



## Board of Directors

Brian Brennan, Director  
Richard Hajas, Director  
Neil Cole, Director

Mary Bergen, Director  
Pete Kaiser, Director

### CASITAS MUNICIPAL WATER DISTRICT Meeting to be held at the

The meeting will be held via teleconference.  
To attend the meeting please call (888) 788-0099 or (877) 853-5247  
Enter Meeting ID: 910 9447 8837#  
Passcode: 736519#

July 14, 2021 @ 4:00 PM

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of §54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

Special Accommodations: If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a)).

CS1. CALL TO ORDER - CLOSED SESSION - 4:00 P.M.

CS2. ROLL CALL

CS3. PUBLIC COMMENTS - Comments on Closed Session Items.

CS4. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9(a) Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v

Duncan Abbott, et al., Cross Complaint; Superior Court of the State of California, County of Los Angeles, Case No. 19STCP01176.

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Government Code Section 54956.9(a) Nancy Duffy McCarron v. County of Ventura et al, United States District Court, Central District of California, Case No. 2:21-cv-05234-MWF-PD.

1. CALL TO ORDER - 5:00 REGULAR SESSION
2. ROLL CALL
3. CLOSED SESSION REPORT
4. AGENDA CONFIRMATION
5. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda - three minute limit.
6. CONSENT AGENDA
  - 6.a. Accounts Payable Report.  
[Accounts Payable Report.pdf](#)
  - 6.b. Minutes of the June 23, 2021 Board Meeting.  
[6 23 2021 Min.pdf](#)
7. ACTION ITEMS
  - 7.a. Approval of a contract for an event at the Lake Casitas Recreation Area with the Veterans Independence Foundation to be held in October 2021.  
[Board Memo - Ojai Nest Fest Contract 071421.pdf](#)  
[Ojai Nest Fest Draft Agreement 071421 ATT1.pdf](#)  
[Ojai Nest Fest Application ATT2.pdf](#)  
[Ojai Nest Fest Public Safety Plan ATT3.pdf](#)
  - 7.b. Discussion and possible action on the Casitas MWD Water Efficiency and Allocation Program (WEAP).  
[Memo\\_Board\\_WEAP\\_071421\\_Final.pdf](#)  
[ATT1\\_Casitas MWD WEAP 051221.pdf](#)  
[ATT2\\_WEAP\\_Board\\_Presentation\\_071421.pdf](#)
  - 7.c. Discussion and possible action on the Casitas MWD Conservation Penalty.  
[Board Memo on Conservation Penalty 071421.pdf](#)
8. DISCUSSION ITEMS/PRESENTATIONS

- 8.a. Discussion of Casitas MWD's possible comments on the Mound Basin Groundwater Sustainability Plan.  
[Board Memo on Mound Basin GSP Discussion 071421.pdf](#)

9. INFORMATION ITEMS

- 9.a. Finance Committee Minutes.  
[Finance Minutes 061821.pdf](#)
- 9.b. Special Recreation Committee Minutes.  
[Rec Minutes 070621.pdf](#)
- 9.c. April Financial Summary.  
[Financial Statements 4-30-2021 Summary.pdf](#)
- 9.d. Non-budgeted Item Log.  
[Non Budgeted Item Log.pdf](#)
- 9.e. CFD 2013-1 Project Report as of 6/30/2021.  
[CFD 2013-1 Project Cost 6-30-2021.pdf](#)
- 9.f. State Water Project Intertie as of 6/30/21.  
[SWP Intertie Project Cost 6-30-21.pdf](#)
- 9.g. Adjudication Report as of 6/30/21.  
[Adjudication Charges YTD 6.30.21.pdf](#)
- 9.h. Investment Report as of 6/30/21.  
[Investment Report 6-30-21.pdf](#)

10. GENERAL MANAGER COMMENTS

11. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED

12. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

13. ADJOURNMENT

**CASITAS MUNICIPAL WATER DISTRICT**  
**General Fund Check Authorization**  
**Checks Dated 06/17/21 - 07/07/21**  
**Presented to the Board of Directors For Approval July 14, 2021**

<b>Check</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
001052	Payables Fund Account # 9759651478	Accounts Payable Batch 062321	\$ 918,747.56
001055	Payables Fund Account # 9759651478	Accounts Payable Batch 063021	\$ 472,319.87
001056	Payables Fund Account # 9759651478	Accounts Payable Batch 070721	\$ 1,782,994.59
			<u>\$ 3,174,062.02</u>
001053	Payroll Fund Account # 9469730919	Estimated Payroll 07/15/21	\$ 234,000.00
001054	Payroll Fund Account # 9469730919	Estimated Payroll 07/29/21	\$ 234,000.00
		Total	<u>\$ 3,408,062.02</u>

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 001052-001056 have been duly audited is hereby certified as correct.




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Janyne Brown, Chief Financial Officer

# A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

001052	A/P Checks:	043302-043360
	A/P Draft	
	Voids:	
		043306 - Amazon Capital Servcies - Continuation of detail of check 043305
		043338 - Meiners Oaks Ace Hardware - Continuation of detail of check 043337
001055	A/P Checks:	043361-43451
	A/P Draft	000170-000174
	Voids:	
001056	A/P Checks:	043452-043524
	A/P Draft	000175
	Voids:	
		043492 - Meiners Oaks Ace Hardware - Continuation of detail of check 043491




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Janyne Brown , Chief Financial Officer

CERTIFICATION

Payroll disbursements for the pay period ending 06/26/21  
Pay Date 07/01/2021  
have been duly audited and are  
hereby certified as correct.

Signed:   
\_\_\_\_\_

Janyne Brown

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	6/23/2021			043306		
C-CHECK	VOID CHECK	V	6/23/2021			043338		
C-CHECK	VOID CHECK	V	7/07/2021			043492		

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	3	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01 BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		3	0.00	0.00	0.00
BANK:	TOTALS:	3	0.00	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00128	INTERNAL REVENUE SERVICE							
I-T1 202106281900	Federal Withholding	D	6/30/2021	40,041.49		000170		
I-T3 202106281900	SS Withholding	D	6/30/2021	41,891.86		000170		
I-T4 202106281900	Medicare Withholding	D	6/30/2021	9,797.26		000170		91,730.61
00187	CALPERS							
I-PBB202106281900	PERS BUY BACK	D	6/30/2021	130.46		000171		
I-PBP202106281900	PERS BUY BACK	D	6/30/2021	161.96		000171		
I-PEB202106281900	PEPRA EMPLOYEES PORTION	D	6/30/2021	11,903.37		000171		
I-PEM202106281900	PERS EMPLOYEE PORTION MGMT	D	6/30/2021	1,687.71		000171		
I-PER202106281900	PERS EMPLOYEE PORTION	D	6/30/2021	6,889.77		000171		
I-PRB202106281900	PEBRA EMPLOYER PORTION	D	6/30/2021	13,635.14		000171		
I-PRR202106281900	PERS EMPLOYER PORTION	D	6/30/2021	11,525.37		000171		45,933.78
00180	S.E.I.U. - LOCAL 721							
I-COP202106281900	SEIU 721 COPE	D	6/30/2021	27.50		000172		
I-UND202106281900	UNION DUES	D	6/30/2021	790.75		000172		818.25
00049	STATE OF CALIFORNIA							
I-T2 202106281900	STATE WITHHOLDING (CA)	D	6/30/2021	15,110.21		000173		15,110.21
05790	STATE OF OREGON							
I-OST202106281900	OR STATE TRANSIT TAX	D	6/30/2021	5.36		000174		
I-T2 202106281900	STATE WITHHOLDING (OR)	D	6/30/2021	393.81		000174		399.17
03206	U.S. Bank Global Corporate Tru							
I-1782710	Tax Bonds, Series B	D	7/07/2021	1,198,637.93		000175		1,198,637.93
01869	805 WINDOW CLEANING							
I-12139	Window Cleaning - DO	R	6/23/2021	1,275.00		043302		1,275.00
02587	A&M LAWNMOWER SHOP							
I-50636	Repair Blower - MAINT	R	6/23/2021	171.39		043303		171.39
00012	ALL-PHASE ELECTRIC SUPPLY CO.							
I-5665-1006610	Nema Enclosure for RMS - LAB	R	6/23/2021	591.05		043304		
I-5665-1006643	1-In Al Fem Union - LAB	R	6/23/2021	905.57		043304		1,496.62
03044	Amazon Capital Services							
I-16FL-R9XV-DPX4	Light Power Adapter - LCRA	R	6/23/2021	9.52		043305		
I-173H-HKKY-R944	Toner - WP	R	6/23/2021	262.76		043305		
I-17P9-1WDL-K4HD	Power Door Lock - Unit 28	R	6/23/2021	32.15		043305		
I-1CKN-VRC9-KTVG	Keyboard & Mouse - LAB	R	6/23/2021	63.80		043305		
I-1K4K-FDD3-RFLC	Pool Rope Float - WP	R	6/23/2021	119.79		043305		
I-1KRR-GPDQ-HYJT	LED Stadium Light - LCRA	R	6/23/2021	191.85		043305		
I-1KRY-K7KR-3X7P	Air Filter - LCRA	R	6/23/2021	16.08		043305		
I-1RPR-3WRK-7YH1	Air Filter - MAINT	R	6/23/2021	51.48		043305		
I-1T9V-VHYJ-LRVV	Vacuum Suction Cup - ADM	R	6/23/2021	9.64		043305		



VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
	I-1TQ1-1HR9-F4MN	R	6/23/2021	200.56		043305		
	I-1WKH-RNGX-QGJ4	R	6/23/2021	32.16		043305		
	I-1WKH-RNGX-WCG3	R	6/23/2021	238.62		043305		
	I-1XT6-T6LJ-JGXV	R	6/23/2021	25.98		043305		1,254.39
00014	AQUA-FLO SUPPLY							
	I-SI1746104	R	6/23/2021	12.30		043307		
	I-SI1751656	R	6/23/2021	9.56		043307		21.86
01666	AT & T							
	I-000016642681	R	6/23/2021	176.29		043308		176.29
03429	AT&T							
	I-6496672601	R	6/23/2021	1,302.40		043309		1,302.40
03429	AT&T							
	I-9592403607	R	6/23/2021	1,302.40		043310		1,302.40
00030	B&R TOOL AND SUPPLY CO							
	I-1900959978	R	6/23/2021	76.93		043311		
	I-1900960024	R	6/23/2021	1,197.32		043311		
	I-1900960146	R	6/23/2021	47.38		043311		
	I-1900960262	R	6/23/2021	54.93		043311		
	I-1900960478	R	6/23/2021	19.41		043311		1,395.97
00679	BAKERSFIELD PIPE & SUPPLY INC							
	I-S2825753.001	R	6/23/2021	50.92		043312		
	I-S2825866.001	R	6/23/2021	1.80		043312		
	I-S2826640.001	R	6/23/2021	50.57		043312		103.29
00208	CareIQ							
	I-6/15097626-1	R	6/23/2021	131.48		043313		131.48
00055	CASITAS BOAT RENTALS							
	I-May 21	R	6/23/2021	628.12		043314		628.12
00511	Centers for Family Health							
	I-6/15120896-1	R	6/23/2021	62.08		043315		62.08
01843	COASTAL COPY							
	I-962418	R	6/23/2021	156.85		043316		156.85
00062	CONSOLIDATED ELECTRICAL							
	I-9009-1004194	R	6/23/2021	9,672.20		043317		
	I-9009-1007252	R	6/23/2021	35.39		043317		9,707.59

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01483	CORVEL CORPORATION							
I-6/15097626-1	1102WC20000006 DOS 03/02/21	R	6/23/2021	9.50		043318		
I-6/15119747-1	1102WC180000001 DOS 03/16/21	R	6/23/2021	9.50		043318		
I-6/15120896-1	1102WC210000004 DOS 03/24/21	R	6/23/2021	13.64		043318		
I-C00206511892	Claim # 1102WC200000006	R	6/23/2021	544.80		043318		577.44
05832	Counsilman/Hunsaker & Associat Waterpark Audit - WP	R	6/23/2021	6,950.00		043319		6,950.00
02667	Digital Telecommunications Cor Remote Programming - LCRA	R	6/23/2021	335.00		043320		335.00
00086	E.J. Harrison & Sons Inc Acct#1C00114748	R	6/23/2021	60.00		043321		60.00
00086	E.J. Harrison & Sons Inc Acct#1C00053370	R	6/23/2021	271.77		043322		271.77
00086	E.J. Harrison & Sons Inc Acct#1C00054240	R	6/23/2021	424.98		043323		424.98
00086	E.J. Harrison & Sons Inc Acct#500546088	R	6/23/2021	805.69		043324		805.69
00095	FAMCON PIPE & SUPPLY							
I-S100054136.001	Gaskets - PL	R	6/23/2021	1,561.56		043325		
I-S100055779.001	6" & 8" Romac Coupling - PL	R	6/23/2021	7,148.21		043325		
I-S100056458.001	Flange & Gasket - EM	R	6/23/2021	167.31		043325		
I-S100056580.002	Hytech Air & Ball Valve - EM	R	6/23/2021	72.93		043325		8,950.01
00099	FGL ENVIRONMENTAL Nitrate Monitoring 05/18/21	R	6/23/2021	43.00		043326		43.00
02217	Greg Rents							
I-28354	Concrete Mix - PL	R	6/23/2021	111.54		043327		
I-28357	Concrete Mix - PL	R	6/23/2021	111.54		043327		
I-28404	Vibe Plate - PL	R	6/23/2021	63.32		043327		286.40
05746	Hasa Inc.							
I-754950	Chlorine for Ojai Sys. - TP	R	6/23/2021	1,952.66		043328		
I-755969	Chlorine for Ojai Sys. - TP	R	6/23/2021	1,885.72		043328		3,838.38
00596	HOME DEPOT							
I-5872819	Ice Maker - TP	R	6/23/2021	1,091.41		043329		
I-7613748	Die Grinder - MAINT	R	6/23/2021	191.98		043329		
I-7876160	Blades & Brushless Oscil-MAINT	R	6/23/2021	149.05		043329		1,432.44

