 2013-1	2,807,933	1,854	2,330,400	2,345,670
Mira Monte	-	-	0	28
USBR- Dam Safety Loan	77,228	-	77,228	-
State Water Project	1,135,687	78,646	1,112,564	962,432
Total Debt Service	4,020,848	80,500	3,520,192	3,308,130

Total Encumbered (c)	Budget Remaining (a)-(b)-(c)	% YTD Budget (b)/(a)	% YTD Budget encumbered (b+c)/(a)
-	477,533	82.99%	82.99%
-	(0)	0.00%	0.00%
-	(0)	100.00%	100.00%
-	23,124	97.96%	97.96%
-	500,656	87.55%	87.55%

	Current Budget (a)	Current Period Balance	Year to Date Balance (b) FY2023	Prior Year to Date Balance
Capital				
Administration	-	-	-	-
Board of Directors	-	-	-	-
District Maintenance	43,500	-	12,000	9,399
Electrical Mechanical	273,200	142,777	249,065	26,447
Engineering	3,580,000	920,940	2,811,455	1,676,107
Engineering- CFD	6,350,000	456,436	2,758,440	2,340,000
Fisheries	-	-	-	-
General O&M	-	-	-	-
Information Technology	-	-	-	-
Management	-	-	-	-
Pipeline	208,500	-	972	13,943
Recreation - Operations / Maint. / PR / Water Pk	112,500	174	204,121	197,415
Recreation - Aquatic Play Structure	-	1,106,833	2,531,712	-
Retirees	-	-	-	-
Safety / Garage	252,708	22,681	90,753	79,940
Utilities Maintenance	196,075	-	101,540	94,582
Water Conservation - P/R	-	-	-	-
Water Quality- Lab	124,572	-	48,940	25,762
Water Treatment	222,200	1,155	220,703	145,731
Total Capital	11,363,255	2,650,995	9,029,702	4,609,327

Total Encumbered (c)	Budget Remaining (a)-(b)-(c)	% YTD Budget (b)/(a)	% YTD Budget encumbered (b+c)/(a)
-	-	0.00%	0.00%
-	-	0.00%	0.00%
-	31,500	27.59%	27.59%
40,782	(16,647)	91.17%	106.09%
3,626,740	(2,858,195)	78.53%	179.84%
2,509,139	1,082,420	43.44%	82.95%
-	-	0.00%	0.00%
-	-	0.00%	0.00%
-	-	0.00%	0.00%
-	-	0.00%	0.00%
-	207,528	0.47%	0.47%
2,830	(94,451)	181.44%	183.96%
315,894	(2,847,606)	0.00%	0.00%
-	-	0.00%	0.00%
16,000	145,955	35.91%	42.24%
15,893	78,642	51.79%	59.89%
-	-	0.00%	0.00%
11,022	64,610	39.29%	48.13%
8,806	(7,310)	99.33%	103.29%
6,547,107	(4,213,553)	79.46%	137.08%

Camp Chaffee Temporary Pump Station (8/10)	105,000
Grant App. Services 2022 Urban Drought Communities- Interconnect Project (10/12)	34,260
Grant App. Services 2022 Urban Drought Communities- VRBO (10/12)	13,500
Dam Intake Structure Anodes Replacement (10/26)	48,000
Pipeline Yard Paving (2/23)	65,000
Eng. Manager Promotion (3/22)	5,950
Water Rate Study Consultant (4/12)	98,775
LCRA Aquatic Play Structure (4/12)	150,000
Board Approved unbudgeted items	520,485
Net assets, End of year	
(Total Revenue-Total Expenses-Total Debt Service-Total Capital-Unbudgeted Items)	(9,264,614) (3,327,914) (10,232,163) (1,642,424)

	Beginning of Fiscal Year Balance	Year to Date Balance
General Fund Balance	7,389,328	4,171,123
U.S Bank Investments	9,912,550	10,723,107
U.S Bank Money Market Account	986,964	30,378
LAIF	483	484
County of Ventura Investment (COVI)	3,066	3,071
CFD-2013-1 Improvement Bond	6,819,665	3,064,495
Total Reserves	25,112,056	17,992,658

March Summary

- Revenue compared to budget is significantly lower due to decreases in consumption mainly attributable to weather and customer conservation efforts.
- Admin department is over budget mainly due to the purchase of a used truck for the purchaser (budget in garage) and in outside contracts (rate study).
- Majority of the capital expenses relating to CFD 2013-1 include the West and East Ojai Ave Pipeline replacement project and mutual well #7.
- The Engineering capital expense line item include approx. \$730k in damages sustained from the January 2023 storm.

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2023

11 -GENERAL FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	TOTAL BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>							
<u>NON DEPARTMENTAL</u>							
WATER SALES	9,835,923	151,895.07	5,246,476.62	7,418,621.77	0.00	4,589,446.38	53.34
WATER SERVICES	16,930	0.00	16,260.00	14,300.00	0.00	670.00	96.04
WATER STANDBY	5,783,364	472,737.56	4,251,906.20	4,267,884.33	0.00	1,531,457.80	73.52
WATER DELINQUENCY	101,295	22,239.50	531,996.71	820,782.38	0.00	(430,701.71)	525.20
WATER REVENUE OTHER	461,888	4,775.78	326,176.91	59,169.33	0.00	135,711.09	70.62
CAPITAL FACILITIES	44,040	0.00	2,084.74	146,089.31	0.00	41,955.26	4.73
INTEREST	282,023	30,863.28	176,319.79	189,267.87	0.00	105,703.21	62.52
TAXES & ASSESSMENTS	2,640,736	647.99	1,647,110.64	1,536,217.61	0.00	993,625.36	62.37
OTHER GOVT. AGENCIES	867,481	0.00	38,296.02	433,759.20	0.00	829,184.98	4.41
MISCELLANEOUS REVENUES	146,641	0.00	240,543.73	143,064.70	0.00	(93,902.73)	164.04
TOTAL NON DEPARTMENTAL	20,180,321	683,159.18	12,477,171.36	15,029,156.50	0.00	7,703,149.64	61.83
<u>RECREATION - OPERATIONS</u>							
RECREATION PARK	4,040,053	355,876.31	2,443,411.15	2,482,335.54	0.00	1,596,641.85	60.48
RECREATION-CONCESSION	145,436	14,749.26	118,502.48	126,763.97	0.00	26,933.52	81.48
RECREATION OTHER	0	(44.00)	89.25	1,323.01	0.00	(89.25)	0.00
TOTAL RECREATION - OPERATIONS	4,185,489	370,581.57	2,562,002.88	2,610,422.52	0.00	1,623,486.12	61.21
<u>RECREATION - WATER PARK</u>							
RECREATION-CONCESSION	9,348	0.00	5,288.17	0.00	0.00	4,059.83	56.57
RECREATION-WATER PARK	792,002	1,740.00	344,541.50	1,500.00	0.00	447,460.50	43.50
TOTAL RECREATION - WATER PARK	801,350	1,740.00	349,829.67	1,500.00	0.00	451,520.33	43.66
TOTAL REVENUES	25,167,160	1,055,480.75	15,389,003.91	17,641,079.02	0.00	0.00	61.15

