

Minutes of the Casitas Municipal Water District
Board Meeting Held
January 13, 2021

A meeting of the Board of Directors was held January 13, 2021. The meeting was held via teleconference.

1. CALL TO ORDER

Director Brennan called the meeting to order at 3:00 p.m.

2. ROLL CALL

Directors Hajas, Cole, Kaiser, Spandrio, and Brennan are present. Also present are GM Flood, AGM Dyer, EA Vieira, and Counsel Kwong and Mathews.

3. AGENDA CONFIRMATION

No changes.

4. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda - three minute limit.

None

5. CONSENT AGENDA

5.a. Accounts Payable Report

AP Board Doc 1.13.20.pdf

5.b. Minutes of the December 9, 2020 Board Meeting.

12 09 2020 Min.pdf

5.c. Minutes of the December 16, 2020 Special Board Meeting.

12 16 2020 Min.pdf

5.d. Minutes of the December 23, 2020 Board Meeting.

12 23 2020 Min.pdf

The consent agenda was offered by Director Kaiser, seconded by Director Hajas and adopted by the following roll call vote:

AYES:	Directors:	Hajas, Cole, Kaiser, Spandrio, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

6. ACTION ITEMS

- 6.a. Presentation of proposed revisions to the Casitas Municipal Water District Bylaws Article VI: Section 2.1 (Length of Term) and Section 3 (Board Officer Appointment Process), and Article XI: Sections 2.1 (Board Standing Committees), 2.2 (Executive Committee), and 2.3 (Standing Committee Schedule).
Board Memo on Revisions to the CMWD Bylaws 011321-1 (1).pdf

Gm Flood explained that he attempted to capture what happened in the previous discussion on board officer and committees. We want to come to some final language that we will put forward for possible approval of the bylaws in January 27th. The memo shows the current language in contrast to recommended revisions based on discussion and staff discussion. The Board can review and make comments or changes. The length of term to 24 months and the President and Vice President to be elected rather than the rotation and rotate the other positions. Additionally it is recommended to change the committee to three and not having a specific schedule in the bylaws.

The Board discussed the proposed changes and was in favor of reducing the number of committees with the understanding that if something comes up the Board Chair can create an ad hoc committee and assign members to it.

Director Kaiser suggested the meeting time to be changed to after 5:00 p.m. Since this was not on the agenda item for discussion it will be brought back to the board for further discussion. Director Kaiser also suggested that the appeals panel have the three primary directors and two alternates.

Russ Baggerly provided comments on the proposed bylaws changes expressing concerns on the consolidation of power in individual board members if the president and VP stay the same for a period of years. Mr. Baggerly also expressed the use of committees in vetting items prior to presentation to the full board.

Director Hajas then suggested that there be a term limit for President and Vice President and you have to wait out one term before being reelected to those positions.

On the motion of Director Hajas, seconded by Director Spandrio the term limit on the President and Vice President will be one term of two years, the appeals panel will include two alternates, this was approved by the following roll call vote:

AYES:	Directors:	Hajas, Cole, Kaiser, Spandrio, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

- 6.b. Election of Board Officers.
Officer and Committee Assignments 2021.pdf

The board began the nomination of officers and Mr. Kwong informed the board that the changes to adopt the bylaws would not take effect until 14 days later so the election of officers will take place after that so this item was tabled.

- 6.c. Selection of 2021 Board Committees including Board Member Assignments and Schedule of Meetings.
Officer and Committee Assignments 2021.pdf

The committee assignments are as follows:

Appeals Panel will consist of Directors Hajas, Spandrio and Brennan with alternates being Directors Kaiser and Cole.

Finance Committee will be Directors Spandrio and Cole and will continue to meet on the third Friday of the month at 10:00 a.m.

Recreation Committee will be Directors Kaiser and Brennan and will continue to meet on the first Tuesday of the month at 10:00 a.m.