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00125	IDEXX DISTRIBUTION CORP Lab Supplies - LAB	R	6/23/2021	1,338.55		043330		1,338.55
00127	INDUSTRIAL BOLT & SUPPLY Wedge Anchors for Cameras - PL	R	6/23/2021	208.66		043331		208.66
05811	Instrument & Valve Services Co Level Sensor - ENG	R	6/23/2021	2,006.38		043332		2,006.38
00131	JCI JONES CHEMICALS, INC Chlorine - TP, CM 856685	R	6/23/2021	1,725.00		043333		
	I-857372 Chlorine - TP, CM 857407	R	6/23/2021	1,875.00		043333		3,600.00
05834	Daniel Lukasiewicz Meter Relocation - ENG	R	6/23/2021	358.59		043334		358.59
05749	Macro-Pro, Inc. 1102WC180000001 DOS 03/16/21	R	6/23/2021	36.00		043335		36.00
02129	Tracy Medeiros 1102WC180000001 06/12-06/25/21	R	6/23/2021	580.00		043336		580.00
00151	MEINERS OAKS ACE HARDWARE							
	I-965949 Soap & Screws - PL	R	6/23/2021	39.00		043337		
	I-970184 Pipe Strap, Bolts & Screws-MAI	R	6/23/2021	20.72		043337		
	I-970839 Grease & Roughneck Tote - FISH	R	6/23/2021	17.28		043337		
	I-970878 Faucet & Fittings - LCRA	R	6/23/2021	71.36		043337		
	I-970890 Hand Held Sprayer - PL	R	6/23/2021	9.75		043337		
	I-970949 Faucet & Nozzle - LCRA	R	6/23/2021	51.98		043337		
	I-971001 Fluor Lamp - LCRA	R	6/23/2021	3.89		043337		
	I-971030 Cable Ties - LCRA	R	6/23/2021	47.38		043337		
	I-971087 Wire Brush - LCRA	R	6/23/2021	4.48		043337		
	I-971234 Window Sealant - MAINT	R	6/23/2021	30.01		043337		
	I-971365 Adapters & Couplings - UT	R	6/23/2021	30.09		043337		
	I-971395 Outlet Box & Cover - LCRA	R	6/23/2021	11.19		043337		
	I-971425 Screws - MAINT	R	6/23/2021	37.52		043337		
	I-971510 Pipe & Fittings - PL	R	6/23/2021	20.31		043337		
	I-971538 Coupling - UT	R	6/23/2021	16.58		043337		
	I-971608 Fittings - PL	R	6/23/2021	2.30		043337		
	I-971609 Extension - PL	R	6/23/2021	22.43		043337		
	I-971664 Air Filter & Tape - LCRA	R	6/23/2021	96.60		043337		
	I-971704 Sink Line & Screws - LCRA	R	6/23/2021	7.98		043337		
	I-971724 Bolts & Screws - LCRA	R	6/23/2021	2.08		043337		
	I-971847 Glue, Bolts & Screws - LAB	R	6/23/2021	72.35		043337		
	I-971924 Locking Cord Adapter - TP	R	6/23/2021	12.68		043337		
	I-971968 Wire Sjew Bulk - EM	R	6/23/2021	37.59		043337		665.55

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03444	Mission Linen Supply							
I-514945200	Uniform Pants - PL	R	6/23/2021	33.71		043339		
I-514945201	Uniform Pants - MAINT	R	6/23/2021	26.41		043339		60.12
05835	Erik Morales							
I-991197	Camping Cancellation - LCRA	R	6/23/2021	40.00		043340		40.00
01570	Ojai Auto Supply							
I-521434	Battery - Unit EZ-4	R	6/23/2021	98.76		043341		
I-521611	Wiper Blades - Unit 46	R	6/23/2021	22.07		043341		120.83
00165	OJAI LUMBER CO, INC							
I-2106-639325	Pliers - LCRA	R	6/23/2021	21.35		043342		21.35
00383	ON DUTY UNIFORMS & EQUIPMENT							
I-4599	Uniform Pants & Shirt - LCRA	R	6/23/2021	297.35		043343		
I-4619	Uniform Shirts - LCRA	R	6/23/2021	135.74		043343		433.09
10072	PERMACOLOR, INC							
I-2106276	Color Coat Post - PL	R	6/23/2021	272.50		043344		272.50
00686	POLLARD WATER							
I-0193430	Hydro Flow Test Kit - PL	R	6/23/2021	2,630.08		043345		2,630.08
00790	PROFORMA							
I-BI85004314A	T Shirts - WP	R	6/23/2021	396.63		043346		
I-BI85004364A	Uniform Shirts - WP	R	6/23/2021	2,167.93		043346		2,564.56
02216	Purchase Power							
I-062021	Refill Postage Meter	R	6/23/2021	2,525.00		043347		2,525.00
05836	Max Shearer							
I-061721	Reimburse Expenses 04/21-05/21	R	6/23/2021	45.36		043348		45.36
00608	SMITH PIPE & SUPPLY INC.							
I-3759526	Roundup & Herbicide - MAINT	R	6/23/2021	1,700.30		043349		1,700.30
00215	SOUTHERN CALIFORNIA EDISON							
I-061621	Acct#700356078152	R	6/23/2021	357.66		043350		
I-062221	Acct#700625798978	R	6/23/2021	333.41		043350		691.07
00048	STATE OF CALIFORNIA							
I-061821	State Water Plan Payment	R	6/23/2021	850,149.00		043351		850,149.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01696	SUPERIOR MACHINE Pipe - EM	R	6/23/2021	48.49		043352		48.49
01964	Surface Pump Inc. Post Chlor Pump 3 Repair - TP	R	6/23/2021	2,318.37		043353		2,318.37
02643	Take Care by WageWorks Reimburse Med/Dep Care	R	6/23/2021	15.00		043354		
	I-12750724 Reimburse Med/Dep Care	R	6/23/2021	10.00		043354		
	I-12759823 Reimburse Med/Dep Care	R	6/23/2021	76.48		043354		101.48
04516	Tri-County Locksmiths Spare Keys - FISH	R	6/23/2021	16.20		043355		16.20
00825	USA BLUEBOOK Thermometer - LAB	R	6/23/2021	58.79		043356		58.79
00254	VENTURA LOCKSMITHS Lubricant & Key - UT	R	6/23/2021	45.26		043357		45.26
00258	VENTURA STEEL, INC Steel Posts - PL	R	6/23/2021	337.30		043358		
	I-255056 Steel Posts - PL	R	6/23/2021	326.04		043358		663.34
09955	VENTURA WHOLESALE ELECTRIC Lev 16352-W - EM	R	6/23/2021	16.69		043359		
	I-275224 Nema 3R - LAB	R	6/23/2021	149.77		043359		166.46
00663	WAXIE SANITARY SUPPLY Janitorial Supplies - LCRA	R	6/23/2021	2,121.34		043360		2,121.34
00012	ALL-PHASE ELECTRIC SUPPLY CO. Balden Cable & Cat6 Outdoor-ENG	R	6/30/2021	4,155.40		043361		
	I-5665-1006358 Electrical for RMS Proj. - LAB	R	6/30/2021	1,022.92		043361		
	I-5665-1006776 Electrical for RMS Proj. - LAB	R	6/30/2021	2,920.74		043361		
	I-5665-1006948 THHN Str Clk Reel - ENG	R	6/30/2021	29,726.98		043361		37,826.04
03044	Amazon Capital Services Tool Blades - MAINT	R	6/30/2021	48.69		043362		
	I-16MW-YYJX-3QTN Saw Chain - LCRA	R	6/30/2021	27.87		043362		
	I-1JXG-TL6G-G7YN Pool Rope - WP	R	6/30/2021	153.00		043362		
	I-1NQC-11V4-PK3X Car Charging Adapter - UT	R	6/30/2021	42.88		043362		
	I-1Q1R-4VPW-JHG9 Masking Tape - LCRA	R	6/30/2021	102.72		043362		
	I-1X7K-NC9L-K6TY Toner - PR	R	6/30/2021	604.40		043362		979.56

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00014	AQUA-FLO SUPPLY							
I-SI1755883	Brass Nipple & Gate Valve - UT	R	6/30/2021	60.84		043363		
I-SI1757654	Valve & Irrigation Wire - WP	R	6/30/2021	340.40		043363		401.24
00840	AQUA-METRIC SALES COMPANY							
I-INV0083221	Study fo AMI - UT	R	6/30/2021	500.00		043364		500.00
01666	AT & T							
I-000016663181	Acct#9391062398	R	6/30/2021	58.58		043365		58.58
01666	AT & T							
I-000016667800	Acct#9391064013	R	6/30/2021	23.67		043366		23.67
00030	B&R TOOL AND SUPPLY CO							
I-1900960393	Shovels - PL	R	6/30/2021	109.78		043367		
I-1900960523	Blade & Cutter Saw - LAB	R	6/30/2021	881.39		043367		991.17
00679	BAKERSFIELD PIPE & SUPPLY INC							
I-S2830135.001	Gasket - EM	R	6/30/2021	5.45		043368		5.45
02229	Charles Barnett							
I-062421	Irrigation Controller Rebate	R	6/30/2021	206.05		043369		206.05
02922	Bartel Associates, LLC							
I-21-333	Actuarial Consulting Services	R	6/30/2021	2,204.00		043370		2,204.00
02818	Bay City Fab							
I-10430	Misc Brackets - EM	R	6/30/2021	150.85		043371		150.85
00036	BC TREE SERVICE, INC							
I-3693	Tree Service Saddle Dam -MAINT	R	6/30/2021	2,850.00		043372		2,850.00
04111	Roadpost, Inc.							
I-BU01339308	Sat Phone Service - TP	R	6/30/2021	54.80		043373		54.80
05756	Cel Analytical Inc							
I-210610-1363	In House Control Raw - LAB	R	6/30/2021	385.00		043374		385.00
01843	COASTAL COPY							
I-962379	Copier Usage - LCRA	R	6/30/2021	146.84		043375		146.84
00060	COASTLINE EQUIPMENT							
I-812993	Jhon Deere Tooth - Unit 114	R	6/30/2021	55.28		043376		55.28

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00061	COMPUWAVE							
I-SB02097439	Ext Warrantly - IT	R	6/30/2021	151.50		043377		
I-SB02097447	Adobe License - PR	R	6/30/2021	349.00		043377		500.50
00062	CONSOLIDATED ELECTRICAL							
I-9009-1005939	PLC Hardware Upgrade - EM	R	6/30/2021	9,750.43		043378		
I-9009-1006067	Parts for PLC Automation Upgr	R	6/30/2021	12,256.49		043378		
I-9009-1007166	Parts for Security Cameras -PL	R	6/30/2021	533.03		043378		
I-9009-1007225	Term Block & Conduit Nipple-EM	R	6/30/2021	346.99		043378		
I-9009-1007259	Fishtape W/Leader - PL	R	6/30/2021	234.77		043378		23,121.71
02480	David Taussig & Associates, In							
I-2105172	D20-00115 CFD Tax Admin	R	6/30/2021	412.00		043379		412.00
00740	DELL MARKETING L.P.							
I-10498161424	UFF Desktop PC - LCRA	R	6/30/2021	1,125.06		043380		1,125.06
02765	Demaria Electric Motor Service							
I-22043	Rewind 200Hp Motor - EM	R	6/30/2021	8,671.62		043381		8,671.62
00811	EXHIBIT COMPANY							
I-20058	Fitted Table - WP	R	6/30/2021	1,539.04		043382		1,539.04
00095	FAMCON PIPE & SUPPLY							
I-S100052893.001	6x6 Flanged Hydrant Ext - PL	R	6/30/2021	909.48		043383		
I-S100056725.001	Couplings, Valve & Mega Lug-PL	R	6/30/2021	3,617.54		043383		
I-S100057083.001	Meter Parts - UT	R	6/30/2021	619.91		043383		5,146.93
00093	FEDERAL EXPRESS							
I-7-408-62206	Shipping - LAB	R	6/30/2021	20.03		043384		20.03
00713	FLUID MANUFACTURING							
I-47348	Money Lock & Drawer Key - LCRA	R	6/30/2021	277.53		043385		277.53
05846	Jesus Garcia							
I-Apr 21	Reimburse Expenses 04/21	R	6/30/2021	85.00		043386		
I-May 21	Reimburse Expenses 05/21	R	6/30/2021	83.00		043386		168.00
05845	Richard Gonzales							
I-994847	Camping Cancellation - LCRA	R	6/30/2021	215.00		043387		215.00
00121	HACH COMPANY							
I-12508687	Electrode Cleaning Solution-LA	R	6/30/2021	117.91		043388		
I-12515438	Mono & Ammonia Chemkey - LAB	R	6/30/2021	206.99		043388		324.90