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2023

11 -GENERAL FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	TOTAL BALANCE	% YTD BUDGET
<u>EXPENDITURE SUMMARY</u>							
<u>RETIREES</u>							
Benefits	352,760	27,772.16	251,076.14	309,524.67	0.00	101,684.04	71.17
TOTAL RETIREES	352,760	27,772.16	251,076.14	309,524.67	0.00	101,684.04	71.17
<u>BOARD OF DIRECTORS</u>							
Salaries	130,693	4,138.58	41,385.80	44,792.22	0.00	89,307.40	31.67
Benefits	80,658	4,134.91	38,479.32	49,885.61	0.00	42,179.06	47.71
Services & Supplies	40,140	268.09	5,282.64	2,657.15	0.00	34,857.36	13.16
TOTAL BOARD OF DIRECTORS	251,492	8,541.58	85,147.76	97,334.98	0.00	166,343.82	33.86
<u>MANAGEMENT</u>							
Salaries	701,029	55,510.62	514,703.54	465,212.93	0.00	186,324.96	73.42
Benefits	173,674	19,749.44	166,667.43	148,959.16	0.00	7,006.10	95.97
Services & Supplies	788,753	11,275.39	163,737.04	164,951.37	7,450.00	617,565.46	21.70
TOTAL MANAGEMENT	1,663,455	86,535.45	845,108.01	779,123.46	7,450.00	810,896.52	51.25
<u>HUMAN RESOURCES</u>							
Salaries	157,687	12,090.40	115,862.59	110,929.31	0.00	41,824.01	73.48
Benefits	35,836	4,092.46	37,331.27	34,398.02	0.00	1,495.68	104.17
Services & Supplies	353,470	959.53	317,378.28	295,629.79	0.00	36,091.72	89.79
TOTAL HUMAN RESOURCES	546,992	17,142.39	470,572.14	440,957.12	0.00	76,420.05	86.03
<u>INFORMATION TECHNOLOGY</u>							
Salaries	252,075	19,912.15	185,183.83	178,358.01	0.00	66,891.37	73.46
Benefits	85,151	9,395.81	80,239.16	72,593.15	0.00	4,912.00	94.23
Services & Supplies	91,013	5,763.97	31,099.76	23,037.60	23,132.93	36,779.81	59.59
TOTAL INFORMATION TECHNOLOGY	428,239	35,071.93	296,522.75	273,988.76	23,132.93	108,583.18	74.64
<u>WATER CONSERVATION</u>							
Salaries	452,684	32,690.33	283,012.77	297,224.38	0.00	169,671.23	62.52
Benefits	147,077	12,259.06	108,182.34	118,685.86	0.00	38,895.11	73.55
Services & Supplies	157,875	3,263.68	60,738.67	53,639.03	581.00	96,555.33	38.84
TOTAL WATER CONSERVATION	757,636	48,213.07	451,933.78	469,549.27	581.00	305,121.67	59.73
<u>FISHERIES</u>							
Salaries	435,261	34,663.66	260,452.29	258,928.85	0.00	174,808.51	59.84
Benefits	133,818	11,534.00	100,660.59	101,303.11	0.00	33,156.92	75.22
Services & Supplies	55,073	4,641.21	29,347.05	30,152.76	0.00	25,725.45	53.29
TOTAL FISHERIES	624,151	50,838.87	390,459.93	390,384.72	0.00	233,690.88	62.56
<u>ADMINISTRATION SERVICES</u>							
Salaries	797,588	62,728.51	578,642.47	514,269.28	0.00	218,945.21	72.55
Benefits	271,406	27,744.41	247,389.49	201,507.34	0.00	24,016.84	91.15
Services & Supplies	720,990	41,209.65	481,057.56	406,457.74	21,321.60	218,610.34	69.68
Other Operating Expenses	(522,650)	0.00	0.00	0.00	0.00	(522,650.00)	0.00
TOTAL ADMINISTRATION SERVICES	1,267,334	131,682.57	1,307,089.52	1,122,234.36	21,321.60	(61,077.61)	104.82

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2023

11 -GENERAL FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	TOTAL BALANCE	% YTD BUDGET
<u>WAREHOUSE</u>							
Salaries	0	0.00	0.00	5,881.32	0.00	0.00	0.00
Benefits	0	0.00	0.00	1,541.03	0.00	0.00	0.00
Services & Supplies	0	0.00	0.00	3,442.39	0.00	0.00	0.00
TOTAL WAREHOUSE	0	0.00	0.00	10,864.74	0.00	0.00	0.00
<u>GARAGE</u>							
Salaries	12,399	0.00	463.21	8,795.56	0.00	11,935.52	3.74
Benefits	4,792	99.31	963.60	2,954.62	0.00	3,828.54	20.11
Services & Supplies	47,612	2,965.03	51,857.41	46,477.88	157.52	(4,402.93)	109.25
Services & Supplies-W.O.	252,708	22,680.66	90,686.28	72,620.75	15,999.52	146,022.32	42.22
TOTAL GARAGE	317,511	25,745.00	143,970.50	130,848.81	16,157.04	157,383.45	50.43
<u>SAFETY</u>							
Salaries	124,584	10,207.84	99,400.25	81,245.56	0.00	25,183.30	79.79
Benefits	46,987	4,638.75	43,870.71	41,630.13	0.00	3,116.14	93.37
Services & Supplies	36,793	1,829.33	19,303.84	15,146.04	0.00	17,488.66	52.47
Services & Supplies-W.O.	0	0.00	66.82	7,319.09	0.00	(66.82)	0.00
TOTAL SAFETY	208,363	16,675.92	162,641.62	145,340.82	0.00	45,721.28	78.06
<u>ENGINEERING</u>							
Salaries	896,070	63,788.84	581,430.08	460,590.40	0.00	314,639.52	64.89
Benefits	264,775	25,515.95	212,904.09	199,003.85	0.00	51,870.52	80.41
Services & Supplies	275,505	22,478.88	233,798.00	363,270.06	88,565.28	(46,858.78)	117.01
Salaries - Work Orders	0	4,935.86	59,939.37	149,446.68	0.00	(59,939.37)	0.00
Benefits - Work Orders	0	657.79	6,478.22	20,814.91	0.00	(6,478.22)	0.00
Services & Supplies-W.O.	9,930,000	1,340,073.84	5,331,833.63	3,845,846.24	6,135,879.60	(1,537,713.23)	115.49
TOTAL ENGINEERING	11,366,349	1,457,451.16	6,426,383.39	5,038,972.14	6,224,444.88	(1,284,479.56)	111.30
<u>WATER QUALITY - LAB</u>							
Salaries	373,081	30,409.33	271,870.73	269,466.98	0.00	101,210.55	72.87
Benefits	157,903	15,224.50	136,070.96	122,714.59	0.00	21,831.70	86.17
Services & Supplies	382,550	15,777.63	169,348.84	134,510.36	52,726.37	160,475.28	58.05
Salaries - Work Orders	0	0.00	4,341.01	0.00	0.00	(4,341.01)	0.00
Benefits - Work Orders	0	0.00	322.83	0.00	0.00	(322.83)	0.00
Services & Supplies-W.O.	124,572	0.00	49,209.41	25,761.77	11,022.41	64,339.84	48.35
TOTAL WATER QUALITY - LAB	1,038,106	61,411.46	631,163.78	552,453.70	63,748.78	343,193.53	66.94
<u>UTILITIES MAINTENANCE</u>							
Salaries	424,620	49,200.57	354,944.02	393,732.50	0.00	69,676.38	83.59
Benefits	187,329	18,276.00	160,110.31	174,697.25	0.00	27,218.74	85.47
Services & Supplies	276,917	12,626.70	192,708.92	191,273.04	3,036.55	81,171.53	70.69
Salaries - Work Orders	0	117.89	12,242.82	0.00	0.00	(12,242.82)	0.00
Benefits - Work Orders	0	9.02	1,307.46	0.00	0.00	(1,307.46)	0.00
Services & Supplies-W.O.	196,075	5.79	101,918.37	94,582.04	15,892.69	78,263.94	60.08
TOTAL UTILITIES MAINTENANCE	1,084,941	80,235.97	823,231.90	854,284.83	18,929.24	242,780.31	77.62

