



Board of Directors

Brian Brennan, Director
Richard Hajas, Director
Neil Cole, Director

Mary Bergen, Director
Pete Kaiser, Director

CASITAS MUNICIPAL WATER DISTRICT
Meeting to be held at the

District Office
1055 Ventura Ave.
Oak View, CA 93022
www.casitaswater.org

Director Brennan may attend remotely from #10 Dailysfort Rd. Salt Hill, Galway, Ireland

Join Zoom Meeting

<https://us06web.zoom.us/j/98414854813?pwd=UXhtWS9zdm83ZU5CazNXenIEVEIRUT09>
Meeting ID: 984 1485 4813 Passcode: 757052

To join via telephone please call (888) 788-0099 or (877) 853-5247
Enter Meeting ID: 984 1485 4813# Passcode: 757052#

May 24, 2023 @ 5:00 PM

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of §54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

Special Accommodations: If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a)).

1. CALL TO ORDER

2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. AGENDA CONFIRMATION
5. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda - three minute limit.
6. CONSENT AGENDA
 - 6.a. Accounts Payable Report.
[Accounts Payable Report.pdf](#)
 - 6.b. Minutes of the May 10, 2023 Board Meeting.
[5 10 2023 Min.pdf](#)
7. ACTION ITEMS
 - 7.a. Set a hearing for the Casitas MWD Fiscal Year 2023-2024 Budget for the Regular Board Meeting of June 28, 2023.
 - 7.b. Adopt a declaration terminating the Casitas MWD COVID-19 Emergency Declaration.
[Board Memo on District Emergency Declaration Termination 052423.pdf](#)
[Casitas MWD Emergency Declaration Termination COVID-19 Outbreak 052423 ATT1.pdf](#)
8. INFORMATION ITEMS
 - 8.a. Recreation Committee Minutes.
[Rec Minutes 050923.pdf](#)
 - 8.b. January 2023 Storm Accumulated Cost Summary.
[Board Memo for January 2023 Storm Damage Costs 052423.pdf](#)
 - 8.c. Hydrology Report.
[Hydrology April 2023.pdf](#)
9. GENERAL MANAGER COMMENTS
10. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED
11. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).
12. CLOSED SESSION

- 12.a. Conference with Legal Counsel – Anticipated Litigation Significant exposure to litigation pursuant to § 54956.9(b): (One case)

- 12.b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9(a) Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v Duncan Abbott, et al., Cross Complaint; Superior Court of the State of California, County of Los Angeles, Case No. 19STCP01176.

13. ADJOURNMENT

CASITAS MUNICIPAL WATER DISTRICT
General Fund Check Authorization
Checks Dated 05/04/23 - 05/17/23
Presented to the Board of Directors For Approval May 24, 2023

Check	Payee	Description	Amount
001200	Payables Fund Account # 9759651478	Accounts Payable Batch 051023	\$ 1,107,249.31
001201	Payables Fund Account # 9759651478	Accounts Payable Batch 051723	\$ 484,478.45
			<u>\$ 1,591,727.76</u>
001202	Payroll Found Account # 9469730919	Estimated Payroll 06/01/23	\$ 250,000.00
001203	Payroll Found Account # 9469730919	Estimated Payroll 06/15/23	\$ 250,000.00
		Total	<u>\$ 2,091,727.76</u>

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 001200-001203 have been duly audited is hereby certified as correct.

Janyne Brown, Chief Financial Officer

A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

001200 A/P Checks: 049765-049828
A/P Draft 000576-000577
Voids:
049769 - Amazon Capital Service - Continuation of detail of check #049768
049772 - Aqua-Flo Supply - Continuation of detail of check #049771
049803 - Meiners Oaks Ace Hardware - Continuation of detail of check #049802
049804 - Meiners Oaks Ace Hardware - Continuation of detail of check #049802

001201 A/P Checks: 049829-049883
A/P Draft 000579-000585
Voids:
000580 - Petty Cash - Error at printing



Janyne Brown , Chief Financial Officer

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00188	PETTY CASH							
	B-CHECK	VOIDED	V 5/17/2023			000580		283.65CR
	C-CHECK		V 5/10/2023			049769		
	C-CHECK		V 5/10/2023			049772		
	C-CHECK		V 5/10/2023			049803		
	C-CHECK		V 5/10/2023			049804		

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	5	VOID DEBITS 0.00		
		VOID CREDITS 283.65CR	283.65CR	0.00