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05674	Spencer Hair							
I-May 21	Reimburse Expenses 05/21	R	6/30/2021	140.00		043389		140.00
01052	HARBOR FREIGHT TOOLS USA, INC							
I-950468	Sea/Metric Tap - WP	R	6/30/2021	43.09		043390		43.09
00596	HOME DEPOT							
I-363785	Hand Tools - TP	R	6/30/2021	647.71		043391		647.71
00894	HOSE-MAN, INC.							
I-5286791-0001-05	Hose Fittings - UT	R	6/30/2021	470.53		043392		470.53
03469	IC Realtime							
C-INV91142b	Accrue Use Tax	R	6/30/2021	145.44CR		043393		
D-INV91142a	Accrue Use Tax	R	6/30/2021	145.44		043393		
I-INV91142	Security Camera for SA - EM	R	6/30/2021	2,038.81		043393		2,038.81
01177	ICON SAFETY COMPANY INC.							
I-3160116958	Gas Monitors & Accessories -PL	R	6/30/2021	9,784.41		043394		9,784.41
05843	Imber Court Reporters							
I-119090	Claim # 1102WC180000001	R	6/30/2021	980.00		043395		980.00
00127	INDUSTRIAL BOLT & SUPPLY							
I-222661-1	Hex Cap & Flat Washer - UT	R	6/30/2021	54.74		043396		54.74
00131	JCI JONES CHEMICALS, INC							
I-858476	Chlorine - TP, CM 858496	R	6/30/2021	1,875.00		043397		1,875.00
05825	Travis Larson							
I-061521	Reimburse Expenses	R	6/30/2021	217.05		043398		217.05
00478	Layne Christensen Company							
I-2036464	Mutual Well 6 Pump Assembly-EN	R	6/30/2021	43,700.76		043399		43,700.76
05842	M Doran Plumbing							
I-0001004	Install Drinking Fountain - DO	R	6/30/2021	680.00		043400		680.00
05844	Enrique Martinez							
I-1006315	Camping Cancellation - LCRA	R	6/30/2021	114.00		043401		114.00
01106	McCROMETER, INC.							
I-552017 RI	Grounding Ring Assy - EM	R	6/30/2021	73.69		043402		73.69



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04197	Ian McMahon							
I-June 21	Reimburse Expenses 06/21	R	6/30/2021	138.00		043403		138.00
00151	MEINERS OAKS ACE HARDWARE							
I-970554	Squirrel Bait - WP	R	6/30/2021	83.91		043404		
I-971506	Shovel - TP	R	6/30/2021	31.09		043404		
I-971582	Cooler Pump & Cord Power - PL	R	6/30/2021	49.91		043404		
I-972230	Hose & Rake - MAINT	R	6/30/2021	48.89		043404		
I-972269	Contact Paper - LCRA	R	6/30/2021	3.53		043404		
I-972301	Spray Paint - LCRA	R	6/30/2021	5.85		043404		
I-972386	Glue & Screws - LAB	R	6/30/2021	6.67		043404		
I-972436	Pump Cooler & Nozzle - PL	R	6/30/2021	44.99		043404		
I-972450	Tie Down & Level - PL	R	6/30/2021	27.78		043404		
I-972596	Flapper - LCRA	R	6/30/2021	12.68		043404		
I-972886	Self-Drill - LCRA	R	6/30/2021	8.03		043404		323.33
03444	Mission Linen Supply							
I-514945205	Uniform Pants - TP	R	6/30/2021	61.05		043405		
I-514992776	Uniform Pants - PL	R	6/30/2021	33.71		043405		
I-514992777	Uniform Pants - MAINT	R	6/30/2021	26.41		043405		
I-514992780	Uniform Pants - TP	R	6/30/2021	39.05		043405		160.22
00163	OFFICE DEPOT							
I-180212525001	Office Supplies - DO	R	6/30/2021	123.28		043406		123.28
01570	Ojai Auto Supply							
I-521816	Glass Cleaner - GARAGE	R	6/30/2021	31.63		043407		
I-522319	Tee Connector & Clamp - LCRA	R	6/30/2021	6.72		043407		38.35
00165	OJAI LUMBER CO, INC							
I-2106-641107	Peeler Pole - WP	R	6/30/2021	279.50		043408		279.50
00884	OJAI TERMITE & PEST CONTROL, I							
I-215418	Monthly Rodent Service - MAINT	R	6/30/2021	75.00		043409		75.00
00168	OJAI VALLEY NEWS							
I-300040135	Legal Notice - 06/18/21	R	6/30/2021	20.00		043410		
I-300040197	AD 06/25/21	R	6/30/2021	150.00		043410		170.00
01627	OSCAR'S TREE SERVICE							
I-15676	Tree Trimming, Damtender House	R	6/30/2021	975.00		043411		
I-15677	Brush Clearing Damtender House	R	6/30/2021	975.00		043411		
I-15678	Brush Clearing Damtender House	R	6/30/2021	950.00		043411		2,900.00

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10072	PERMACOLOR, INC							
I-2106284	Sandblast Posts & Post Caps-PL	R	6/30/2021	566.80		043412		566.80
02053	Photo-Scan of Los Angeles, Inc							
I-27393	Security System - LCRA	R	6/30/2021	5,618.53		043413		5,618.53
00790	PROFORMA							
I-BI85004313A	Envelopes - LCRA	R	6/30/2021	775.80		043414		
I-BI85004546A	Surveyor Vest - SAFE	R	6/30/2021	34.48		043414		
I-BI85004592A	T-Shirts - LCRA	R	6/30/2021	112.02		043414		922.30
03554	J. Harris Industrial Water Tre							
I-1891761	Water Softner Service - WP	R	6/30/2021	148.84		043415		148.84
02900	Greg Romey							
I-May 21	Reimburse Expenses 05/21	R	6/30/2021	107.37		043416		107.37
01037	SAF-T-FLO INDUSTRIES CORP.							
I-21-7807	Injection Quils SA Well - TP	R	6/30/2021	2,170.38		043417		2,170.38
01109	SALVADOR LOERA TRANSPORTATION							
I-13070	Fill Sand - PL	R	6/30/2021	442.18		043418		442.18
02756	SC Fuels							
I-1888813-IN	Gas & Diesel - LCRA	R	6/30/2021	3,758.20		043419		
I-1888875-IN	Gas - DO	R	6/30/2021	6,073.37		043419		9,831.57
05837	MaryAnn Scheele							
I-062321	Meter Relocation - ENG	R	6/30/2021	5,300.00		043420		5,300.00
05557	Keegan Shirck							
I-June 21	Reimburse Expenses 06/21	R	6/30/2021	255.82		043421		255.82
00215	SOUTHERN CALIFORNIA EDISON							
I-062421	Acct#700356078152	R	6/30/2021	187.09		043422		
I-062421a	Acct#700237081885	R	6/30/2021	3,657.26		043422		
I-062621	Acct#700533992421	R	6/30/2021	18,703.47		043422		
I-062621a	Acct#700028645962	R	6/30/2021	82,554.61		043422		
I-062621b	Acct#700028645962	R	6/30/2021	50.42		043422		
I-062821	Acct#700387230310	R	6/30/2021	19.85		043422		105,172.70
00216	Southern California Gas Co.							
I-062521a	Acct#00801443003	R	6/30/2021	263.94		043423		
I-062521b	Acct#18231433006	R	6/30/2021	37.18		043423		301.12

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02703	Sunbelt Rentals							
I-114552267-0001	Mini Ex Rental - PL	R	6/30/2021	874.16		043424		874.16
02057	Swank Motion Pictures, Inc.							
I-DB 3038245	Movie Rental 06/26/21 - LCRA	R	6/30/2021	435.00		043425		435.00
02643	Take Care by WageWorks							
I-12776610	Reimburse Med/Dep Care	R	6/30/2021	48.67		043426		
I-12788227	Reimburse Med/Dep Care	R	6/30/2021	15.00		043426		63.67
01512	TRENCH SHORING COMPANY							
I-RI20112508	Trench Plate Rental - PL	R	6/30/2021	397.60		043427		397.60
00364	TRI-COUNTY OFFICE FURNITURE							
I-151210	Office Chair - LCRA	R	6/30/2021	338.74		043428		338.74
05838	Two Trees Architectural							
I-062421	Deposit Refund - Hydrant Servc	R	6/30/2021	18.18		043429		18.18
01662	TYLER TECHNOLOGIES, INC.							
C-025-339320	CR Maintenance	R	6/30/2021	9.28CR		043430		
I-025-332340	UB Monthly Online Fee 06/21	R	6/30/2021	137.28		043430		128.00
00243	VALLEY EQUIPMENT							
I-061821	Propane - Unit 287	R	6/30/2021	97.60		043431		97.60
01396	VULCAN CONSTRUCTION MATERIALS							
I-72980870	Recycle Asphalt - PL	R	6/30/2021	250.00		043432		
I-72980871	Cold Mix - PL	R	6/30/2021	561.17		043432		811.17
00663	WAXIE SANITARY SUPPLY							
I-80103564	Towels - DO	R	6/30/2021	463.06		043433		
I-80103640	Janitorial Supplies - LCRA	R	6/30/2021	952.12		043433		1,415.18
00270	Wells Fargo Bank							
I-061021a	CalWEP Conference - PR	R	6/30/2021	128.75		043434		
I-061021b	CalWEP Conference - PR	R	6/30/2021	128.75		043434		
I-061021c	Face Masks	R	6/30/2021	360.36		043434		617.86
00826	STAN WHISENHUNT DBA							
I-6445	Water Quality Report - PR	R	6/30/2021	1,103.00		043435		1,103.00
00330	WHITE CAP CONSTRUCTION SUPPLY							
I-50016026798	Shovels - UT	R	6/30/2021	128.84		043436		128.84

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01703	ARNOLD LAROCHELLE MATTHEWS							
I-3321	Metter #5088-001 05/21	R	6/30/2021	5,319.00		043437		5,319.00
00188	PETTY CASH							
I-063021	Replenish Petty Cash - DO	R	6/30/2021	618.36		043438		618.36
00270	Wells Fargo Bank							
I-061021d	Arrest & Control - Text Books	R	6/30/2021	170.00		043439		
I-061021e	Tree Care - LCRA	R	6/30/2021	306.70		043439		
I-061021f	Adult Face Shield - WP	R	6/30/2021	107.16		043439		
I-061021g	Software for Scada - TP	R	6/30/2021	3,339.40		043439		
I-061021h	Notary Service - MGMT	R	6/30/2021	15.00		043439		
I-061021i	Team Viewer - ADM	R	6/30/2021	1,844.64		043439		
I-061021j	Compactlogix Ethernet Processo	R	6/30/2021	2,355.21		043439		
I-061021k	Flex Power - TP	R	6/30/2021	2,796.01		043439		10,934.12
04010	CALIFORNIA STATE DISBURSEMENT							
I-CS5202106281900	200000001181291	R	6/30/2021	386.30		043440		386.30
02823	Franchise Tax Board							
I-G08202106281900	STATE TAX GARNISHMENT	R	6/30/2021	500.00		043441		500.00
00124	ICMA RETIREMENT TRUST - 457							
I-DCI202106281900	DEFERRED COMP FLAT	R	6/30/2021	550.00		043442		
I-DI%202106281900	DEFERRED COMP PERCENT	R	6/30/2021	105.86		043442		655.86
00985	NATIONWIDE RETIREMENT SOLUTION							
I-CUN202106281900	457 CATCH UP	R	6/30/2021	480.77		043443		
I-DCN202106281900	DEFERRED COMP FLAT	R	6/30/2021	7,768.57		043443		
I-DN%202106281900	DEFERRED COMP PERCENT	R	6/30/2021	422.15		043443		8,671.49
1	BROOKS, CONSTANCE							
I-000202106281896	Re AR REFUND	R	6/30/2021	65.00		043444		65.00
1	COGGINS, CYNTHIA/MIC							
I-000202106281897	AR REFUND	R	6/30/2021	115.50		043445		115.50
1	DAY, CAROL							
I-000202106281895	Refund AR REFUND	R	6/30/2021	22.50		043446		22.50
1	MCDERMOTT, SEAN							
I-000202106281898	Refu AR REFUND	R	6/30/2021	200.00		043447		200.00