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2023

11 -GENERAL FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	TOTAL BALANCE	% YTD BUDGET
<u>ELECTRICAL MECHANICAL</u>							
Salaries	630,225	78,487.29	523,261.02	474,946.51	0.00	106,964.17	83.03
Benefits	227,798	21,599.31	189,716.52	199,552.43	0.00	38,081.40	83.28
Services & Supplies	2,338,258	103,519.66	1,591,760.35	804,060.33	70,398.99	676,098.66	71.09
Salaries - Work Orders	0	0.00	9,081.51	0.00	0.00	(9,081.51)	0.00
Benefits - Work Orders	0	0.00	695.17	0.00	0.00	(695.17)	0.00
Services & Supplies-W.O.	273,200	142,777.48	244,507.48	26,447.41	40,781.80	(12,089.28)	104.43
TOTAL ELECTRICAL MECHANICAL	3,469,481	346,383.74	2,559,022.05	1,505,006.68	111,180.79	799,278.27	76.96
<u>DIST MAINT - PIPELINE</u>							
Salaries	602,626	40,518.29	408,008.57	500,981.71	0.00	194,617.25	67.71
Benefits	234,080	20,433.72	188,669.65	218,656.30	0.00	45,410.48	80.60
Services & Supplies	899,160	98,139.58	515,897.78	446,892.90	52,179.96	331,081.76	63.18
Salaries - Work Orders	0	23,093.63	96,752.91	0.00	0.00	(96,752.91)	0.00
Benefits - Work Orders	0	2,518.35	9,493.66	0.00	0.00	(9,493.66)	0.00
Services & Supplies-W.O.	208,500	164.52	2,892.25	13,942.50	0.00	205,607.75	1.39
TOTAL DIST MAINT - PIPELINE	1,944,365	184,868.09	1,221,714.82	1,180,473.41	52,179.96	670,470.67	65.52
<u>WATER TREATMENT</u>							
Salaries	821,521	74,728.19	654,103.29	624,774.11	0.00	167,417.99	79.62
Benefits	310,778	30,579.76	281,563.87	307,392.45	0.00	29,214.18	90.60
Services & Supplies	962,701	60,012.83	718,841.62	600,677.49	211,382.27	32,476.61	96.63
Salaries - Work Orders	0	0.00	7,612.32	0.00	0.00	(7,612.32)	0.00
Benefits - Work Orders	0	0.00	740.21	0.00	0.00	(740.21)	0.00
Services & Supplies-W.O.	222,200	1,155.00	220,963.86	145,731.49	8,806.46	(7,570.32)	103.41
TOTAL WATER TREATMENT	2,317,200	166,475.78	1,883,825.17	1,678,575.54	220,188.73	213,185.93	90.80
<u>OPERATIONS - MAINTENANCE</u>							
Salaries	282,981	27,545.36	184,980.60	196,307.70	0.00	98,000.20	65.37
Benefits	114,945	10,257.37	93,478.64	100,306.77	0.00	21,466.38	81.32
Services & Supplies	279,377	16,793.27	269,267.40	1,125,361.79	20,465.82	(10,356.22)	103.71
Salaries - Work Orders	0	4,132.42	15,888.23	0.00	0.00	(15,888.23)	0.00
Benefits - Work Orders	0	316.87	1,219.13	0.00	0.00	(1,219.13)	0.00
Services & Supplies-W.O.	43,500	217.84	12,977.50	9,399.43	0.00	30,522.50	29.83
TOTAL OPERATIONS - MAINTENANCE	720,803	59,263.13	577,811.50	1,431,375.69	20,465.82	122,525.50	83.00
<u>GENERAL O&M</u>							
Salaries	446,957	35,446.15	323,751.09	0.00	0.00	123,206.16	72.43
Benefits	145,410	14,883.92	133,999.04	0.00	0.00	11,410.48	92.15
Services & Supplies	12,379	1,297.76	5,992.99	0.00	817.92	5,568.09	55.02
Salaries - Work Orders	0	970.73	10,931.50	0.00	0.00	(10,931.50)	0.00
Benefits - Work Orders	0	160.81	1,766.59	0.00	0.00	(1,766.59)	0.00
TOTAL GENERAL O&M	604,746	52,759.37	476,441.21	0.00	817.92	127,486.64	78.92
<u>RECREATION - OPERATIONS</u>							
Salaries	1,316,712	105,873.48	922,567.64	851,936.63	0.00	394,144.36	70.07
Benefits	424,911	38,472.13	347,903.70	353,688.55	0.00	77,007.68	81.88
Services & Supplies	286,343	24,237.77	241,431.80	176,958.53	7,002.64	37,908.06	86.76
Other Operating Expenses	522,650	0.00	0.00	0.00	0.00	522,650.00	0.00

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2023

11 -GENERAL FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

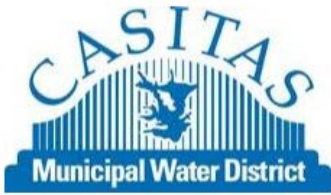
	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	TOTAL BALANCE	% YTD BUDGET
Salaries - Work Orders	0	0.00	0.00	130.48	0.00	0.00	0.00
Benefits - Work Orders	0	0.00	0.00	9.98	0.00	0.00	0.00
TOTAL RECREATION - OPERATIONS	2,550,616	168,583.38	1,511,903.14	1,382,724.17	7,002.64	1,031,710.10	59.55
<u>RECREATION - MAINTENANCE</u>							
Salaries	589,949	48,470.52	416,186.25	352,982.19	0.00	173,762.75	70.55
Benefits	128,700	11,861.53	126,018.11	114,254.37	0.00	2,682.27	97.92
Services & Supplies	482,370	63,508.17	375,997.99	332,573.36	618.29	105,753.72	78.08
Services & Supplies-W.O.	112,500	0.00	199,733.02	197,274.30	2,830.00	(90,063.02)	180.06
TOTAL RECREATION - MAINTENANCE	1,313,519	123,840.22	1,117,935.37	997,084.22	3,448.29	192,135.72	85.37
<u>RECREATION - PUBLIC REL</u>							
Salaries	137,733	0.00	4,546.16	56,274.80	0.00	133,186.64	3.30
Benefits	34,944	583.13	5,735.93	17,411.52	0.00	29,207.90	16.41
Services & Supplies	122,800	15,067.59	119,435.92	95,299.09	2,700.00	664.08	99.46
TOTAL RECREATION - PUBLIC REL	295,477	15,650.72	129,718.01	168,985.41	2,700.00	163,058.62	44.82
<u>RECREATION - WATER PARK</u>							
Salaries	676,364	18,020.79	269,993.51	117,925.44	0.00	406,370.09	39.92
Benefits	89,128	4,988.48	54,816.35	57,911.26	0.00	34,311.22	61.50
Services & Supplies	104,463	8,236.87	100,721.34	39,496.18	2,559.55	1,181.61	98.87
Services & Supplies-W.O.	0	173.75	4,388.19	0.00	0.00	(4,388.19)	0.00
TOTAL RECREATION - WATER PARK	869,954	31,419.89	429,919.39	215,332.88	2,559.55	437,474.73	49.71
TOTAL EXPENDITURES	33,993,489	3,196,561.85	22,193,591.88	19,175,420.38	6,796,309.17	5,003,587.74	85.28
REVENUE OVER/(UNDER) EXPENDITURES	(8,826,329)	(2,141,081.10)	(6,804,587.97)	(1,534,341.36)	(6,796,309.17)	(5,003,587.74)	154.09

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2023

11 -GENERAL FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	TOTAL BALANCE	% YTD BUDGET
<u>SUMMARY OF EXPENSES</u>							
SALARIES	9,709,438	791,757.28	6,745,112.72	6,233,771.17	0.00	2,964,325.56	69.47
BENEFITS	3,650,546	305,156.60	2,760,046.48	2,717,093.81	0.00	890,499.40	75.61
SERVICES & SUPPLIES	9,270,250	555,485.72	6,190,442.93	5,615,228.33	565,096.69	2,514,710.23	72.87
SALARIES-WORK ORDERS	0	33,250.53	216,789.67	149,577.16	0.00 (216,789.67)	0.00
BENEFITS-WORK ORDERS	0	3,662.84	22,023.27	20,824.89	0.00 (22,023.27)	0.00
SERVICES & SUPPLIES - W.O.	<u>11,363,255</u>	<u>1,507,248.88</u>	<u>6,259,176.81</u>	<u>4,438,925.02</u>	<u>6,231,212.48</u> (<u>1,127,134.51)</u>	<u>109.92</u>
TOTAL EXPENDITURES	33,993,489	3,196,561.85	22,193,591.88	19,175,420.38	6,796,309.17	5,003,587.74	85.28



Casitas Municipal Water District
State Water Project - Interconnect Project Costs
As of 5/31/23

Project No:	Project Name:	Costs paid to date	Encumbered	Total Encumbered & Cost To Date
378	State Water Interconnect - Calleguas to Casitas	123,668	-	123,668
527	State Water Interconnect - Carpinteria to Casitas	2,748,673	1,308,971	4,057,644
606	State Water Interconnect - Ventura to Casitas	249,242	-	<u>249,242</u>
Project(s) Cost To Date:				<u><u>4,430,554</u></u>



**Casitas Municipal Water District
CFD 2013-1 Improvement Fund - Series B**

	Bonds Proceeds Received (1)	Interest Earned (2)	Expense (3)	Balance Series B (1)+(2)+(3)
2017 Subtotal	42,658,223.98	24,046.16	(36,886,093.06)	
TOTAL	42,658,223.98	24,046.16	(36,886,093.06)	5,796,177.08
2018 Subtotal	-	77,279.16	-	
TOTAL	42,658,223.98	101,325.32	(36,886,093.06)	5,873,456.24
2019 Subtotal	-	102,268.61	(1,486,814.43)	
TOTAL	42,658,223.98	203,593.93	(38,372,907.49)	4,488,910.42
2020 Subtotal	-	15,749.88	(4,404,999.69)	
TOTAL	42,658,223.98	219,343.81	(42,777,907.18)	99,660.61
2021 Subtotal	-	2.16	(99,662.60)	
TOTAL	42,658,223.98	219,345.97	(42,877,569.78)	0.17
2022 Subtotal	-	-	-	
TOTAL	42,658,223.98	219,345.97	(42,877,569.78)	0.17
2023 Subtotal	-	-	-	
TOTAL	42,658,223.98	219,345.97	(42,877,569.78)	0.17

