



Board of Directors

Brian Brennan, Director
Richard Hajas, Director
Neil Cole, Director

Mary Bergen, Director
Pete Kaiser, Director

CASITAS MUNICIPAL WATER DISTRICT

Meeting to be held at the
The meeting will be held via Zoom.

Join Zoom Meeting

<https://us06web.zoom.us/j/86830531354?pwd=SDBPMUdmWEs2MDJ5REN2REdtbUdjdz09> Meeting ID:
868 3053 1354 Passcode: 593866

To join via telephone call (888) 788-0099 or (877) 853-5247, Enter Meeting ID: 868 3053 1354# Passcode:
593866#

Special Meeting Agenda December 15, 2021 @ 5:00 PM

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of §54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda - three minute limit.
4. CONSENT AGENDA

- 4.a. Resolution proclaiming a local emergency persists, re-ratifying the proclamation of a State of Emergency by Executive Order, and re-authorizing remote teleconference meetings of the legislative bodies of Casitas Municipal Water District for the period December 15, 2021 to January 14, 2022 pursuant to Brown Act provisions.
[Resolution Subsequent AB 361.pdf](#)

5. ACTION ITEMS

- 5.a. Consider the request from Security Paving for a time extension for temporary water service.
[BoardMemo_20211215.pdf](#)
[Security Paving No.1 Temp App.pdf](#)
- 5.b. Consider the request from Granite Construction for a time extension for temporary water service.
[BoardMemo_20211215.pdf](#)
[Granite Construction Temp app.pdf](#)
- 5.c. Consider the request from Hotline Construction for a time extension for temporary water service.
[BoardMemo_20211215.pdf](#)
[Hotline Construction Temp App.pdf](#)

6. INFORMATION ITEMS

- 6.a. Casitas Municipal Water District Community Facilities District No. 2013-1 (Ojai) Special Tax and Bond Accountability Report.
[Casitas MWD CFD No. 2013-1 \(Ojai\) SB 165 Report \(2021\) v2 \(1\).pdf](#)
- 6.b. Monthly Engineering Report.
[Engineering Report.pdf](#)
[December_2021_8x11.pdf](#)
- 6.c. Monthly Hydrology Report.
[Hydrology November 2021.pdf](#)

7. GENERAL MANAGER COMMENTS

8. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED

9. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

10. CLOSED SESSION

- 10.a. Conference with Labor Negotiators (Govt. Code Sec. 54957.6) Agency Designated Representatives: Colin Tanner and Diana Impeartrice
Employee Organization: Supervisory & Professional, General Unit and Recreation Unit.

- 10.b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9(a) Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v Duncan Abbott, et al., Cross Complaint; Superior Court of the State of California, County of Los Angeles, Case No. 19STCP01176.

11. ADJOURNMENT

CASITAS MUNICIPAL WATER DISTRICT

RESOLUTION NO.

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CASITAS MUNICIPAL WATER DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY EXECUTIVE ORDER, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF CASITAS MUNICIPAL WATER DISTRICT FOR THE PERIOD DECEMBER 15, 2021 to JANUARY 14, 2022 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Casitas Municipal Water District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Casitas Municipal Water District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution, Number 2021-23 on October 13, 2021, AND Resolution Number 2021-24 on November 10, 2021, and Resolution Number 2021-26 on December 8, 2021 finding that the requisite conditions exist for the legislative bodies of Casitas Municipal Water District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the District, specifically, a state of emergency remains active; and

WHEREAS, Ventura County Health Office Orders continue to promote social distancing requirement and meeting in person would present imminent risk to health and safety of attendees by creating conditions that could cause and/or contribute to the spread of COVID-19; and; and

WHEREAS, the Board of Directors does hereby find that State of Emergency, and Social Distancing requirements and conditions causing imminent risk to attendees has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to affirm a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California and local orders for social distancing; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the legislative bodies of Casitas Municipal Water District shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, Casitas Municipal Water District has taken measures to ensure meeting access for the public via the Zoom platform including electronic video and telephone access.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF CASITAS MUNICIPAL WATER DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District, and meeting in person would present imminent risk.