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1	RAMIREZ, MARCOS Refu AR REFUND	R	6/30/2021	105.00		043448		105.00
1	SIMON, PHILLIP D Ref AR REFUND	R	6/30/2021	6.00		043449		6.00
1	LVN GROUP LLC US REFUND	R	6/30/2021	60.00		043450		60.00
1	ERIC FLORES & CONSUE US REFUND	R	6/30/2021	13.79		043451		13.79
00012	ALL-PHASE ELECTRIC SUPPLY CO. VFD Electrical - ENG	R	7/07/2021	19,025.56		043452		
	I-5665-1006950 Couplings & Adapters - ENG	R	7/07/2021	93.84		043452		
	I-5665-1006951 Adapter & Conduit - ENG	R	7/07/2021	255.50		043452		19,374.90
03044	Amazon Capital Services Tablet - WP	R	7/07/2021	550.44		043453		
	I-163W-TNJD-WGRR Drill Chuck Adapter - WP	R	7/07/2021	17.15		043453		
	I-16MN-RFYQ-36PX Dish Detergent - MAINT	R	7/07/2021	41.78		043453		
	I-16VC-N6HL-G6GK Door Handle - LCRA	R	7/07/2021	15.19		043453		
	I-1JC6-7613-7RJH Luggage Locks - WP	R	7/07/2021	39.67		043453		
	I-1KNP-MLCX-7X7T Toner - ADM	R	7/07/2021	290.36		043453		
	I-1KVR-XYXP-F4V9 SDS Binders - MAINT	R	7/07/2021	51.45		043453		
	I-1L99-F3VF-3FVY Oxygen Sensor - PL	R	7/07/2021	89.98		043453		
	I-1VD3-YWPN-F9FY USB - EM	R	7/07/2021	131.59		043453		
	I-1VF4-MTX9-GYGW Pliers - LCRA	R	7/07/2021	19.25		043453		1,246.86
00014	AQUA-FLO SUPPLY Pressure Gauge - EM	R	7/07/2021	28.43		043454		28.43
02179	Art Street Interactive Reservation Sys. Hosting/Maint	R	7/07/2021	549.70		043455		549.70
04254	Automation Services, LLC Installation & Conf. WTP - TP	R	7/07/2021	4,200.00		043456		
	I-21-065 Radio Telemetry Installation	R	7/07/2021	1,376.69		043456		
	I-21-066 Instalation Parts 4 Cameras-PL	R	7/07/2021	93.63		043456		5,670.32
00021	AWA OF VENTURA COUNTY CCWUC Education Training - O&M	R	7/07/2021	125.00		043457		125.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00030	B&R TOOL AND SUPPLY CO							
I-1900960023	Threading System - LAB	R	7/07/2021	5,275.44		043458		
I-1900960942	Taper & Rapid Tap - EM	R	7/07/2021	57.54		043458		5,332.98
03207	BMI PacWest Inc.							
I-015515	AC Repair - LCRA	R	7/07/2021	698.08		043459		698.08
01295	BSN CONSTRUCTION							
I-060121	Asphalt Patching - ENG	R	7/07/2021	12,635.95		043460		
I-5464	Arbolada Tank Swale - PL	R	7/07/2021	16,803.00		043460		29,438.95
00065	CALIFORNIA PARK & REC SOCIETY							
I-061821	CPRS Membership	R	7/07/2021	555.00		043461		555.00
03702	Cannon Corporation							
I-76614	Grand Ave. PL Design - ENG	R	7/07/2021	2,023.50		043462		2,023.50
01843	COASTAL COPY							
I-964176	Copier Usage - DO	R	7/07/2021	440.88		043463		440.88
00062	CONSOLIDATED ELECTRICAL							
I-9009-1006583	Spare VFD & A/C Units - ENG	R	7/07/2021	29,568.61		043464		
I-9009-1007667	SA 3 Well VFD - ENG	R	7/07/2021	27,748.64		043464		57,317.25
00719	CORELOGIC INFORMATION SOLUTION							
I-82083984	Realquest Subscription	R	7/07/2021	137.50		043465		
I-82089156	Realquest Subscription	R	7/07/2021	137.50		043465		275.00
05839	Robin Cunningham							
I-991045	Camping Cancellation - LCRA	R	7/07/2021	215.00		043466		215.00
01764	DataProse, LLC							
I-DP2102420	UB Mailing 05/21	R	7/07/2021	4,414.87		043467		4,414.87
02765	Demaria Electric Motor Service							
I-22044	Aditonal Work 200Hp Motor -EM	R	7/07/2021	1,883.49		043468		1,883.49
03910	DoiT International USA, INC							
I-IN214002297	Google Apps 06/21	R	7/07/2021	1,557.60		043469		1,557.60
00086	E.J. Harrison & Sons Inc							
I-10313	Acct#1C00054230	R	7/07/2021	4,527.03		043470		4,527.03

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00013	FERGUSON ENTERPRISES INC							
I-0762814	Rat Wrench & Hammer - PL	R	7/07/2021	247.47		043471		
I-0763238	Gasket & PVC Wedge - PL	R	7/07/2021	327.04		043471		574.51
00099	FGL ENVIRONMENTAL							
I-106941A	Lake Nutrient Monitoring 05/21	R	7/07/2021	3,439.00		043472		
I-107200A	OWS-San Antonio TP Mn 06/01/21	R	7/07/2021	30.00		043472		
I-107201A	Nitrate Monoitoring 06/01/21	R	7/07/2021	61.00		043472		
I-107203Aa	OWS San Antonio TP Mn 06/01/21	R	7/07/2021	15.00		043472		
I-107543A	Nitrate Monitoring 06/08/21	R	7/07/2021	43.00		043472		
I-107991A	Nitrate Monitoring 06/15/21	R	7/07/2021	43.00		043472		3,631.00
00713	FLUID MANUFACTURING							
I-47595	Token Changer - LCRA	R	7/07/2021	3,690.69		043473		3,690.69
05841	Joe Garcia							
I-991648	Camping Cancelllation - LCRA	R	7/07/2021	178.00		043474		178.00
02720	Garda CL West, Inc.							
I-10644742	Armored Truck Service	R	7/07/2021	358.77		043475		358.77
00115	GRAINGER, INC							
I-9944302695	Spotlight - LAB	R	7/07/2021	112.08		043476		112.08
00121	HACH COMPANY							
I-12523592	Nitrate Chemkey & Phosver -LAB	R	7/07/2021	130.29		043477		130.29
00369	HARRINGTON INDUSTRIAL PLASTICS							
I-013B8857	Ojai East Chem Pipe - LAB	R	7/07/2021	2,052.72		043478		2,052.72
05840	Anthony Hart							
I-991116	Camping Cancellation - LCRA	R	7/07/2021	215.00		043479		215.00
00596	HOME DEPOT							
I-3122231	Spackling Paste - MAINT	R	7/07/2021	46.26		043480		
I-6812235	Screw Drive Bit Set - MAINT	R	7/07/2021	36.04		043480		82.30
03469	IC Realtime							
C-INV91415b	Accrue Use Tax	R	7/07/2021	7.90CR		043481		
D-INV91415a	Accrue Use Tax	R	7/07/2021	7.90		043481		
I-INV91415	Pole Mount - TP	R	7/07/2021	121.23		043481		121.23
00127	INDUSTRIAL BOLT & SUPPLY							
I-223026-1	Coar Hex Cap - EM	R	7/07/2021	11.64		043482		11.64

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04598	IRJ Engineers, Inc							
I-0018787	On Call Wellfield Elect. - ENG	R	7/07/2021	328.50		043483		328.50
04302	J&J Chemical Co.							
I-271299	Propaxx Elite - LCRA	R	7/07/2021	346.01		043484		346.01
02344	Janitek Cleaning Solutions							
I-41600A	Janitorial Service - DO	R	7/07/2021	2,477.95		043485		2,477.95
00345	KAZARIANS & ASSOCIATES, INC.							
I-5311.11-01	PSM & RMP Audit - TP	R	7/07/2021	4,000.00		043486		4,000.00
05775	Ksen Sku Mu							
I-272	Native American Monitoring-ENG	R	7/07/2021	10,523.90		043487		10,523.90
00759	LAFCO							
I-062821	Apportionment of Net Costs	R	7/07/2021	14,431.00		043488		14,431.00
05449	Matheson Tri-Gas, Inc.							
I-0023816333	Liquid Oxygen - TP	R	7/07/2021	15,243.58		043489		15,243.58
04689	MDJ Management							
I-CAS 1008.1	Ojai East Residual Mgmt - LAB	R	7/07/2021	73,554.58		043490		73,554.58
00151	MEINERS OAKS ACE HARDWARE							
I-967879	Glue - IT	R	7/07/2021	6.82		043491		
I-969497	Outlet & Cord Extn - EM	R	7/07/2021	39.98		043491		
I-970181	Metal Trippers - EM	R	7/07/2021	7.01		043491		
I-971734	Dura-Cool Pad & Broom - PL	R	7/07/2021	71.92		043491		
I-972373	Drill Kit, Bolts & Screws-MAIN	R	7/07/2021	17.24		043491		
I-972414	Paint, Bolts & Screws - EM	R	7/07/2021	20.28		043491		
I-972478	Painter Tape, Key & Sanddisc	R	7/07/2021	95.52		043491		
I-972913	Pine Wood & Screws - LCRA	R	7/07/2021	65.97		043491		
I-972929	Bolts & Screws - LAB	R	7/07/2021	14.47		043491		
I-972959	Asphalt Patch & Screw - LCRA	R	7/07/2021	95.43		043491		
I-972997	Reflec Mylar Letter - LCRA	R	7/07/2021	2.20		043491		
I-973203	Wood Screws - LCRA	R	7/07/2021	4.28		043491		
I-973366	Funnel Plastic - TP	R	7/07/2021	7.92		043491		
I-973415	Faucet & Ring Wax - LCRA	R	7/07/2021	58.50		043491		507.54
03724	Michael K. Nunley & Associates							
I-9335	OWS Wellfield VFD Design - ENG	R	7/07/2021	1,470.80		043493		
I-9344	OWS-Casitas System Integration	R	7/07/2021	1,071.20		043493		2,542.00



VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03444	Mission Linen Supply							
I-515036912	Uniform Pants - PL	R	7/07/2021	33.71		043494		
I-515036913	Uniform Pants - MAINT	R	7/07/2021	26.41		043494		
I-515036917	Uniform Pants - TP	R	7/07/2021	39.05		043494		99.17
03845	Oakridge Geoscience, Inc.							
I-048.014-04	Sand & Asphalt Testing - ENG	R	7/07/2021	1,740.00		043495		
I-048.015-03	Grand Ave Geotech Service -ENG	R	7/07/2021	7,750.00		043495		9,490.00
00163	OFFICE DEPOT							
I-2502919774	Tabletop Display - PR	R	7/07/2021	36.69		043496		36.69
00160	OILFIELD ELECTRIC CO, INC							
I-2031482	Infrared Thermography - EM	R	7/07/2021	1,900.00		043497		1,900.00
01570	Ojai Auto Supply							
I-522788	Battery - Unit 112	R	7/07/2021	130.13		043498		130.13
00165	OJAI LUMBER CO, INC							
I-2106-641177	Tarp Poly & Ratchet - ENG	R	7/07/2021	185.92		043499		
I-2106-641664	Wood for Cabinets - LCRA	R	7/07/2021	125.10		043499		
I-2107-642008	Wood for Guest Building - LCRA	R	7/07/2021	47.94		043499		358.96
00168	OJAI VALLEY NEWS							
I-300040216	CCR Notice - LAB	R	7/07/2021	60.00		043500		
I-300040222	CCR Notice - LAB	R	7/07/2021	60.00		043500		120.00
00823	POLYDYNE, INC.							
I-1555534	Cationic Polymer - TP	R	7/07/2021	18,900.00		043501		18,900.00
05713	Pops Auto Repair							
I-085	Repair Door Glass - Unit 43	R	7/07/2021	641.88		043502		
I-086	Terra Trac Repairs - Unit 34	R	7/07/2021	1,709.13		043502		2,351.01
00790	PROFORMA							
I-BI85004591A	Uniform T-shirts - ENG	R	7/07/2021	56.01		043503		
I-BI85004594A	T-Shirts - IT	R	7/07/2021	75.32		043503		131.33
10042	PSR ENVIRONMENTAL SERVICE, INC							
I-10379	Gas Tank Inspection - DO	R	7/07/2021	230.00		043504		
I-10380	Gas Tank Inspection - LCRA	R	7/07/2021	230.00		043504		460.00
02767	Pueblo Water Resources, Inc.							
I-2021-76	Hydrogeological Service - ENG	R	7/07/2021	4,095.00		043505		
I-2021-77	Hydrogeological Service - ENG	R	7/07/2021	210.00		043505		4,305.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00306	Rincon Consultants, Inc.							
I-31122	West Ojai PL Replacement - ENG	R	7/07/2021	19,944.68		043506		
I-31551	Grand Ave Env Services - ENG	R	7/07/2021	19,107.92		043506		39,052.60
01109	SALVADOR LOERA TRANSPORTATION							
I-13071	Fill Sand - PL	R	7/07/2021	467.18		043507		467.18
00872	Smart Rain							
I-INV-SR374	Weather Station Signal	R	7/07/2021	79.00		043508		79.00
00215	SOUTHERN CALIFORNIA EDISON							
I-070621a	Acct#700009638309	R	7/07/2021	22.67		043509		
I-070621b	Acct#700598317666	R	7/07/2021	34.60		043509		57.27
00047	STATE WATER CONTRACTORS							
I-061421	21-22 Member Dues	R	7/07/2021	49,136.00		043510		49,136.00
02703	Sunbelt Rentals							
I-115123669-0001	Bolt Lever & Trigger Interlock	R	7/07/2021	58.60		043511		58.60
02057	Swank Motion Pictures, Inc.							
I-DB 3040093	Movie Rental 07/04/21 - LCRA	R	7/07/2021	435.00		043512		435.00
02643	Take Care by WageWorks							
I-12808121	Reimburse Med/Dep Care	R	7/07/2021	70.00		043513		70.00
00317	TIERRA CONTRACTING INC							
I-063021	West Ojai PL Repl. - ENG	R	7/07/2021	133,285.00		043514		133,285.00
01662	TYLER TECHNOLOGIES, INC.							
I-025-335223	UB Monthly Online Fees - 07/21	R	7/07/2021	128.00		043515		128.00
01268	ULINE							
I-134972247	Carboy & Plastic Jars - LAB	R	7/07/2021	97.64		043516		97.64
00225	UNDERGROUND SERVICE ALERT							
I-620210097	CAS01 New Ticket - ENG	R	7/07/2021	293.80		043517		
I-dsb20203029	Regulatory Costs - ENG	R	7/07/2021	110.30		043517		404.10
00238	Ventura County Special Distric							
I-2021/2021 Casitas	Annual Member Dues 21-22	R	7/07/2021	150.00		043518		150.00
00257	VENTURA RIVER WATER DISTRICT							
I-063021a	Acct#3-50100A	R	7/07/2021	2.00		043519		
I-063021b	Acct#537500A	R	7/07/2021	148.68		043519		150.68

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00247	County of Ventura							
I-316348	Encroachment Permit PE21-0452	R	7/07/2021	370.00		043520		370.00
00250	COUNTY OF VENTURA							
I-IN0215766	CUPA Fees - Signal	R	7/07/2021	232.71		043521		
I-IN0215767	CUPA Fees - Heidelberger - EM	R	7/07/2021	232.71		043521		
I-IN0215768	CUPA Fees - Montana/Cuyama -TP	R	7/07/2021	317.26		043521		
I-IN0215769	CUPA Fees - San Antonio - TP	R	7/07/2021	740.06		043521		
I-IN0215770	CUPA Fees - Mutual Plant - TP	R	7/07/2021	486.38		043521		2,009.12
02854	Water Works Engineers, LLC							
I-11709	West End Ojai Ave PL - ENG	R	7/07/2021	48,954.05		043522		48,954.05
05847	Benjamin West							
I-070621	Benjamin West	R	7/07/2021	250.00		043523		250.00
04961	Monica Zuniga							
I-992692	Camping Cancellation - LCRA	R	7/07/2021	132.00		043524		132.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	220	1,821,432.07	0.00	1,821,432.07
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	1,352,629.95	0.00	1,352,629.95
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			226	3,174,062.02	0.00	3,174,062.02
BANK: AP	TOTALS:		226	3,174,062.02	0.00	3,174,062.02
REPORT TOTALS:			226	3,174,062.02	0.00	3,174,062.02