TOTAL ERRORS: 0

VENDOR SET: 01 BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		5	283.65CR	0.00	0.00
BANK:	TOTALS:	5	283.65CR	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01483	CORVEL CORPORATION							
I-050923-CMWD	Corvel Claims - 05/02-05/08/23	D	5/10/2023	1,112.90		000576		1,112.90
05973	Mechanics Bank Credit Card							
I-042523a	Drinks for O&M Staff - PL	D	5/10/2023	33.56		000577		
I-042523b	Lunch for Crew - PL	D	5/10/2023	114.19		000577		
I-042523c	Call-em-all Credits - O&M	D	5/10/2023	700.00		000577		
I-042523d	Filing Fee - ENG	D	5/10/2023	50.00		000577		
I-042523e	Jotform - SAFE	D	5/10/2023	49.00		000577		
I-042523f	Fish & Wildlife Filing - ENG	D	5/10/2023	2,816.50		000577		
I-042523g	Cognito Forms - SAFE	D	5/10/2023	86.89		000577		
I-042523i	ACWA Registration - MGMT	D	5/10/2023	650.00		000577		
I-042523j	Marriott - Board 05/2023	D	5/10/2023	985.91		000577		
I-042523k	Microsoft Licenses - IT	D	5/10/2023	651.75		000577		6,137.80
01483	CORVEL CORPORATION							
I-051623-CMWD	Corvel Claims - 05/09-05/15/23	D	5/17/2023	942.56		000579		942.56
00188	PETTY CASH							
B-CHECK	PETTY CASH	VOIDED	V 5/17/2023			000580		283.65CR
00128	INTERNAL REVENUE SERVICE							
I-T1 202305152202	Federal Withholding	D	5/17/2023	50,837.26		000581		
I-T3 202305152202	SS Withholding	D	5/17/2023	51,018.54		000581		
I-T4 202305152202	Medicare Withholding	D	5/17/2023	11,931.80		000581		113,787.60
00187	CALPERS							
I-PBB202305152202	PERS BUY BACK	D	5/17/2023	130.46		000582		
I-PBP202305152202	PERS BUY BACK	D	5/17/2023	161.96		000582		
I-PEB202305152202	PEPRA EMPLOYEES PORTION	D	5/17/2023	12,827.38		000582		
I-PEM202305152202	PERS EMPLOYEE PORTION MGMT	D	5/17/2023	1,882.42		000582		
I-PER202305152202	PERS EMPLOYEE PORTION	D	5/17/2023	7,263.47		000582		
I-PRB202305152202	PEBRA EMPLOYER PORTION	D	5/17/2023	14,195.58		000582		
I-PRR202305152202	PERS EMPLOYER PORTION	D	5/17/2023	12,066.00		000582		48,527.27
00180	S.E.I.U. - LOCAL 721							
I-COP202305152202	SEIU 721 COPE	D	5/17/2023	2.50		000583		
I-UND202305152202	UNION DUES	D	5/17/2023	889.25		000583		891.75
00049	STATE OF CALIFORNIA							
I-T2 202305152202	STATE WITHHOLDING (CA)	D	5/17/2023	19,735.83		000584		19,735.83
05790	STATE OF OREGON							
I-OST202305152202	OR STATE TRANSIT TAX	D	5/17/2023	5.91		000585		
I-T2 202305152202	STATE WITHHOLDING (OR)	D	5/17/2023	433.32		000585		439.23

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02587	A&M LAWNMOWER SHOP							
I-53038	Gas Cap & Oil Zay - MAINT	R	5/10/2023	114.75		049765		
I-53043	FAS 135 R - LCRA	R	5/10/2023	887.63		049765		
I-53044	Honda Pump - UT	R	5/10/2023	95.41		049765		1,097.79
00004	ACWA JOINT POWERS INSURANCE AU							
I-0699348	Health Insurance 06/23	R	5/10/2023	157,068.99		049766		157,068.99
00012	ALL-PHASE ELECTRIC SUPPLY CO.							
I-5665-1036556	Part for Bubbler - TP	R	5/10/2023	267.62		049767		
I-5665-1036558	Fittings - EM	R	5/10/2023	108.92		049767		376.54
03044	Amazon Capital Services							
I-14J7-HYD7-67W4	Hub Assemblies - LCRA	R	5/10/2023	159.26		049768		
I-17GF-DH9D-6KJG	Alarm Timer - LAB	R	5/10/2023	63.44		049768		
I-19LV-GL6N-4XD1	Fuel Filter - LCRA	R	5/10/2023	58.34		049768		
I-1CQH-CL6P-3NNX	Office Chair - LCRA	R	5/10/2023	182.29		049768		
I-1F99-FXC3-4G66	Power Adapter Cord - PL	R	5/10/2023	20.37		049768		
I-1FWP-6FNR-CKC4	Sewer Cleaner - MAINT	R	5/10/2023	96.08		049768		
I-1KV9-KWCH-4G36	Paint Marker - MAINT	R	5/10/2023	135.77		049768		
I-1LPM-1MMQ-DP6K	Shirts - EM	R	5/10/2023	107.20		049768		
I-1M3H-6WFP-4TDX	Reflective Adhesive Tape - LCR	R	5/10/2023	21.40		049768		
I-1M7M-RD7J-RVJM	Clipboard - O&M	R	5/10/2023	13.59		049768		
I-1NJ7-MF7H-TF6T	12 Gauge Metal Strut - WP	R	5/10/2023	53.50		049768		
I-1P4Y-X6HX-1FFJ	Aluminum Scoops - PL	R	5/10/2023	209.76		049768		
I-1WYD-1GTT-3RL6	Masking Tape - LCRA	R	5/10/2023	33.24		049768		
I-1XHL-D4VV-1YNC	Water Level Meter - UT	R	5/10/2023	661.80		049768		
I-1XNR-CCFR-PWNF	Gear Lubricant - MAINT	R	5/10/2023	77.35		049768		
I-1XPC-DNN9-77VL	PVC Butterfly Valve - WP	R	5/10/2023	348.00		049768		
I-1Y71-6MMG-P3LR	Truck Tie-Down Ring - PL	R	5/10/2023	57.74		049768		
I-1YYW-F7KF-73GW	Label Tape Replacement - O&M	R	5/10/2023	15.97		049768		2,315.10
06060	Ameriflex							
I-INV618874	FSA Admin Fee	R	5/10/2023	96.00		049770		96.00
00014	AQUA-FLO SUPPLY							
I-SI2096381	Gasket - WP	R	5/10/2023	4.69		049771		
I-SI2097491	Brass nipple & Adapter - UT	R	5/10/2023	114.59		049771		
I-SI2099656	Ball Valve & Brass Nipple - UT	R	5/10/2023	99.25		049771		
I-SI2099667	PVC Pipe - WP	R	5/10/2023	451.00		049771		
I-SI2100190	Galvanized Bushing - EM	R	5/10/2023	9.71		049771		
I-SI2100554	PVC 45 Ell & 90 Ell - WP	R	5/10/2023	208.41		049771		
I-SI2100561	PVC Coupling - WP	R	5/10/2023	65.13		049771		
I-SI2101287	Coupling - WP	R	5/10/2023	65.13		049771		
I-SI2102135	Fittings - WP	R	5/10/2023	150.99		049771		
I-SI2102521	Coupling & PVC Pipe - TP	R	5/10/2023	151.42		049771		
I-SI2102787	Couplings & Ball Valve - WP	R	5/10/2023	71.18		049771		
I-SI2103979	Gasket - WP	R	5/10/2023	17.52		049771		
I-SI2103989	Gasket - WP	R	5/10/2023	48.31		049771		1,457.33

