



Board of Directors

Brian Brennan, Director
Richard Hajas, Director
Neil Cole, Director

Mary Bergen, Director
Pete Kaiser, Director

CASITAS MUNICIPAL WATER DISTRICT
Meeting to be held at the

The meeting will be conducted via Zoom.

Join Zoom Meeting

<https://us06web.zoom.us/j/98414854813?pwd=UXhtWS9zdm83ZU5CazNXenIEVEIRUT09> Meeting ID:
984 1485 4813 Passcode: 757052

To join via phone please call (888) 788-0099 or (877) 853-5247
enter Meeting ID: 984 1485 4813# Passcode: 757052#

February 23, 2022 @ 5:00 PM

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of §54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

Special Accommodations: If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a)).

1. CALL TO ORDER
2. ROLL CALL
3. AGENDA CONFIRMATION

4. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda - three minute limit.
5. CONSENT AGENDA
 - 5.a. Accounts Payable Report.
[Accounts Payable Report.pdf](#)
 - 5.b. Minutes of the February 9, 2022 Board Meeting.
[2 09 2022 Min.pdf](#)
6. ACTION ITEMS
 - 6.a. Requests for Water Allocation, APN 037-0-01-465 and APN 068-0-010-015.
 1. Consider the request from 11480 Sulphur Mountain Road, LLC, for an allocation of 4.26 acre-feet per year (AFY) for APN 037-0-01-465.
 2. Consider the request from Dennis Zermeno for an allocation of 2.25 AFY for APN 068-0-010-015.
[Board Memo_11480 Sulphur Mtn 20220223.pdf](#)
 - 6.b. Authorize the General Manager to sign Change Order No. 1 for Santa Ana Boulevard Bridge Pipeline Relocation, Specification No. 20-434, to Toro Enterprises Inc., in an amount not to exceed \$124,546.00.
[Santa Bridge_BM_0223_2022_COR.pdf](#)
 - 6.c. Authorize the General Manager to issue a Task Order for professional engineering design services to Kennedy/Jenks Consultants (KJ) for Heidelberg Pump Station Site Retaining Wall in an amount not to exceed \$70,954.
[220223 - Board Memo for Heidelberg Pump Station Retaining Wall.pdf](#)
 - 6.d. Approve an amendment to the West Ojai Rotary Wine Festival Event agreement changing the date of the 2022 event from June 12, 2022 to June 18, 2022.
[Board Memo - Rotary Wine Festival Amendment 022322.pdf](#)
[Wine Festival Amendment #2 022322.pdf](#)
 - 6.e. Adopt the resolution setting a public hearing regarding the adoption of an ordinance authorizing an increase in Board of Director's compensation.
[Memo-Board Compensation.pdf](#)
[RESO board comp publ hearing.pdf](#)
7. DISCUSSION ITEMS/PRESENTATIONS
 - 7.a. Update on Casitas MWD State Water Project Table A Water Supply transfer opportunities.

8. INFORMATION ITEMS

8.a. Recreation Committee Minutes
[Rec Minutes 020822.pdf](#)

8.b. Hydrology Report.
[Hydrology January 2022.pdf](#)

9. GENERAL MANAGER COMMENTS

10. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED

11. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

12. CLOSED SESSION

12.a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9(a) Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v Duncan Abbott, et al., Cross Complaint; Superior Court of the State of California, County of Los Angeles, Case No. 19STCP01176.

12.b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Government Code §54956.9(b)
Number of potential cases: 1

12.c. Public Employee Performance Evaluation (Government Code 54957)
Title: General Manager.

13. ADJOURNMENT

CASITAS MUNICIPAL WATER DISTRICT
General Fund Check Authorization
Checks Dated 02/03/2022 - 02/16/22
Presented to the Board of Directors For Approval February 23, 2022

Check	Payee		Description	Amount
001102	Payables Fund Account	# 9759651478	Accounts Payable Batch 020922	\$ 370,986.37
001103	Payables Fund Account	# 9759651478	Accounts Payable Batch 021622	\$ 167,712.47
				<u>\$ 538,698.84</u>
001104	Payroll Found Account	# 9469730919	Estimated Payroll 03/10/22	\$ 234,000.00
			Total	<u>\$ 772,698.84</u>

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 001102-001104 have been duly audited is hereby certified as correct.



Janyne Brown, Chief Financial Officer

A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

001102 A/P Checks: 045606-045679
 A/P Draft 000276-000280
 Voids:
 045642 - J.W. Enterprises - Continuation of detail of check 045641
 045648 - Meiners Oaks ACE Hardware - Continuation of detail of check 045647
 045649 - Meiners Oaks ACE Hardware - Continuation of detail of check 045647

001103 A/P Checks: 045680-045765
 A/P Draft 000281
 Voids:
 045683 - Amazon Capital Services - Continuation of detail of check 045682
 045737 - Meiners Oaks ACE Hardware - Continuation of detail of check 045736



Janyne Brown , Chief Financial Officer

CERTIFICATION

Payroll disbursements for the pay period ending 02/05/22

Pay Date 02/10/22

have been duly audited and are

hereby certified as correct.

Signed Jayne Brown

Jayne Brown

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	2/09/2022			045642		
C-CHECK	VOID CHECK	V	2/09/2022			045648		
C-CHECK	VOID CHECK	V	2/09/2022			045649		
C-CHECK	VOID CHECK	V	2/16/2022			045683		
C-CHECK	VOID CHECK	V	2/16/2022			045737		

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	5	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01 BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		5	0.00	0.00	0.00
BANK:	TOTALS:	5	0.00	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00128	INTERNAL REVENUE SERVICE							
I-T1 202202071963	Federal Withholding	D	2/09/2022	39,080.16		000276		
I-T3 202202071963	SS Withholding	D	2/09/2022	41,462.42		000276		
I-T4 202202071963	Medicare Withholding	D	2/09/2022	9,696.98		000276		90,239.56
00187	CALPERS							
I-PBB202202071963	PERS BUY BACK	D	2/09/2022	130.46		000277		
I-PBP202202071963	PERS BUY BACK	D	2/09/2022	161.96		000277		
I-PEB202202071963	PEPRA EMPLOYEES PORTION	D	2/09/2022	11,709.13		000277		
I-PEM202202071963	PERS EMPLOYEE PORTION MGMT	D	2/09/2022	1,774.91		000277		
I-PER202202071963	PERS EMPLOYEE PORTION	D	2/09/2022	7,084.60		000277		
I-PRB202202071963	PEBRA EMPLOYER PORTION	D	2/09/2022	13,166.26		000277		
I-PRR202202071963	PERS EMPLOYER PORTION	D	2/09/2022	11,705.71		000277		45,733.03
00180	S.E.I.U. - LOCAL 721							
I-COP202202071963	SEIU 721 COPE	D	2/09/2022	22.50		000278		
I-UND202202071963	UNION DUES	D	2/09/2022	889.25		000278		911.75
00049	STATE OF CALIFORNIA							
I-T2 202202071963	STATE WITHHOLDING (CA)	D	2/09/2022	14,745.77		000279		14,745.77
005790	STATE OF OREGON							
I-OST202202071963	OR STATE TRANSIT TAX	D	2/09/2022	5.63		000280		
I-T2 202202071963	STATE WITHHOLDING (OR)	D	2/09/2022	415.12		000280		420.75
00131	JCI JONES CHEMICALS, INC							
I-878530	Chlorine - TP, CM 878538	D	2/16/2022	3,187.64		000281		3,187.64
005912	Aleshire & Wynder LLP							
I-65903	Metter #0001	R	2/09/2022	3,569.50		045606		3,569.50
009569	ALLCABLE							
I-4030122	Parts for TP IT Cleanup	R	2/09/2022	737.87		045607		737.87
003044	Amazon Capital Services							
C-16LG-1KLQ-31PM	Desinfecting Spray - LCRA	R	2/09/2022	106.42CR		045608		
I-11NL-QCJ6-4CMT	Light Bulbs - LCRA	R	2/09/2022	150.16		045608		
I-13DQ-FKPM-FJ67	Planting Rings - LCRA	R	2/09/2022	257.34		045608		
I-13DQ-FKPM-NFNN	Trash Water Pumps - UT	R	2/09/2022	2,585.61		045608		
I-13DQ-FKPM-YDWK	Tractor Seat - LCRA	R	2/09/2022	160.86		045608		
I-17XC-QV37-WTJP	Desinfecting Spray - LCRA	R	2/09/2022	305.34		045608		
I-1M3F-WJLT-R3K9	Forklift Seat - Unit 114	R	2/09/2022	199.47		045608		
I-1RQW-T6PW-NMGD	Screwdriver Set - EM	R	2/09/2022	38.60		045608		
I-1YH4-YQTN-6W6V	Gloves - LCRA	R	2/09/2022	42.77		045608		3,633.73

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03552	Julia Aranda							
I-Dec 21	Reimburse Expenses 12/21	R	2/09/2022	182.40		045609		182.40
02179	Art Street Interactive							
I-2350	Reservation Sys. Hosting/Maint	R	2/09/2022	549.70		045610		549.70
03429	AT&T							
I-3135317795	Acct#80030939773	R	2/09/2022	12.32		045611		12.32
04254	Automation Services, LLC							
I-22-003	Robles Dam Programming - ENG	R	2/09/2022	1,200.00		045612		
I-22-004	Camaras Lower Yard - PL	R	2/09/2022	804.35		045612		2,004.35
00021	AWA OF VENTURA COUNTY							
I-06-13890	CCWUC Edducation Training -ENG	R	2/09/2022	60.00		045613		60.00
00030	B&R TOOL AND SUPPLY CO							
I-1900969059	Turbine Oil - TP	R	2/09/2022	340.49		045614		340.49
00679	BAKERSFIELD PIPE & SUPPLY INC							
I-S2884678.001	18" Dresser Coupling - EM	R	2/09/2022	939.29		045615		939.29
05794	BMC West, LLC							
I-70185536-00	Treated Fir - LCRA	R	2/09/2022	8,961.90		045616		8,961.90
03207	BMI PacWest Inc.							
I-016442	AC Maintenance - LCRA	R	2/09/2022	510.78		045617		510.78
09182	CalPERS							
I-100000016694727	Unfunded Accrued Liab. 02/22	R	2/09/2022	60,562.33		045618		60,562.33
02836	Gonzalo Carbajal-Ramirez							
I-Feb 22	Reimburse Expenses 02/22	R	2/09/2022	328.40		045619		328.40
03978	Virgil Clary							
I-Jan 22	Reimburse Expenses 01/22	R	2/09/2022	86.00		045620		86.00
01843	COASTAL COPY							
I-993577	Copier Usage - LCRA	R	2/09/2022	146.84		045621		146.84
00061	COMPUWAVE							
I-SB02098583	Cisco Smartnet - IT	R	2/09/2022	843.00		045622		843.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00062	CONSOLIDATED ELECTRICAL							
I-9009-1016733	Electrician Step Bit Kit - EM	R	2/09/2022	307.55		045623		
I-9009-1016768	Part for Telemetry - EM	R	2/09/2022	745.45		045623		1,053.00
00719	CORELOGIC INFORMATION SOLUTION							
I-82119237	Realquest Subscription	R	2/09/2022	137.50		045624		137.50
00501	CRUMP & COMPANY							
I-71022	Air Valve - PL	R	2/09/2022	1,648.91		045625		1,648.91
01764	DataProse, LLC							
I-DP2200370	UB Mailing 01/22	R	2/09/2022	384.26		045626		384.26
02544	Department of Justice							
I-562487	Fingerprinting - WP/LCRA	R	2/09/2022	64.00		045627		64.00
03910	DoiT International USA, INC							
I-IN224000066	Google Apps 12/21	R	2/09/2022	1,644.00		045628		1,644.00
01994	Drapery Affair / The Floor Sto							
I-42841	Window Shades Repair - MAINT	R	2/09/2022	125.00		045629		125.00
00086	E.J. Harrison & Sons Inc							
I-5657a	Acct#1C00054230	R	2/09/2022	1,898.74		045630		1,898.74
05937	Enterprise FM Trust							
I-FBN4388992	Vehicle Maintenance	R	2/09/2022	16,907.71		045631		16,907.71
00095	FAMCON PIPE & SUPPLY							
I-S100071404.002	Adapter & Potable Poly Pipe-UT	R	2/09/2022	868.73		045632		868.73
00101	FISHER SCIENTIFIC							
I-8987540	MacConkey Plates - LAB	R	2/09/2022	61.56		045633		
I-8987541	Test Tube & Probe - LAB	R	2/09/2022	386.24		045633		447.80
00115	GRAINGER, INC							
I-9198331549	Hand Operated Crump Pump - TP	R	2/09/2022	86.97		045634		86.97
02217	Greg Rents							
I-34656	Concrete Mix - LCRA	R	2/09/2022	221.73		045635		221.73
00121	HACH COMPANY							
I-12850271	Reagents - UT	R	2/09/2022	267.54		045636		267.54