## *Adjudication Charge Fund Account*

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

Adj. Checks:                   000021-000023

Voids:



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Janyne Brown , Chief Financial Officer

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01703	ARNOLD LAROCHELLE MATTHEWS							
I-3397	Adjudication Litigation 05/21	R	6/30/2021	3,523.80		000021		3,523.80
05782	GSI Water Solutions, Inc							
I-0888.001-3	Hydrologic & Hydrogeologic Con	R	6/30/2021	23,824.65		000022		
I-0888.001-4	Hydrologic & Hydrogeologic Con	R	6/30/2021	5,004.93		000022		
I-0888.001-5	Hydrologic & Hydrogeologic Con	R	6/30/2021	12,321.85		000022		
I-0888.001-6	Hydrologic & Hydrogeologic Con	R	6/30/2021	18,769.78		000022		59,921.21
05782	GSI Water Solutions, Inc							
I-0888.001-7	Hydrologic & Hydrogeologic Con	R	7/07/2021	22,336.06		000023		22,336.06

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	3	85,781.07	0.00	85,781.07
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: ADJ TOTALS:	3	85,781.07	0.00	85,781.07
BANK: ADJ TOTALS:	3	85,781.07	0.00	85,781.07
REPORT TOTALS:	3	85,781.07	0.00	85,781.07

**Casitas Municipal Water District**  
**Reimbursement Disclosure Report (1)**  
**Fiscal Year 2020/21**  
**July 1, 2020-June 30, 2021**

<u>Date paid</u>	<u>Board of Director/Employee</u>	<u>Description</u>	<u>Amount Paid</u>
7/1/2020	Julia Aranda	Lunch for Crew - Leak at Rincon	\$ 429.00
7/1/2020	John Simon	Safety Boot Stipend	\$ 170.00
7/1/2020	David Van Someren	Safety Boot Stipend	\$ 170.00
7/8/2020	Virgil Clary	Mileage	\$ 201.42
7/15/2020	Gerardo M Herrera	D5 Renewal Fee	\$ 155.00
7/15/2020	Gerardo M Herrera	Water Distribution System O&M Course	\$ 163.53
7/15/2020	Scott Lewis	Winter Term Tuition	\$ 998.14
7/22/2020	Willis Hand	Oil for use at the wellfield	\$ 133.81
7/29/2020	Stuart Birdsey	Themal Paper	\$ 160.59
8/12/2020	Julia Aranda	Steel-toe Boots	\$ 102.90
8/12/2020	Gonzalo Carbajal-Ramirez	Safety Boot Stipend	\$ 170.00
8/12/2020	Virgil Clary	Mileage	\$ 130.81
8/12/2020	Ramiro Garcia	Safety Boot Stipend	\$ 170.00
8/12/2020	Vincent Godinez	Safety Boot Stipend	\$ 170.00
8/12/2020	Spencer Hair	Safety Boot Stipend	\$ 170.00
8/12/2020	Gerardo M Herrera	Safety Boot Stipend	\$ 170.00
8/12/2020	Eric Lara	Safety Boot Stipend	\$ 170.00
8/12/2020	Mario Mariscal	Safety Boot Stipend	\$ 170.00
8/12/2020	Ian McMahan	Safety Boot Stipend	\$ 170.00
8/12/2020	Luis Mejia	Safety Boot Stipend	\$ 170.00
8/12/2020	David Pope	Safety Boot Stipend	\$ 170.00
8/12/2020	Edgar Ramos	Safety Boot Stipend	\$ 170.00
8/12/2020	Michael Robles	Safety Boot Stipend	\$ 170.00
8/12/2020	Greg Romey	Dinner/Drinks - O&M Staff	\$ 346.86
8/12/2020	Jose Ruiz	Safety Boot Stipend	\$ 170.00
8/12/2020	Brian Taylor	Safety Boot Stipend	\$ 170.00
8/26/2020	Gerardo M Herrera	Calss Registration	\$ 170.00
8/26/2020	Gerardo M Herrera	Lunch for Crew - Leak at Rincon 08/19/20	\$ 169.67
8/26/2020	Joe Martinez III	Travel Expenses	\$ 168.43
9/2/2020	Greg Romey	Food & Drinks Leak at rincon Rincon	\$ 455.18
9/2/2020	Brian Taylor	Office Supplies for PL	\$ 154.72
9/9/2020	Alvin Domingo	Lan Analyst Certification	\$ 246.00
9/9/2020	Alvin Domingo	WQE Exam	\$ 280.00
9/9/2020	Joe Evans	Outboard Propeller Unit 136	\$ 161.63
9/9/2020	Luke Soholt	Damtender's Residence Possessory Interest Tax	\$ 431.21
9/9/2020	Rebekah Vieira	Tuition Reimbursment	\$ 1,800.00
9/16/2020	Luke Soholt	California State Water Resourse Control Board Renewal	\$ 210.00
9/16/2020	Luke Soholt	Water Tretment Plant Operation Course	\$ 164.53
9/23/2020	Scott Lewis	Car Rental 7/31-8/17	\$ 858.75
9/23/2020	Scott Lewis	Hotel 08/02-08/15	\$ 1,257.09
9/30/2020	Lindsay Cao	CWEA Member Renewal	\$ 192.00
9/30/2020	Gonzalo Carbajal-Ramirez	Advance for Trip to Sacramento for Certificate Testing	\$ 409.20
9/30/2020	Vincent Godinez	Advance for Trip to Sacramento for Certificate Testing	\$ 409.20
9/30/2020	Mario Mariscal	Advance for Trip to Sacramento for Certificate Testing	\$ 617.20
9/30/2020	Luis Mejia	Advance for Trip to Sacramento for Certificate Testing	\$ 409.20
9/30/2020	Edgar Ramos	Advance for Trip to Sacramento for Certificate Testing	\$ 617.20
9/30/2020	Cameron Tindle	Advance for Trip to Sacramento for Certificate Testing	\$ 409.20
9/30/2020	Brian Taylor	Door Purchased for PL office	\$ 268.30
10/7/2020	Virgil Clary	Mileage 08/20	\$ 109.19
10/7/2020	Virgil Clary	Mileage 09/20	\$ 190.67
10/21/2020	Michael Gibson	Mileage 07/20	\$ 140.88
10/21/2020	Michael Gibson	Mileage 08/20	\$ 108.10
10/21/2020	Scott Lewis	Fisheries Supplies	\$ 206.83
10/21/2020	Scott Lewis	Car Rental 09/25-10/11	\$ 747.55
10/21/2020	Scott Lewis	Hotel 09/27-10/10	\$ 1,217.45

**Casitas Municipal Water District**  
**Reimbursement Disclosure Report (1)**  
**Fiscal Year 2020/21**  
**July 1, 2020-June 30, 2021**

10/28/2020	Josh Malagon	IT Training	\$ 128.00
11/4/2020	Brian Taylor	Blinds for PL Shop	\$ 105.55
11/18/2020	Greg Romey	ASSP Renewal	\$ 230.00
11/18/2020	Greg Romey	Whiteboard	\$ 179.81
11/25/2020	Michael Shields	Lunch for Crew - Leak at Fordyce	\$ 113.11
12/2/2020	Ron Quinine	EMR Red Cross Certification	\$ 228.00
12/2/2020	Ron Quinine	Study Material For Certification	\$ 159.93
12/23/2020	Osvaldo Gutierrez	Safety Boot Stipend	\$ 170.00
12/30/2020	Joel Cox	Meal Reimbursement - Leak at Cuyama/Hwy33	\$ 114.52
12/30/2020	Greg Romey	Printed Dry Erase Magnets	\$ 180.62
12/30/2020	Greg Romey	Corporate Safety Course	\$ 815.00
12/30/2020	Spencer Hair	CPSI Practice Exam	\$ 120.00
1/6/2021	Virgil Clary	Mileage 10/20	\$ 143.58
1/13/2021	Lindsay Cao	PE Renewal	\$ 115.00
1/13/2021	Scott Lewis	Hotel 12/05/20-12/19/20	\$ 1,204.70
1/13/2021	Scott Lewis	Fisheries Supplies	\$ 130.34
1/13/2021	Scott Lewis	Car Rental 012/04/20-12/20/20	\$ 849.40
1/13/2021	Scott Lewis	Tuition Reimbursment Fall 2020	\$ 2,053.68
1/20/2021	Michael Gibson	Mileage 12/20	\$ 151.80
2/3/2021	Willis Hand	D4 Renewal of Certification	\$ 105.00
2/10/2021	Eric Behrendt	Safety Boot Stipend	\$ 170.00
2/10/2021	Scot Byron	Safety Boot Stipend	\$ 170.00
2/10/2021	Lindsay Cao	Safety Boot Stipend	\$ 170.00
2/10/2021	Gonzalo Carbajal-Ramirez	Safety Boot Stipend	\$ 170.00
2/10/2021	Virgil Clary	Safety Boot Stipend	\$ 170.00
2/10/2021	Joel Cox	Safety Boot Stipend	\$ 170.00
2/10/2021	Alvin Domingo	Safety Boot Stipend	\$ 170.00
2/10/2021	Todd Evans	Safety Boot Stipend	\$ 170.00
2/10/2021	Ramiro Garcia	Safety Boot Stipend	\$ 170.00
2/10/2021	Vincent Godinez	Safety Boot Stipend	\$ 170.00
2/10/2021	Eric Grabowski	Safety Boot Stipend	\$ 170.00
2/10/2021	Ken Grinnell	Safety Boot Stipend	\$ 170.00
2/10/2021	Willis Hand	Safety Boot Stipend	\$ 170.00
2/10/2021	Gerardo M Herrera	Safety Boot Stipend	\$ 170.00
2/10/2021	Eric Lane	Safety Boot Stipend	\$ 170.00
2/10/2021	Eric Lara	Safety Boot Stipend	\$ 170.00
2/10/2021	Tim Lawson	Safety Boot Stipend	\$ 170.00
2/10/2021	Ivan Lopez	Safety Boot Stipend	\$ 170.00
2/10/2021	Scott MacDonald	Safety Boot Stipend	\$ 170.00
2/10/2021	Mario Mariscal	Safety Boot Stipend	\$ 170.00
2/10/2021	Ian McMahon	Safety Boot Stipend	\$ 170.00
2/10/2021	Luis Mejia	Safety Boot Stipend	\$ 170.00
2/10/2021	Gustavo Muro	Safety Boot Stipend	\$ 170.00
2/10/2021	Curtis Orozco	Safety Boot Stipend	\$ 170.00
2/10/2021	David Pope	Safety Boot Stipend	\$ 170.00
2/10/2021	Edgar Ramos	Safety Boot Stipend	\$ 170.00
2/10/2021	William Reeder	Safety Boot Stipend	\$ 170.00
2/10/2021	Michael Robles	Safety Boot Stipend	\$ 170.00
2/10/2021	Jose Ruiz	Safety Boot Stipend	\$ 170.00
2/10/2021	Steven Sharp	Safety Boot Stipend	\$ 170.00
2/10/2021	John Simon	Safety Boot Stipend	\$ 170.00
2/10/2021	Luke Soholt	Safety Boot Stipend	\$ 170.00
2/10/2021	Jordan Switzer	Safety Boot Stipend	\$ 170.00
2/10/2021	Brian Taylor	Safety Boot Stipend	\$ 170.00
2/10/2021	Cameron Tindle	Safety Boot Stipend	\$ 170.00
2/17/2021	Ramiro Garcia	Class Expenses	\$ 171.00

**Casitas Municipal Water District  
 Reimbursement Disclosure Report (1)  
 Fiscal Year 2020/21  
 July 1, 2020-June 30, 2021**

2/17/2021	Mario Mariscal	Class Expenses	\$ 164.53
2/17/2021	Mario Mariscal	Grade 3 Distribution Operator Certification	\$ 190.00
2/17/2021	Mario Mariscal	Grade 2 Water Treatment Operator Certification	\$ 125.00
2/17/2021	Keegan Shirck	Safety Boot Stipend	\$ 170.00
2/24/2021	Eric Behrendt	Heidelberger Generator	\$ 219.49
3/24/2021	Scott Lewis	Car Rental 02/06/21-02/07/21	\$ 205.68
3/24/2021	Scott Lewis	Hotel 01/24/21-02/06/21	\$ 1,130.61
3/24/2021	Scott Lewis	Car Rental 01/25/21-02/06/21	\$ 1,016.95
3/24/2021	Scott Lewis	Fisheries Supplies	\$ 123.99
3/24/2021	Brian Taylor	AYPO Tech Certification	\$ 190.00
3/24/2021	Brian Taylor	CEU Plan Certification	\$ 257.75
3/24/2021	Brian Taylor	Grade 5 Water Distribution Certification	\$ 105.00
3/31/2021	Alvin Domingo	Water Treatment Plan Operation Certification	\$ 317.05
3/31/2021	William Reeder	Grade 4 Water Distribution Operator Certification	\$ 105.00
4/7/2021	Scott Lewis	Winter Term Tuition	\$ 946.32
4/7/2021	Scott Lewis	Airfare To CMWD	\$ 447.40
4/7/2021	Scott Lewis	Hotel 04/05-04/14	\$ 918.27
4/14/2021	Scot Byron	Electrical Continuing Education	\$ 180.00
5/5/2021	Trevor Cox	Safety Boot Stipend	\$ 170.00
5/5/2021	Alex Kelso	Safety Boot Stipend	\$ 170.00
5/19/2021	Ramiro Garcia	Class Expenses	\$ 124.00
5/19/2021	Michael Gibson	Wading Boot	\$ 378.21
5/19/2021	Scott Lewis	Car Rental 04/05/21-04/14/21	\$ 595.93
5/19/2021	Scott Lewis	Airport Parking	\$ 141.00
5/26/2021	Julia Aranda	PE License Renewal	\$ 180.00
5/26/2021	Eric Grabowski	Rain Boots for new employee	\$ 107.70
6/2/2021	Gerardo M Herrera	Class Registration	\$ 181.00
6/2/2021	Gerardo M Herrera	Books	\$ 151.00
6/2/2021	Keegan Shirck	Safety Boot Stipend	\$ 170.00
6/2/2021	John Simon	Safety Boot Stipend	\$ 170.00
6/2/2021	Corban Suggs	Hydraulics, Pumps & Motors Class	\$ 306.00
6/2/2021	Travis Larson	PC 832 Course advance	\$ 883.05
6/16/2021	Scott Lewis	Computer Monitor	\$ 229.99
6/16/2021	John Simon	DMV Physical and Renewed Class A License	\$ 145.13
6/30/2021	Spencer Hair	Pesticide Licence Testing	\$ 140.00
6/30/2021	Travis Larson	Mileage 06/06/21-06/11/21	\$ 217.05
6/30/2021	Keegan Shirck	Mileage 06/20/21-06/23/21	\$ 117.82

1) Reimbursement Disclosure Report prepared pursuant to California Government Code 53065.5



Minutes of the Casitas Municipal Water District  
Board Meeting Held  
June 23, 2021

A meeting of the Board of Directors was held June 23, 2021. The meeting was held via teleconference.