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
06061	ATX Float LLC							
C-INV-09297b	Accrue Use Tax	R	5/10/2023	141.00		049773		
D-INV-09297a	Accrue Use Tax	R	5/10/2023	141.00		049773		
I-INV-09297	Tubes for Lazy River - WP	R	5/10/2023	1,944.90		049773		1,944.90
05140	Annette Ayala							
I-91	Ojai Ave Cultural Monitor -ENG	R	5/10/2023	6,637.20		049774		6,637.20
00030	B&R TOOL AND SUPPLY CO							
I-1900987054	Fuel Transfer Tank - MAINT	R	5/10/2023	1,388.90		049775		1,388.90
00679	BAKERSFIELD PIPE & SUPPLY INC							
I-S3024290.001	Gasket & Cord - TP	R	5/10/2023	118.58		049776		118.58
04687	Bear Equipment Inc							
C-70296b	Accrue Use Tax	R	5/10/2023	105.92		049777		
D-70296a	Accrue Use Tax	R	5/10/2023	105.92		049777		
I-70296	Wire Rope Sheaves - PL	R	5/10/2023	1,461.00		049777		1,461.00
05794	BMC West, LLC							
I-73431283-00	Plywood Marine Grade - ENG	R	5/10/2023	1,200.60	85.56	049778		
I-73442614-00	Auger Bit & Utility Knife-MAIN	R	5/10/2023	88.56		049778		1,203.60
01611	BURLINGTON SAFETY LABORATORY, Gloves - E&M	R	5/10/2023	50.00		049779		50.00
05952	Burns Pacific Construction, In W.& E. - Ojai Ave Pipe Replace	R	5/10/2023	302,093.11		049780		302,093.11
06004	Catalina Paints							
I-00008267	Purdy White Dove Roller Monus	R	5/10/2023	25.44		049781		25.44
00511	Centers for Family Health							
I-112510	Drug Screening - LCRA	R	5/10/2023	270.00		049782		270.00
05964	Charter Communications Holding							
I-0232531042223	Acct#84448200220232531	R	5/10/2023	685.00		049783		685.00
01843	COASTAL COPY							
I-s2216388.001	Be Pipe & Socket 90 Ell - WP	R	5/10/2023	580.99		049784		580.99
00719	CORELOGIC INFORMATION SOLUTION							
I-82173992	Realquest Subscription	R	5/10/2023	137.50		049785		137.50

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02544	Department of Justice Fingerprinting - LCRA	R	5/10/2023	753.00		049786		753.00
00086	E.J. Harrison & Sons Inc Acct#500766090	R	5/10/2023	101.93		049787		101.93
00095	FAMCON PIPE & SUPPLY Rings Return - TP	R	5/10/2023	160.88CR		049788		
	I-S100100245.001 Romac Ring - TP	R	5/10/2023	160.88		049788		
	I-S100101099.001 Hydrant & Gasket - PL	R	5/10/2023	3,680.22		049788		
	I-S100101250.001 Flange & Elbo - WP	R	5/10/2023	1,116.26		049788		4,796.48
00093	FEDERAL EXPRESS Shipping - LAB	R	5/10/2023	18.40		049789		18.40
00099	FGL ENVIRONMENTAL OWS-San Antonio TP - 04/04/23	R	5/10/2023	21.00		049790		
	I-304851A OWS-San Antonio TP - 04/03/23	R	5/10/2023	39.00		049790		
	I-305386A Nitrate Monitoring - 04/11/23	R	5/10/2023	64.00		049790		
	I-305387A OWS-Wells Water Quality 04/11	R	5/10/2023	66.00		049790		190.00
00115	GRAINGER, INC Rebuild Kit - LCRA	R	5/10/2023	337.54		049791		
	I-9696780486 Nozzle Gasket - TP	R	5/10/2023	30.56		049791		
	I-9697919802 Sump Pump and Groove Adapter	R	5/10/2023	404.36		049791		772.46
02217	Greg Rents Rent Jackhammer - PL	R	5/10/2023	492.48		049792		492.48
00437	HERC RENTALS INC Skiploader - Jan Storm	R	5/10/2023	2,334.01		049793		
	I-33688941-001 Scissor Lift Rental - WP	R	5/10/2023	870.51		049793		3,204.52
00596	HOME DEPOT Corded Drill - MAINT	R	5/10/2023	381.28		049794		381.28
00894	HOSE-MAN, INC. Hose - WP	R	5/10/2023	31.82		049795		31.82
00127	INDUSTRIAL BOLT & SUPPLY Fittings - WP	R	5/10/2023	445.22		049796		
	I-242373-2 Clamp - WP	R	5/10/2023	140.46		049796		
	I-242448-1 10' Strut Eh - WP	R	5/10/2023	122.84		049796		
	I-242449-1 Hex Cap & Nut Finished - PL	R	5/10/2023	46.01		049796		754.53