Section 3. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The Staff, General Manager and legislative bodies of Casitas Municipal Water District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) January 14, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Casitas Municipal Water District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Casitas Municipal Water District, this 8th day of December, 2021.

Brian Brennan, President

Attest:

Neil Cole, Secretary

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL FLOOD, GENERAL MANAGER
SUBJECT: REQUESTS FOR TEMPORARY METER EXTENSION – SECURITY PAVING,
GRANITE CONSTRUCTION, HOTLINE CONSTRUCTION

DATE: 12/15/2021

RECOMMENDATION:

- Consider the request from Security Paving for a time extension for temporary water service.
- Consider the request from Granite Construction for a time extension for temporary water service.
- Consider the request from Hotline Construction for a time extension for temporary water service.

DISCUSSION:

Temporary meter services for three customers are described in the following subsections. Per the District's Rates and Regulations for Water Service, temporary service may be provided for a maximum of six months unless approved by the Board of Directors.

Security Paving. Security Paving established temporary service on June 7, 2021 for the Matilija Ecosystem Restoration/Santa Ana Blvd Bridge Replacement project for Ventura County. Per the contract and environmental permits they are required to mitigate dust and therefore require a water source. For the period from June to October 2021, the total usage was 1.58 acre-feet. The project completion date is December 2022, therefore Security has requested an extension for use of the temporary water meter through December 2022.

Granite Construction. Granite Construction's temporary meter service was established May 1, 2021 for their use while constructing improvements for Caltrans on Highway 101. For the period from April to October 2021, the total usage is 1.24 acre-feet. The anticipated end date of construction is February 1, 2023 therefore Granite has requested an extension for use of the temporary water meter through February 1, 2023.

Hotline Construction. Hotline established temporary meter service on March 28, 2021 for dust control for a helicopter landing zone. For the period from March 2021 to October 2021, the total usage is 0.037 acre-feet. Hotline has requested use of the temporary meter for an additional six months, through June 30, 2022.

Attachments:

- Security Paving, Temporary Meter Application dated 6/3/21
- Granite Construction, Temporary Meter Application dated 4/7/21
- Hotline Construction, Temporary Meter Application dated 3/24/21



APPLICATION AND AGREEMENT FOR TEMPORARY WATER SERVICE

The undersigned applicant hereby applies for temporary water service and agrees to pay for such service and abide by the "Rates and Regulations for Water Service" of Casitas Municipal Water District as such Rates and Regulations are established and/or revised from time to time. Deposit funds will be applied and withheld for any damages to District facilities for which the customer is liable in accordance with the Rates and Regulations.

BILLING INFORMATION

Company Name: SECURITY PAVING COMPANY, INC. Contact Person: PETE WILSON 818 612-1859
Billing Address: 3075 TOWNSGATE ROAD, STE 200 City, State Zip: WESTLAKE
Telephone No.: 818 612-1859 Email: MARINA@SECURITYPAVING.COM

SERVICE INFORMATION

Desired Date of Service: 6/7/2021 Today's Date: 6/3/2021
Location of Service: RIVERSIDE ROAD AND CHAPARRAL ROAD, OAK VIEW, CA 93022
Estimated Duration of Service: DECEMBER 31, 2022
Purpose: Irrigation Construction Other: _____
Meter Size: 2½ inch Capacity: 300 gpm maximum *ACROSS FROM 873*
Pipeline Name: LIVE OAK ACRES Station No.: 17+15 SANTA ANA BLVD.

APPLICABLE FEES AND CHARGES (EFFECTIVE 10/1/2018)

2 LOAM

Monthly Charge	\$150.00	Installation Fee	\$100.00
Relocate Meter	\$100.00	Deposit	\$500.00
Volumetric Rate	\$4.00/HCF*	Total Received with Application	\$600.00

The undersigned acknowledges receipt of a copy of this Application for Temporary Water Service and excerpts from Casitas' "Rates and Regulations for Water Service" dealing with Temporary Water Service and that undersigned is: 1) the Applicant for Temporary Water Service or 2) the Agent of and authorized by the Applicant to execute this Application for Temporary Water Service.