CS1. CALL TO ORDER - CLOSED SESSION - 4:00 P.M.

President Brennan called the meeting to order at 4:00p.m.

CS2. ROLL CALL

Directors Bergen, Kaiser, Cole, Hajas and Brennan are present. Also present are GM Flood, AGM Dyer, EA Vieira, and Counsel Mathews.

CS3. PUBLIC COMMENTS - Comments on Closed Session Items.

None

President Brennan moved the meeting to closed session at 4:02 p.m.

Closed session was completed at 4:35 p.m.

CS4. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9(a) Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v Duncan Abbott, et al., Cross Complaint; Superior Court of the State of California, County of Los Angeles, Case No. 19STCP01176.

1. CALL TO ORDER - Regular Session at 5:00 p.m.

President Brennan called the regular session to order at 5:00 p.m.

2. ROLL CALL

Directors Bergen, Kaiser, Cole, Hajas and Brennan are present. Also present are GM Flood, AGM Dyer, EA Vieira and Counsel Mathews.

3. CLOSED SESSION REPORT

Mr. Mathews reported that the board met with counsel in closed session and there were no actions to report.

4. AGENDA CONFIRMATION

The agenda was confirmed with no modifications.

5. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda - three minute limit.

None

6. CONSENT AGENDA

6.a. Accounts Payable Report.  
[Accounts Payable Report.pdf](#)

6.b. Minutes of the June 2, 2021 Special Meeting.  
[6 02 2021 Min.pdf](#)

6.c. Minutes of the June 9, 2021 Board Meeting.  
[6 09 2021 Min.pdf](#)

6.d. Minutes of the April 21, 2021 Special Board Meeting.  
[4 21 2021 Special Meeting Min.pdf](#)

The consent agenda was offered by Director Kaiser, seconded by Director Cole and adopted by the following roll call vote:

AYES:	Directors:	Bergen, Kaiser, Cole, Hajas, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

7. PUBLIC HEARING ON THE CASITASMWD 2020 URBAN WATER MANAGEMENT PLAN AND 2020 WATER SHORTAGE CONTINGENCY PLAN. The plan can be viewed at <https://www.casitaswater.org/home/showpublisheddocument/4068/637583378906933567>

7.a. Open Public Hearing.

President Brennan opened the public hearing at 5:03 p.m.

7.b. Receive Staff Report and Recommendations.  
[Board Memo\\_UWMP 062321.pdf](#)  
[UWMP Board meeting 20210623.pdf](#)

Engineering Manager Aranda provided a presentation on the Water Shortage Contingency Plan and the Urban Water Management Plan.

7.c. Report of Written Communications by Clerk of the Board.

Clerk Vieira reported that written comments had been received from Bill Miley, Susan Rungren of Ventura Water and James Maxwell of Watershed Protection. Clerk Vieira read each of

the comments into the record.

7.d. Public Comment.

There were no public comments. Engineering Manager Aranda commented that she received an email from the city and it was read it into the record.

7.e. Close Public Hearing.

President Brennan closed the public hearing at 5:27 p.m.

7.f. Discussion by Board of Directors and Possible Adoption of a Resolution Approving the Casitas MWD 2020 Urban Water Management Plan and 2020 Water Shortage Contingency Plan.  
[Resolution of Adoption.pdf](#)

GM Flood commented that scheduling a meeting with the city to explain some of the logic is a good idea. Nothing in their letter is substantive to the plan. We will go through and check the numbers.

The resolution with minor non substantive changes was offered by Director Kaiser, seconded by Director Bergen and adopted by the following roll call vote:

AYES:	Directors:	Bergen, Kaiser, Cole, Hajas, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

Resolution is numbered 2021-14

8. PUBLIC HEARING ON THE ADOPTION OF THE FISCAL YEAR 2021-2022 BUDGET.

8.a. Open Public Hearing.

President Brennan opened the public hearing at 5:35 p.m.

8.b. Receive Staff Report and Recommendations.  
[Board Memo for the FY22 Budget Hearing 062321.pdf](#) [Budget Board Doc.pdf](#)

GM Flood made a presentation on the budget to the board and public.

8.c. Report of Written Communications by the Clerk of the Board.  
[Ltr from City of Vta re State Water Interconnection Project \(1\).pdf](#)

Clerk Vieira reported the only communication was the letter from the City of Ventura which is included in the agenda packet.

8.d. Public Comment.

Burt Handy commented on solar and adding a battery pack to be hooked into a generator and suggested that be included in the evaluation for roof and solar.

8.e. Close Public Hearing.

President Brennan closed the public hearing at 5:50 p.m.

8.f. Discussion by Board of Directors and Possible Adoption of the Resolution Approving the General Fund Budget, Debt Service Fund and Mira Monte Water Assessment District Fund Budgets for the Fiscal Year Ending June 30, 2022.  
[Resolution Adopting Final General Fund Budget 2021-2022.pdf](#)

The resolution was offered by Director Kaiser, seconded by Director Hajas and adopted by the following roll call vote:

AYES:	Directors:	Bergen, Kaiser, Cole, Hajas, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

Resolution is numbered 2021 - 15

9. ACTION ITEMS

9.a. Adopt Resolution fixing a tax rate for Fiscal Year 2021-2022 and authorizing the President of the Board to execute a certificate requesting the Ventura County Board of Supervisors to levy such a tax.  
[Resolution for Tax Rate State Water 2021-2022.pdf](#)

The resolution was offered by Director Bergen, seconded by Director Cole and adopted by the following roll call vote:

AYES:	Directors:	Bergen, Kaiser, Cole, Hajas, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

Resolution is numbered 2021-16

9.b. Adopt Resolution to authorize, under Proposition 4, the 2021/2022 Establishment of Appropriations Limit of \$15,784,832.  
[Memo - Proposition 4 2021-2022.pdf](#)

The resolution was offered by Director Cole, seconded by Director Hajas, and adopted by the following roll call vote:

AYES:	Directors:	Bergen, Kaiser, Cole, Hajas, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

Resolution is numbered 2021-17

- 9.c. Adopt Resolution authorizing the levy of a special tax for Fiscal Year 2021/2022 for Community Facilities District No. 2013-1 (Ojai).  
[Casitas MWD CFD No. 2013-1 \(Ojai\) Reso Auth FY 2021-22 Levy.pdf](#)  
[Exhibit 1 \(Special Tax Levy\) - Approval \(2\).pdf](#)

The resolution was offered by Director Kaiser, seconded by Director Hajas, and adopted by the following roll call vote:

AYES:	Directors:	Bergen, Kaiser, Cole, Hajas, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

Resolution is numbered 2021-18

- 9.d. Approve, and Authorize Board President to sign, Agreements with: Michael K. Nunley & Associates, Inc.; Water Works Engineers, LLC; MNS Engineers, Inc.; Kennedy/Jenks Consultants, Inc. and Cannon Corporation, for on-call engineering services for Fiscal Year 2021-22.  
[Board Memo\\_On-Cal EngineeringFY21-22 \(1\).pdf](#)

On the motion of Director Hajas, seconded by Director Cole, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Bergen, Kaiser, Cole, Hajas, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

- 9.e. Approve, and Authorize Board President to sign, Agreements with: GHD, Inc. and IRJ Engineers, Inc., for on-call electrical engineering services for Fiscal Year 2021-22.  
[Board Memo\\_On-Cal EngineeringFY21-22 \(1\).pdf](#)

On the motion of Director Cole, seconded by Director Kaiser, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Bergen, Kaiser, Cole, Hajas, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

- 9.f. Approve, and Authorize Board President to sign, an Agreement with Rincon Consultants, Inc. to provide on-call environmental consulting services for Fiscal Year 2021-22.  
[Board Memo\\_On-Cal EngineeringFY21-22 \(1\).pdf](#)

Director Cole expressed some concerns on the sole source contract and would like to see more firms in the future. Additionally he requested separating environmental documentation and the people doing the field monitoring during construction.

On the motion of Director Kaiser, seconded by Director Brennan, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Bergen, Kaiser, Cole, Hajas, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

- 9.g. Approve, and Authorize Board President to sign, Agreements with Oakridge Geoscience, Inc. and Yeh and Associates, Inc. to provide on-call geotechnical support services for Fiscal Year 2021-22.  
[Board Memo\\_On-Cal EngineeringFY21-22 \(1\).pdf](#)

On the motion of Director Cole, seconded by Director Bergen, the above recommendation as approved by the following roll call vote:

AYES:	Directors:	Bergen, Kaiser, Cole, Hajas, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

- 9.h. Approve, and Authorize Board President to sign, an Agreement with ZZ Technologies to provide on-call surge analysis support services for Fiscal Year 2021-22.  
[Board Memo\\_On-Cal EngineeringFY21-22 \(1\).pdf](#)

On the motion of Director Cole, seconded by Director Kaiser, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Bergen, Kaiser, Cole, Hajas, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

## 10. INFORMATION ITEMS

- 10.a. Hydrology Report.  
[Hydrology Report May 2021.pdf](#)
- 10.b. Monthly Engineering Report.  
[BoardMemo Engineering Report.pdf](#)  
[June\\_2021\\_8x11\\_Draft\\_Ver2.pdf](#)
- 10.c. Recreation Committee Minutes.  
[Rec Minutes 060721.pdf](#)
- 10.d. Letter to California State Representatives opposing SB 403.  
[SB\\_403\\_Opposition\\_Ltr\\_DRAFT 06.04.21.pdf](#)

On the motion of Director Kaiser, seconded by Director Cole, the information items were approved by the following roll call vote:

AYES:	Directors:	Bergen, Kaiser, Cole, Hajas, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

11. GENERAL MANAGER COMMENTS

GM Flood reported that the Grad Avenue shut downs have been going well thus far. We had a few problems with old valves and we are adding some new valves. We expect to wrap it up in the next few weeks.

Casitas staff is attending the Ojai Chamber mixer tomorrow night for some outreach on the east and west Ojai avenue projects.

Mr. Flood informed the board that he is proud that staff not only received adequate training but they were not hesitant to engage that training and get themselves involved for the public interest. Rangers Sulkowski, Birdsey and PSO Faddis responded to the fire event last week. They not only were alerted by Camper, they took action to alert others in the camp and they also were coordinating with the fire department and were first on scene off Santa Ana Road. They have training in firefighting. We have a small piece of equipment and they were out there on that fire and I believe made a difference for the direction that fire could have gone and when the fire department arrived they took over and then staff coordinated with fire officials. They are receiving letters of commendation. President Brennan offered thanks and kudos from the board.

12. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED

President Brennan attended AWA, the WCVC meeting and the Water Commission meeting.

Director Kaiser attended the AWA meeting and yesterday Mike and I engaged in dialog with United to instill ongoing future planning and communication. He encouraged board members to meet with other board members in the county.

Director Bergen listened in on the AWA and the UVRGSA meetings.

Director Hajas reported that tomorrow at 3:00 is the OBGMA meeting where they will present chapter 3. They are getting close to having a draft to submit on time.

13. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

Director Kaiser asked if sometime staff could look at the advantages and disadvantages on a regional water authority for Ventura County and produce a white paper or a one page benefits analysis.

14. ADJOURNMENT

President Brennan adjourned the meeting at 6:20 p.m.

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Neil Cole, Secretary



**CASITAS MUNICIPAL WATER DISTRICT**  
**Board Memo**

DATE: 07/07/2021

TO: Board of Directors

FROM: Michael Flood, General Manager

SUBJECT: Approval of a contract for an event at the Lake Casitas recreation Area with the Veterans Independence Foundation for October 2021.

---

**RECOMMENDATION:**

Approval of the contract with the Veterans Independence Foundation as presented.

**BACKGROUND:**

LCRA Staff has received an application and related materials from Veteran's Independence Foundation (Neil Blitstein) for an event being called the Ojai Nest Fest being proposed for October 2<sup>nd</sup>, 2021.

The Recreation Committee reviewed the application materials and interviewed the event organizer and asked staff to forward this item to the Board of Directors for consideration.