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I-042252	Bushing & Couple - LCRA	R	5/10/2023	4.27		049802		
I-042341	Saw Hole, Bolt & Screws - LCRA	R	5/10/2023	20.10		049802		1,281.72
01673	MICRO SPECIALIST							
I-031823-10	Microscope Maint & Parts - LAB	R	5/10/2023	922.00		049805		922.00
03444	Mission Linen Supply							
I-518978601	Uniform Pants - TP	R	5/10/2023	17.00		049806		
I-519213456	Uniform Pants - PL	R	5/10/2023	35.07		049806		
I-519213457	Uniform Pants - MAINT	R	5/10/2023	26.19		049806		
I-519213460	Uniform Pants - TP	R	5/10/2023	56.83		049806		135.09
05977	ODP Business Solutions, LLC							
I-310146336001	Office Supplies - ADM	R	5/10/2023	120.64		049807		
I-310148678001	Organizer - ADM	R	5/10/2023	32.15		049807		
I-310831505001	Office Supplies - LCRA	R	5/10/2023	137.15		049807		289.94
00165	OJAI LUMBER CO, INC							
I-2304-733617	Rapid Set Mortar - WP	R	5/10/2023	55.32		049808		
I-2304-734206	Wood - LCRA	R	5/10/2023	8.61		049808		63.93
00884	OJAI TERMITE & PEST CONTROL, I							
I-237401	Rodent Control SA Plant -MAINT	R	5/10/2023	75.00		049809		75.00
00184	POWERSTRIDE BATTERY CO, INC							
I-V 609205	Battery - Robles	R	5/10/2023	112.12		049810		112.12
06075	Rev6 LLC							
C-23-215055b	Accrue Use Tax	R	5/10/2023	204.81CR		049811		
D-23-215055a	Accrue Use Tax	R	5/10/2023	204.81		049811		
I-23-215055	Polaris Motor - LCRA	R	5/10/2023	2,825.00		049811		2,825.00
06087	Tosha Robles							
I-1236712	Camping Cancellation - LCRA	R	5/10/2023	64.00		049812		64.00
04635	John Simon							
I-050423	Reimburse Expenses 05/23	R	5/10/2023	493.45		049813		493.45
00215	SOUTHERN CALIFORNIA EDISON							
I-050323	Acct#700028645962	R	5/10/2023	57,794.30		049814		
I-050423a	Acct#700598317666	R	5/10/2023	39.27		049814		
I-050423b	Acct#700030209177	R	5/10/2023	14,727.49		049814		
I-050423d	Acct#700028735181	R	5/10/2023	9,855.86		049814		
I-050523	Acct#700029026585	R	5/10/2023	2,402.92		049814		84,819.84

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00048	STATE OF CALIFORNIA I-050223 State Water Plan Payment	R	5/10/2023	352,413.00		049815		352,413.00
00048	STATE OF CALIFORNIA I-23-166-0 State Water Plan Payment	R	5/10/2023	294.00		049816		294.00
00050	STATE OF CALIFORNIA - EDD I-L0623531920 Unemployment Insurance	R	5/10/2023	1,629.00		049817		1,629.00
05029	Taylor Johannsen I-156743 Robles Data Hosting - ENG	R	5/10/2023	480.00		049818		480.00
06085	Ted Barney John I-1232561 Camping Cancellation - LCRA	R	5/10/2023	58.00		049819		58.00
06078	The Trailer Specialist, Inc. I-69366 Dullay Truck Bed - PL	R	5/10/2023	4,644.03		049820		4,644.03
01173	TOICO INDUSTRIES, INC. I-0223683-IN 3" Brass Lever Gate Valve-LCRA	R	5/10/2023	152.69		049821		152.69
00225	UNDERGROUND SERVICE ALERT I-22-2303666 Regulatory Costs - ENG I-420230100 CAS01 New Ticket - ENG	R R	5/10/2023 5/10/2023	86.76 291.75		049822 049822		378.51
00247	County of Ventura I-355147 Encroachment Permit PE23-0407	R	5/10/2023	390.00		049823		390.00
00250	COUNTY OF VENTURA I-IN0238449 Pump Trunk Health Permit	R	5/10/2023	252.00		049824		252.00
01283	Verizon Wireless I-9934052496 Monthly Cell Charges - DO I-9934052895 Monthly Cell Charges - LCRA	R R	5/10/2023 5/10/2023	4,196.40 454.56		049825 049825		4,650.96
02854	Water Works Engineers, LLC I-13770 VTA-CARP Intertie - ENG I-13771 Ven-SB Intertie - ENG I-13772 Ven-SB Counties Design - ENG I-13774 Ven-SB Int - Temp Booster PS A	R R R R	5/10/2023 5/10/2023 5/10/2023 5/10/2023	1,000.58 62,052.92 43,040.34 40,720.38		049826 049826 049826 049826		146,814.22
00663	WAXIE SANITARY SUPPLY I-81682724 Enzymatic Luster Creme - LCRA I-81683420 Tissue Dispenser - LCRA	R R	5/10/2023 5/10/2023	170.38 103.67		049827 049827		274.05