**Casitas Municipal Water District
CFD 2013-1 Improvement Fund - Series C**

	Bonds Proceeds Received (1)	Interest Earned (2)	Expense (3)	Balance Series C (1)+(2)+(3)
2019 Subtotal	13,570,000.00	12,284.84	-	
TOTAL	13,570,000.00	12,284.84	-	13,582,285
2020 Subtotal	-	48,026.34	(1,362,971.53)	
TOTAL	13,570,000.00	60,311.18	(1,362,971.53)	12,267,339.65
2021 Subtotal	-	671.83	(4,812,722.59)	
TOTAL	13,570,000.00	60,983.01	(6,175,694.12)	7,455,288.89
2022 Subtotal	-	50,765.59	(3,708,377.36)	
TOTAL	13,570,000.00	111,748.60	(9,884,071.48)	3,797,677.12
2023 January		11,900.39	(404,631.59)	Project Reimbursement (Dec 2022)
February		11,090.90	(139,903.42)	Project Reimbursement (Jan 2023)
March		10,151.16	(221,789.13)	Project Reimbursement (Feb 2023)
April		10,928.48	(445,840.16)	Project Reimbursement (Mar 2023)
May		9,632.02	(24,770.87)	Project Reimbursement (Apr 2023)
June				
July				
August				
September				
October				
November				
December				
2022 Subtotal		53,702.95	(1,236,935.17)	
TOTAL	13,570,000.00	165,451.55	(11,121,006.65)	2,614,444.90

Summary of Expenses

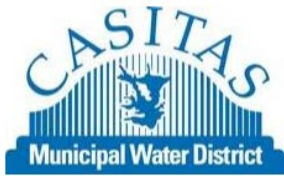
CFD 2013-1 Improvement Fund - Series B&C

Purchase of Ojai System	34,481,628.00
Extension Contract	366,371.55
Meter Cost	2,038,093.51
Received Project reimbursements:	17,112,483.37
	53,998,576.43
	-

Total funds remaining for improvement Series B:	0.17
Total funds remaining for improvement Series C:	2,614,444.90
Total Funds Remaining	2,614,445.07

Received Project reimbursements:	17,112,483.37
Projects Cost YTD:	17,430,231.40
Projects Pending Reimbursement:	317,748.03

Total Funds Remaining less pending Reimbursement:	2,296,697.04
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Casitas Municipal Water District
CFD 2013 - 1 Projects to be reimbursed to CMWD To Date
As of 5/31/2023

Project No:	Project Name:	Costs
400	Ojai System Masterplan	375,336
420	Sunset Place Pipeline Replacement	785,031
421	Cuyama, Palomar and El Paseo Roads Pipeline Replacement	2,170,277
422	South San Antonio Street and Crestview Drive Pipeline	89,258
423	West and East Ojai Avenue Pipeline Replacement	3,125,088
424	Running Ridge Zone Hydraulic Improvement	451,282
425	Well Rehabilitation Replacement	1,597,203
426	Valve & Appurtenance Replacement	1,136,797
427	Fairview Pipeline Replacement	527,850
428	Mutual Wellfield Pipeline	167,657
429	Grand Ave Pipeline	56,651
430	Signal Booster Zone Hydraulic Improvements	165,699
431	Emily Street Pipeline Replacement	1,055,085
432	Casitas-Ojai System Interties	78,159
522	Ojai Arc Flash Study	119,839
611	Mutual Replacement Well	438,973
411	Replace San Antonio #3 Well	29,760
506	Ojai SCADA UPS Units	11,448
509	Hypochlorite Tanks OS	24,187
511	Ojai Wellfield Cla-Vals	4,274
512	Well Monitoring Upgrades 07/2018	1,521
514	Ojai Wellfield Mag Meters 07/2018	18,877
433	Ojai 12" pipeline replac	2,015,232
434	Heidelberger PP Ret. Wal	148,381
435	Plesant Ave/Daily Rd Pip	62,645
436	OWS Tank/Valt Fall Impro	23,274
437	Wellfield VFDs	436,715
438	Lion St PL/ Fairview Conn	762,333
646	OWS Arbolada Tank	64,982
673	Mutual Well #7	1,455,158
674	San Antonio Filter Upgrade	26,265
705	Heidelberger Pump Plant Fire Flow	-
706	Wellfield Eqpt & Hardware	4,995
Project(s) Cost To Date:		<u>17,430,231</u>



**Casitas Municipal Water District
Adjudication Charge Summary Report**

	2020 July	2020 August	2020 September	2020 October	2020 November	2020 December	2021 January	2021 February	2021 March	2021 April	2021 May	2021 June	YTD
Revenue	(48,685)	(48,893)	(48,945)	(49,160)	(49,090)	(48,787)	(49,013)	(48,754)	(48,737)	(49,088)	(48,639)	(46,304)	(584,095)
Expenses													-
Legal	-	26,378	15,228	-	29,451	4,917	4,625	14,288	1,344	32,955	15,958	23,411	168,555
Other Pro Fees	-	-	-	-	-	-	20,322	14,782	-	-	7,813	82,257	125,175
Bank Fees/ Bad Debt	-	-	-	-	130	-	-	-	-	-	-	-	130
Net Total	(48,685)	(22,515)	(33,717)	(49,160)	(19,509)	(43,870)	(24,066)	(19,684)	(47,393)	(16,133)	(24,868)	59,364	(290,234)
Cash Collected	948	2,630	44,674	48,421	47,746	50,454	48,260	46,160	52,298	46,680	49,070	46,673	484,014
Cash Disbursed	-	(26,378)	(15,228)	(0)	(29,573)	(4,917)	(24,955)	(29,070)	(1,344)	(32,955)	(23,771)	(63,445)	(251,637)
Accounts Payable	-	-	-	-	(8)	-	8	-	-	-	(0)	(42,224)	(42,224)
Accounts Receivable	47,737	46,263	4,271	738	1,344	(1,667)	754	2,594	(3,561)	2,408	(431)	(369)	100,081
Net Total	48,685	22,515	33,717	49,160	19,509	43,870	24,066	19,684	47,393	16,133	24,868	(59,364)	290,235
	2021 July	2021 August	2021 September	2021 October	2021 November	2021 December	2022 January	2022 February	2022 March	2022 April	2022 May	2022 June	YTD
Revenue	(48,514)	(48,430)	(48,489)	(48,520)	(48,464)	(48,355)	(48,545)	(48,400)	(48,345)	(48,018)	(48,499)	(48,384)	(1,165,058)
Expenses													-
Legal	-	1,908	12,847	9,838	24,067	38,114	-	54,949	46,935	140,549	23,364	23,200	544,326
Other Pro Fees	-	10,122	5,718	13,835	22,554	27,345	45,786	20,995	14,643	32,509	3,525	40,547	362,753
Bank Fees/ Bad Debt	-	-	-	-	-	-	-	-	-	-	-	366	496
Net Total	(48,514)	(36,400)	(29,925)	(24,847)	(1,843)	17,104	(2,759)	27,545	13,233	125,040	(21,610)	15,729	(257,482)
Cash Collected	50,335	46,498	49,795	48,266	47,348	49,062	48,507	46,747	49,424	49,471	47,847	38,475	1,055,791
Cash Disbursed	(32,144)	(22,110)	(18,564)	(23,673)	(46,621)	(65,459)	(45,786)	(75,944)	(61,578)	(173,058)	(27,233)	(50,036)	(893,842)
Accounts Payable	32,144	10,079	-	-	-	(0)	(0)	-	-	0	(0)	(18,525)	(18,525)
Accounts Receivable	(1,821)	1,932	(1,306)	253.23	1,115	(707)	38	1,652	(1,079)	(1,453)	995	14,356	114,058
Net Total	48,514	36,400	29,925	24,847	1,843	(17,104)	2,759	(27,545)	(13,233)	(125,040)	21,610	(15,729)	257,483
	2022 July	2022 August	2022 September	2022 October	2022 November	2022 December	2023 January	2023 February	2023 March	2023 April	2023 May	2023 June	YTD
Revenue	(48,398)	(48,148)	(48,782)	(48,086)	(47,956)	(47,524)	(48,058)	(47,688)	(47,608)	(48,083)	18	-	(1,645,370)
Expenses													-
Legal	-	5,074	14,677	9,730	3,297	9,242	2,154	20,342	3,836	-	15,339	-	628,016
Other Pro Fees	-	-	-	-	-	-	-	-	-	25,034	8,621	-	396,408
Bank Fees/ Bad Debt	-	-	-	-	-	-	-	-	-	-	-	-	496
Net Total	(48,398)	(43,074)	(34,104)	(38,356)	(44,659)	(38,282)	(45,904)	(27,347)	(43,771)	(23,049)	23,977	-	(620,450)
Cash Collected	50,433	47,420	46,609	48,163	48,583	50,058	47,867	48,288	48,508	43,525	47,036	1,110	1,583,391
Cash Disbursed	(13,303)	(10,296)	(14,677)	(9,730)	(3,297)	(66,922)	(2,154)	(11,156)	(3,836)	(25,034)	(24,150)	-	(1,078,396)
Accounts Payable	13,303	5,221	-	-	-	0	-	-	-	-	-	-	0
Accounts Receivable	(2,035)	728	2,173	(77)	(627)	55,146	191	(9,785)	(900)	4,557	(46,863)	(1,110)	115,455
Net Total	48,398	43,074	34,104	38,356	44,659	38,282	45,904	27,347	43,771	23,049	(23,977)	-	620,450
Note: Data as of 6/05/2023	-	-	-	-	-	-	-	-	-	-	-	-	504,995