**DISCUSSION:**

The event will have numerous facilities including two live music stages, a food court, a train ride, a bouncy house, and a beer garden (alcohol will be sold) and is expected to draw about 2,500 attendees.

The proposed contract contemplates a flat fee of \$2,500.00 for the event with a 10% revenue sharing arrangement.

Insurance requirements are identical to those for other similar events at the LCRA event area (\$7M General Liability and \$2M Liquor Liability).

LCRA staff has no previous experience with this vendor but additional background information was obtained by Staff regarding an event held by this organization in May 2021 and the individual reported that there were no issues working with them.

Other past events include "Half Baked Bash" a music and comedy show that was held in 2020, at The Canyon in Pasadena, CA. The event was promoted by "Where Music Meets the Soul" which is a promotion company that also promotes concerts for The City of Ojai's Libbey Bowl.

The organizer has indicated that he will attend the Board meeting in order to answer questions.

A copy of the event application, agreement and the vendor's proposed public safety plan is attached.

**CASITAS MUNICIPAL WATER DISTRICT LAKE CASITAS RECREATION AREA**

**AGREEMENT FOR SPECIAL EVENT  
CALLED OJAI NEST FEST**

**THIS AGREEMENT** is made and entered into by and between **CASITAS MUNICIPAL WATER DISTRICT**, a Municipal Water District authorized by California Water Code Section 1110 et seq., (“Casitas”) and **VETERANS INDEPENDENCE FOUNDATION** a 501 (c) (3) non-profit corporation, (“Sponsor.”) Together, Casitas and Sponsor shall be referred to herein as Parties.

**RECITALS**

WHEREAS, Casitas operates the Lake Casitas Recreation Area (“LCRA”) facilities pursuant to a Management Agreement between The United States of America and Casitas Municipal Water District for the Administration, Operation, Maintenance and Development of Recreation Uses and Facilities at Lake Casitas dated October 2, 2021; and

WHEREAS, LCRA is a family oriented facility which caters to families; and

WHEREAS, Casitas seeks to make the LCRA available for special events from time to time that are consistent with the LCRA’s family oriented nature; and

WHEREAS, Sponsor has organized and managed the Veterans Independence Foundation for several years in order to raise funds for Veterans in need; and

WHEREAS, Sponsor seeks to organize and manage the Ojai Nest Fest and to do so at the LCRA; and

WHEREAS, the Parties recognize a mutual benefit of holding the Ojai Nest Fest at the LCRA and have agreed to enter into this Agreement to facilitate such mutual goals/benefits.

**NOW, THEREFORE**, the Parties, for the recitals set forth above and for the valuable consideration set forth below, mutually agree to abide and be bound by the following terms and conditions:

**I. Term and General Terms of the Event.**

**A.** With the execution of this Agreement, the Ojai Nest Fest (“Event”) will be held on Saturday, October 2, 2021.

**B.** Sponsor may plan, conduct, manage and oversee the Event on October 2, 2021, subject to I. A. above and in accordance with the terms and conditions below.

**C. Location or Site of Event.** The Events will be staged at the Wadleigh Arm Event Area at Casitas’ LCRA. Sponsor will have exclusive use of the area east from the shoreline gate at trailer storage to the closed area fence line at the beginning of the East Shoreline Trail.

**D. Time and Description of Event.** Event activities may begin at 11:00 a.m. and must end at 10:00 p.m. on the day of the Event. Alcohol may be served to the general public from 11:00 a.m. to 9:00 p.m. in compliance with the Department of Alcoholic Beverage Control Daily License. Attendance to the Event is estimated by Sponsor to be no more than 2,500 people. The Event may include wine and beer sales booths, live music, vendors, food and drink as well as a children's play area with bounce houses and a train ride.

**II. Sponsor Obligations.** Sponsor agrees to provide the following to Casitas in exchange for the use of Casitas property and related Casitas services as set forth in Section III.

**A. Payment to Casitas.** Sponsor shall pay Casitas the following amounts for the privilege of holding the Event on Casitas property:

1. A minimum payment of two thousand five hundred dollars (\$2,500.00) per event day.
2. Ten percent (10%) of total gross receipts as defined (in II.) below.
  - a. The payment schedule outlined in II. 1. through 4. above shall remain in full force and effect even if Casitas' power service provider is unable to supply electrical power during the event. Casitas shall have no liability in the event this occurs. The payment schedule in II. 1. through 4. above shall continue as long as tickets are sold for the event. Casitas will meet with Sponsor within thirty (30) days after the Event to account for tickets used and receive payment therefor.
  - b. "Gross Receipts" as used in this Agreement shall mean the following:
  - c. Except as specifically provided by policy statement issued by the Casitas General Manager, the term "gross receipts" as used in this Agreement, is defined to be all money or charges received from ticket sales, sales of any merchandise by Sponsor, food vendor application fees, art/craft vendor application fees, and revenue received from parking and camping.
  - d. Except as specifically provided below or by policy statement issued by the General Manager, there shall be no deduction from gross receipts for any overhead or cost or expense of operations, such as, but without limitation to salaries, wages, costs of goods, interest, debt amortization, credit, collection costs, discount from credit card operations, insurance and taxes. Bona fide bad debts actually incurred by Sponsor or its subcontractors, assignees, licensees, concessionaires and permittees may be deducted from gross receipts. There shall, however, be no deduction for bad debts based on past experience or transfers to a bad debt reserve. Subsequent collection of bad debts previously not reported as gross receipts shall be included in gross receipts at the time they are collected.

- e. Except as specifically provided below or by policy statement, gross receipts reported by Sponsor must include the full usual charges for any charges for any services, goods, rentals or facilities. Gross receipts shall not include direct taxes imposed upon the consumer and collected there from by the Sponsor such as, but not limited to, retail sales taxes, excise taxes, or related direct taxes, which are direct taxes paid periodically by Sponsor to a governmental agency accompanied by a tax return statement.
- f. The Casitas General Manager, by policy statement, consistent with recognized and accepted business and accounting practices, and with the approval of Casitas Legal Counsel, may further interpret the term “gross receipts” as used in this Agreement.
- g. “Gross sales price”: the total consideration resulting from the transfer or granting control of this Agreement determined by the total of cash payments and the market value of all non-cash consideration, including, but not limited to, stocks, bonds, deferred payments, secured and unsecured notes, and forbearances regarding claims and judgments.
- h. Sponsor shall be required to maintain a method of accounting which, to the satisfaction of the Casitas General Manager, shall correctly and accurately reflect the gross receipts and disbursements of Sponsor in connection with Event. The method of accounting, including bank accounts, established for said Event shall be separate from the accounting system used for any other business operated by Sponsor. Such method shall include the keeping of the following documents: Regular books of accounting such as general ledgers; sequentially numbered tickets and/or armbands (to include tickets sold, given used or unaccounted for). (All entrance to the event shall, for the purpose of accounting, count as tickets used); Journals including any supporting and underlying documents such as vouchers, checks, tickets, bank statements, etc.; State and Federal income tax returns and sales tax returns and checks and other documents providing payment of sums shown; Cash register tapes appropriately identified as to type of gross receipt (daily tapes may be separated but shall be retained so that from day to day the sales can be identified); and Any other accounting records that the Casitas General Manager deems necessary for proper reporting of receipts.
- i. All sales and fee collections shall be recorded. The means of recording such sales and fee collections may include electronic data processing and record keeping equipment. The electronic data processing and record keeping equipment shall contain such features as the Casitas General Manager may reasonably require for the purpose of assuring that an accurate record of the transaction is created and retained by the equipment to be used.
- j. All documents, books and accounting records shall be open for inspection and re-inspection at any reasonable time during the term of this Agreement. In

addition, the Casitas General Manager may from time to time conduct an audit and re-audit of the books and business conducted by Sponsor and observe the operation of the business so that accuracy of the above records can be confirmed. All information obtained in connection with the Casitas General Manager's inspections of records or audit shall be treated as confidential information and exempt from public disclosure thereof to the extent permitted by law.

- k. Sponsor shall not be required to maintain those documents, books and accounting records, required by this section, that pertain to the period for which an audit has been completed and a report of the finding has been issued by the Casitas General Manager and accepted by the Sponsor. If there is a dispute as a result of said audit, the documents, books and accounting records shall be maintained until all audit disputes have either been settled by agreement of the parties, or adjudicated by the final judgment of a court of competent jurisdiction.
- l. Notwithstanding paragraphs II.A.4. j. and k. above, Sponsor shall comply with all State and Federal retention of records requirements.
- m. Sponsor shall furnish the Casitas General Manager with a gross receipts report showing the amount payable therefrom to Casitas. In addition thereto, Sponsor shall furnish a financial statement and a balance sheet prepared in a form acceptable to Casitas. The financial statement shall be submitted within thirty (30) days after the Event.
- n. In the event that an audit or review conducted by the Casitas General Manager finds that due to Sponsor's non-compliance with its obligation to report gross receipts received in connection with this event, an actual loss and/or a projected loss of revenue to Casitas can be determined, the Casitas General Manager shall bill Sponsor for said losses and said amount is to be paid to Casitas within thirty (30) days following billing therefor unless otherwise extended by the Casitas General Manager.
- o. Should the Casitas General Manager find that the additional payment due to Casitas exceeds two percent (2%) of the total amount which should have been paid as determined by such review or audit and observation, and there is no reasonable basis for the failure to report and pay thereon, Sponsor shall also pay the cost of the audit as determined by Casitas.
- p. Sponsor shall cause any and all of its subcontractors to comply with these requirements except that a subcontractor shall only be required to establish and maintain those accounting records that the Casitas General Manager deems necessary to examine the reported gross receipts in accordance with generally accepted auditing standards.

3. All expenses and invoices owed to Casitas shall be paid in full within thirty (30) days after the event unless otherwise noted.
4. Seven hundred fifty dollars (\$750.00) refundable security deposit due to Casitas thirty (30) days prior to the Event. The security deposit shall be fully refundable to Sponsor within thirty (30) days after the Event provided that Sponsor shall have returned the area to a clean pre-use condition including trash pickup and removal, and sign removal, to Casitas' satisfaction and that sponsor shall have paid in full, all expenses and invoices owed to Casitas which may include, but shall not be limited to:
  - a. Any charges, billed at the rate of fifty dollars (\$50.00) per hour, for removal of signs. Any signs remaining posted after one (1) day after the event will be removed by Casitas Staff and the Sponsor billed therefor.
  - b. Any costs for clean-up in excess of the security deposit incurred by Casitas and billed to Sponsor.
5. Seven hundred fifty dollars (\$750.00) non-refundable fee due to Casitas at the time of execution of contract, and 30 (thirty) days prior to each event, to secure the date(s) stated in Section I.A. above with Casitas. This amount will be applied towards fees due referenced in this Section II.

**B.** Space for the placement of a banner publicizing and announcing the Event is not guaranteed, but if available, Sponsor may display a banner at the corner of Highway 150 and Santa Ana Road with the prior approval of Casitas as to context and size. Sponsor shall provide the banner proof for approval to Casitas a minimum of ten (10) days prior to banner display date. Casitas will display said banner starting on the Monday immediately prior to the Event through the completion of the Event. Sponsor shall pay one hundred fifty dollars (\$150.00) for a seven day duration after service has been provided. Fees for this service shall be paid in accordance with Section II.A.

**C.** Sponsor shall be responsible for ensuring the safety and security of persons attending this Event, including but not limited to, the Event and parking areas and shall remain responsible for securing the Event and parking areas by midnight the day of the Event.

**D.** Sponsor will ensure that all parked vehicles vacate the watershed parking area prior to midnight at which time the area will be locked. All vehicles remaining must be removed no later than noon the day following the Event.

**E.** Sponsor will provide a transportation program for attendees to and from the Event clearly outlined and promoted on the Event website and with signage on the day of the Event.

**F.** Failure of Sponsor to carry out each and every obligation pursuant to this Agreement, including, but not limited to providing permits and insurance within ten (10) days of the Event, shall be grounds for immediate termination by Casitas. Notice shall be given by mail or e-mail to the Casitas Representative listed in Section XXI below. Casitas shall have no liability to Sponsor for such termination.

**G.** Sponsor will make all necessary notifications and arrangements with the Ventura County Sheriff's Office and California Highway Patrol. Sponsor shall be responsible for the cost incurred for security. The Sponsor shall remain in the area until it is cleared of people attending the Event.

**H.** Sponsor shall provide a written security plan to be submitted to Casitas ten (10) days prior to the Event which shall include the names of individuals assigned security duties, how they are to be identified as security personnel and what instructions they have been provided. The security plan shall identify the person in charge and how said person will communicate with local law enforcement in an emergency. Sponsor shall provide certified medical personnel for this Event and a designated first aid area.

**I.** Sponsor shall provide a minimum of twenty (20) chemical toilets, including at least one (1) that complies with ADA requirements for the handicapped. The required number of chemical toilets may increase or decrease at Casitas' sole option based on attendance trends. Sponsor agrees to provide Casitas with a copy of the contract at least ten (10) days prior to the Event.

**J.** Sponsor shall make arrangements with a local disposal service for supply and removal of dumpsters. Sponsor agrees to provide Casitas with a copy of the contract at least ten (10) days prior to the Event. Minimum of one (1) 30 yard dumpster shall be included in Sponsor's arrangements.