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03800	Kyler Heath							
I-020822	Refund for FICA 2018 & 2019	R	2/09/2022	62.53		045637		62.53
04730	Hildebrand Consulting, LLC							
I-411	2022 Water Rate Study - ADMIN	R	2/09/2022	9,660.00		045638		9,660.00
00596	HOME DEPOT							
I-4353725	Ladders - PL	R	2/09/2022	596.51		045639		596.51
05884	Ibis Scientific, LLC							
I-IN050007	Serological Pipette - Lab	R	2/09/2022	198.64		045640		198.64
09910	J.W. ENTERPRISES							
I-346358	CT Pumping - AVE 1PP	R	2/09/2022	76.50		045641		
I-346359	CT Pumping - VILLANOVA	R	2/09/2022	76.50		045641		
I-346360	CT Pumping - OVPP	R	2/09/2022	76.50		045641		
I-346361	CT Pumping - 4M PP	R	2/09/2022	76.50		045641		
I-346362	CT Pumping - GRAND AVE.	R	2/09/2022	76.50		045641		
I-346363	CT Pumping - 4M RES	R	2/09/2022	76.50		045641		
I-346364	CT Pumping - SA PLANT	R	2/09/2022	153.00		045641		
I-346365	CT Pumping - UPPER OJAI RES.	R	2/09/2022	76.50		045641		
I-346366	CT Pumping - 3M PUMP	R	2/09/2022	76.50		045641		
I-346367	CT Pumping - SIGNAL RES.	R	2/09/2022	76.50		045641		
I-346368	CT Pumping - FAIRVIEW RES.	R	2/09/2022	76.50		045641		
I-346369	CT Pumping - CASITAS DAM	R	2/09/2022	76.50		045641		
I-346370	CT Pumping - RINCON TANK	R	2/09/2022	76.50		045641		
I-346371	CT Pumping - BATES RES.	R	2/09/2022	76.50		045641		1,147.50
05744	Kear Groundwater							
I-2854	Hydrogeologic Services - HOBO	R	2/09/2022	2,360.95		045643		2,360.95
02190	Chelbi Kelley							
I-020822	Refund for FICA 2018 & 2019	R	2/09/2022	326.96		045644		326.96
01270	SCOTT LEWIS							
I-Jan 22	Reimburse Expenses 01/22	R	2/09/2022	1,396.02		045645		1,396.02
05942	Timothy Malloy							
I-1054821	Day Use Refund - LCRA	R	2/09/2022	5.00		045646		5.00
00151	MEINERS OAKS ACE HARDWARE							
I-994303	Bolt - ENG	R	2/09/2022	14.03		045647		
I-994622	Adapter & Service Entrance -EM	R	2/09/2022	18.70		045647		
I-994814	FLT Screen - FISH	R	2/09/2022	2.67		045647		
I-994817	Saw Blade & Tem Hardboard - LC	R	2/09/2022	52.60		045647		
I-994909	Cement & Mini Mats - LCRA	R	2/09/2022	113.41		045647		
I-994952	Fittings - LCRA	R	2/09/2022	88.92		045647		
I-994954	Air Filter & Flaper - TP	R	2/09/2022	85.69		045647		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-995101	Fittings - LCRA	R	2/09/2022	25.71		045647		
I-995162	Clogbuster - LCRA	R	2/09/2022	11.70		045647		
I-995179	Metal Angles & Tape - MAINT	R	2/09/2022	119.59		045647		
I-995215	Fittings - LCRA	R	2/09/2022	23.02		045647		
I-995258	Paint Roller & Paint Tray - MA	R	2/09/2022	18.58		045647		
I-995288	Paint - LCRA	R	2/09/2022	151.52		045647		
I-995313	Tape Measure - WP	R	2/09/2022	25.61		045647		
I-995330	Utility Knife - SAFE	R	2/09/2022	18.14		045647		
I-995365	Countersink Bits - EM	R	2/09/2022	61.05		045647		
I-995378	Cover Box & Screw - LCRA	R	2/09/2022	46.13		045647		
I-995416	Cover Box - LCRA	R	2/09/2022	3.51		045647		
I-995424	Chlorine Tabs - EM	R	2/09/2022	64.34		045647		
I-995467	Bolts & Screws - LCRA	R	2/09/2022	12.96		045647		
I-995492	Glue & Replacement Handle-MAIN	R	2/09/2022	68.28		045647		
I-995501	Paint - MAINT	R	2/09/2022	218.37		045647		
I-995502	Batteries - LCRA	R	2/09/2022	48.54		045647		
I-995503	Fittings - LCRA	R	2/09/2022	1.75		045647		
I-995756	Hammer & Ball Valve - LAB	R	2/09/2022	54.50		045647		1,349.32
03724	Michael K. Nunley & Associates							
I-10215	Mutual Well#7 Equipment - ENG	R	2/09/2022	9,368.61		045650		
I-10216	OWS-Casitas System Integration	R	2/09/2022	1,254.54		045650		
I-10217	OVPP Performance Evaluation	R	2/09/2022	991.38		045650		
I-10218	Upper Foothill PL Replacement	R	2/09/2022	12,736.75		045650		24,351.28
03444	Mission Linen Supply							
I-516220538	Uniform Pants - PL	R	2/09/2022	17.00		045651		
I-516398143	Uniform Pants - PL	R	2/09/2022	37.25		045651		
I-516398144	Uniform Pants - MAINT	R	2/09/2022	27.84		045651		
I-516398147	Uniform Pants - TP	R	2/09/2022	43.56		045651		
I-516443861	Uniform Pants - PL	R	2/09/2022	37.25		045651		
I-516443862	Uniform Pants - MAINT	R	2/09/2022	27.84		045651		
I-516443866	Uniform Pants - TP	R	2/09/2022	43.56		045651		234.30
01570	Ojai Auto Supply							
I-536954	Funnel - UT	R	2/09/2022	10.27		045652		
I-537505	Lead Acid Battery - SAFE	R	2/09/2022	102.84		045652		113.11
00884	OJAI TERMITE & PEST CONTROL, I							
I-223127	Monthly Rodent Service - MAINT	R	2/09/2022	75.00		045653		
I-223139	Monthly Rodent Service Reeves	R	2/09/2022	73.00		045653		148.00
00168	OJAI VALLEY NEWS							
I-300043031	Ad 01/21/22	R	2/09/2022	150.00		045654		150.00

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02268	Curtis Orozco							
I-020222	Reimburse Expenses 01/22	R	2/09/2022	98.56		045655		98.56
01627	OSCAR'S TREE SERVICE							
I-16021	Brush Clearance - MAINT	R	2/09/2022	1,150.00		045656		1,150.00
00907	PR DIAMOND PRODUCTS, INC.							
C-0060853-INb	Accrue Use Tax	R	2/09/2022	161.68CR		045657		
D-0060853-INa	Accrue Use Tax	R	2/09/2022	161.68		045657		
I-0060853-IN	Cut Off Blades - PL	R	2/09/2022	2,230.00		045657		2,230.00
00790	PROFORMA							
I-BI85005997A	Business Cards - LCRA	R	2/09/2022	140.08		045658		140.08
05911	Provost & Pritchard Consulting							
I-90067	Confirmation of Wheeling Costs	R	2/09/2022	1,880.60		045659		1,880.60
10042	PSR ENVIRONMENTAL SERVICE, INC							
I-10691	Gas Tank Inspection - DO	R	2/09/2022	230.00		045660		
I-10692	Gas Tank Inspection - LCRA	R	2/09/2022	230.00		045660		460.00
03979	Edgar Ramos Jr.							
I-Feb 22	Reimburse Expenses 02/22	R	2/09/2022	445.63		045661		445.63
02475	Rutan & Tucker, LLP							
I-919090	Acct#029518-0004 12/21	R	2/09/2022	495.00		045662		495.00
01109	SALVADOR LOERA TRANSPORTATION							
I-13086	Base - LCRA	R	2/09/2022	516.75		045663		
I-15834	Base - LCRA	R	2/09/2022	516.75		045663		1,033.50
05807	Sealevel Systems, Inc.							
I-INV200878	Sealevel Remote Monitoring-ENG	R	2/09/2022	129.21		045664		129.21
02993	Steven Sharp							
I-Jan 22	Reimburse Expenses 01/22	R	2/09/2022	155.00		045665		155.00
02645	SonTek							
I-917079	Flow Tracker 2 - ENG	R	2/09/2022	14,493.03		045666		14,493.03
00215	SOUTHERN CALIFORNIA EDISON							
I-020222	Acct#700029026585	R	2/09/2022	2,366.16		045667		
I-020322a	Acct#700598317666	R	2/09/2022	35.79		045667		
I-020322b	Acct#700030209177	R	2/09/2022	11,801.41		045667		
I-020322c	Acct#700009638309	R	2/09/2022	24.25		045667		
I-020422	Acct#700028735181	R	2/09/2022	8,853.41		045667		23,081.02