X Marina Edwards
Signature of Applicant or Authorized Agent of Applicant

Received by Casitas: Date: 6/7/21 By: [Signature]
Engineering Manager

Approved by Casitas: Date: 6-7-21 By: Michael Shields
Operations Representative
Date: 6/7/2021 By: [Signature]
General Manager

Account No.: 97-91274-00 S/O No. 0116610
*HCF - hundred cubic feet



6. TEMPORARY WATER SERVICE. Application for temporary water service shall be made in writing on a form provided by Casitas. Temporary service is intended primarily for construction and sanitary sewer flushing purposes. Provision of temporary water service shall not be considered mandatory, but shall be made at the sole discretion of Casitas. Temporary service will not be provided in those instances where Casitas determines that a permanent service would be more appropriate. Such determination by Casitas will be based in part upon the ultimate classification of the service to the applicant. Temporary water service, including temporary irrigation service, may be provided for a maximum period of six months. Periods of time in excess of six months may be approved by the Board of Directors. Casitas may remove such service at any time for any reason. Temporary irrigation service shall comply with all the applicable portions of Section 9, Water Rates, and Section 15, Water Supply and Interruption of Delivery.”

6.1 INSTALLATION FEE. A meter installation fee of \$100.00 shall be paid by the applicant at the time temporary water service is requested; provided, that where temporary water service is desired from an outlet other than a fire hydrant and/or special piping or other fittings are required for the connection, the installation and relocation fees shall be increased to cover the actual cost of installation. No charge shall be made to the applicant for the cost of the meter. Credit for any salvageable materials used in the installation shall be in accordance with established Casitas policy and procedure.

6.2 GUARANTEE DEPOSIT. The applicant shall be required to deposit the sum of \$500.00 as a guarantee of payment of charges for temporary water service and as a guarantee of payment for any damage to Casitas property for which the customer is liable. If the customer is a water agency, or if the customer has established good credit to the satisfaction of Casitas as stated in Subsection 4.7.1, DEPOSITS, the \$500.00 deposit may be waived by Casitas’ Hearing Officer.

6.3 RELOCATION FEE. If a temporary water service customer requires service consecutively at two or more points in Casitas’ system, a relocation fee of \$100.00 shall be paid by the customer for each such change of location, the cost of which shall be accrued or paid at the time of billing. Relocations will be made by Casitas upon 24 hours’ notice, excluding Saturdays, Sundays and holidays, by the customer.

6.4 REIMBURSABLE CASITAS FACILITIES. Temporary water or temporary irrigation service shall not be provided to property that is liable for repayment to Casitas of costs associated with financing and construction of distribution facilities to serve said property.

6.5 WATER SERVICE TO NEW SUBDIVISION. Prior to receiving any water to a new subdivision, the developer must enter into an agreement to construct additions to the Casitas distribution system. During construction, the developer may receive water from a temporary meter connected to a fire hydrant, or other approved outlet in accordance with Section 6, Temporary Water.” herein, and will be charged the rates called for in subsection 6.6, Water Rates For Temporary Service.” Prior to acceptance of the new distribution facilities by Casitas, developer will take out an application, or have an application taken out, for each service in the subdivision. Deposits will be in accordance with subsection 4.7.1, Deposits.” Service Facility Fees” will be in accordance with subsection 4.8, Water Rates”, in accordance with subsection 9.3, and Service Charges” in accordance with subsection 9.4.

6.6 WATER RATES FOR TEMPORARY SERVICE. The water rates and service charges for temporary service, except for temporary irrigation service shall be in accordance with Subsections 9.3.1, Rate Schedule”, and 9.4.2, Service Charges”, respectively.

6.7 DISREGARD OF "RATES AND REGULATIONS FOR WATER SERVICE. Willful disregard of these "Rates and Regulations for Water Service" or special arrangements made for temporary service shall result in immediate discontinuance of such service and forfeiture of the deposit.

