

Minutes of the Casitas Municipal Water District  
Board Meeting Held  
May 12, 2021

A meeting of the Board of Directors was held May 12, 2021. The meeting was held via teleconference.

CS1. CALL TO ORDER - CLOSED SESSION - 4:00 P.M.

President Brennan called the meeting to order at 4:00 p.m.

CS2. ROLL CALL

Directors Kaiser, Cole, Hajas and Brennan are present. Also present is GM Flood, AGM Dyer, EA Vieira and Counsel Mathews.

CS3. PUBLIC COMMENTS - Comments on Closed Session Items.

President Brennan moved the meeting to closed session at 4:03 p.m.

CS4. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9(a) Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v. Duncan Abbott, et al., Cross Complaint; Superior Court of the State of California, County of Los Angeles, Case No. 19STCP01176.

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Government Code §54956.9(b)  
Number of potential cases: 1

The closed session was concluded at 4:50 p.m.

1. CALL TO ORDER - REGULAR SESSION - 5:00 P.M.

President Brennan called the regular session to order at 5:00 p.m.

2. ROLL CALL

Directors Kaiser, Cole, Hajas and Brennan are present, also present are GM Flood, AGM Dyer, EA Vieira and Counsel Mathews.

3. CLOSED SESSION REPORT

Mr. Mathews reported that the board met in closed session with general and special counsel and there was no action to report.

4. AGENDA CONFIRMATION

A request was made to hear item 8 between items 6 and 7.

5. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda - three minute limit.

None

6. CONSENT AGENDA

6.a. Accounts Payable Report.  
Accounts Payable Report.pdf

6.b. Minutes of the April 28, 2021 Board Meeting.  
4 28 2021 Min.pdf

On the motion of Director Cole, seconded by Director Hajas, the Consent Agenda was adopted by the following roll call vote:

AYES:	Directors:	Kaiser, Cole, Hajas, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

7. ACTION ITEMS

7.a. Casitas MWD Fiscal Year 2021-2022 Water Supply Assessment  
7.a.i. Presentation of the Fiscal Year 2021-2022 Water Supply Assessment.

7.a.ii. Approval of the revised Casitas MWD Water Efficiency and Allocation Program (WEAP).  
FY 2022 Water Supply Assessment 051221.pdf  
Casitas MWD DRAFT WEAP 051221 ATT1.pdf

Mr. Flood presented the annual Water Supply Assessment and discussed recommendations to keep the declaration at a Stage 3 as defined in the current WEAP, reaffirming the Stage 3 reduced water allocation, continuing landscape watering restrictions and maintaining the conservation penalty at \$5.00 per unit of overuse. We will continue with planned rates for revenue stabilization and will be conducting a rate study to be ready to put in place July 2022. The board had suspended the leak relief program and we have been looking to rewrite that program to help provide some relief and put a program in place where staff would have some ability to alleviate penalties. We suggest continuing with the 10 AF per year

of new allocation. Communication materials will be created and we will look to do a revision of the WEAP with the direction on the planning numbers for operation yield and planned demand. It is expected that the modifications to the WEAP will be put in place July of 2022.

An additional area of concern is the allocation numbers that decreased in October when it is typically warm. Staff has put together some numbers and provided information on how to flatten out the table.

Susan Rungren, Ventura Water General Manager spoke regarding the allocation program and the allocation program wanting to make sure that the annual report and the UWMP numbers jive. She mentioned that the City is operating under the 2017 water service agreement and that their customers have reduced their use.

On the motion of Director Kaiser, seconded by Director Brennan item 7.a. including recommendation was approved by the following roll call vote:

AYES:	Directors:	Kaiser, Cole, Hajas, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

On the motion of Director Kaiser, seconded by Director Hajas, 7.b was approved by the following roll call vote:

AYES:	Directors:	Kaiser, Cole, Hajas, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

8. DISCUSSION ITEMS/PRESENTATIONS

- 8.a. Presentation of an award to Casitas MWD by the American Public Works Association (APWA).

This item was discussed following item 6.

Engineering Manager Julia Aranda informed the board of the award to Casitas by the American Public Works Association for the work that was done on the Rincon Main at Ayers Creek. This emergency work was completed in a short period of time. Rincon Consultants, MNS Engineering and Sam Hill & Sons were the contractors who completed the project. EM Aranda mentioned that the Ventura Chapter of the APWA will be submitting this for a possible national award.

9. INFORMATION ITEMS

- 9.a. Casitas MWD's Draft Comment Letter on Ventura Water's 2020 Urban Water Management Plan.

CMWD\_City\_UWMPLetter\_051421.pdf

- 9.b. CFD 2013-1 Project Report as of 4/30/2021.  
CFD 2013-1 Project Cost 4-30-2021.pdf
- 9.c. State Water Project as of 4/30/21.  
SWP Intertie Project Cost 4-30-21.pdf
- 9.d. February Financial Summary.  
Financial Statements 2-28-2021 Summary.pdf
- 9.e. Non-budgeted Item Log.  
Non Budgeted Item Log.pdf
- 9.f. Adjudication Report as of 4/30/21.  
Adjudication Charges YTD 4.30.21.pdf
- 9.g. Investment Report as of 4/30/21.  
Investment Report 4-30-21.pdf

Director Hajas asked to discuss 9a. and expressed concern about providing the planned demand number of the average use for the last ten years to the City. We have not talked about allocating that new safe yield in any particular way. The letter should reflect that we will revise the allocation plan and the initial allocation may be reduced.

On the motion of Director Kaiser, seconded by Director Cole, the information items were approved by the following roll call vote:

AYES:	Directors:	Kaiser, Cole, Hajas, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

10. GENERAL MANAGER COMMENTS

GM Flood mentioned the cyber-attack on a fuel supply pipeline and informed the board that we are tracking that and get advice on these types of things. The IT department put together information and cautioned employees.

11. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED


None

12. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

President Brennan mentioned that he received a request to provide a grant support letter for the Fire Safe Council of Ojai on fuel reductions and things related to fire prevention. Mr. Mathews asked that he send the information to the General Manager and himself to review.

13. ADJOURNMENT

President Brennan adjourned the meeting at 5:59 p.m. with the reminder that we will be holding special meetings on Thursday May 20 and Friday May 21 at 5:00 p.m.

  
Richard Hajas, Secretary