Consumption Report

Water Sales FY 2022-2023 (Acre-Feet)

Classification	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Month to Date	
													2022/ 2023	2021/ 2022
													Total	Total
AD Ag-Domestic	346	425	398	280	128	21	19	26	11	60	-	-	1,712	2,284
MAD Ag-Domestic Multi	15	15	16	12	7	1	3	1	1	3	-	-	74	91
AG Ag	218	260	237	183	91	8	8	25	6	58	-	-	1,092	1,529
C Commercial	125	120	106	72	46	28	26	28	27	43	-	-	621	703
DI Interdepartmental	22	7	6	3	1	1	1	4	1	5	-	-	51	106
F Fire	0	0	0	0	-	-	0	-	0	0	-	-	0	0
I Industrial	1	1	2	1	1	1	1	1	1	1	-	-	12	15
OT Other	28	32	25	20	15	8	6	6	8	8	-	-	157	176
R Residential	239	226	242	197	131	95	74	81	81	106	-	-	1,471	1,718
RM Residential Multi	33	33	32	26	22	19	15	17	16	18	-	-	233	256
RS - P Resale Pumped	46	57	119	97	67	41	34	1	18	37	-	-	517	572
RS - G Resale Gravity	64	164	174	141	128	132	93	15	15	13	-	-	940	2,600
TE Temporary	3	3	2	1	1	1	0	0	0	0	-	-	13	12
Total	1,141	1,342	1,359	1,034	638	356	281	205	185	352	-	-	6,893	10,061
CMWD	950	1,160	1,160	869	527	277	220	138	115	267	-	-	5,683	8,715
OJAI	191	183	199	165	110	79	60	67	70	84	-	-	1,210	1,346
Total 2021 / 2022	1,666	1,692	1,655	1,098	1,050	492	343	654	700	711	930	1,076	N/A	12,067



**Casitas Municipal Water District
Revenue & Expense Report
For the Month Ending, March 31st, 2023**

% of the Year Completed: 75.00%

	Current Budget (a)	Current Period Balance	Year to Date Balance (b) FY2023	Prior Year to Date Balance FY2022
Water Sales	9,835,923	151,895	5,246,477	7,418,622
Water Standby	5,783,364	472,738	4,251,906	4,267,884
Water Delinquency & Penalties	101,295	22,240	531,997	820,782
Water Other	16,930	120	16,380	14,300
Recreation- Operations	4,185,489	370,582	2,562,003	2,610,423
Recreation- Water Park	801,350	1,740	349,830	1,500
Miscellaneous Operational	44,040	-	2,501	147,035
Subtotal Operating Revenue (d)	20,768,391	1,019,314	12,961,093	15,280,546
Miscellaneous Non-Operational	743,911	35,519	501,212	246,597
Grants/ Reimbursements	850,000	-	29,239	425,334
Taxes & Assessments	6,830,685	1,148	4,328,240	3,928,134
Miscellaneous	-	-	-	-
Subtotal Non-Operating Revenue (e)	8,424,596	36,667	4,858,691	4,600,066
Total Revenue (d+e)	29,192,987	1,055,981	17,819,784	19,880,611

Total Encumbered (c)	Budget Remaining (a)-(b)-(c)	% YTD Budget (b)/(a)	% YTD Budget Encumbered (b+c)/(a)
-	4,589,446	53.34%	53.34%
-	1,531,458	73.52%	73.52%
-	(430,702)	525.20%	525.20%
-	550	96.75%	96.75%
-	1,623,486	61.21%	61.21%
-	451,520	43.66%	43.66%
-	41,539	5.68%	5.68%
-	7,807,298	62.41%	62.41%
-	242,699	67.38%	67.38%
-	820,761	3.44%	3.44%
-	2,502,445	63.36%	63.36%
-	-	0.00%	0.00%
-	3,565,905	57.67%	57.67%
-	11,373,203	61.04%	61.04%

Expenses

Administration	1,190,106	131,683	1,229,861	1,133,099
Board of Directors	251,492	8,542	85,148	97,335
District Maintenance	677,303	54,596	431,406	461,462
Electrical Mechanical	3,196,280	203,606	2,304,738	1,478,559
Engineering	1,436,349	111,784	1,028,132	1,022,864
Fisheries	624,151	50,839	390,460	390,385
General O&M	604,746	51,628	463,743	-
Human Resources	546,993	17,142	470,572	440,957
Information Technology	428,239	35,072	296,523	273,989
Management	1,663,455	86,535	845,108	779,123
Pipeline	1,735,866	159,092	1,112,576	1,166,531
Recreation - Operations / Maint. / PR / Water Pk	4,917,067	339,320	2,985,355	2,566,712
Retirees	352,760	27,772	251,076	309,525
Safety / Garage	273,169	19,740	215,859	196,250
Utilities Maintenance	888,866	80,103	707,763	759,703
Water Conservation - P/R	757,637	48,213	451,934	469,549
Water Quality- Lab	913,535	61,411	577,291	526,692
Water Treatment	2,094,999	165,321	1,654,509	1,532,844
Total Operating Expenses (f)	22,553,013	1,652,400	15,502,053	13,605,579
Net, Operating gain/(loss) (d-f)	(1,784,622)	(633,086)	(2,540,960)	1,674,967
Net, total gain/(loss) (d+e-f)	6,639,974	(596,419)	2,317,731	6,275,033

21,322	(61,077)	103.34%	105.13%
-	166,344	33.86%	33.86%
20,466	225,431	63.69%	66.72%
70,399	821,143	72.11%	74.31%
88,565	319,652	71.58%	77.75%
-	233,691	62.56%	62.56%
818	140,185	76.68%	76.82%
-	76,421	86.03%	86.03%
23,133	108,583	69.24%	74.64%
7,450	810,897	50.80%	51.25%
52,180	571,110	64.09%	67.10%
12,880	1,918,832	60.71%	60.98%
-	101,684	71.17%	71.17%
158	57,152	79.02%	79.08%
3,037	178,066	79.63%	79.97%
581	305,122	59.65%	59.73%
52,726	283,518	63.19%	68.96%
211,382	229,108	78.97%	89.06%
565,097	6,485,863	68.74%	71.24%

	Current Budget (a)	Current Period Balance	Year to Date Balance (b)	Prior Year to Date Balance
Debt Service				
CFD 2013-1	2,807,933	1,854	2,330,400	2,345,670
Mira Monte	-	-	0	28
USBR- Dam Safety Loan	77,228	-	77,228	-
State Water Project	1,135,687	78,646	1,112,564	962,432
Total Debt Service	4,020,848	80,500	3,520,192	3,308,130

Total Encumbered (c)	Budget Remaining (a)-(b)-(c)	% YTD Budget (b)/(a)	% YTD Budget encumbered (b+c)/(a)
-	477,533	82.99%	82.99%
-	(0)	0.00%	0.00%
-	(0)	100.00%	100.00%
-	23,124	97.96%	97.96%
-	500,656	87.55%	87.55%

	Current Budget (a)	Current Period Balance	Year to Date Balance (b) FY2023	Prior Year to Date Balance
Capital				
Administration	-	-	-	-
Board of Directors	-	-	-	-
District Maintenance	43,500	-	12,000	9,399
Electrical Mechanical	273,200	142,777	249,065	26,447
Engineering	3,580,000	920,940	2,811,455	1,676,107
Engineering- CFD	6,350,000	456,436	2,758,440	2,340,000
Fisheries	-	-	-	-
General O&M	-	-	-	-
Information Technology	-	-	-	-
Management	-	-	-	-
Pipeline	208,500	-	972	13,943
Recreation - Operations / Maint. / PR / Water Pk	112,500	174	204,121	197,415
Recreation - Aquatic Play Structure	-	1,106,833	2,531,712	-
Retirees	-	-	-	-
Safety / Garage	252,708	22,681	90,753	79,940
Utilities Maintenance	196,075	-	101,540	94,582
Water Conservation - P/R	-	-	-	-
Water Quality- Lab	124,572	-	48,940	25,762
Water Treatment	222,200	1,155	220,703	145,731
Total Capital	11,363,255	2,650,995	9,029,702	4,609,327