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00330	WHITE CAP CONSTRUCTION SUPPLY							
I-10017943926	Sealant Sika - WP	R	5/10/2023	277.55		049828		277.55
01325	Aflac Worldwide Headquarters							
I-754313	Supplemental Insurance 05/23	R	5/17/2023	3,106.84		049829		3,106.84
00010	AIRGAS USA LLC							
I-9137673472	Glasses & Welding Supplies -EM	R	5/17/2023	45.66		049830		
I-9997003915	Gas Cylinder Rental - PL	R	5/17/2023	431.35		049830		477.01
00012	ALL-PHASE ELECTRIC SUPPLY CO.							
I-5665-1036566	Strap - ENG	R	5/17/2023	48.42		049831		48.42
03044	Amazon Capital Services							
I-11V3-WCRC-GDFQ	Analog Clock - PL	R	5/17/2023	38.60		049832		
I-141N-HQDD-69TT	Ink Cartridges - ADM	R	5/17/2023	101.86		049832		
I-1HN4-DH3G-CYHJ	Lunette Ring - MAINT	R	5/17/2023	162.97		049832		
I-1NT3-Q6H3-11PW	Adjustable Hitch Ball Mount	R	5/17/2023	312.97		049832		
I-1RT1-7DTW-GJ7Y	Marking Tape - UT	R	5/17/2023	92.56		049832		
I-1TDX-DYQ6-3D43	Water Level Meter - UT	R	5/17/2023	1,524.79		049832		2,233.75
00014	AQUA-FLO SUPPLY							
I-SI2104833	Ball Valve & Brass Nipple - PL	R	5/17/2023	124.16		049833		124.16
00018	AT & T MOBILITY							
I-287290467941X0523	Acct#287290467941	R	5/17/2023	249.65		049834		
I-287294256431X05123	Acct#287294256431	R	5/17/2023	910.24		049834		1,159.89
03429	AT&T							
I-4062198704	Acct#8310011246015	R	5/17/2023	2,210.40		049835		2,210.40
02045	BC Rincon Construction, Inc.							
I-050423	Pipeline Yard Paving - PL	R	5/17/2023	130,535.74		049836		130,535.74
00860	Big Red Crane Company, Inc.							
I-14364	Crane Work for Screen Bay	R	5/17/2023	1,987.50		049837		1,987.50
03702	Cannon Corporation							
I-84443	Robles Forbay Cleanout Design	R	5/17/2023	14,806.50		049838		14,806.50
03021	Central Communications							
I-000028-939-381	Call Center 04/23	R	5/17/2023	234.70		049839		234.70

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00117	CERTEX USA, INC I-10818088-00 PPE for O&M Depts -	R	5/17/2023	3,481.95		049840		3,481.95
00062	CONSOLIDATED ELECTRICAL I-9009-1033356 Remote HIM - TP	R	5/17/2023	292.00		049841		292.00
01146	COUNTY OF VENTURA I-221108-133 Election Prep Costs Div 1 I-221108-134 Election Prep Costs Div 4	R R	5/17/2023 5/17/2023	450.00 450.00		049842 049842		900.00
00296	CUMMINS SALES & SERVICE I-X3-50327 Pcb Assy for TP Emerg. Gener	R	5/17/2023	5,784.75		049843		5,784.75
10106	DeZURIK/Apco I-RPI/69007796 Dezurik Valve - TP I-RPI/69007876 Shipping - TP	R R	5/17/2023 5/17/2023	5,149.07 254.41		049844 049844		5,403.48
06008	Docu Products I-260007 Copier Usage - DO	R	5/17/2023	168.91		049845		168.91
05937	Enterprise FM Trust I-FBN4729837 Vehicle Maintenance	R	5/17/2023	18,432.28		049846		18,432.28
00415	F.H. PUMPS INC. I-91071 Pump See File - WP	R	5/17/2023	15,581.28		049847		15,581.28
00013	FERGUSON ENTERPRISES INC I-2520478 LF BRS CRS - UT	R	5/17/2023	148.07		049848		148.07
00099	FGL ENVIRONMENTAL I-306906A OWS-San Antonio TP - Mn 05/01 I-306907A Nitrate Monitoring 05/02/23	R R	5/17/2023 5/17/2023	21.00 85.00		049849 049849		106.00
00101	FISHER SCIENTIFIC I-2783066 Conductivity std. - LAB I-2821206 MacConkey Agar Plate - LAB	R R	5/17/2023 5/17/2023	119.47 38.71		049850 049850		158.18
02720	Garda CL West, Inc. I-10738037 Armored Trunk Service - DO	R	5/17/2023	150.30		049851		150.30
00115	GRAINGER, INC I-9690434205 Group Lockout Box - EM	R	5/17/2023	100.35		049852		100.35