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL FLOOD, GENERAL MANAGER
SUBJECT: REQUESTS FOR TEMPORARY METER EXTENSION – SECURITY PAVING,
GRANITE CONSTRUCTION, HOTLINE CONSTRUCTION

DATE: 12/15/2021

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APPLICATION AND AGREEMENT FOR TEMPORARY WATER SERVICE

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BILLING INFORMATION

Company Name: Granite Construction Contact Person: Joe Jaramillo
Billing Address: 213 E Columbia Way City, State Zip: Lancaster, CA 93535
Telephone No.: 805-699-1134 Email: Joe.Jaramillo@gcinc.com

SERVICE INFORMATION


Desired Date of Service: 5/1/2021 Today's Date: 4/7/2021
Location of Service: North Corner of Ventura County Fire Station 25 at 5674 W. Pacific Coast Highway, Ventura, CA 93001
Estimated Duration of Service: 2 Years
Purpose: Irrigation Construction Other: _____
Meter Size: 2½ inch Capacity: 300 gpm maximum
Pipeline Name: LOWER RINCON MAIN Station No.: 7+06

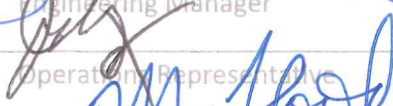
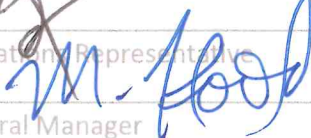
APPLICABLE FEES AND CHARGES (EFFECTIVE 10/1/2018)

Monthly Charge	\$150.00	Installation Fee	\$100.00
Relocate Meter	\$100.00	Deposit	\$500.00
Volumetric Rate	\$4.00/HCF*	Total Received with Application	\$600.00

The undersigned acknowledges receipt of a copy of this Application for Temporary Water Service and excerpts from Casitas' "Rates and Regulations for Water Service" dealing with Temporary Water Service and that undersigned is: 1) the Applicant for Temporary Water Service or 2) the Agent of and authorized by the Applicant to execute this Application for Temporary Water Service.

X  Carlos Ruvalcaba
661-860-0746
Signature of Applicant or Authorized Agent of Applicant

Received by Casitas: Date: 4/16/21 By: 
Engineering Manager

Approved by Casitas: Date: 4/16/21 By: 
Operations Representative
Date: 4/16/21 By: 
General Manager

Account No.: 97-91273-00 S/O No. 16303

*HCF - hundred cubic feet

6. TEMPORARY WATER SERVICE. Application for temporary water service shall be made in writing on a form provided by Casitas. Temporary service is intended primarily for construction and sanitary sewer flushing purposes. Provision of temporary water service shall not be considered mandatory, but shall be made at the sole discretion of Casitas. Temporary service will not be provided in those instances where Casitas determines that a permanent service would be more appropriate. Such determination by Casitas will be based in part upon the ultimate classification of the service to the applicant. Temporary water service, including temporary irrigation service, may be provided for a maximum period of six months. Periods of time in excess of six months may be approved by the Board of Directors. Casitas may remove such service at any time for any reason. Temporary irrigation service shall comply with all the applicable portions of Section 9, Water Rates, and Section 15, Water Supply and Interruption of Delivery.”

6.1 INSTALLATION FEE. A meter installation fee of \$100.00 shall be paid by the applicant at the time temporary water service is requested; provided, that where temporary water service is desired from an outlet other than a fire hydrant and/or special piping or other fittings are required for the connection, the installation and relocation fees shall be increased to cover the actual cost of installation. No charge shall be made to the applicant for the cost of the meter. Credit for any salvageable materials used in the installation shall be in accordance with established Casitas policy and procedure.

6.2 GUARANTEE DEPOSIT. The applicant shall be required to deposit the sum of \$500.00 as a guarantee of payment of charges for temporary water service and as a guarantee of payment for any damage to Casitas property for which the customer is liable. If the customer is a water agency, or if the customer has established good credit to the satisfaction of Casitas as stated in Subsection 4.7.1, DEPOSITS, the \$500.00 deposit may be waived by Casitas’ Hearing Officer.