Total Encumbered (c)	Budget Remaining (a)-(b)-(c)	% YTD Budget (b)/(a)	% YTD Budget encumbered (b+c)/(a)
-	-	0.00%	0.00%
-	-	0.00%	0.00%
-	31,500	27.59%	27.59%
40,782	(16,647)	91.17%	106.09%
3,626,740	(2,858,195)	78.53%	179.84%
2,509,139	1,082,420	43.44%	82.95%
-	-	0.00%	0.00%
-	-	0.00%	0.00%
-	-	0.00%	0.00%
-	-	0.00%	0.00%
-	207,528	0.47%	0.47%
2,830	(94,451)	181.44%	183.96%
315,894	(2,847,606)	0.00%	0.00%
-	-	0.00%	0.00%
16,000	145,955	35.91%	42.24%
15,893	78,642	51.79%	59.89%
-	-	0.00%	0.00%
11,022	64,610	39.29%	48.13%
8,806	(7,310)	99.33%	103.29%
6,547,107	(4,213,553)	79.46%	137.08%

Camp Chaffee Temporary Pump Station (8/10)	105,000
Grant App. Services 2022 Urban Drought Communities- Interconnect Project (10/12)	34,260
Grant App. Services 2022 Urban Drought Communities- VRBO (10/12)	13,500
Dam Intake Structure Anodes Replacement (10/26)	48,000
Pipeline Yard Paving (2/23)	65,000
Eng. Manager Promotion (3/22)	5,950
Water Rate Study Consultant (4/12)	98,775
LCRA Aquatic Play Structure (4/12)	150,000
Board Approved unbudgeted items	520,485

Net assets, End of year	(9,264,614)	(3,327,914)	(10,232,163)	(1,642,424)
(Total Revenue-Total Expenses-Total Debt Service-Total Capital-Unbudgeted Items)				

	Beginning of Fiscal Year Balance	Year to Date Balance
General Fund Balance	7,389,328	4,171,123
U.S Bank Investments	9,912,550	10,723,107
U.S Bank Money Market Account	986,964	30,378
LAIF	483	484
County of Ventura Investment (COVI)	3,066	3,071
CFD-2013-1 Improvement Bond	6,819,665	3,064,495
Total Reserves	25,112,056	17,992,658

March Summary

- Revenue compared to budget is significantly lower due to decreases in consumption mainly attributable to weather and customer conservation efforts.
- Admin department is over budget mainly due to the purchase of a used truck for the purchaser (budget in garage) and in outside contracts (rate study).
- Majority of the capital expenses relating to CFD 2013-1 include the West and East Ojai Ave Pipeline replacement project and mutual well #7.
- The Engineering capital expense line item include approx. \$730k in damages sustained from the January 2023 storm.

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2023

11 -GENERAL FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	TOTAL BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>							
<u>NON DEPARTMENTAL</u>							
WATER SALES	9,835,923	151,895.07	5,246,476.62	7,418,621.77	0.00	4,589,446.38	53.34
WATER SERVICES	16,930	0.00	16,260.00	14,300.00	0.00	670.00	96.04
WATER STANDBY	5,783,364	472,737.56	4,251,906.20	4,267,884.33	0.00	1,531,457.80	73.52
WATER DELINQUENCY	101,295	22,239.50	531,996.71	820,782.38	0.00	(430,701.71)	525.20
WATER REVENUE OTHER	461,888	4,775.78	326,176.91	59,169.33	0.00	135,711.09	70.62
CAPITAL FACILITIES	44,040	0.00	2,084.74	146,089.31	0.00	41,955.26	4.73
INTEREST	282,023	30,863.28	176,319.79	189,267.87	0.00	105,703.21	62.52
TAXES & ASSESSMENTS	2,640,736	647.99	1,647,110.64	1,536,217.61	0.00	993,625.36	62.37
OTHER GOVT. AGENCIES	867,481	0.00	38,296.02	433,759.20	0.00	829,184.98	4.41
MISCELLANEOUS REVENUES	146,641	0.00	240,543.73	143,064.70	0.00	(93,902.73)	164.04
TOTAL NON DEPARTMENTAL	20,180,321	683,159.18	12,477,171.36	15,029,156.50	0.00	7,703,149.64	61.83
<u>RECREATION - OPERATIONS</u>							
RECREATION PARK	4,040,053	355,876.31	2,443,411.15	2,482,335.54	0.00	1,596,641.85	60.48
RECREATION-CONCESSION	145,436	14,749.26	118,502.48	126,763.97	0.00	26,933.52	81.48
RECREATION OTHER	0	(44.00)	89.25	1,323.01	0.00	(89.25)	0.00
TOTAL RECREATION - OPERATIONS	4,185,489	370,581.57	2,562,002.88	2,610,422.52	0.00	1,623,486.12	61.21
<u>RECREATION - WATER PARK</u>							
RECREATION-CONCESSION	9,348	0.00	5,288.17	0.00	0.00	4,059.83	56.57
RECREATION-WATER PARK	792,002	1,740.00	344,541.50	1,500.00	0.00	447,460.50	43.50
TOTAL RECREATION - WATER PARK	801,350	1,740.00	349,829.67	1,500.00	0.00	451,520.33	43.66
TOTAL REVENUES	25,167,160	1,055,480.75	15,389,003.91	17,641,079.02	0.00	0.00	61.15

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2023

11 -GENERAL FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	TOTAL BALANCE	% YTD BUDGET
<u>EXPENDITURE SUMMARY</u>							
<u>RETIREES</u>							
Benefits	352,760	27,772.16	251,076.14	309,524.67	0.00	101,684.04	71.17
TOTAL RETIREES	352,760	27,772.16	251,076.14	309,524.67	0.00	101,684.04	71.17
<u>BOARD OF DIRECTORS</u>							
Salaries	130,693	4,138.58	41,385.80	44,792.22	0.00	89,307.40	31.67
Benefits	80,658	4,134.91	38,479.32	49,885.61	0.00	42,179.06	47.71
Services & Supplies	40,140	268.09	5,282.64	2,657.15	0.00	34,857.36	13.16
TOTAL BOARD OF DIRECTORS	251,492	8,541.58	85,147.76	97,334.98	0.00	166,343.82	33.86
<u>MANAGEMENT</u>							
Salaries	701,029	55,510.62	514,703.54	465,212.93	0.00	186,324.96	73.42
Benefits	173,674	19,749.44	166,667.43	148,959.16	0.00	7,006.10	95.97
Services & Supplies	788,753	11,275.39	163,737.04	164,951.37	7,450.00	617,565.46	21.70
TOTAL MANAGEMENT	1,663,455	86,535.45	845,108.01	779,123.46	7,450.00	810,896.52	51.25
<u>HUMAN RESOURCES</u>							
Salaries	157,687	12,090.40	115,862.59	110,929.31	0.00	41,824.01	73.48
Benefits	35,836	4,092.46	37,331.27	34,398.02	0.00	1,495.68	104.17
Services & Supplies	353,470	959.53	317,378.28	295,629.79	0.00	36,091.72	89.79
TOTAL HUMAN RESOURCES	546,992	17,142.39	470,572.14	440,957.12	0.00	76,420.05	86.03
<u>INFORMATION TECHNOLOGY</u>							
Salaries	252,075	19,912.15	185,183.83	178,358.01	0.00	66,891.37	73.46
Benefits	85,151	9,395.81	80,239.16	72,593.15	0.00	4,912.00	94.23
Services & Supplies	91,013	5,763.97	31,099.76	23,037.60	23,132.93	36,779.81	59.59
TOTAL INFORMATION TECHNOLOGY	428,239	35,071.93	296,522.75	273,988.76	23,132.93	108,583.18	74.64
<u>WATER CONSERVATION</u>							
Salaries	452,684	32,690.33	283,012.77	297,224.38	0.00	169,671.23	62.52
Benefits	147,077	12,259.06	108,182.34	118,685.86	0.00	38,895.11	73.55
Services & Supplies	157,875	3,263.68	60,738.67	53,639.03	581.00	96,555.33	38.84
TOTAL WATER CONSERVATION	757,636	48,213.07	451,933.78	469,549.27	581.00	305,121.67	59.73
<u>FISHERIES</u>							
Salaries	435,261	34,663.66	260,452.29	258,928.85	0.00	174,808.51	59.84
Benefits	133,818	11,534.00	100,660.59	101,303.11	0.00	33,156.92	75.22
Services & Supplies	55,073	4,641.21	29,347.05	30,152.76	0.00	25,725.45	53.29
TOTAL FISHERIES	624,151	50,838.87	390,459.93	390,384.72	0.00	233,690.88	62.56
<u>ADMINISTRATION SERVICES</u>							
Salaries	797,588	62,728.51	578,642.47	514,269.28	0.00	218,945.21	72.55
Benefits	271,406	27,744.41	247,389.49	201,507.34	0.00	24,016.84	91.15
Services & Supplies	720,990	41,209.65	481,057.56	406,457.74	21,321.60	218,610.34	69.68
Other Operating Expenses	(522,650)	0.00	0.00	0.00	0.00	(522,650.00)	0.00
TOTAL ADMINISTRATION SERVICES	1,267,334	131,682.57	1,307,089.52	1,122,234.36	21,321.60	(61,077.61)	104.82