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00121	HACH COMPANY Chemkey Recycling Program	R	5/17/2023	151.86		049853		151.86
04022	Hamner, Jewell & Associates Ventura-SB Row Srvs - ENG	R	5/17/2023	783.75		049854		783.75
00894	HOSE-MAN, INC. Fire Hose - PL	R	5/17/2023	269.33		049855		269.33
00127	INDUSTRIAL BOLT & SUPPLY Timber Cutoff Wll Hardware	R	5/17/2023	12,232.86		049856		
	I-242384-2 Tember Cutoff Wall Hardware	R	5/17/2023	2,491.09		049856		
	I-242527-1 Hex Bolt, Nut & Washer - ENG	R	5/17/2023	1,830.94		049856		16,554.89
00360	LESLIE'S POOL SUPPLIES, INC Chlorine Tabs - TP	R	5/17/2023	309.59		049857		309.59
00151	MEINERS OAKS ACE HARDWARE Chlorin Tabs - EM	R	5/17/2023	80.43		049858		
	I-042412 Knife & Multi-Mix Container-TP	R	5/17/2023	33.11		049858		
	I-042420 Epoxy - TP	R	5/17/2023	28.71		049858		
	I-042559 Respirator & Gloves - PL	R	5/17/2023	27.67		049858		
	I-043117 Hose & Nozzle - FISH	R	5/17/2023	127.81		049858		297.73
03444	Mission Linen Supply Uniform Pants - TP	R	5/17/2023	35.07		049859		
	I-519254990 Uniform Pants - MAINT	R	5/17/2023	26.19		049859		
	I-519254993 Uniform Pants - TP	R	5/17/2023	56.83		049859		118.09
05994	NV5, Inc Splashtacular Geotechnical -WP	R	5/17/2023	12,772.00		049860		12,772.00
01570	Ojai Auto Supply Blue Def - ENG	R	5/17/2023	1,091.03		049861		
	I-568076 NAPA Exact Fit Front Conventio	R	5/17/2023	98.03		049861		1,189.06
00169	OJAI VALLEY SANITARY DISTRICT Cust #20594	R	5/17/2023	302.25		049862		302.25
00169	OJAI VALLEY SANITARY DISTRICT Cust #52921	R	5/17/2023	60.45		049863		60.45
05713	Pops Auto Repair Mount Bracket - Unit E11	R	5/17/2023	810.00		049864		810.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00790	PROFORMA I-BI85009819A Logo Shirts - EM	R	5/17/2023	80.81		049865		80.81
10042	PSR ENVIRONMENTAL SERVICE, INC I-11255 Gas Tank Inspection - DO I-11256 Gas Tank Inspection - LCRA	R R	5/17/2023 5/17/2023	230.00 230.00		049866 049866		460.00
00788	QUINN COMPANY I-PC010432321 Switch as-st - Unit 109	R	5/17/2023	92.20		049867		92.20
00306	Rincon Consultants, Inc. I-47820 VTA-CARP Intertie Service -ENG I-47939 Ojai Ave Pipe Environ Support	R R	5/17/2023 5/17/2023	7,022.00 5,163.75		049868 049868		12,185.75
01107	SAWYER PETROLEUM I-S146964 Diesel - January Storm 2023 I-S147101 Diesel - LCRA I-S147102 Gas - LCRA I-S147150 Diesel - January Storm 2023 I-S147177 Diesel - January Storm 2023	R R R R R	5/17/2023 5/17/2023 5/17/2023 5/17/2023 5/17/2023	2,591.54 3,868.83 1,364.72 1,882.43 2,655.89		049869 049869 049869 049869 049869		12,363.41
06091	RedNova Labs, Inc. I-672990 StorEDGE FMS/Website Pro	R	5/17/2023	337.50		049870		337.50
02703	Sunbelt Rentals I-135058781-0004 500 Gak Fuel Tank - ENG I-136362601-0004 Ligght Tower Rental - FEMA	R R	5/17/2023 5/17/2023	2,089.16 1,137.24		049871 049871		3,226.40
00341	E.H. WACHS COMPANY I-INV216368 Hand Held Valve Machine	R	5/17/2023	11,073.57		049872		11,073.57
00825	USA BLUEBOOK I-INV00003989 Biological Indicator & HachDPD	R	5/17/2023	208.81		049873		208.81
00891	VENTURA COUNTY CLERK I-051623 Filing Fee - ENG	R	5/17/2023	50.00		049874		50.00
03758	County of Ventura - Fleet Serv I-9117-2303 Fleet Service - Unit 90,99,282	R	5/17/2023	937.93		049875		937.93
00663	WAXIE SANITARY SUPPLY I-81687882 Janitorial Supplies - LCRA	R	5/17/2023	2,561.30		049876		2,561.30

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00330	WHITE CAP CONSTRUCTION SUPPLY							
	C-10018004477 Cutoff Wheel CR	R	5/17/2023	80.76CR		049877		
	I-50021990613 Carbon Fiber Hard Hat - PL	R	5/17/2023	559.83		049877		
	I-50022010555 Cement & Wire Cup - TP	R	5/17/2023	431.23		049877		910.30
06056	Ameriflex							
	I-FSA202305152202 FSA Deduction	R	5/17/2023	1,199.98		049878		1,199.98
00102	FRANCHISE TAX BOARD							
	I-G03202305152202 Payroll Deduction	R	5/17/2023	815.40		049879		815.40
00102	FRANCHISE TAX BOARD							
	I-G09202305152202 Payroll Deduction	R	5/17/2023	156.72		049880		156.72
00124	ICMA RETIREMENT TRUST - 457							
	I-DCI202305152202 DEFERRED COMP FLAT	R	5/17/2023	2,165.83		049881		
	I-DI%202305152202 DEFERRED COMP PERCENT	R	5/17/2023	128.39		049881		2,294.22
00985	NATIONWIDE RETIREMENT SOLUTION							
	I-CUN202305152202 457 CATCH UP	R	5/17/2023	1,184.90		049882		
	I-DCN202305152202 DEFERRED COMP FLAT	R	5/17/2023	7,992.91		049882		
	I-DN%202305152202 DEFERRED COMP PERCENT	R	5/17/2023	486.99		049882		9,664.80
00188	PETTY CASH							
	I-051223 Replenish Petty Cash - DO	R	5/17/2023	283.65		049883		283.65

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	115	1,400,238.38	85.56CR	1,400,152.82
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	8	191,574.94	0.00	191,574.94
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	1 VOID DEBITS	0.00		
	VOID CREDITS	283.65CR	283.65CR	0.00

TOTAL ERRORS: 0

VENDOR SET: 01 BANK: AP TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
	124	1,591,529.67	85.56CR	1,591,727.76
BANK: AP TOTALS:	124	1,591,529.67	85.56CR	1,591,727.76
REPORT TOTALS:	124	1,591,529.67	85.56CR	1,591,727.76

Adjudication Charge Fund Account

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

Adj. Checks:

Adj. Draft 000578

Voids:



Janyne Brown , Chief Financial Officer

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
05973	Mechanics Bank Credit Card							
I-042523h	Crowne Plaza - ADJ	D	5/10/2023	2,673.74		000578		2,673.74

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	2,673.74	0.00	2,673.74
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0			
VOID DEBITS		0.00		
VOID CREDITS		0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: ADJ TOTALS:	1	2,673.74	0.00	2,673.74
BANK: ADJ TOTALS:	1	2,673.74	0.00	2,673.74
REPORT TOTALS:	1	2,673.74	0.00	2,673.74

Minutes of the Casitas Municipal Water District
Board Meeting Held May 10, 2023

1. CALL TO ORDER

President Hajas called the meeting to order at 5:00 p.m.