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BILLING INFORMATION

Company Name: Hotline Construction Inc. Contact Person: Justin Brands
Billing Address: 9020 Brentwood Blvd City, State Zip: Brentwood, CA 94513
Telephone No.: 925-628-4950 Email: jbrands@hotlineconstructioninc.com

SERVICE INFORMATION

Desired Date of Service: 3-28-2021 Today's Date: 3-24-2021

Location of Service: GRAND AVE AND ORANGE ROAD

Estimated Duration of Service: 1 year

Purpose: Irrigation Construction Other: dust control for helicopter landing zone

Meter Size: 2½ inch Capacity: 300 gpm maximum

Pipeline Name: MATILJA CONDUIT Station No.: 203+18 WHARF HEAD

APPLICABLE FEES AND CHARGES (EFFECTIVE 10/1/2018)

Monthly Charge	\$150.00	Installation Fee	\$100.00
Relocate Meter	\$100.00	Deposit	\$500.00
Volumetric Rate	\$4.00/HCF*	Total Received with Application	\$600.00

The undersigned acknowledges receipt of a copy of this Application for Temporary Water Service and excerpts from Casitas' "Rates and Regulations for Water Service" dealing with Temporary Water Service and that undersigned is: 1) the Applicant for Temporary Water Service or 2) the Agent of and authorized by the Applicant to execute this Application for Temporary Water Service.

X Justin Brands
Signature of Applicant or Authorized Agent of Applicant

Received by Casitas: Date: 3/26/21 By: [Signature]
Engineering Manager

Approved by Casitas: Date: 3/26/21 By: [Signature]
Operations Representative

Date: 3/26/21 By: [Signature]
General Manager

Account No.: 97-91272-00 S/O No. 16221

*HCF - hundred cubic feet

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6.3 RELOCATION FEE. If a temporary water service customer requires service consecutively at two or more points in Casitas' system, a relocation fee of \$100.00 shall be paid by the customer for each such change of location, the cost of which shall be accrued or paid at the time of billing. Relocations will be made by Casitas upon 24 hours' notice, excluding Saturdays, Sundays and holidays, by the customer.

6.4 REIMBURSABLE CASITAS FACILITIES. Temporary water or temporary irrigation service shall not be provided to property that is liable for repayment to Casitas of costs associated with financing and construction of distribution facilities to serve said property.

6.5 WATER SERVICE TO NEW SUBDIVISION. Prior to receiving any water to a new subdivision, the developer must enter into an agreement to construct additions to the Casitas distribution system. During construction, the developer may receive water from a temporary meter connected to a fire hydrant, or other approved outlet in accordance with Section 6, Temporary Water.” herein, and will be charged the rates called for in subsection 6.6, Water Rates For Temporary Service.” Prior to acceptance of the new distribution facilities by Casitas, developer will take out an application, or have an application taken out, for each service in the subdivision. Deposits will be in accordance with subsection 4.7.1, Deposits.” Service Facility Fees” will be in accordance with subsection 4.8, Water Rates”, in accordance with subsection 9.3, and Service Charges” in accordance with subsection 9.4.

6.6 WATER RATES FOR TEMPORARY SERVICE. The water rates and service charges for temporary service, except for temporary irrigation service shall be in accordance with Subsections 9.3.1, Rate Schedule”, and 9.4.2, Service Charges”, respectively.

6.7 DISREGARD OF "RATES AND REGULATIONS FOR WATER SERVICE. Willful disregard of these "Rates and Regulations for Water Service" or special arrangements made for temporary service shall result in immediate discontinuance of such service and forfeiture of the deposit.

**CASITAS MUNICIPAL WATER DISTRICT
COMMUNITY FACILITIES DISTRICT NO. 2013-1 (OJAI)
SPECIAL TAX AND BOND ACCOUNTABILITY REPORT**

The purpose of this report is to comply with the provisions of the Local Agency Special Tax and Bond Accountability Act (the "Accountability Act"). According to Senate Bill ("SB") 165, any local special tax measure that is subject to voter approval on or after January 1, 2001 that would provide for the imposition of a special tax by a local agency shall require the chief fiscal officer of the levying local agency to file an annual Special Tax and Bond Accountability Report ("Accountability Report") with its governing body no later than January 1, 2002, and at least once a year thereafter, meeting the requirements of the Accountability Act. The Accountability Report shall contain a description of the following:

- The amount of funds collected and expended.
- The status of any project required or authorized to be funded as identified in subdivision (a) of Section 50075.1 and Article 1.5, Section 53410.