On the motion of Director Kaiser, seconded by Director Cole the above listed Appeals Panel and Committee assignments were approved by the following roll call vote:

AYES:	Directors:	Hajas, Cole, Kaiser, Spandrio, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

- 6.d. Assignments to Outside Associations and Approval of Authorized Meetings for the Board.
Outside Affiliations Approvals for 2021.pdf

These affiliations and meetings are considered approved for the attendance of any Board Member and or staff for any meeting without additional Board Action. These meetings are considered paid meetings for Board attendance:

American Fisheries
American Water Works Association
Agenda Meetings – President or the Board
Association of California Water Agencies
Association of California Water Agencies/JPIA - Director Brennan
Association of Water Agencies – Director Kaiser and Director Brennan
Bureau of Reclamation
California Park & Recreation Society
California Special District Association
CALPELRA
City of Ventura Water Commission Meeting – Directors Cole and Brennan
Greater Ventura Chamber of Commerce - Director Brennan and Director Cole
LAFCO
Matilija Dam Removal Meetings
National Notary Association
OBGMA - Director Hajas, Director Spandrio, Alternate
Ojai Chamber of Commerce
Ojai Ventura Water Agency Partnership

Salmonid Restoration Foundation
Society of Human Resource Management
State/Federal Legislative meetings
State Water Contractors
Upper Ventura River Groundwater Agency - Director Spandrio, Director Hajas, Alternate
Ventura County Special District Association
Ventura River Watershed Council
Watershed Coalition of Ventura County

On the motion of Director Kaiser, seconded by Director Cole, the above affiliations and meetings were approved by the following roll call vote:

AYES:	Directors:	Hajas, Cole, Kaiser, Spandrio, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

- 6.e. Resolution assigning a Director to serve as the representative on the Upper Ventura Groundwater Association Board of Directors.
Reso Director Appointment to Vta River GW Agency.pdf

The resolution was offered by Director Brennan assigning Directors Spandrio and Hajas to serve, this was seconded by Director Cole and adopted by the following roll call vote:

AYES:	Directors:	Hajas, Cole, Kaiser, Spandrio, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

Resolution is numbered 2021-01

- 6.f. Review and approval of United Water Conservation term sheet regarding purchase of Casitas MWD Table A Article 56 (carryover) State Water Project water supplies and direct staff to file a Notice of Exemption.
Board Memo on Article 56 Carryover Water Purchase with United WCD
011321.pdf UWCD Term Sheet 2020 Casitas Art 56 ATT1.pdf

The board discussed this item, asked questions of United Water Conservation District and heard public comment from Russ Baggerly, Burt Handy and Pat Baggerly with the Environmental Coalition. Russ Baggerly expressed concerns about quagga mussels. Burt Handy spoke on precipitation in the north versus the south and suggested holding it to see if a credit could be obtained the Fox Canyon. Pat Baggerly read a letter she had submitted expressing concerns regarding quagga mussels and asking some questions for further information from United.

Director Brennan determined that this item would be continued to the January 27th Board Meeting.

- 6.g. Receive Petition to Annex to Community Facilities District No. 2013-1, Assessor's Parcel No. (APN) 019-0-062-180, 1010 El Toro Road, Ojai and adopt the Resolution of Intention to Annex to CFD 2013-1 (Ojai) and to Authorize the Levy of Special Taxes Therein and schedule a Public Hearing on March 10, 2021 at 3:00 p.m. CFDAnnexation Board Memo 20210113.pdf
Resolution No. 21- Intent to Annex.pdf

The resolution was offered by Director Cole, seconded by Director Brennan and adopted by the following roll call vote:

AYES: Directors: Hajas, Cole, Kaiser, Spandrio, Brennan
NOES: Directors: None
ABSENT: Directors: None

Resolution is numbered 2021-02

- 6.h. Authorize the General Manager to execute a Task Order with MKN and Associates for the Analysis of Ojai Water System and Casitas System Integration in the amount of \$46,278.00.
OWS and Casitas Board Memo 20210113.pdf

On the motion of Director Hajas, seconded by Director Kaiser the above recommendation was approved by the following roll call vote:

AYES: Directors: Hajas, Cole, Kaiser, Spandrio, Brennan
NOES: Directors: None
ABSENT: Directors: None

- 6.i. Authorize the General Manager to execute the agreement for Small Government and Local Utility Esri Enterprise Advantage Program (EAP) with Environmental Systems, Research Institute (ESRI), Inc for one year in the amount of \$50,350.00.
Board Memo GIS.pdf
2020-12-20 ESRI EEAP Agreement.pdf

On the motion of Director Kaiser, seconded by Director Brennan the above recommendation was approved by the following roll call vote:

AYES: Directors: Hajas, Cole, Kaiser, Spandrio, Brennan
NOES: Directors: None
ABSENT: Directors: None

- 6.j. Authorize the General Manager to engage New Edge Services, LLC, to provide cloud hosting services for the GIS program for one year in the amount of \$30,000.00. Board Memo GIS.pdf
NewEdge GIS Hosting Proposal 05Jan21.pdf

On the motion of Director Cole, seconded by Director Hajas, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Hajas, Cole, Kaiser, Spandrio, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

7. INFORMATION ITEMS

- 7.a. December 2020 Hydrology Report.
Hydrology Report December 2020.pdf
- 7.b. CFD 2013-1 Project Report as of 12/31/20.
CFD 2013-1 Project Cost 12-31-2020.pdf
- 7.c. State Water Project as of 12/31/20.
SWP Intertie Project Cost 12-31-20.pdf
- 7.d. Adjudication Report as of 12/31/20.
Adjudication Charges YTD 12.31.20.pdf
- 7.e. Financial Summary October 2020.
Financial Statements 10-31-2020 Summary.pdf
- 7.f. Non-budgeted Item Log.
Non-Budgeted Items Log.pdf
- 7.g. Investment Report as of 12/31/20.
Investment Report 12-31-20.pdf

On the motion of Director Kaiser, seconded by Director Hajas, the information items were approved by the following roll call vote:

AYES:	Directors:	Hajas, Cole, Kaiser, Spandrio, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

8. GENERAL MANAGER COMMENTS

GM Flood discussed continuation of the Covid protocols, the lobby remains closed and camping is not permitted at the lake. The Conservation Penalty Appeals panel will be scheduled as there are a couple of dozen appeals that have been held over since last year. The Finance committee would typically have met this week but because of lack of notice time it can be scheduled as a special meeting next Friday. Mr. Flood added that the public is greatly anticipating a reopening of Casitas Water Adventure and we are working on scenarios to do that if we are allowed. It would be very limited. We typically hire 70 lifeguards and we may not have the time or ability to hire that many. Staff is looking at that and will discuss at Recreation committee.

9. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED

Director Kaiser reported on his attendance, along with Director Brennan at the VCSDA meeting and the request for special districts to receive a portion of funding from the CARES Act. Director Brennan added that VCSDA is stepping up and getting more active.

Director Hajas added that he attended the meeting with the City Manager of Ojai and two members of the City Council who offered assistance to work with the Ventura City Council to resolve the litigation.

10. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

Director Kaiser asked Mr. Mathews a question about the Mound Basin GSA with Mr. Mathews reporting that he does not have the report back on that yet.

Director Brennan moved the meeting to closed session at 4:31 p.m.

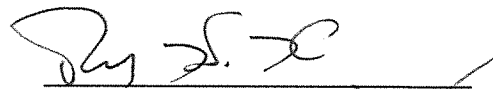
11. CLOSED SESSION

- 11.a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9(a) Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v Duncan Abbott, et al., Cross Complaint; Superior Court of the State of California, County of Los Angeles, Case No. 19STCP01176.

Director Brennan moved the meeting back to open session at 5:30 p.m. with Robert Kwong stating the board met in closed session regarding the existing litigation and there was no reportable action.

12. ADJOURNMENT

Director Brennan adjourned the meeting at 5:31 p.m.


Secretary