2. ROLL CALL

Directors Cole, Bergen, Kaiser and Hajas are present. Director Brennan is absent. Also present are GM Flood, EA Vieira and Counsel McNulty.

3. PLEDGE OF ALLEGIANCE

President Hajas led the Pledge of Allegiance.

4. AGENDA CONFIRMATION

The agenda was confirmed as presented.

5. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda
- three minute limit.

Burt Handy asked if there had been any fish seen at the fish ladder diversion this year. GM Flood stated no steelhead have been seen.

6. CONSENT AGENDA

6.a. Accounts Payable Report.
[Accounts Payable Report..pdf](#)

6.b. Minutes of the April 26, 2023 Board Meeting.
[4 26 2023 Min.pdf](#)

The Consent Agenda was offered by Director Kaiser, seconded by Director Bergen and adopted by the following roll call vote:

AYES:	Directors:	Cole, Bergen, Kaiser, Hajas
NOES:	Directors:	None
ABSENT:	Directors:	Brennan

7. ACTION ITEMS

7.a. Adopt an ordinance amending Section 19.3 of the Casitas Rates and Regulations for Water Service.
[Rates and Regs Memo 05.10.23_v2.pdf](#)

[ATT_Ordinance_23-XXX_05-10-2023_v2.pdf](#)

The ordinance was offered by Director Cole, seconded by Director Bergen and adopted by the following roll call vote:

AYES:	Directors:	Cole, Bergen, Kaiser, Hajas
NOES:	Directors:	None
ABSENT:	Directors:	Brennan

Ordinance is numbered 2023-03

- 7.b. [Authorize the General Manager to enter into a contract with Paymentus for Credit Card Processing and Customer Portal services.](#)
[Board Memo for Payment Processor 051023_1.pdf](#) [Casitas and Paymentus MSA 051023 ATT1.pdf](#)

On the motion of Director Cole, seconded by Director Kaiser, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Cole, Bergen, Kaiser, Hajas
NOES:	Directors:	None
ABSENT:	Directors:	Brennan

- 7.c. [Authorize General Manager to enter into an Agreement with the City of Ojai for Conduit Installation and Reimbursement.](#)
[Board Memo Fiber Optic Agmt 20230510.pdf](#) [1 Fiber Optic Conduit - Agenda Report.pdf](#) [Ojai Conduit Agr_20230413.pdf](#)

On the motion of Director Kaiser, seconded by Director Bergen, the above recommendation was approved by the following roll call vote:

- 7.d. [Approve and file the Notice of Exemption for the Rincon Backcountry Road Culvert Installations Project.](#)
[Board Memo_NOE 20230510.pdf](#)

On the motion of Director Cole, seconded by Director Bergen the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Cole, Bergen, Kaiser, Hajas
NOES:	Directors:	None
ABSENT:	Directors:	Brennan

8. INFORMATION ITEMS

- 8.a. Special Finance Committee Minutes.
[Special Finance Minutes 050423.pdf](#)
- 8.b. State Water Project Intertie Report.
[SWP Intertie Project Cost 4-30-23.pdf](#)
- 8.c. Adjudication Charges Report.
[Adjudication Charges YTD 4.30.23.pdf](#)
- 8.d. CFD 2013 Report.
[CFD 2013-1 Project Cost 4-30-2023.pdf](#)
- 8.e. Consumption Report March 2023.
[Consumption 2022-2023.pdf](#)
- 8.f. Financial Statements February 2023 and Non Budgets Items.
[Financial Statements 02-28-2023 Summary.pdf](#)
- 8.g. Investment Report.
[Investment Report 4.30.23.pdf](#)

The information items were received.

Burt Handy suggested the consumption report include evaporation.

9. GENERAL MANAGER COMMENTS

GM Flood reported that staff are conducting the triannual inspection at the treatment plant. Typically this is a Bureau driving inspection but the Bureau decided not to attend and we are still doing the inspection. We expect to have the plant back on by midnight. The Waterpark is undergoing testing with water and it looks real good. The state inspection is tomorrow. We have had a lot of interest in the park including renting the entire park out for parties.

10. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED

None

11. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

Director Kaiser thanked staff for their continuing great job.

President Hajas moved the meeting to closed session at 5:11 p.m.

12. CLOSED SESSION

12.a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government

Code Section 54956.9(a) Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v Duncan Abbott, et al., Cross Complaint; Superior Court of the State of California, County of Los Angeles, Case No. 19STCP01176.

- 12.b. Conference with Legal Counsel – Anticipated Litigation Significant exposure to litigation pursuant to § 54956.9(b): (One case)

President Hajas moved the meeting back into open session at 5:45 p.m. with Mr. McNulty stating the board met in closed session and no reportable action was taken on either item.

13. ADJOURNMENT

President Hajas adjourned the meeting at 5:45 p.m.