In compliance with the required Accountability Report the following is submitted:

The Casitas Municipal Water District Community Facilities District No. 2013-1 (Ojai) ("CFD No. 2013-1") issued \$39,910,000 in bonds in May 2017, consisting of \$100,000 aggregate principal amount of its Series A Special Tax Bonds and \$39,810,000 aggregate principal amount of its Series B Special Tax Bonds. In November 2019, CFD No. 2013-1 issued \$12,265,000 aggregate principal amount of Series C Special Tax Bonds. The Series A Special Tax Bonds, Series B Special Tax Bonds, and the Series C Special Tax Bonds are collectively referred to herein as the "Bonds". The Bonds have been issued to finance the acquisition of water facilities serving property owners within CFD No. 2013-1, and the construction of certain eligible infrastructure improvements to these water facilities needed to serve the property owners within CFD No. 2013-1, both as described in Resolution No. 13-12 adopted by the Casitas Municipal Water District on March 13, 2013.

Separate accounts have been established with a third-party trustee to administer the receipt and subsequent disbursement of the bond proceeds for Casitas Municipal Water District Community Facilities District No. 2013-1 (Ojai). A summary sheet showing the deposit of bond proceeds as well as all subsequent disbursements made during the reporting period (November 1, 2020 through October 31, 2021) is attached as part of this report.

On June 7, 2017 a payment to the Golden State Water Company in the amount of \$34,481,628 was paid with monies in the Improvement Funds for the acquisition of water facilities serving property owners within CFD No. 2013-1.

Additionally, as of October 31, 2021, Casitas Municipal Water District staff had processed twenty (20) requisitions, resulting in the Casitas Municipal Water District being reimbursed a total of \$14,061,535 from the Improvement Funds for improvements to the water meter installation and pipeline repair at the intersection of Mallory Way and Eucalyptus Street, applicable water meter costs, Ojai system master plan, running ridge hydraulic improvements, signal booster zone hydraulic improvements, Casitas-Ojai system integration, Heidelberger pump plant retaining wall, valve and appurtenance replacement at Ventura Street, Mutual and San Antonio well rehabilitation and replacement, Mutual well #7 drilling and equipping, Mutual building improvements, and San Antonio building improvements and wellfield variable frequency drives (VFDs). Pipeline has been replaced at Sunset Place, Cuyama, Palomar and El Paseo roads, Fairview, Grand Avenue, Emily Street, south San Antonio and Crestview Drive, Ojai Avenue, and Grand Ave and Lion Street. Design work has also been done for the Pleasant Avenue, Daly Road pipeline.

CFD No. 2013-1 special taxes were levied in fiscal year 2020-2021 in the amount of \$2,772,642. These special taxes were used to pay debt service on the Bonds, administrative expenses of CFD No. 2013-1, and directly for authorized public infrastructure.

**CASITAS MUNICIPAL WATER DISTRICT
COMMUNITY FACILITIES DISTRICT NO. 2013-1 (OJAI)
SERIES 2017 & SERIES 2019 SPECIAL TAX BONDS**

SB 165 FUND SUMMARY

Series 2017 Funds & Accounts	Bond Proceeds (Deposited on 5/31/17)	Funds Previously Accrued	Funds Previously Expended	Ending Balance as of 10/31/20	Funds Accrued (11/1/20 through 10/31/21)	Funds Expended (11/1/20 through 10/31/21)	Ending Balance as of 10/31/21
Improvement Fund	\$42,658,223.98	\$219,342.70	(\$42,777,907.18)	\$99,659.50	\$3.27	(\$99,662.60)	\$0.17
Special Tax Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Administrative Expense Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Costs of Issuance Fund ^[1]	\$326,000.00	\$0.00	(\$326,000.00)	\$0.00	\$0.00	\$0.00	\$0.00
Bond Fund	\$466,447.67	\$6,194,872.10	(\$6,661,315.75)	\$4.02	\$2,112,285.34	(\$2,112,287.50)	\$1.86
Reserve Fund ^[2]	\$0.00	\$2,624,671.88	\$0.00	\$2,624,671.88	\$0.00	\$0.00	\$2,624,671.88
Special Tax Prepayments Account	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Rebate Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total	\$43,450,671.65	\$9,038,886.68	(\$49,765,222.93)	\$2,724,335.40	\$2,112,288.61	(\$2,211,950.10)	\$2,624,673.91