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02950 I-1885615	Stantec Consulting Services In Casitas Master Plan - ENG	R	2/09/2022	2,825.50		045668		2,825.50
00050 I-L1941466384	STATE OF CALIFORNIA - EDD Unemployment Insurance	R	2/09/2022	1,301.73		045669		1,301.73
05786 I-8000955038	Stericycle, Inc. Shredding Service - DO	R	2/09/2022	142.20		045670		142.20
00825 I-862888	USA BLUEBOOK PH Buffer - LAB	R	2/09/2022	119.78		045671		119.78
05870 I-RA270012290:01	Velocity Truck Centers Ventura Oil Service with Bit Inspectio	R	2/09/2022	891.87		045672		891.87
09955 I-290033	VENTURA WHOLESALE ELECTRIC Romex Conector - LCRA	R	2/09/2022	91.08		045673		91.08
00247 I-328613 I-328698 I-328964 I-329339	County of Ventura Encroachment Permit PE21-0294- Encroachment Permit PE22-0026 Encroachment Permit PE22-0050 Encroachment Permit PE20-0436-	R R R R	2/09/2022 2/09/2022 2/09/2022 2/09/2022	170.00 370.00 370.00 170.00		045674 045674 045674 045674		1,080.00
01283 I-9898753777 I-9898754212	Verizon Wireless Monthly Cell Charges - DO Montlhy Cell Charges - LCRA	R R	2/09/2022 2/09/2022	4,330.29 470.52		045675 045675		4,800.81
01101 I-020822	REBEKAH VIEIRA Refund for FICA 2018 & 2019	R	2/09/2022	72.90		045676		72.90
04010 I-CS5202202071963	CALIFORNIA STATE DISBURSEMENT 200000001181291	R	2/09/2022	386.30		045677		386.30
00124 I-DCI202202071963 I-DI%202202071963	ICMA RETIREMENT TRUST - 457 DEFERRED COMP FLAT DEFERRED COMP PERCENT	R R	2/09/2022 2/09/2022	1,604.17 99.52		045678 045678		1,703.69
00985 I-CUN202202071963 I-DCN202202071963 I-DN%202202071963	NATIONWIDE RETIREMENT SOLUTION 457 CATCH UP DEFERRED COMP FLAT DEFERRED COMP PERCENT	R R R	2/09/2022 2/09/2022 2/09/2022	480.77 7,521.29 401.05		045679 045679 045679		8,403.11

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02587	A&M LAWNMOWER SHOP							
I-51459	Service Clearing Saw - MAINT	R	2/16/2022	161.43		045680		161.43
00010	AIRGAS USA LLC							
I-9122274862	Welding Supplies - PL	R	2/16/2022	248.60		045681		
I-9122274863	Welding Supplies - PL	R	2/16/2022	397.91		045681		
I-9122359495	Acetylene & Oxigen - UT	R	2/16/2022	225.07		045681		
I-9986215774	Gas Cylinder Rental - PL	R	2/16/2022	367.59		045681		1,239.17
03044	Amazon Capital Services							
I-14XT-FF76-XJRX	Parts for Telemetry - EM	R	2/16/2022	189.52		045682		
I-16H1-GXPV-PKCT	Paint Brushes - MAINT	R	2/16/2022	64.53		045682		
I-1DDL-WPGH-D3VN	DeWalts Saw - MAINT	R	2/16/2022	310.96		045682		
I-1DKY-HYQL-6WPH	Deep-Groove Bell Bearings - EM	R	2/16/2022	27.33		045682		
I-1FPR-W3QK-HV6V	Smart App Sinewave UPS System	R	2/16/2022	836.55		045682		
I-1G69-KHG4-FXM4	Saw Blades - MAINT	R	2/16/2022	62.16		045682		
I-1L3H-6T16-4GFM	Toner - ADM	R	2/16/2022	73.88		045682		
I-1L7W-7CR1-RTQF	Cooling Ventilation - TP	R	2/16/2022	33.44		045682		
I-1L7W-7CR1-WV6V	Spray Gun - EM	R	2/16/2022	34.06		045682		
I-1NVN-CL1P-CR4X	Reflective Rd Marker - MAINT	R	2/16/2022	278.80		045682		
I-1QJM-QMD4-T3KG	Respirator Cartridge - MAINT	R	2/16/2022	220.10		045682		
I-1VRG-GTW9-37YK	Saw Blades - LCRA	R	2/16/2022	160.86		045682		
I-1X9C-T16D-GHLY	Toner - WP	R	2/16/2022	388.67		045682		
I-1YJR-YN4F-619N	Dewalt Flexvolt Batteries-MAIN	R	2/16/2022	370.86		045682		
I-1YK1-1HVD-FKQY	Solenoid Valve - LCRA	R	2/16/2022	35.38		045682		3,087.10
00029	AMERICAN TOWER CORP							
I-3818245	Tower Rent - Red Mountain	R	2/16/2022	1,035.62		045684		1,035.62
00014	AQUA-FLO SUPPLY							
I-SI1869250	2" Calder Coupling - LCRA	R	2/16/2022	19.29		045685		
I-SI1870275	Gas Test Gauge & Fittings -PL	R	2/16/2022	26.90		045685		
I-SI1870283	Threaded Brass Cap - EM	R	2/16/2022	8.67		045685		
I-SI1870288	Fittings - LCRA	R	2/16/2022	59.27		045685		114.13
01323	ARGO CHEMICAL INC							
I-2202056	Ammonia Solution - TP	R	2/16/2022	5,027.63		045686		5,027.63
01666	AT & T							
I-000017741801	Local, Regional, Long Distance	R	2/16/2022	1,351.87		045687		1,351.87
00018	AT & T MOBILITY							
I-287290467941X0222	Acct#287290467941	R	2/16/2022	244.86		045688		
I-287294256431X0222	Acct#287294256431	R	2/16/2022	1,083.80		045688		
I-287299383384X0222	Acct#287299383384	R	2/16/2022	77.76		045688		1,406.42

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04254	Automation Services, LLC							
I-22-002	Camaras for Lower Yard - PL	R	2/16/2022	4,600.00		045689		4,600.00
00030	B&R TOOL AND SUPPLY CO							
I-1900969108	Level - PL	R	2/16/2022	13.12		045690		
I-1900969109	Extention Cord - PL	R	2/16/2022	112.75		045690		
I-1900969504	Vehicle Hitch Mount Kit - UT	R	2/16/2022	7,704.13		045690		7,830.00
00679	BAKERSFIELD PIPE & SUPPLY INC							
I-S2893180.001	Teflon Tape - UT	R	2/16/2022	17.80		045691		17.80
09065	ERIC BEHRENDT							
I-021522	Safety Boot Stipend	R	2/16/2022	205.00		045692		205.00
05887	C.D. Lyon, Inc							
I-0008941-IN	Sheave/Collar Mods - ENG	R	2/16/2022	588.82		045693		588.82
03702	Cannon Corporation							
I-79284	Ave 1 PP Upgrades - ENG	R	2/16/2022	7,695.32		045694		7,695.32
02787	Lindsay Cao							
I-021522	Safety Boot Stipend	R	2/16/2022	205.00		045695		205.00
02836	Gonzalo Carbajal-Ramirez							
I-021522	Safety Boot Stipend	R	2/16/2022	205.00		045696		205.00
00055	CASITAS BOAT RENTALS							
I-Jan 22	Gas for Boats - LCRA	R	2/16/2022	186.36		045697		186.36
00511	Centers for Family Health							
I-104180	Drug Screening - WP	R	2/16/2022	70.00		045698		70.00
00117	CERTEX USA, INC							
I-10811934-00	SPA Shackle - EM	R	2/16/2022	103.44		045699		103.44
03978	Virgil Clary							
I-021522	Safety Boot Stipend	R	2/16/2022	205.00		045700		205.00
00062	CONSOLIDATED ELECTRICAL							
I-9009-1016724	Conduit S40 2-IN - ENG	R	2/16/2022	676.15		045701		
I-9009-1016732	Permanent Labels - ENG	R	2/16/2022	232.01		045701		
I-9009-1016739	PVC End Bell - ENG	R	2/16/2022	124.47		045701		1,032.63

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01647	JOEL COX							
I-021522	Safety Boot Stipend	R	2/16/2022	205.00		045702		205.00
00748	DEPT. OF FISH & WILDLIFE							
I-021522	Fish & Game Prize Permit -LCRA	R	2/16/2022	70.30		045703		70.30
04706	Alvin Domingo							
I-021522	Safety Boot Stipend	R	2/16/2022	205.00		045704		205.00
00086	E.J. Harrison & Sons Inc							
I-1620	Acct#500546088	R	2/16/2022	981.52		045705		981.52
00086	E.J. Harrison & Sons Inc							
I-1627	Acct#500766090	R	2/16/2022	105.32		045706		105.32
00086	E.J. Harrison & Sons Inc							
I-543a	Acct#500139629	R	2/16/2022	1,030.68		045707		1,030.68
01981	Todd Evans							
I-021522	Safety Boot Stipend	R	2/16/2022	205.00		045708		205.00
00095	FAMCON PIPE & SUPPLY							
I-S100072293.001	Mega-Lug - PL	R	2/16/2022	962.03		045709		962.03
00093	FEDERAL EXPRESS							
I-7-658-45801	Shipping - LAB	R	2/16/2022	16.18		045710		16.18
00099	FGL ENVIRONMENTAL							
I-118255A	Lake Nutrient Monitoring 12/21	R	2/16/2022	3,439.00		045711		
I-118522A	Nitrate Monitoring 12/28/21	R	2/16/2022	53.00		045711		3,492.00
00101	FISHER SCIENTIFIC							
I-9263946	Autocavable HD Waste bags -LAB	R	2/16/2022	219.22		045712		219.22
05944	Kevin Foss							
I-1052376	Camping Cancellation - LCRA	R	2/16/2022	609.00		045713		609.00
00485	FRUIT GROWERS SUPPLY COMPANY							
I-92283560	Spray Gun & Valve - MAINT	R	2/16/2022	195.44		045714		195.44
05846	Jesus Garcia							
I-021522	Safety Boot Stipend	R	2/16/2022	170.00		045715		170.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03886	Ramiro Garcia							
I-021522	Safety Boot Stipend	R	2/16/2022	205.00		045716		205.00
02720	Garda CL West, Inc.							
I-10677933	Armored Truck Service	R	2/16/2022	499.51		045717		499.51
04634	GHD Inc							
I-380-0008017	Emergency Generator Design	R	2/16/2022	69,304.86		045718		69,304.86
05932	Ghitterman Ghitterman & Feld F							
I-021522	1102WC180000001 02/05-02/18/22	R	2/16/2022	580.00		045719		580.00
02755	Vincent Godinez							
I-021122	Reimburse Expenses 02/22	R	2/16/2022	95.00		045720		
I-021522	Safety Boot Stipend	R	2/16/2022	205.00		045720		300.00
02217	Greg Rents							
I-34739	Concrete Mix - LCRA	R	2/16/2022	278.84		045721		278.84
00356	Ken Grinnell							
I-021522	Safety Boot Stipend	R	2/16/2022	205.00		045722		205.00
00121	HACH COMPANY							
I-12868625	CI17 Chlorine Maint Kit - TP	R	2/16/2022	562.11		045723		
I-12870387	SI1000 PH Probe - LAB	R	2/16/2022	530.01		045723		
I-12872609	Nitrate Chemkey & Phosphate Re	R	2/16/2022	422.40		045723		
I-12872625	Monochlor F Reagent - TP	R	2/16/2022	99.34		045723		1,613.86
04022	Hammer, Jewell & Associates							
I-201448	Ventura-SB Row Srvs - ENG	R	2/16/2022	1,713.75		045724		1,713.75
01838	WILLIS HAND							
I-021522	Safety Boot Stipend	R	2/16/2022	205.00		045725		205.00
01186	GERARDO M HERRERA							
I-021522	Safety Boot Stipend	R	2/16/2022	205.00		045726		205.00
05849	Hill Brothers Chemical Co							
I-07121399	Liquid Ammonia Sulfate - TP	R	2/16/2022	905.16		045727		905.16
00667	Kennedy/Jenks Consultants, Inc							
I-152825	On-Call Wellfield Tech - ENG	R	2/16/2022	16,542.50		045728		
I-152915	Grant Support - ENG	R	2/16/2022	1,418.75		045728		17,961.25