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2023

11 -GENERAL FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	TOTAL BALANCE	% YTD BUDGET
<u>WAREHOUSE</u>							
Salaries	0	0.00	0.00	5,881.32	0.00	0.00	0.00
Benefits	0	0.00	0.00	1,541.03	0.00	0.00	0.00
Services & Supplies	0	0.00	0.00	3,442.39	0.00	0.00	0.00
TOTAL WAREHOUSE	0	0.00	0.00	10,864.74	0.00	0.00	0.00
<u>GARAGE</u>							
Salaries	12,399	0.00	463.21	8,795.56	0.00	11,935.52	3.74
Benefits	4,792	99.31	963.60	2,954.62	0.00	3,828.54	20.11
Services & Supplies	47,612	2,965.03	51,857.41	46,477.88	157.52	(4,402.93)	109.25
Services & Supplies-W.O.	252,708	22,680.66	90,686.28	72,620.75	15,999.52	146,022.32	42.22
TOTAL GARAGE	317,511	25,745.00	143,970.50	130,848.81	16,157.04	157,383.45	50.43
<u>SAFETY</u>							
Salaries	124,584	10,207.84	99,400.25	81,245.56	0.00	25,183.30	79.79
Benefits	46,987	4,638.75	43,870.71	41,630.13	0.00	3,116.14	93.37
Services & Supplies	36,793	1,829.33	19,303.84	15,146.04	0.00	17,488.66	52.47
Services & Supplies-W.O.	0	0.00	66.82	7,319.09	0.00	(66.82)	0.00
TOTAL SAFETY	208,363	16,675.92	162,641.62	145,340.82	0.00	45,721.28	78.06
<u>ENGINEERING</u>							
Salaries	896,070	63,788.84	581,430.08	460,590.40	0.00	314,639.52	64.89
Benefits	264,775	25,515.95	212,904.09	199,003.85	0.00	51,870.52	80.41
Services & Supplies	275,505	22,478.88	233,798.00	363,270.06	88,565.28	(46,858.78)	117.01
Salaries - Work Orders	0	4,935.86	59,939.37	149,446.68	0.00	(59,939.37)	0.00
Benefits - Work Orders	0	657.79	6,478.22	20,814.91	0.00	(6,478.22)	0.00
Services & Supplies-W.O.	9,930,000	1,340,073.84	5,331,833.63	3,845,846.24	6,135,879.60	(1,537,713.23)	115.49
TOTAL ENGINEERING	11,366,349	1,457,451.16	6,426,383.39	5,038,972.14	6,224,444.88	(1,284,479.56)	111.30
<u>WATER QUALITY - LAB</u>							
Salaries	373,081	30,409.33	271,870.73	269,466.98	0.00	101,210.55	72.87
Benefits	157,903	15,224.50	136,070.96	122,714.59	0.00	21,831.70	86.17
Services & Supplies	382,550	15,777.63	169,348.84	134,510.36	52,726.37	160,475.28	58.05
Salaries - Work Orders	0	0.00	4,341.01	0.00	0.00	(4,341.01)	0.00
Benefits - Work Orders	0	0.00	322.83	0.00	0.00	(322.83)	0.00
Services & Supplies-W.O.	124,572	0.00	49,209.41	25,761.77	11,022.41	64,339.84	48.35
TOTAL WATER QUALITY - LAB	1,038,106	61,411.46	631,163.78	552,453.70	63,748.78	343,193.53	66.94
<u>UTILITIES MAINTENANCE</u>							
Salaries	424,620	49,200.57	354,944.02	393,732.50	0.00	69,676.38	83.59
Benefits	187,329	18,276.00	160,110.31	174,697.25	0.00	27,218.74	85.47
Services & Supplies	276,917	12,626.70	192,708.92	191,273.04	3,036.55	81,171.53	70.69
Salaries - Work Orders	0	117.89	12,242.82	0.00	0.00	(12,242.82)	0.00
Benefits - Work Orders	0	9.02	1,307.46	0.00	0.00	(1,307.46)	0.00
Services & Supplies-W.O.	196,075	5.79	101,918.37	94,582.04	15,892.69	78,263.94	60.08
TOTAL UTILITIES MAINTENANCE	1,084,941	80,235.97	823,231.90	854,284.83	18,929.24	242,780.31	77.62

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2023

11 -GENERAL FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	TOTAL BALANCE	% YTD BUDGET
<u>ELECTRICAL MECHANICAL</u>							
Salaries	630,225	78,487.29	523,261.02	474,946.51	0.00	106,964.17	83.03
Benefits	227,798	21,599.31	189,716.52	199,552.43	0.00	38,081.40	83.28
Services & Supplies	2,338,258	103,519.66	1,591,760.35	804,060.33	70,398.99	676,098.66	71.09
Salaries - Work Orders	0	0.00	9,081.51	0.00	0.00	(9,081.51)	0.00
Benefits - Work Orders	0	0.00	695.17	0.00	0.00	(695.17)	0.00
Services & Supplies-W.O.	273,200	142,777.48	244,507.48	26,447.41	40,781.80	(12,089.28)	104.43
TOTAL ELECTRICAL MECHANICAL	3,469,481	346,383.74	2,559,022.05	1,505,006.68	111,180.79	799,278.27	76.96
<u>DIST MAINT - PIPELINE</u>							
Salaries	602,626	40,518.29	408,008.57	500,981.71	0.00	194,617.25	67.71
Benefits	234,080	20,433.72	188,669.65	218,656.30	0.00	45,410.48	80.60
Services & Supplies	899,160	98,139.58	515,897.78	446,892.90	52,179.96	331,081.76	63.18
Salaries - Work Orders	0	23,093.63	96,752.91	0.00	0.00	(96,752.91)	0.00
Benefits - Work Orders	0	2,518.35	9,493.66	0.00	0.00	(9,493.66)	0.00
Services & Supplies-W.O.	208,500	164.52	2,892.25	13,942.50	0.00	205,607.75	1.39
TOTAL DIST MAINT - PIPELINE	1,944,365	184,868.09	1,221,714.82	1,180,473.41	52,179.96	670,470.67	65.52
<u>WATER TREATMENT</u>							
Salaries	821,521	74,728.19	654,103.29	624,774.11	0.00	167,417.99	79.62
Benefits	310,778	30,579.76	281,563.87	307,392.45	0.00	29,214.18	90.60
Services & Supplies	962,701	60,012.83	718,841.62	600,677.49	211,382.27	32,476.61	96.63
Salaries - Work Orders	0	0.00	7,612.32	0.00	0.00	(7,612.32)	0.00
Benefits - Work Orders	0	0.00	740.21	0.00	0.00	(740.21)	0.00
Services & Supplies-W.O.	222,200	1,155.00	220,963.86	145,731.49	8,806.46	(7,570.32)	103.41
TOTAL WATER TREATMENT	2,317,200	166,475.78	1,883,825.17	1,678,575.54	220,188.73	213,185.93	90.80
<u>OPERATIONS - MAINTENANCE</u>							
Salaries	282,981	27,545.36	184,980.60	196,307.70	0.00	98,000.20	65.37
Benefits	114,945	10,257.37	93,478.64	100,306.77	0.00	21,466.38	81.32
Services & Supplies	279,377	16,793.27	269,267.40	1,125,361.79	20,465.82	(10,356.22)	103.71
Salaries - Work Orders	0	4,132.42	15,888.23	0.00	0.00	(15,888.23)	0.00
Benefits - Work Orders	0	316.87	1,219.13	0.00	0.00	(1,219.13)	0.00
Services & Supplies-W.O.	43,500	217.84	12,977.50	9,399.43	0.00	30,522.50	29.83
TOTAL OPERATIONS - MAINTENANCE	720,803	59,263.13	577,811.50	1,431,375.69	20,465.82	122,525.50	83.00
<u>GENERAL O&M</u>							
Salaries	446,957	35,446.15	323,751.09	0.00	0.00	123,206.16	72.43
Benefits	145,410	14,883.92	133,999.04	0.00	0.00	11,410.48	92.15
Services & Supplies	12,379	1,297.76	5,992.99	0.00	817.92	5,568.09	55.02
Salaries - Work Orders	0	970.73	10,931.50	0.00	0.00	(10,931.50)	0.00
Benefits - Work Orders	0	160.81	1,766.59	0.00	0.00	(1,766.59)	0.00
TOTAL GENERAL O&M	604,746	52,759.37	476,441.21	0.00	817.92	127,486.64	78.92
<u>RECREATION - OPERATIONS</u>							
Salaries	1,316,712	105,873.48	922,567.64	851,936.63	0.00	394,144.36	70.07
Benefits	424,911	38,472.13	347,903.70	353,688.55	0.00	77,007.68	81.88
Services & Supplies	286,343	24,237.77	241,431.80	176,958.53	7,002.64	37,908.06	86.76
Other Operating Expenses	522,650	0.00	0.00	0.00	0.00	522,650.00	0.00