Series 2019 Funds & Accounts	Bond Proceeds (Deposited on 11/5/19)	Funds Previously Accrued	Funds Previously Expended	Ending Balance as of 10/31/20	Funds Accrued (11/1/20 through 10/31/21)	Funds Expended (11/1/20 through 10/31/21)	Ending Balance as of 10/31/21
Improvement Fund	\$13,570,000.00	\$60,171.81	(\$1,064,520.46)	\$12,565,651.35	\$703.51	(\$4,601,073.07)	\$7,965,281.79
Costs of Issuance Fund ^[3]	\$195,465.66	\$31.30	(\$195,496.96)	\$0.00	\$0.00	\$0.00	\$0.00
Reserve Fund ^[4]	\$0.00	\$735,607.50	\$0.00	\$735,607.50	\$0.00	\$0.00	\$735,607.50
Bonds Proceeds Account	\$0.00	\$588,151.10	(\$588,151.10)	\$0.00	\$601,001.03	(\$601,000.00)	\$1.03
Grand Total	\$13,765,465.66	\$1,383,961.71	(\$1,848,168.52)	\$13,301,258.85	\$601,704.54	(\$5,202,073.07)	\$8,700,890.32

Notes:

[1] Costs of issuance included (i) \$326,000.00 deposited into Costs of Issuance Fund, (ii) discount of \$214,316.70 retained by underwriter, (iii) payment of \$415,883.85 for bond insurance, (iv) payment of \$56,430.45 for surety bond, less (v) original issue premium of \$4,227,302.65.

[2] Reserve Fund balance is based on market value and represents the Municipal Bond Debt Service Reserve Insurance Policy in the face amount of \$2,624,671.88 issued by Build America Mutual Assurance Company. The Reserve Policy constitutes a Credit Facility under the Fiscal Agent Agreement and is being issued in the amount of the Reserve Requirement.

[3] Costs of issuance included (i) \$195,465.66 deposited into Costs of Issuance Fund, (ii) discount of \$82,788.75 retained by underwriter, (iii) payment of \$112,589.18 for bond insurance, (iv) payment of \$15,815.56 for surety bond, less (v) original issue premium of \$1,711,659.15.

[4] Reserve Fund balance is based on market value and represents the Municipal Bond Debt Service Reserve Insurance Policy in the face amount of \$735,607.50 issued by Build America Mutual Assurance Company. The Reserve Policy constitutes a Credit Facility under the Fiscal Agent Agreement and is being issued in the amount of the Reserve Requirement.

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL FLOOD, GENERAL MANAGER
SUBJECT: MONTHLY ENGINEERING STATUS REPORT
DATE: 12/15/2021

RECOMMENDATION:

- Receive and file the Monthly Engineering Project Status Report for December 2021.

DISCUSSION:

The status of Water Security and Infrastructure Improvements projects for December 2021 is provided below and in the attachment.

Project	Anticipated Committee / Date	Anticipated Board Date / Action
WATER SECURITY PROJECTS		
Ojai Wellfield Rehabilitation/ Replacement	TBD	TBD
<ul style="list-style-type: none"> • Mutual Well #7 well equipping and site work submittals in review • Long lead time for equipment and piping 		
Ventura-Santa Barbara Counties Intertie	TBD	TBD
<ul style="list-style-type: none"> • Weekly design meetings held with WWE • Permit from County of Ventura received for groundwater monitoring well, remaining geotech scheduled for early January • DWR Urban and Multi-benefit Drought Relief Grant application submitted 11/19/21 for \$5M 		
Robles Diversion Fish Screen Prototype Testing	TBD	TBD
<ul style="list-style-type: none"> • No additional work performed on screens; other maintenance items also completed 		
Robles Forebay Cleanout	TBD	TBD
<ul style="list-style-type: none"> • Final survey results received • Project complete 		
INFRASTRUCTURE IMPROVEMENTS		
Ojai Water System Improvements	TBD	02/09/22 Award Contract
<ul style="list-style-type: none"> • West Ojai Meter Relocations – 7 complete, 3 pending agreements/permits • West and East Ojai Avenue Pipeline Replacement Caltrans permit received. Negotiating contractor storage/staging areas with property owners. Expect to release for bidding 12/23/21; expect to award construction contract 02/09/22 • Ojai Water System and Casitas System Integration Evaluation; final Tech Memo revision expected by end of November • Mutual Wellfield Piping Improvements to be re-started in January 2022 		