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03913	Eric Lane							
I-021522	Safety Boot Stipend	R	2/16/2022	205.00		045729		205.00
03888	Eric Lara							
I-021522	Safety Boot Stipend	R	2/16/2022	205.00		045730		205.00
02671	Tim Lawson							
I-021522	Safety Boot Stipend	R	2/16/2022	205.00		045731		205.00
02640	Ivan Lopez							
I-021522	Safety Boot Stipend	R	2/16/2022	205.00		045732		205.00
02215	Scott MacDonald							
I-021522	Safety Boot Stipend	R	2/16/2022	205.00		045733		205.00
03484	Mario Mariscal							
I-021522	Safety Boot Stipend	R	2/16/2022	205.00		045734		205.00
04197	Ian McMahon							
I-021522	Safety Boot Stipend	R	2/16/2022	205.00		045735		205.00
00151	MEINERS OAKS ACE HARDWARE							
C-F45656	Torx Bit - MAINT	R	2/16/2022	10.00CR		045736		
I-989669	PVC Pipe - LCRA	R	2/16/2022	41.87		045736		
I-990276	Spray Paint - LCRA	R	2/16/2022	12.67		045736		
I-993875	Bolts & Screws - IT	R	2/16/2022	8.26		045736		
I-994481	Ball Valve & Brass Bushing -UT	R	2/16/2022	37.42		045736		
I-995157	Clamp Hose & Screws - ENG	R	2/16/2022	42.54		045736		
I-995188	Cord Ext. & Tie Down Rtch - TP	R	2/16/2022	83.27		045736		
I-995386	Tool Bag & Batteries - PL	R	2/16/2022	120.78		045736		
I-995399	Velcro Ties & Ziploc Bags - FI	R	2/16/2022	16.12		045736		
I-995602	Gloves & Mini Mats - LCRA	R	2/16/2022	40.35		045736		
I-995730	Water Softener Salt - LCRA	R	2/16/2022	21.78		045736		
I-995789	Adapter rv Blade - EM	R	2/16/2022	26.31		045736		
I-995796	Sealant & Roof Cement - PL	R	2/16/2022	43.46		045736		
I-995809	Fittings - LCRA	R	2/16/2022	51.87		045736		
I-995812	Gas Test Gauge - PL	R	2/16/2022	20.20		045736		
I-995870	Batteries - LCRA	R	2/16/2022	17.49		045736		
I-995906	Paint & Concrete - LCRA	R	2/16/2022	140.34		045736		
I-995964	Gloves & Utility Blade - UT	R	2/16/2022	69.98		045736		
I-996025	Ear Plugs & Barricade Tape -UT	R	2/16/2022	54.20		045736		
I-996059	Duct Tape & Nut Set - PL	R	2/16/2022	80.03		045736		
I-996124	Batteries - EM	R	2/16/2022	4.87		045736		923.81

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03815 I-021522	Luis Mejia Safety Boot Stipend	R	2/16/2022	205.00		045738		205.00
03980 I-021522	Gustavo Muro Jr. Safety Boot Stipend	R	2/16/2022	205.00		045739		205.00
01876 I-6600971111	NALCO COMPANY Anionic Polymer - TP	R	2/16/2022	1,515.26		045740		1,515.26
01570 I-537779	Ojai Auto Supply Fuel Fil - LCRA	R	2/16/2022	7.11		045741		7.11
00165 I-2202-673451	OJAI LUMBER CO, INC Plywood - PL	R	2/16/2022	159.06		045742		159.06
00169 I-23810	OJAI VALLEY SANITARY DISTRICT Cust #20594	R	2/16/2022	299.60		045743		299.60
00169 I-23887	OJAI VALLEY SANITARY DISTRICT Cust #52921	R	2/16/2022	59.92		045744		59.92
00947 I-021522	CITY OF OJAI Encroachment Permit - Fairview	R	2/16/2022	2,200.00		045745		2,200.00
02268 I-021522	Curtis Orozco Safety Boot Stipend	R	2/16/2022	205.00		045746		205.00
02637 I-021522	David Pope Safety Boot Stipend	R	2/16/2022	205.00		045747		205.00
00788 I-20568101	QUINN COMPANY Rent Excavator - PL	R	2/16/2022	6,972.34		045748		6,972.34
03979 I-021522	Edgar Ramos Jr. Safety Boot Stipend	R	2/16/2022	205.00		045749		205.00
03970 I-021522	William Reeder Safety Boot Stipend	R	2/16/2022	205.00		045750		205.00
03887 I-021522	Michael Robles Safety Boot Stipend	R	2/16/2022	205.00		045751		205.00
05673 I-021522	Jose Ruiz Safety Boot Stipend	R	2/16/2022	205.00		045752		205.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01109	SALVADOR LOERA TRANSPORTATION							
I-15836	Fill Sand - PL	R	2/16/2022	939.58		045753		
I-175182	Fill Sand - PL	R	2/16/2022	419.79		045753		1,359.37
02993	Steven Sharp							
I-021522	Safety Boot Stipend	R	2/16/2022	205.00		045754		205.00
03669	Sierra Traffic Service, Inc.							
I-37504	Traffic Control, Fairview Proj	R	2/16/2022	2,159.90		045755		2,159.90
01944	Luke Soholt							
I-021522	Safety Boot Stipend	R	2/16/2022	205.00		045756		205.00
02703	Sunbelt Rentals							
I-105170290-0022	Emergency Generator - EM	R	2/16/2022	2,767.36		045757		2,767.36
02332	Jordan Switzer							
I-021522	Safety Boot Stipend	R	2/16/2022	205.00		045758		205.00
00498	BRIAN TAYLOR							
I-021522	Safety Boot Stipend	R	2/16/2022	205.00		045759		205.00
03529	Trench Plate Rental Co.							
I-404742	Eyebolt - PL	R	2/16/2022	756.11		045760		756.11
00825	USA BLUEBOOK							
I-863102	PH 8.00 Buffer - LAB	R	2/16/2022	104.68		045761		104.68
00254	VENTURA LOCKSMITHS							
I-HM 011822-8	Padlock & Re-Key Single Cy lind	R	2/16/2022	336.90		045762		336.90
00270	Wells Fargo Bank							
I-020822a	Bucket Lift Sling - SAFE	R	2/16/2022	138.29		045763		
I-020822b	Register for CV-201 - EM	R	2/16/2022	175.00		045763		
I-020822c	Waste Sticker Can - LCRA	R	2/16/2022	29.33		045763		
I-020822d	Video Conference - MGMT	R	2/16/2022	728.07		045763		1,070.69
00330	WHITE CAP CONSTRUCTION SUPPLY							
I-10015616913	Pipeline Tools/Blades - PL	R	2/16/2022	366.06		045764		366.06
00270	Wells Fargo Bank							
I-020822e	Rapid Tests - MGMT	R	2/16/2022	625.00		045765		
I-020822f	Drug Testing Training - MGMT	R	2/16/2022	10.00		045765		
I-020822g	Drug Testing Training - MGMT	R	2/16/2022	75.00		045765		
I-020822h	Drug Testing Training - MGMT	R	2/16/2022	50.00		045765		760.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
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	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	155	383,460.34	0.00	383,460.34
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	155,238.50	0.00	155,238.50
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: AP TOTALS:	161	538,698.84	0.00	538,698.84
BANK: AP TOTALS:	161	538,698.84	0.00	538,698.84
REPORT TOTALS:	161	538,698.84	0.00	538,698.84

Adjudication Charge Fund Account

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

Adj. Checks: 000050-000052

Voids:



Janyne Brown , Chief Financial Officer

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
05782 I-00888.001-14	GSI Water Solutions, Inc Hydrologic & Hydrogeologic Con	R	2/09/2022	10,944.56		000050		10,944.56
02475 I-919089	Rutan & Tucker, LLP Adjudication Litigation 12/21	R	2/09/2022	13,221.99		000051		13,221.99
05782 I-00888.003-1	GSI Water Solutions, Inc CMWD Litigation Support	R	2/16/2022	41,727.37		000052		41,727.37

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	3	65,893.92	0.00	65,893.92
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00 VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01 BANK: ADJ TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
	3	65,893.92	0.00	65,893.92
BANK: ADJ TOTALS:	3	65,893.92	0.00	65,893.92
REPORT TOTALS:	3	65,893.92	0.00	65,893.92

Minutes of the Casitas Municipal Water District
Board Meeting Held
February 9, 2022

A meeting of the Board of Directors was held February 9, 2022. The meeting was held via teleconference.

1. CALL TO ORDER

President Brennan called the meeting to order at 5:00 p.m.

2. ROLL CALL

Directors Bergen, Kaiser, Cole, Hajas and Brennan are present. Also present are GM Flood, AGM Dyer, EA Vieira and Counsel Mathews.

3. AGENDA CONFIRMATION

No changes

4. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda - three minute limit.

Danny Carrillo asked to speak on item 6 a.