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2023

11 -GENERAL FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	TOTAL BALANCE	% YTD BUDGET
Salaries - Work Orders	0	0.00	0.00	130.48	0.00	0.00	0.00
Benefits - Work Orders	0	0.00	0.00	9.98	0.00	0.00	0.00
TOTAL RECREATION - OPERATIONS	2,550,616	168,583.38	1,511,903.14	1,382,724.17	7,002.64	1,031,710.10	59.55
<u>RECREATION - MAINTENANCE</u>							
Salaries	589,949	48,470.52	416,186.25	352,982.19	0.00	173,762.75	70.55
Benefits	128,700	11,861.53	126,018.11	114,254.37	0.00	2,682.27	97.92
Services & Supplies	482,370	63,508.17	375,997.99	332,573.36	618.29	105,753.72	78.08
Services & Supplies-W.O.	112,500	0.00	199,733.02	197,274.30	2,830.00	(90,063.02)	180.06
TOTAL RECREATION - MAINTENANCE	1,313,519	123,840.22	1,117,935.37	997,084.22	3,448.29	192,135.72	85.37
<u>RECREATION - PUBLIC REL</u>							
Salaries	137,733	0.00	4,546.16	56,274.80	0.00	133,186.64	3.30
Benefits	34,944	583.13	5,735.93	17,411.52	0.00	29,207.90	16.41
Services & Supplies	122,800	15,067.59	119,435.92	95,299.09	2,700.00	664.08	99.46
TOTAL RECREATION - PUBLIC REL	295,477	15,650.72	129,718.01	168,985.41	2,700.00	163,058.62	44.82
<u>RECREATION - WATER PARK</u>							
Salaries	676,364	18,020.79	269,993.51	117,925.44	0.00	406,370.09	39.92
Benefits	89,128	4,988.48	54,816.35	57,911.26	0.00	34,311.22	61.50
Services & Supplies	104,463	8,236.87	100,721.34	39,496.18	2,559.55	1,181.61	98.87
Services & Supplies-W.O.	0	173.75	4,388.19	0.00	0.00	(4,388.19)	0.00
TOTAL RECREATION - WATER PARK	869,954	31,419.89	429,919.39	215,332.88	2,559.55	437,474.73	49.71
TOTAL EXPENDITURES	33,993,489	3,196,561.85	22,193,591.88	19,175,420.38	6,796,309.17	5,003,587.74	85.28
REVENUE OVER/(UNDER) EXPENDITURES	(8,826,329)	(2,141,081.10)	(6,804,587.97)	(1,534,341.36)	(6,796,309.17)	(5,003,587.74)	154.09

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2023

11 -GENERAL FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	TOTAL BALANCE	% YTD BUDGET
<u>SUMMARY OF EXPENSES</u>							
SALARIES	9,709,438	791,757.28	6,745,112.72	6,233,771.17	0.00	2,964,325.56	69.47
BENEFITS	3,650,546	305,156.60	2,760,046.48	2,717,093.81	0.00	890,499.40	75.61
SERVICES & SUPPLIES	9,270,250	555,485.72	6,190,442.93	5,615,228.33	565,096.69	2,514,710.23	72.87
SALARIES-WORK ORDERS	0	33,250.53	216,789.67	149,577.16	0.00 (216,789.67)	0.00
BENEFITS-WORK ORDERS	0	3,662.84	22,023.27	20,824.89	0.00 (22,023.27)	0.00
SERVICES & SUPPLIES - W.O.	<u>11,363,255</u>	<u>1,507,248.88</u>	<u>6,259,176.81</u>	<u>4,438,925.02</u>	<u>6,231,212.48</u> (<u>1,127,134.51)</u>	<u>109.92</u>
TOTAL EXPENDITURES	33,993,489	3,196,561.85	22,193,591.88	19,175,420.38	6,796,309.17	5,003,587.74	85.28

**CASITAS MUNICIPAL WATER DISTRICT
TREASURER'S MONTHLY REPORT OF INVESTMENTS
05/31/23**

Type of Invest	Institution	CUSIP	Date of Maturity	Original Cost	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
*TB	Federal Home Loan Bank	3130AIXJ2	6/14/2024	\$941,144	\$825,835	2.875%	8/2/2016	7.73%	374
*TB	Federal Home Loan Bank	3130A5VW6	7/10/2025	\$1,025,110	\$965,650	2.700%	5/10/2017	9.04%	760
*TB	Federal National Assn	31315P2J7	5/1/2024	\$809,970	\$712,740	3.300%	5/25/2016	6.67%	331
*TB	Farmer MAC	31315PYF0	5/2/2028	\$512,355	\$469,385	2.925%	11/20/2017	4.39%	1772
*TB	Federal Farm CR Bank	31331VWN2	4/13/2026	\$940,311	\$736,421	5.400%	5/9/2016	6.89%	1033
*TB	Federal Home Loan Bank	313383YJ4	9/8/2023	\$476,582	\$412,423	3.375%	7/14/2016	3.86%	98
*TB	Farmer MAC	3133EPPH7	2/12/2029	\$480,251	\$446,385	2.710%	11/20/2017	4.18%	2052
*TB	Federal National Assn	3135G0K36	4/24/2026	\$2,532,940	\$2,366,925	2.125%	7/6/2010	22.15%	1044
*TB	Federal National Assn	3135G0ZR7	9/6/2024	\$1,488,050	\$1,357,726	2.625%	5/25/2016	12.71%	456
*TB	US Treasury Note	912828WE6	11/15/2023	\$723,061	\$657,392	2.750%	12/13/2013	6.15%	165
*TB	US Treasury Note	912796Y37	8/3/2023	\$987,178	\$991,010	5.060%	5/3/2023	9.28%	63
*TB	US Treasury Note	912796XY0	8/10/2023	\$740,322	\$742,508	5.010%	5/10/2023	6.95%	70
Total in Gov't Sec. (11-00-1055-00&1065)				\$11,657,275	\$10,684,400			99.97%	
Total Certificates of Deposit:				\$0	\$0			0.00%	
**	LAIF as of 5/31/2023: (11-00-1050-00)		N/A	\$484	\$484	1.36%	Estimated	0.00%	
***	COVI as of 5/31/2023: (11-00-1060-00)		N/A	\$3,071	\$3,071	1.50%	Estimated	0.03%	
TOTAL FUNDS INVESTED				\$11,660,830	\$10,687,956			100.00%	
Total Funds Invested last report				\$11,652,265	\$10,750,983				
Total Funds Invested 1 Yr. Ago				\$10,682,511	\$10,007,891				
****	CASH IN BANK (11-00-1000-00) EST.			\$5,444,233	\$5,444,233				
	CASH IN Custody Money Market			\$55,984	\$55,984				
TOTAL CASH & INVESTMENTS				\$17,161,047	\$16,188,173				
TOTAL CASH & INVESTMENTS 1 YR AGO				\$19,273,403	\$18,680,060				
*CD	CD - Certificate of Deposit								
*TB	TB - Federal Treasury Bonds or Bills								
**	Local Agency Investment Fund								
***	County of Ventura Investment Fund								
	Estimated interest rate, actual not due at present time.								
****	Cash in bank								

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.

All investments were made in accordance with the Treasurer's annual statement of investment policy.