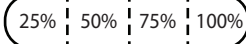
Project	Anticipated Committee / Date	Anticipated Board Date / Action
<ul style="list-style-type: none"> Wellfield VFDs installation underway Running Ridge Hydraulic Improvements to be separated into phases; first phase is Fairview Road and Foothill Road Pipeline Replacement, design for which is 90% complete New project – Upper Foothill Lateral Replacement to replace laterals on private property to public right-of-way 		
Asphalt Paving	TBD	TBD
<ul style="list-style-type: none"> Patch list #4 being prepared for early December 		
Casitas Dam Hollow Jet Valve Replacement	TBD	TBD
<ul style="list-style-type: none"> Expecting proposal from USBR staff for design services 		
Santa Ana Bridge Pipeline Relocation	TBD	TBD
<ul style="list-style-type: none"> Phase 2 when bridge complete (anticipated January/February 2022) 		
Emergency Generators at Rincon, Avenue 1, and Avenue 2 Pump Plants	TBD	TBD
<ul style="list-style-type: none"> 60% design expected mid-December 2021 		

Attachment: Monthly Status Report



Engineering Project Status December 2021

★ Indicates Change



Casitas Water System
Ojai Water System
Lake Casitas Recreation Area



	CONSULTANT SELECTION	PLANNING	DESIGN	BIDDING	CONSTRUCTION
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Water Security

Infrastructure Improvements

			Counties Intertie		and Site Work
	Upper Foothill Lateral Replacement ★	Casitas System Master Plan	Chaffee Lateral Replacement Casitas Dam Hollow Valve Replacement Upper Rincon Lateral Replacement	and East Ojai Avenue Pipeline Replacement ★	Santa Ana Blvd Bridge Pipeline Relocation (Casing)
			East Reservoir Re-coating Emergency Generators Rincon, Avenue 1 and Avenue 2 Pump Plants ★		Ojai Water System Wellfield VFD
			Mutual Wellfield and Grand Ave Pipeline Improv	Diesel Tank Pad Design ★	LCRA Paving FY20-21 Asphalt Paving ★
			Fairview Road and Foothill Road Pipeline Replacement		FY 21-22 Asphalt Paving ★
			Boat Inspection Facility ★		
					FY 21-22 Asphalt Paving ★

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL FLOOD, GENERAL MANAGER
SUBJECT: HYDROLOGIC STATUS REPORT FOR NOVEMBER 2021
DATE: DECEMBER 15, 2021

RECOMMENDATION:

This item is presented for information only and no action is required. Data are provisional and subject to revision.

DISCUSSION:

Rainfall Data

	Casitas Dam	Matilija Dam	Thacher School
This Month	0.04"	0.00"	0.00"
Water Year (WY: Oct 01 – Sep 30)	1.75"	3.47"	1.51"
Average station rainfall to date	3.45"	4.06"	2.98"

Ojai Water System Data

Wellfield production	91.03 AF
Surface water supplement	40.09 AF
Static depth to water surface – Mutual #5	134.69 feet
Change in static level from previous month	+13.28 feet

Robles Fish Passage and Diversion Facility Diversion Data

Diversions this month	0 AF
Diversion days this month	0
Total Diversions WY to date	0 AF
Diversion days this WY	0

Casitas Reservoir Data

Water surface elevation as of end of month	485.10 feet AMSL
Water storage last month	78,288 AF
Water storage as of end of month	77,080 AF
Net change in storage	- 1,208 AF
Change in storage from same month last year	- 17,496 AF

AF = Acre-feet

AMSL = Above mean sea level

WY = Water year