5. CONSENT AGENDA

5.a. Accounts Payable Report.
[Accounts Payable Report.pdf](#)

5.b. Minutes of the January 26, 2022 Board Meeting.
[1 26 2022 Min.pdf](#)

5.c. Resolution proclaiming a local emergency persists, re-ratifying the proclamation of a State of Emergency by Executive Order, and re-authorizing remote teleconference meetings of the legislative bodies of Casitas Municipal Water District for the period February 10, 2022 to February 11, 2022 pursuant to Brown Act provisions.
[Resolution Subsequent AB 361.pdf](#)

The Consent Agenda was offered by Director Kaiser, seconded by Director Bergen and adopted by the following roll call vote:

AYES:	Directors:	Bergen, Kaiser, Cole, Hajas, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

Resolution is numbered 2022-05

6. ACTION ITEMS

- 6.a. Adopt Resolutions 2022-02, 2022-03 and 2022-04 to accept the Tentative Agreements between the District and SEIU General, Recreation and Supervisory and Professional units.
[Board Memo for SEIU Agreements 020922.pdf](#)
[Reso MOU Gen Unit 020922.pdf](#)
[CMWD-SEIU Local 721 MOU 2021-25 Tentative Agreement \(General Unit\).pdf](#) [Reso MOU Rec Unit 020922.pdf](#)
[CMWD-SEIU Local 721 MOU 2021-25 Tentative Agreement \(Rec Unit\).pdf](#) [Reso MOU Sup Unit 020922.pdf](#)
[CMWD-SEIU Local 721 MOU 2021-25 Tentative Agreement \(Sup-Prof Unit\).pdf](#)

Danny Carrillo, SEIU Tri-County Regional Director 721 and Chief Negotiation encouraged the board to adopt the Tentative Agreements for the units as presented. The members voted unanimously to ratify the agreements with February 6th being the effective date for salary increases.

The resolutions were offered by Director Bergen, seconded by Director Kaiser, confirming the salary increase effective date of February 6th, and were adopted by the following roll call vote:

AYES:	Directors:	Bergen, Kaiser, Cole, Hajas, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

Resolutions are numbered 2022-02, 2022-03 and 2022-04.

- 6.b. Authorize the General Manager to issue a Task Order for professional engineering services to Kennedy/Jenks Consultants (KJ) for Rincon Control Tank Structural Evaluation in an amount not to exceed \$33,850.
[Board Memo for Rincon Control Tank Evaluation 020922 \(1\).pdf](#)

On the motion of Director Kaiser, seconded by Director Hajas, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Bergen, Kaiser, Cole, Hajas, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

7. INFORMATION ITEMS

- 7.a. Recreation Committee Minutes.
[Rec Minutes 011122.pdf](#)
- 7.b. Draft Casitas Comment Letter on the on Draft Watershed Action Toolkit Catalog.
[DRAFT_CMWD_VRIF_Letter_020322.pdf](#)
- 7.c. State Water Project Intertie Report.

[SWP Intertie Project Cost 1-31-22.pdf](#)

- 7.d. CFD 2013 Report.
[CFD 2013-1 Project Cost 1-31-2022.pdf](#)
- 7.e. Adjudication Charges Report.
[Adjudication Charges YTD 1.31.22.pdf](#)
- 7.f. Investment Report.
[Investment Report 1.31.2022.pdf](#)

The information items were received.

8. GENERAL MANAGER COMMENTS

GM Flood announced that CMWD was one of 13 agencies that was approved for grant funding by the USBR for water smart drought resilience. It is for \$2 million dollars for the Santa Barbara/Ventura County intertie project. Gm Flood also announced he would be out of the office on Monday and that there is a court call that afternoon.

9. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED

Director Bergen and President Brennan attended the Ventura River Watershed meeting.

10. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

Director Kaiser suggested the board increase their day of service compensation as it had been some time since it had been changed. President Brennan will work with staff to agendize the item.

President Brennan moved the meeting to closed session at 5:20 p.m.

11. CLOSED SESSION

- 11.a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9(a) Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v Duncan Abbott, et al., Cross Complaint; Superior Court of the State of California, County of Los Angeles, Case No. 19STCP01176.

President Brennan moved the meeting back to open session at 6:59 p.m. with Mr. Mathews stating the board met in closed session with general and special counsel. General direction was given and there was no reportable action.

12. ADJOURNMENT

President Brennan adjourned the meeting at 7:00 p.m.

Neil Cole, Secretary

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL FLOOD, GENERAL MANAGER
SUBJECT: REQUESTS FOR WATER ALLOCATION, APN 037-0-01-465 AND APN 068-0-010-015
DATE: 02/23/22

RECOMMENDATION:

- Consider the request from 11480 Sulphur Mountain Road, LLC, for an allocation of 4.26 acre-feet per year (AFY) for APN 037-0-01-465
- Consider the request from Dennis Zermeno for an allocation of 2.25 AFY for APN 068-0-010-015

BACKGROUND:

Casitas' Rates and Regulations for Water Service, adopted in December 2009, Section 4.2.2 Size of Allocation, states "no single property owner or applicant...shall receive a new water allocation greater than 10 percent of the total new available supply...as defined in Casitas' Water Efficiency and Allocation Program (WEAP), whichever is greater." In May 2021, the Board determined 10 AFY would be available as new supply. Since the amount requested by each of the applicants presented herein is more than 1 AFY, Board consideration is needed.

For the 2021-22 fiscal year, 0.96 AF has been purchased by new customers as of February 16, 2022, leaving a balance of 9.04 AF available. For comparison, purchased annual allocation for the previous three fiscal years was 5.26 AF, 0.64 AF, and 6.92 AF.

APN 037-0-01-465. The property owner of 11480 Sulphur Mountain Road has requested an allocation of 4.26 AFY to support the development of a camp with 22 guest cabins on Assessor's Parcel Number 037-0-012-465 in Ojai, California. A site plan is attached for reference. Water usage calculations were prepared by their engineer and are attached hereto. The owner has not yet received zoning clearance for the proposed project and has requested Board approval of the allocation contingent upon receiving such clearance and appropriate approvals from the County of Ventura.

APN 068-0-010-015. The property owner, Dennis Zermeno, is the owner of OST Cranes which owns and operates on the adjacent property. OST has had a temporary meter since 1997. District Engineering and Operations and Maintenance staff are working with Mr. Zermeno to establish permanent service. Based on their previous usage through the temporary meter, the average use from OST is approximately 3.29 AFY; however, their more recent usage has tapered off and they have requested an allocation of 2.25 AFY.

FINANCIAL IMPACT:

There is no financial impact to the District as each property owner is funding their respective improvements and will pay the appropriate fees and charges for water allocation and service.

Attachments:

- Site Plan for 11480 Sulphur Mountain Road
- Water Usage Calculation for Preliminary Allocation Determination for 11480 Sulphur Mountain Road, prepared by WREA
- Summary of OST Water Usage FY 06-07 to FY 20-21

**ANDERSON
KULWIEC
APPLEBY
ARCHITECTS**

ARCHITECTURE
INTERIOR DESIGN
David Anderson A.I.A., Architect
11480 Sulphur Mountain Road
Upper Ojai, California 93009
(805) 933-6609 FAX

Consultants:
Architects Project Number:
2019-107

Project:
**11480 SULPHUR
MOUNTAIN ROAD**

11480 Sulphur Mountain Road
Upper Ojai, California 93023
Owner:
**11480 Sulphur Mountain
Road, LLC**

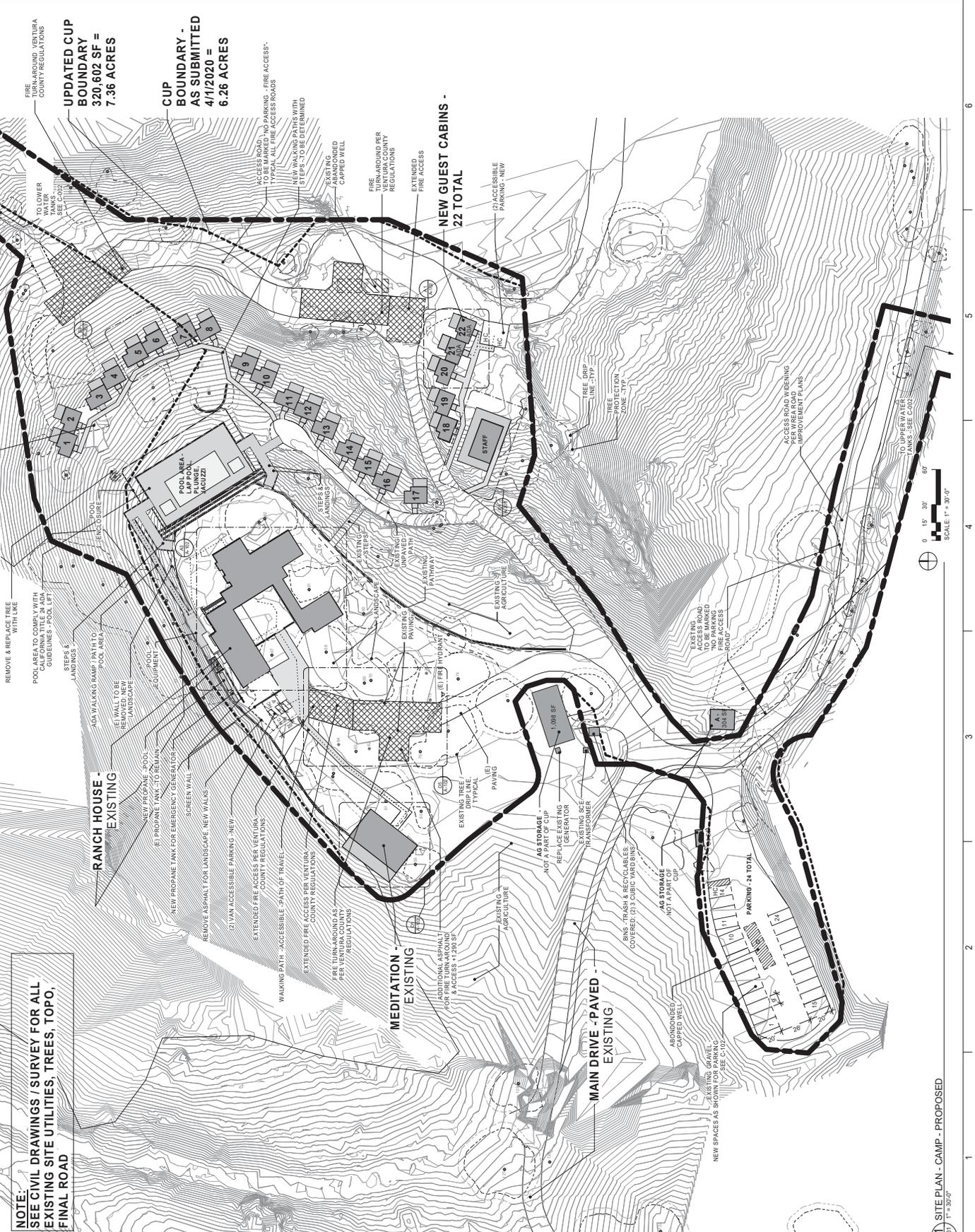
DATE: 4/15/2021 12:39:35 PM

REV	DATE	DESCRIPTION
1	04/15/2021	ISSUE RECORD
2	04/15/2021	ISSUE RECORD
3	04/15/2021	ISSUE RECORD

ISSUE RECORD
COPYRIGHT 2021
THIS DRAWING IS THE PROPERTY OF ANDERSON KULWIEC APPEBY ARCHITECTS AND IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, WITHOUT THE WRITTEN PERMISSION OF ANDERSON KULWIEC APPEBY ARCHITECTS.
DRAWN BY: [Name]
CHECKED BY: [Name]
AUTHOR: [Name]
CAD FILE NAME: [Name]
SHEET TITLE:
**SITE PLAN - CUP AREA -
CAMP - PROPOSED**