Mary Bergen, Secretary

MEMORANDUM

TO: Board of Directors
From: Michael L. Flood, General Manager
RE: **Adopt declaration terminating the Casitas MWD COVID-19 Emergency Declaration.**
Date: May 19, 2023

RECOMMENDATION:

The Board of Directors adopt the attached declaration terminating the Casitas MWD 2020 COVID-19 Emergency Declaration

BACKGROUND:

On May 13, 2020, during a Regular Board Meeting, the Board of Directors adopted an Emergency Declaration related to the 2020 COVID-19 Outbreak with the provision that the declaration remain in place until the Board acted to terminate it.

DISCUSSION:

Earlier this year, the State of California and the federal government declared that the 2020 COVID-19 emergency declarations would expire on February 28, 2023 and May 11, 2023 respectively.

The Casitas MWD 2020 COVID-19 Emergency Declaration has been in place since May 13, 2020.

With the end of the COVID-19 emergency declaration and public health emergency at both the state and federal levels, it is appropriate that Casitas terminate its emergency declaration at this time.

AN EMERGENCY DECLARATION AND ORDER OF THE
CASITAS MUNICIPAL WATER DISTRICT BOARD OF
DIRECTORS RELATED TO THE 2020 COVID-19 OUTBREAK

May 24, 2023

The Board of Directors of the Casitas Municipal Water District hereby declares that a District emergency condition no longer exists in relation to the COVID-19 outbreak in light of the following facts:

- As of February 28, 2023, the Governor of the State of California declared a state of emergency no longer exists in the State of California related to the COVID-19 outbreak.
- As of May 11, 2023, the President of the United States of America declared a federal Public Health Emergency (PHE) for COVID-19 outbreak no longer exists in the United States of America.

CASITAS MUNICIPAL WATER DISTRICT
MINUTES
Recreation Committee
(this meeting was held virtually and in-person)

DATE: May 19, 2023
TO: Board of Directors
FROM: General Manager, Michael Flood
Re: Recreation Committee Meeting of May 9, 2023, at 1000 hours.

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**

Director Brian Brennan
Director Pete Kaiser
General Manager, Michael Flood
Park Services Manager, Joe Martinez
Division Officer, Joe Evans
Executive Administrator, Rebekah Vieira

2. **Public Comments.**

None

3. **Review of Recreation Report for February and March 2023**

PSM Martinez went over the report with the Committee including visitation, revenues, Easter weekend, vessel tagging, APS construction, lifeguard recruitment, launch ramp changes, and maintenance activities.

Director Brennan indicated that it was good to hear visitation is increasing and asked questions about kayaks and boat tagging.

Director Kaiser thanked staff for the great job they are doing and appreciates the level of recruitment for the Casitas Water Adventure along with the increase in park revenues.

4. **Review of Incidents and Comments**

DO Evans gave updates on maintenance activities, Easter weekend staffing, Park Ranger recruitment, a theft incident, and an inflatable incident. He also indicated that park policy does not allow refunds of day use fees.

Director Brennan asked questions about inflatables, day use refunds and the upcoming Wine Festival.

Director Kaiser made comments regarding issues with rodents, snakes and the status of the eagles.

CASITAS MUNICIPAL WATER DISTRICT
Board Memo

DATE: May 19, 2023
TO: Board of Directors
FROM: Michael Flood; General Manager
SUBJECT: January 2023 Storm Accumulated Cost Summary

RECOMMENDATION:

Receive and File

BACKGROUND AND OVERVIEW:

The storm of January 9th/10th 2023 caused damage to several facilities operated by the District with the most significant being the Robles Forebay, Robles Cutoff Wall, Marion Walker Treatment Plant Desilting Basin, and the Matilija Conduit.

The District has accumulated approximately \$1.7M in costs related to temporary mitigations and repairs to the affected facilities.

Casitas has applied for reimbursement of these costs with the Federal Emergency Management Agency (FEMA).

DISCUSSION:

The accumulated cost breakdown as of this date is as follows:

Labor (Direct):	\$ 290,889
Materials:	\$ 226,674
Permits:	\$ 2,784
Outside Contracts:	\$ 1,124,110
Encumbrances:	\$ 63,212
Est. Pending Invoices:	<u>\$ 21,000</u>
Total:	\$ 1,728,619

Casitas expects that given the nature and timeframe of these expenses, the District will receive a 100% reimbursement of this amount from FEMA.

Additional expenses will continue to accumulate over the next several weeks related to direct labor and equipment rentals. Casitas will be eligible for partial reimbursement for these expenses.

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL FLOOD, GENERAL MANAGER
SUBJECT: HYDROLOGIC STATUS REPORT FOR APRIL 2023
DATE: MAY 24, 2023

RECOMMENDATION:

This item is presented for information only and no action is required. Data are provisional and subject to revision.

DISCUSSION:

Rainfall Data

	Casitas Dam	Matilija Dam	Thacher School
This Month	0.02"	0.02"	0.09"
Water Year (WY: Oct 01 – Sep 30)	45.92"	63.38"	40.72"
Average station rainfall to date	22.54"	27.26"	20.59"

Ojai Water System Data

Wellfield production	97.43 AF
Surface water supplement	0.00 AF
Static depth to water surface – Mutual #6	0.0 feet
Change in static level from previous month	+ 36.6 feet

Robles Fish Passage and Diversion Facility Diversion Data

Diversions this month	9,379.8 AF
Diversion days this month	30
Total Diversions WY to date	46,270.5 AF
Diversion days this WY	121

Casitas Reservoir Data

Water surface elevation as of end of month	540.52 feet AMSL
Water storage last month	160,852 AF
Water storage as of end of month	173,087 AF
Net change in storage	+ 12,235 AF
Change in storage from same month last year	+ 92,080 AF

AF = Acre-feet

AMSL = Above mean sea level

WY = Water year