Date: 01 APRIL 2021
Sheet Number:
A-101
RE-SUBMIT CUP

NOTE:
SEE CIVIL DRAWINGS / SURVEY FOR ALL
EXISTING SITE UTILITIES, TREES, TOPO,
FINAL ROAD



A1 SITE PLAN - CAMP - PROPOSED
A-101
1" = 30'-0"

11480 Sulphur Mountain Road
Ojai, CA

WATER USAGE CALCULATIONS FOR PRELIMINARY ALLOCATION DETERMINATION

PROPOSED ANNUAL DOMESTIC USAGE

Designation	Quantity ¹		Estimated Generation ²		Conversion Factor ³	Domestic Usage
Overnight guests & staff	(28 + 4)	x	50 GPD	x	1.33	= 2,128 GPD
Day guests (DG)	28	x	20 GPD	x	1.33	= 745 GPD
Day staff (DS)	16	x	15 GPD	x	1.33	= 319 GPD
Meals (3/day)	(28 DG + 16 DS)	x	(7 G/meal x 3)	x	1.33	= 1,229 GPD
Total Per Day:						4,421 GPD
At 85% Occupancy:						3,758 GPD
Total Domestic Usage Per Year:						4.210 AFY

PROPOSED ANNUAL POOL AND SPA EVAPORATION

Pool and spa evaporation rates are estimated using the following U.S. Environmental Protection Agency (EPA) formula:

$$E = \frac{7.4PA(0.447W)^{0.78}}{T + 459.67} = \frac{7.4(13.8)(1470)[(0.447)(3.76)]^{0.78}}{61 + 459.67} = 432 \text{ GPD} = 0.484 \text{ AFY}$$

Where:

- E = Evaporation Rate (Gallons/Day)
- A = Pool Surface Area (ft²)
- W = Wind Speed Above Pool (mph)
- P = Water's Vapor Pressure (mmHG) at Ambient Temperature
- T = Temperature (°F)

*All variable assumptions are based on historical California Irrigation Management Information System (CIMIS) data.

¹ Based on the Project Description Document by Steve Pearlman, dated 11-4-2019..

² Domestic water gallons per day based on sewage flow rates referenced from the 2019 California Plumbing Code, Table H201.1(4).

³ Conversion for estimated wastewater generation to potable water usage.

11480 Sulphur Mountain Road
Ojai, CA

WATER USAGE CALCULATIONS FOR PRELIMINARY ALLOCATION DETERMINATION

Adjustment: the pool will have a cover, reducing the evaporation rate. According to the EPA, covered pools prevent up to 95% of evaporation. This analysis uses a conservative estimate of a 90% reduction in evaporation. The estimate for the Pool/Spa evaporation is as follows:

$$432 \text{ GPD} \times 0.10 = 43.2 \text{ GPD} = 0.048 \text{ AFY}$$

RECAP OF ANNUAL WATER USAGE

Domestic Water	=	4.210 AFY
Pool Evaporation ⁴	=	0.048 AFY
	=	4.258 AFY
		Total Usage

PRELIMINARY TOTAL REQUIRED ALLOCATION = 4.258 AFY⁵

Prepared 2/7/2022 By:


Water Resource Engineering Associates
 2300 Alessandro Dr. Ste 215, Ventura, CA 93001
 805.653.7900 800.25.WATER 805.653.0610(fax)
www.wreassoc.net



2/7/2022

⁴ Pool will be covered.

⁵ Does not include annual landscape or orchard irrigation usage. It is assumed that the existing shared well will supply these needs.

OST	
Fiscal Year	Total Usage (AF)
FY 20-21	2.15
FY 19-20	2.41
FY 18-19	1.43
FY 17-18	1.95
FY 16-17	1.11
FY 15-16	0.98
FY 14-15	2.44
FY 13-14	5.25
FY 12-13	4.14
FY 11-12	4.68
FY 10-11	3.81
FY 09-10	4.40
FY 08-09	5.21
FY 07-08	6.94
FY 06-07	2.56

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL FLOOD, GENERAL MANAGER
SUBJECT: AUTHORIZE THE GENERAL MANAGER TO SIGN CHANGE ORDER NO. 1 FOR SANTA ANA BLVD BRIDGE PIPELINE RELOCATION, SPECIFICATION NO. 20-434
DATE: 2/23/22

RECOMMENDATION:

- Authorize the General Manager to sign Change Order No. 1 for Santa Ana Boulevard Bridge Pipeline Relocation, Specification No. 20-434, to Toro Enterprises Inc., in an amount not to exceed \$124,546.00.

BACKGROUND AND DISCUSSION:

The County of Ventura Public Works Agency (County) is in the construction phase of a project to replace the bridge crossing the Ventura River at Santa Ana Boulevard. The District has a 10-inch water main suspended on the downstream side of the existing bridge. The waterline relocation includes the installation of 600 linear feet (LF) of 10-inch PVC within an 18-inch diameter steel casing in the new bridge, and the replacement of approximately 200 LF of existing waterline on Santa Ana Boulevard with 12-inch PVC to avoid the conflict with the new bridge retaining wall. The County is paying for the installation of the 18-inch casing as part of the bridge project. The waterline relocation will be constructed in two phases. Phase I, including the waterline connection on the east side of the bridge, was completed last year. Phase II includes the bridge crossing and the tie-in to the west side of the bridge.

During the County's bridge construction, the District identified a concern about the depth of the existing water mains in areas of fill on the west side of the Santa Ana Bridge. To mitigate this issue, the pipeline replacement can be extended approximately 300 LF to avoid the fill area.

The District awarded the construction contract to Toro Enterprises, Inc., in September 2021 in the amount of \$299,616.00. Toro provided a change order request for the additional work in the amount of \$124,546.00. The total cost of the contract will be \$424,162.00.

BUDGET IMPACT:

The fiscal year 2021-22 budget included \$350,000 for the project. Based on the estimate in Table 1, additional budget is necessary for the change order.

Table 1 – Project Estimate

Description	Subtotal
Owner-Furnished Materials	\$36,000
Construction Contract	\$300,000
Engineering Services During Construction	\$30,000
Change Order No.1	\$125,000
TOTAL	\$491,000

Attachment: Toro Enterprises Inc. Change Order Request dated 2/10/22



CHANGE ORDER REQUEST

Toro Enterprises, Inc.
 P.O. Box 6285
 Oxnard, CA. 93031
 P: 805-483-4515
 F: 805-483-2001

02/10/2022

www.toroenterprises.com

License No. 710580 A

CA DIR #1000002410

Toro Enterprises, Inc. Is an
 Equal Opportunity Employer

JOB NO. 11656RFC01
 JOB NAME: SANTA ANA BRIDGE PIPELINE RELOCATION
 DESCRIPTION: REVISED 10-INCH WATERLINE ALIGNMENT
 ESTIMATOR: SIMON JOHNSON

TO CASITAS MUNICIPAL WATER DISTRICT
 1055 VENTURA AVE.
 OAKVIEW, CA 93022
 (805) 649-2251

Client #	Description	Quantity	Unit	Unit Price	Ext Price
1	SURVEY	1.000	LS	\$1,750.00	\$1,750.00
2	Sheeting, shoring, and bracing	1.000	LS	\$1,200.00	\$1,200.00
3	NEW 10" PVC ALIGNMENT	320.000	LF	\$ 376.00	\$120,320.00
4	10" GATE VALVE	2.000	EA	\$2,600.00	\$5,200.00
5	RXIST MAIN/VALVE CAP/ABND	1.000	LS	\$2,500.00	\$2,500.00
6	ADD'L CONNECT TO EXISTING	1.000	LS	\$12,000.00	\$12,000.00
7	DELETED ORIGINAL 10" ALIGNMENT	- 49.000	LF	\$ 376.00	(\$18,424.00)
Grand Total:					\$124,546.00

Date: _____ Accepted By: _____

Print Name: _____

Date: _____ Toro Enterprises, Inc: _____

Print Name: _____

Important Bid Note:

Prices in Toro's bid for this project are based in part on labor and materials cost that were in effect on the date of Toro's final bid. Due to dynamic market conditions, labor & materials cost are expected to rise during the life of this project. Therefore, by entering into Contract with Toro, project Owner and/or GC agree to pay Toro for price escalation in labor and/or materials that occurred during the life of this project. In such cases, the burden of proof to demonstrate escalated cost of labor and/or materials shall rest solely on Toro, and it shall consist of proving documented difference between labor and/or materials prices on final bid date vs. prices at any given date during the life of the project. Payment to Toro for escalated prices of labor and/or materials shall be limited to actual proven cost increase, without any markup.

STANDARD CONDITIONS

1. THE ABOVE PRICES EXPIRE ON 3/10/2022
2. NEW PIPE TO BE INSTALLED WITH 36 INCHES OF COVER

STANDARD EXCLUSIONS

1. EXISTING MAIN TO BE ABANDONED IN PLACE WITHOUT SLURRY FILL

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL L. FLOOD, GENERAL MANAGER
SUBJECT: ENGINEERING SERVICES FOR HEIDELBERGER PUMP STATION
SITE RETAINING WALL
DATE: 02/23/2022

RECOMMENDATION:

- Authorize the General Manager to issue a Task Order for professional engineering design services to Kennedy/Jenks Consultants (KJ) for Heidelberg Pump Station Site Retaining Wall in an amount not to exceed \$70,954.

BACKGROUND:

The Heidelberg Pump Plant is located in northern Ojai on the toe of a steeply sloped hillside. The primary slope-related concern is managing eroded soil and rock debris that is accumulating against the six-foot high perimeter fence at the toe of the cut slope. The District requested a proposal from KJ to design a retaining/debris wall at the pump station. KJ is one of the District's on-call engineering consultants, so a Task Order will be issued to complete the work.

The scope of work includes a survey of the property, geotechnical investigation, subsurface exploration, and preparation of design drawings and specifications to release for bid.

FISCAL IMPACT:

The budget for fiscal year 2021-22 includes \$150,000 for the Heidelberg Booster Pump Station and Tank Improvements.

Attachment: Proposal from Kennedy/Jenks dated February 11, 2022

11 February 2022

Virgil Clary, PE
Project Manager
Casitas Municipal Water District
1055 N. Ventura Avenue
Oak View, CA 93022

Subject: Proposal for Heidelberg Pump Station Site Retaining Wall Design

Dear Mr. Clary:

Kennedy Jenks (KJ) is pleased to submit this proposal to provide professional engineering services for the design of a retaining/debris wall at the Heidelberg Pump Station on Foothill Road in Ojai, California. This proposal was prepared based on our site visit and discussions with you, other Casitas Municipal Water District (District) staff and Yeh and Associates (Yeh).

A Preliminary Geotechnical Report for the project was prepared by Yeh, dated January 10, 2020, that provided alternatives to manage ongoing erosion of an ascending cut slope behind the pump station and to protect the District's facility from the accumulated material. The District selected an alternative to construct a debris wall at the toe of the cut slope at the approximate existing fence location. We anticipate the wall may have a length of approximately 40 feet and will be designed to retain up to 6 feet of accumulated material. The space within the project site is limited and the anticipated wall type is a cantilevered soldier pile and lagging system. The wall design will consider that periodic maintenance will be performed to remove debris from behind the proposed wall if it accumulates higher than the designed 6-foot retained height. An evaluation of slope stability or analyses of the adjacent cut slope is excluded from the scope of services. The proposed wall will be built entirely on District property at the toe of the existing slope and no grading is proposed to cut or grade into the existing intact slope on the adjacent property.

The scope of services for this work includes the following:

Task 1 – Project Management

Task 1.1 – Meetings

KJ will participate in virtual meetings throughout design of the project (assumed to be approximately 6 months). The meetings will consist of the following:

- Kickoff Meeting
- 90% Design Review Meeting
- Bi-Weekly Progress Meetings (up to 10 with design review meetings replacing the progress meetings as applicable). Meetings anticipated to be no longer than 30 minutes between the KJ and Casitas PM's.

Task 1.2 – Quality Assurance/Quality Control (QA/QC)

KJ will conduct an effective quality assurance and quality control program and perform a review of deliverables prior to submittal.

Task 1.3 – Management

This task addresses the management responsibilities associated with proper scheduling, budget control, invoice preparation and coordination. It is assumed that the overall project duration is 6 months.

Task 1 Deliverables – KJ will submit meeting agendas prior to each outlined meeting. KJ will submit draft meeting minutes within five (5) working days following the meeting. Review comments will be incorporated and final minutes will be submitted.

Task 2 – Review of Background Documentation and Site Reconnaissance

KJ will review the reference materials (drawings and documents previously transmitted) related to the Heidelberg Pump station site. We will also conduct a field visit of the pump station site to identify any potential constraints.

Task 3 – Investigations

Task 3.1 – Survey

WM Surveys, Inc., as a subconsultant to KJ, will conduct a design survey consisting of a field survey to prepare base construction drawings, using 40-scale accuracy with 1-foot contours. The mapping will show curbs, roads, signs, trees, power poles, fences, hardscape etc., according to standard practice. The field survey will also be conducted to locate spot elevations on the streets, manholes, and other items such as water valves, vaults, meters, power poles and miscellaneous surface features. The drawings will be prepared in Civil 3D and include a digital ortho photo. It is assumed that the District's existing easements will be available to be utilized for ingress/egress.

Task 3.2 – Geotechnical Investigation

Task 3.2.1 – Project Setup

As part of the project setup, Yeh will conduct the following:

- Collect background information that may be pertinent to the geotechnical evaluation.
- Coordinate site access.
- Develop a schedule for field exploration activities.

Dense vegetation and boulders may prevent drilling equipment from being able to access the pump station. Therefore, exploration for the project will likely need to be performed on Foothill Road (a private road), approximately 30 feet from the wall alignment. Yeh's proposal assumes that site access and any

permits required for the work will be provided by the District and that the District will prepare and obtain access agreements with the owner of the private road for Yeh's work.

Task 3.2.2 – Site Planning

Yeh will coordinate site planning activities including visiting the site to mark exploration locations, contacting Underground Services Alert (USA) to contact utilities and review the locations prior to beginning the field exploration program and preparing a health and safety plan for their work.

Task 3.2.3 – Subsurface Exploration and Laboratory Testing

Yeh will conduct a field exploration program consisting of drilling two holes to depths of approximately 20 to 30 feet below the ground surface on Foothill Road adjacent to the pump station. The holes will be drilled using a truck-mounted rig equipped with 8-inch hollow stem auger. The borings will be sampled at selected intervals using drive samplers, thin-walled tube samples and by taking cuttings from the auger flights. The holes will be filled with excavated cuttings after drilling. As part of the field exploration, Yeh staff will map the rock outcrops behind and adjacent to the pump station and attempt to dig a shallow hand dug test pit within the pump station fence to verify near surface material and collect grab samples. Laboratory tests for soil and/or rock classification, strength, and corrosion will be performed on selected samples recovered from the borings and test pit.

Task 3.2.4 – Draft Geotechnical Report

Yeh will evaluate the subsurface conditions encountered during the exploratory work and prepare a draft Geotechnical Report for the design of the improvements. The report will be submitted in portable document format (pdf) for review. The report will provide a discussion of the subsurface conditions encountered, maps showing the site location and boring locations, boring logs, laboratory test results and discussion, and conclusions and recommendations regarding the following:

- Proposed improvements and existing facilities;
- Field exploration and laboratory testing performed;
- Subsurface soil and groundwater conditions encountered;
- Regional and local geology, the potential for the site and design of the project to be impacted by geologic hazards such as seismic shaking, fault rupture, liquefaction and/or seismic settlement;
- Soil corrosion potential;
- Retaining wall design input assuming a soldier pile and lagging system and including geotechnical parameters and recommendations for soldier pile size, embedment and spacing;
- Construction considerations regarding:
 - Excavation characteristics of the soil and rock encountered;
 - Suitability of excavated onsite soil for reuse as compacted fill or structure backfill;

- Temporary slopes, shoring, and/or dewatering;
- Presence of cobbles and boulders, or man-made buried objects;
- Stability and requirements for temporary cuts or shoring adjacent to existing roadways, structures, or property;
- Anticipated soldier pile drilling conditions, if necessary, for the foundation type selected; and
- Suggested material specifications.

Task 3.2.5 – Final Geotechnical Report

A PDF of the final geotechnical report will be submitted after review comments have been incorporated. The final report will not incorporate evaluating additional alternatives, information or recommendations for improvements that are not described in this proposal.

Task 4 – Preparation of Contract Documents

Task 4.1 – Design Plans

Based on the work performed on the previous tasks, KJ will prepare design plans in accordance with the District’s latest design standards. Design drawings will be prepared in AutoCAD 2021utilizing the District’s standard title block. KJ will prepare 90% and final design plans. Design review meetings will be conducted with the District following the 90% design submittal in accordance with Task 1.

Our scope is based on the understanding that 4 design drawings will be prepared per the table below. We have assumed that traffic control plans will be prepared by the Contractor, if necessary.

Sheet No.	Description
1	Title Sheet
2	Legend and Abbreviations
3	Retaining Wall Plan, Section and Details
4	Details

Task 4.2 – Specifications

KJ will prepare technical specifications for the project to include the necessary requirements for the retaining wall. We will also prepare the bid schedule. We have assumed that the District will prepare all front end documents and compile the contract documents for the purpose of bidding.

Task 4.3 – Cost Opinion

KJ will prepare an itemized opinion of probable construction cost (OPCC) for the pipeline in an Excel spreadsheet. An OPCC will be provided with each submittal. The final cost estimate will be in accordance with the bid schedule.

Task 4 Deliverables – At the 90% design level KJ will submit electronic copies (searchable pdf and original files) of the documents (i.e. drawings, specifications, construction cost estimate).

Comments from the 90% design submittal will be incorporated into the final design submittal. The final documents will be provided electronically (CAD, searchable PDF, Word, Excel, and original formats on CD or through an accessible link).

Scope Assumptions

KJ has made the following assumptions, in addition to those identified in the tasks above, when preparing this scope of services:

- Preparation of legal descriptions is not required.
- CEQA documentation is not required or will be provided by the District, if required.
- An evaluation of slope stability or analyses of the adjacent cut slope is excluded from the scope of services.
- Site access and any permits required for the work will be provided to us by the District and the District will prepare and obtain access agreements with the owner of the private road for work in that location.
- Drawings and specifications will be prepared utilizing the District's title block, District's format Special Provisions, KJ CAD standards and KJ guide technical specifications.
- District will provide and prepare front-end specification contract documents for use on this project.
- All deliverables will be provided in PDF format and transmitted electronically. The final design submittal will also include Word files and CAD files.
- District review time for the 90% design submittal is assumed to be one week. If the District review time takes longer than one week, the design timeline will be extended accordingly.

Bidding services and engineering services during construction are excluded from this design contract. A separate proposal for bidding services and engineering services during construction will be provided to the District in the future if requested

Project Schedule

KJ can begin work immediately following notice to proceed (NTP). Our anticipated schedule is approximately 21 weeks, including a 1-week review duration by the District for the 90% design submittal, and is anticipated to be as follows:

Milestone	Schedule
Survey Mapping	5 weeks following receipt of NTP
Draft Geotechnical Report	10 weeks follow receipt of NTP
Final Geotechnical Report	2 weeks following receipt of comments
90% Design Submittal	8 weeks following the draft Geotechnical Report
Final Design Submittal	2 weeks following receipt of 90% design comments

Estimate of Costs

Based on our estimate of services required, we propose a budget of \$70,954, which will not be exceeded without authorization. Our fee spreadsheet is attached for your reference. Compensation for our services will be on a time and expense reimbursement basis in accordance with our On Call Schedule of Charges.

Terms and Conditions

This proposal is based on current projections of staff availability and costs and, therefore, is valid for 90 days following the date of this letter. This project is covered by the terms of our existing on-call master contract.

If you have any questions regarding our proposal, please contact either me at (805) 973-5719 or Bill Yates at (805) 973-5705. Thank you for considering us for this work. We look forward to working with you.

Very truly yours,

Kennedy/Jenks Consultants, Inc.



William C. Yates, P.E.
Project Manager



Jeffrey T. Savard, P.E.
Vice President

Enclosures:
Fee Spreadsheet

CLIENT Name: Casitas MWD
 PROJECT Description: Heidelberger Pump Station Retaining Wall
 Proposal/Job Number: 2/11/22

Classification:	Eng-Sci-9	Eng-Sci-8	Eng-Sci-6	Eng-Sci-5	Eng-Sci-4	Eng-Sci-3	Cad Designer	Project Administrator	Admin. Assist.	Aide	Total	KJ Labor	KJ Escalation	KJ Escalation	Sub Yeh and Associates, Inc. Fees	Sub WM Surveys, Inc Fees	KJ Sub-Markup	KJ ODCs	KJ ODCs Markup	Total Labor	Total Subs	Total Expenses	Total Labor + Subs + Expenses
Hourly Rate:	\$295	\$280	\$240	\$215	\$195	\$180	\$150	\$125	\$105	\$80	Hours	Fees	0%	0%	Fees	Fees	10%	Fees	10%				Fees
Task 1 - Project Management																							
Task 1.1 - Meetings		8			6						14	\$3,410	\$0	\$0			\$0		\$0	\$3,410	\$0	\$0	\$3,410
Task 1.2 Q/QC		8									8	\$2,240	\$0	\$0			\$0		\$0	\$2,240	\$0	\$0	\$2,240
Task 1.3 Management			10					6			16	\$3,550	\$0	\$0			\$0		\$0	\$3,550	\$0	\$0	\$3,550
Task 1 - Subtotal	0	26	0	0	6	0	0	6	0	0	38	\$9,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,200	\$0	\$0	\$9,200
Task 2 - Review of Background Documentation and Site Recon.																							
Task 2 - Review of Background Documentation and Site Recon.		4			8						12	\$2,680	\$0	\$0			\$0	\$200	\$20	\$2,680	\$0	\$220	\$2,900
Task 2 - Subtotal	0	4	0	0	8	0	0	0	0	0	12	\$2,680	\$0	\$0	\$0	\$0	\$0	\$200	\$20	\$2,680	\$0	\$220	\$2,900
Task 3 - Investigations																							
Task 3.1 Survey		1					2				3	\$580	\$0			\$4,750	\$475		\$0	\$580	\$5,225	\$0	\$5,805
Task 3.2 - Geotechnical Investigation											0	\$0	\$0	\$0			\$0		\$0	\$0	\$0	\$0	\$0
Task 3.2.1 - Project Setup		1									1	\$280	\$0	\$0	\$560		\$56		\$0	\$280	\$616	\$0	\$896
Task 3.2.2 - Site Planning											0	\$0	\$0	\$0	\$1,880		\$188		\$0	\$0	\$2,068	\$0	\$2,068
Task 3.2.3 - Subsurface Exploration and Laboratory Testing											0	\$0	\$0	\$0	\$10,388		\$1,039		\$0	\$0	\$11,427	\$0	\$11,427
Task 3.2.4 - Draft Geotechnical Report		2			1						3	\$755	\$0	\$0	\$5,940		\$594		\$0	\$755	\$6,534	\$0	\$7,289
Task 3.2.5 - Final Geotechnical Report		1			1						2	\$475	\$0	\$0	\$1,540		\$154		\$0	\$475	\$1,694	\$0	\$2,169
Task 3 - Subtotal	0	5	0	0	2	0	2	0	0	0	9	\$2,090	\$0	\$0	\$20,308	\$4,750	\$2,506	\$0	\$0	\$2,090	\$27,564	\$0	\$29,654
Task 4 - Preparation of Contract Documents																							
Task 4.1 - Design Plans (4 Sheets)		12			48		60				120	\$21,720	\$0	\$0			\$0		\$0	\$21,720	\$0	\$0	\$21,720
Task 4.2 - Specifications		6			12						18	\$4,020	\$0	\$0			\$0		\$0	\$4,020	\$0	\$0	\$4,020
Task 4.3 - Cost Opinion		4			12						16	\$3,460	\$0	\$0			\$0		\$0	\$3,460	\$0	\$0	\$3,460
Task 4 - Subtotal	0	22	0	0	72	0	60	0	0	0	154	\$29,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$29,200	\$0	\$0	\$29,200
All Tasks Total	0	57	0	0	88	0	62	6	0	0	213	\$43,170	\$0	\$0	\$20,308	\$4,750	\$2,506	\$200	\$20	\$43,170	\$27,564	\$220	\$70,954

CASITAS MUNICIPAL WATER DISTRICT

Memorandum

DATE: February 18, 2022

TO: Board of Directors

FROM: Michael Flood; General Manager

SUBJECT: Approve an amendment to the West Ojai Rotary Wine Festival Event agreement changing the date of the 2022 event from June 12, 2022 to June 18, 2022.

RECOMMENDATION:

Approve the attached amendment to the August 28, 2019 Ojai Wine Festival Event Agreement moving the event scheduled for June 12, 2022 to June 18, 2022.

BACKGROUND AND OVERVIEW:

On May 13, 2020 the Board approved an amendment for use of the Lake Casitas Recreation Area's Event Area June 13, 2021, June 12, 2022, and June 11, 2023 for the Ojai Wine Festival. This amendment added the 2023 date as the 2020 Ojai Wine Festival was canceled by the event organizer due to COVID-19.

On February 6, 2022, Staff was contacted by Rotary Club of Ojai West Foundation representatives requesting to move the Sunday, June 12, 2022 Ojai Wine Festival to the following Saturday, June 18, 2022.

Lake Casitas Recreation Area Staff indicates that there would be no event conflicts or impacts to Recreation Department operations as a result of this change.



Casitas Municipal Water District Lake Casitas Recreation Area

SECOND AMENDMENT TO AGREEMENT FOR SPECIAL EVENT CALLED OJAI WINE
FESTIVAL SIGNED 8-26-2019

THIS SECOND AMENDMENT SECTION I.

To be amended as follows:

A. With the execution of the Agreement the first Ojai Wine Festival (“Event”) will be held Saturday, June 18, 2022. In the event the Board, in its sole discretion, terminates the Agreement, this Agreement will immediately terminate with no further obligation of either party, each to the other.

B. Sponsor may plan, conduct, manage and oversee the Event on June 18, 2022, and June 11, 2023 subject to I.A above and in accordance with the terms and conditions below.

IN WITNESS WHEREOF the parties hereto have executed the Agreement Amendment this _____ day of February 23, 2022.

SPONSOR:

ROTARY CLUD OF OJAI WEST FOUNDATION, Inc.

BY, _____

President

CASITAS:

CASITAS MUNICIPAL WATER DISTRICT

By: _____

Board President, Brian Brennan

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL FLOOD, GENERAL MANAGER
SUBJECT: SCHEDULING A PUBLIC HEARING TO DISCUSS AN ORDINANCE TO INCREASE BOARD OF DIRECTORS COMPENSATION
DATE: FEBRUARY 18, 2022

RECOMMENDATION:

It is recommended that the Board of Directors adopt the resolution setting a public hearing to hear input from the public regarding the adoption of an ordinance authorizing an increase in Director's compensation from \$198.02 per meeting to \$207.92 per meeting pursuant to Water Code Section 20200 et. Seq.

BACKGROUND, DISCUSSION AND REPORT:

The Board of Director's compensation has remained at \$198.02 per meeting since it was last modified on November 10, 2019. In order for the Board to increase their compensation, they must hold a public hearing to review the ordinance authorizing the increase. The ordinance is not effective until 60 days from the final passage of the ordinance. Voters of the district have the right to petition protesting the adoption of the ordinance.

CASITAS MUNICIPAL WATER DISTRICT

RESOLUTION NO.

RESOLUTION SETTING THE TIME AND PLACE OF A PUBLIC HEARING FOR
INCREASING COMPENSATION AUTHORIZED TO BE PAID TO THE DIRECTORS
OF THE CASITAS MUNICIPAL WATER DISTRICT

WHEREAS, Water Code Section 20200, et seq. provides for an annual increase in compensation not to exceed five percent (5%) per meeting day to be paid to the Directors of the Casitas Municipal Water District; and

WHEREAS, compensation for the Casitas Board of Directors was last changed effective November 10, 2019; and

WHEREAS, a public hearing must be held to discuss director compensation.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Casitas Municipal Water District as follows:

1. A public hearing will be conducted for the purpose of hearing all interested parties as to increasing the compensation authorized to be paid to the Board of Directors of Casitas.
2. The public hearing will be held via teleconference. To attend the public hearing:
Join Zoom
Meeting <https://us06web.zoom.us/j/98414854813?pwd=UXhtWS9zdm83ZU5CazNXenIEVEIRUT09> Meeting ID: 984 1485 4813 Passcode: 757052

To join via phone please call (888) 788-0099 or (877) 853-5247 Toll Free
Enter Meeting ID: 984 1485 4813# Passcode: 757052#

The date and time for said hearing is hereby fixed as March 23, 2022 at 5:00 p.m.

3. The Clerk of the Board is hereby directed to give notice of said hearing my publishing notice of the time and place of the hearing as required by law.

ADOPTED this 23rd day of February 2022.

Brian Brennan, President
Casitas Municipal Water District

ATTEST:

Neil Cole, Secretary
Casitas Municipal Water District

CASITAS MUNICIPAL WATER DISTRICT

MINUTES

Recreation Committee

(this meeting was held telephonically)

DATE: February 17, 2022
TO: Board of Directors
FROM: General Manager, Michael Flood
Re: Recreation Committee Meeting of February 8, 2022, at 1000 hours.

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**

Director Brian Brennan
Director Pete Kaiser
General Manager, Michael Flood
Assistant General Manager, Kelley Dyer
Park Services Manager, Joe Martinez
Rebekah Vieira, Executive Administrator
Division Officer, Joe Evans
Aquatics Supervisor, Aaron Wall

2. **Public Comments.**

None

3. **Update on the replacement of the Casitas Water Adventure Aquatic Play Structure (APS)**

GM Flood covered the contents of the memo with the Committee.

Director Kaiser commented about footprint size, staffing, chemical costs, modular aspects, return on investment, grants, loans, lead times, and possible solar options.

Director Brennan commented about increased capacity, ability to accommodate adults, and facilities charges.

PSM Martinez made comments regarding capacity, payback, and staffing requirements.

AS Wall indicated his appreciation of the Committee's consideration of this issue.

The Committee directed staff bring back information on payback and financing options to a future Committee Meeting.

4. **Review of the December 2021 Recreation Report**

PSM Martinez went over the report with the Committee including attendance, revenues, various events, data on fishing guides, recruiting, waterpark readiness, and maintenance activities.

Director Kaiser asked vessel inspections, Casitas Water Adventure hiring and training and expressed appreciation for LCRA staff efforts.

GM Flood indicated that an amendment changing the date of the 2022 Rotary Wine Festival

agreement would be brought to the Board of Directors.

5. **Review of Incidents and Comments**

DO Evans presented the LCRA incident statistics including customer service issues, disturbances, Sheriff contacts, violations, Ranger training and maintenance work, animal issues, cut gate locks, an eviction, and stuck vehicles.

Director Kaiser asked about cut gate locks, stuck vehicles, complimented staff on a job well done.

Director Brennan mentioned the Ojai Valley News article on the eagles, attendance, and complimented staff on the hard work.

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL FLOOD, GENERAL MANAGER
SUBJECT: HYDROLOGIC STATUS REPORT FOR JANUARY 2022
DATE: FEBRUARY 23, 2022

RECOMMENDATION:

This item is presented for information only and no action is required. Data are provisional and subject to revision.

DISCUSSION:

Rainfall Data

	Casitas Dam	Matilija Dam	Thacher School
This Month	0.11"	0.05"	0.06"
Water Year (WY: Oct 01 – Sep 30)	15.22"	19.68"	13.73"
Average station rainfall to date	11.33"	13.66"	9.73"

Ojai Water System Data

Wellfield production	80.92 AF
Surface water supplement	6.60 AF
Static depth to water surface – Mutual #5	121.60 feet
Change in static level from previous month	+ 31 feet

Robles Fish Passage and Diversion Facility Diversion Data

Diversions this month	516 AF
Diversion days this month	14
Total Diversions WY to date	2,516 AF
Diversion days this WY	26

Casitas Reservoir Data

Water surface elevation as of end of month	490.18 feet AMSL
Water storage last month	82,868 AF
Water storage as of end of month	83,491 AF
Net change in storage	+ 623 AF
Change in storage from same month last year	- 9,781 AF

AF = Acre-feet

AMSL = Above mean sea level

WY = Water year