**K.** In order to comply with AB 2176 (Solid Waste Reduction & Recycling) which has been enacted in an attempt to reduce the amount of waste going to landfills, Sponsor shall:

1. Submit a written plan to Casitas for Casitas' approval, ten (10) days prior to the Event, outlining a method to reduce and recycle solid waste generated as a result of the Event. The plan may include arrangements with a local waste hauler to pick up and dispose of waste and recyclable material which is to be sorted into separate containers. As part of this program, Sponsor may use available recycle containers and bags provided by Casitas. Sponsor will be charged for any bags used.
2. If attendance is over 2,000 people per day. Sponsor is responsible for reporting the amount of recyclable material collected and removed to the County of Ventura within thirty (30) days after the Event. A copy of such report shall also be filed with Casitas within the same time frame. Information should be sent to:

Ventura County PWA, W&S, IWMD 800  
South Victoria Avenue, #1650  
Ventura, CA 93009-1650

At the time of execution of this contract the contact person is:

David Goldstein (805) 658-4312 or by email at [david.goldsteinventura.org](mailto:david.goldsteinventura.org).

**L.** Sponsor shall provide adult crossing guards for the crosswalks at all times during which cars are parked on the watershed parking area. Crossing guards with hand held, two sided, signs and safety vests provided by Sponsor shall be trained and comply with the safety requirements of any Federal, State, County and local agencies which may be applicable. Sponsor must provide proof of training including the individual name(s) of the crossing guards at least ten (10) days prior to the Event day.

**M.** Sponsor shall provide adequate lighting for the Event, including the parking area.

**N.** Sponsor shall have non-exclusive use to set up two (2) days immediately prior to the Event and non-exclusive use for take-down one (1) day immediately following the Event.

**O.** Sponsor shall notify and make all necessary arrangements, as applicable, with state and local public agencies, including, but not limited to, the Ventura County Sheriff's Office, California Highway Patrol, Ventura County Health Department, Department of Alcoholic Beverage Control and the County Fire Department. If applicable, fire permits shall include those necessary for public use of a large tent. Sponsor agrees to comply with the license issued by the Department of Alcoholic Beverage Control issued for the Event, including, but not limited to, hours, method of dispensing, and the cessation of alcoholic beverage sales upon the order of any peace officer or Casitas staff.

**P.** In the event any federal, state or local public agency, including the Bureau of Reclamation, does not require specific permits to be issued for the activities covered by this Agreement, Sponsor shall follow all rules and regulations governing the activities as if permits had been issued by these agencies.

**Q.** Prior to commencement of any construction at the Event site, Sponsor shall obtain from Casitas written approval of all plans, specifications and construction cost estimates for any improvements to Casitas' premises. Casitas' General Manager may waive these procedures for minor construction, if in the General Manager's opinion, these steps are not necessary.

**III. Casitas Obligations.** Casitas agrees to provide the following for the Event in exchange for the valuable consideration set forth above from Sponsor:

**A.** Forty (40) trash cans and twelve (12) recycle containers as provided in Section II.L above.

**B.** Fifty (50) tables already located in the area, if requested.



**C.** Parking for the Event in a designated area on the north side of Santa Ana Road opposite the Event Area. Casitas shall provide all signs for cross walks and parking, and Sponsor shall pay Casitas for any signs not returned after the Event.

**D.** Encroachment permits from the County of Ventura for temporary traffic control for use of parking.

**E.** Labor and materials for the event that are available and agreed upon in writing prior to the Event at Sponsor's cost.

**F.** Sponsor may use the water faucets in the Event Area.

**G.** Sponsor may use the existing electrical outlets in the Event Area, which are supplied by Casitas. Under no circumstances shall the electricity panels be altered or tampered with by any person. Breaker panels are to remain locked for safety purposes and only Casitas personnel shall have access to the panels.

**H.** Sponsor understands that no refunds, credits or adjustments will be made in the event Casitas' power service provider is unable to supply electrical power during the event. Casitas shall have no liability in the event this occurs.

**I.** Because of the family oriented nature of the LCRA facilities, Casitas reserves the right to disapprove any music, acts, entertainment, performances or attractions at any time which it considers, in its sole discretion, to be inconsistent with its current philosophy.

**J.** While Casitas will make every effort to provide its facilities for Sponsor's Event, Casitas shall have no liability to Sponsor if Casitas' facilities become restricted or closed for reasons including, but not limited to, acts of God, terrorism, war or the inability to provide facilities if permitting agencies, including the Bureau of Reclamation, revoke permits or authorization to use facilities. This includes the Event Area itself as well as parking areas. In the event Casitas loses the ability to allow vehicles to be parked on the Watershed lands, Casitas will make every effort to make space available for vehicles to be parked within the Recreation Area, however, any costs such as busing or obtaining satellite parking shall be Sponsor's sole responsibility with no liability to Casitas whatsoever.

**K.** Casitas will not assume responsibility or be liable for items or equipment left on the premises by Sponsor or others associated with this event. Items remaining after the take down period may be removed by Casitas, at its sole option, and Sponsor will be charged therefor.

**L. Access.** Sponsor ingress and egress to the Event Area shall only be through the auxiliary gate(s) off Santa Ana Road. The auxiliary gate(s) must be staffed at all times by responsible representatives of Sponsor while they are open and will be locked shut when not guarded. Event participants identified with valid vehicle entry hang tags will be allowed to access the Event parking and the LCRA during normal Lake hours without incurring additional parking fees. After normal LCRA hours, Event participants may enter and exit through the

auxiliary gate(s). At no time shall Sponsor allow any type of watercraft whatsoever to enter the Recreation Area through any gate under Sponsor's control or oversight. All watercraft seeking entrance through the auxiliary gate(s) off Santa Ana Road must be directed to the Main Gate for proper invasive species inspection before entry is allowed onto Casitas property.

**IV. Sale of Alcohol.** If Sponsor provides or allows for the sale of alcoholic beverages at the Event, such sale of alcoholic beverages must be in compliance with the terms set forth in Sections II, V and VI herein.

**V. Commercial General Liability, Liquor Liability for the Event.**

**A. Coverage.** Coverage for commercial general liability shall be at least as broad as the following:

1. Insurance Services Office Commercial General Liability Coverage (Occurrence Form CG 0001).
2. Liquor Liability Coverage.

**B. Limits.** Sponsor shall, during the course of this event, maintain limits no less than the following:

1. General Liability. SEVEN MILLION DOLLARS (\$7,000,000) per occurrence and in the aggregate for bodily injury, property damage, personal injury, contractual liability and liquor liability.

**C. Required Provisions.** The general liability, automobile and liquor liability (if any) policies are to contain, or be endorsed to contain the following provisions:

1. Bureau of Reclamation, Casitas Municipal Water District, their directors, officers, employees, or authorized volunteers shall be named as additional insured (via ISO endorsement CG 2026 or insurer's equivalent for general liability coverage) as respects: liability arising out of activities performed by or on behalf of the Sponsor; products and completed operations of the Sponsor; premises occupied or used by the Sponsor.
2. For any claims related to this event, the Sponsor's insurance shall state that coverage is primary as respects the Bureau of Reclamation, Casitas Municipal Water District, its directors, officers, employees, or authorized volunteers, and any insurance, self- insurance, or other coverage obtained or maintained by the Bureau of Reclamation, Casitas Municipal Water District, their directors, officers, employees, or authorized volunteers shall be in excess of said primary coverage and not contributing.
3. The Sponsor's insurance shall apply separately to the insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

4. Sponsor shall provide written notice by U.S. Mail to Casitas within five (5) days of Sponsor's receipt of any notice informing Sponsor that coverage will be cancelled or non-renewed. Sponsor understands and agrees that the Event cannot occur unless the insurance specified in this Agreement is in full force and effect.

**D. Acceptability of Insurers.** All of the insurance shall be provided on policy forms and through companies satisfactory to Casitas. Insurance is to be placed with insurers having a current A.M. Best rating of no less than A- or equivalent or as otherwise approved by Casitas.

**E. Evidences of Insurance.** No later than thirty (30) days prior to the Event, Sponsor shall file with Casitas a Certificate of Insurance (Accord Form 25-S or equivalent) signed by the insurer's representative and industry standard certificate of insurance.

**F. Sponsor may or may not be subject to the provisions in Section 3700-3709.5 of the California Labor Code regarding worker's compensation insurance for its employees, but Sponsor shall provide Casitas with either proof of worker's compensation insurance in compliance with the California Labor Code or a written statement indicating that Sections 3700-3709.5 of the California Labor Code do not apply to Sponsor or that Sponsor is exempt from these laws.**

**VI. Indemnification for the Event.** To the fullest extent permitted by law, Sponsor shall defend, indemnify and hold harmless the United States of America (Bureau of Reclamation), Casitas and its directors, officers, employees or authorized volunteers from and against:

**A.** All claims, damages, losses and expenses, including, but not limited to reasonable attorney's fees arising out of or resulting from any act, conduct, omission, negligence, misconduct or unlawful act (or act contrary to any applicable governmental order or regulation) of Sponsor, its officers, directors, employees, contractors, subcontractors, agents or volunteers.

**B.** Any and all actions, proceedings, damages, costs, expenses, penalties or liabilities, in law or equity, of every kind or nature whatsoever, arising out of, resulting from or on account of the violation of any governmental law or regulation, compliance with which is the responsibility of Sponsor.

**C.** Any and all losses, expenses, damages (including damages to the work itself), and other costs, including all costs of defense, which any of them may incur with respect to the failure, neglect, or refusal of Sponsor to faithfully perform all of its obligations under the contract. Such costs, expenses, and damages shall include all costs incurred by the indemnified parties in any lawsuits to which they are a party.

**D.** Sponsor shall defend, at Sponsor's own cost, expense and risk, any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against Casitas or its directors, officers, employees, or authorized volunteers.

**E.** Sponsor shall pay and satisfy any judgment, award or decree that may be rendered against Casitas or its directors, officers, employees, or authorized volunteers, in any such suit, action or other legal proceeding.

**F.** Sponsor shall reimburse Casitas and its directors, officers, employees, or authorized volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided.

**G.** Sponsor agrees to carry insurance for this purpose as set out in the specifications. Sponsor's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the Bureau of Reclamation, Casitas, or its directors, officers, employees, or authorized volunteers.

**VII. Overnight Camping in the Event Area.** Sponsor may have up to two self-contained recreational vehicles camp from Thursday through Saturday nights of the Event weekend in the Event Area at no charge to provide security for Sponsor's equipment.

**A.** Sponsor shall be responsible for staffing the auxiliary gate(s) when the gate(s) are open.

**B.** Campers are not permitted to camp within two hundred feet (200') of the shoreline.

**C.** No waste water shall be discharged onto the ground. All waste water shall be contained and disposed of properly at a local dump station.

**D.** Sufficient restrooms and trash receptacles shall be provided by Sponsor for campers and be conveniently placed for ease of use.

**E.** Sponsor shall ensure that staff, vendors and participants camping at the event site shall comply with paragraph 13 hereinafter.

**VIII. Use of Equines or Other Animals at the Event.** This Agreement does not permit the use of equines or other animals such as, for example, the type that might be included in a petting zoo.

**IX. Use of Explosives at the Event.** This Agreement does not permit the use of explosives, fireworks, or any other incendiary device(s), materials, displays or projectiles.

**X. Taxes and Assessments.** A taxable possessory interest may be created by this Agreement and Sponsor may be subject to the payment of property taxes levied on such interest. Sponsor shall pay before delinquent any and all taxes and assessments levied against Sponsor by reason of Sponsor's use and occupancy of the Recreation Area.

**XI. Publicity.** Sponsor hereby agrees that Casitas may utilize any publicity generated for, or because of, the Event for the mutual and/or separate benefit of Sponsor and/or Casitas at no cost to Casitas. Sponsor agrees that any printed material used by Sponsor shall include the words "Lake Casitas Recreation Area".

**XII. Compliance with Rules and Regulations.** The Sponsor hereby certifies that he/she has read and will comply with the Park rules, regulations, laws, etc. governing the Lake Casitas Recreation Area including, but not limited to, quiet hours after 10:00 p.m., and will be responsible for the activities and

conduct of all people whose activities and conduct are a result of the event or arise out of the Event. Sponsor shall enforce the applicable park rules and regulations in the Event Area. Failure to do so may result in forfeiture of the security deposit. Any person or persons violating any Park rules or laws may be subject to citation and/or eviction from the Park at Casitas' sole discretion. Sponsor must comply with Casitas' decision and, if necessary, assist Park Staff in the removal of any such person or persons.

**XIII. Raffles and Games of Chance.** Sponsor hereby agrees that no-one will be allowed to participate in games of chance, raffles, or any such activities, which contravene state and local lottery laws.

**XIV. Discrimination.** The Sponsor agrees that during the use of Casitas Municipal Water District's Recreation Area facilities, no qualified person shall be prevented from participating or denied the benefits of, or otherwise be subjected to discrimination because of the person's race, color, national origin, age or handicap.

**XV. Title VI Compliance.** Sponsor hereby acknowledges that as a sub-recipient of federal funds, Casitas Municipal Water District's Recreation Area cannot discriminate against anyone on the basis of race, color, natural origin, age or handicap in the provision of its services to the public. Anyone who believes that he/she has been subjected to discrimination can file a complaint either with the Casitas Municipal Water District's Recreation Area, 1055 Ventura Avenue, Oak View, CA 93022, or the Office for Equal Opportunity, U.S. Department of the Interior, Washington, D.C. 20240.

**XVI. Law & Jurisdiction Governing.** This Agreement is being delivered and shall be deemed entered into in the State of California and shall be governed by and construed according to the laws of such state. Any dispute, claim or controversy between the parties shall be arbitrated and/or litigated in Ventura County, California. If any provision of this Agreement is determined to be illegal, invalid or unenforceable by a court of competent jurisdiction, the remaining provisions hereof shall not be affected thereby and shall remain in full force and effect.

**XVII. Entire Agreement.**

**A.** This document constitutes the entire Agreement between Casitas and Sponsor for the use granted at the Lake Casitas Recreation Area for the Event.

**B.** This document may be modified only by further written agreement between the parties hereto. Any such modification shall not be effective unless and until executed by Sponsor and in the case of Casitas, except as otherwise specifically authorized herein, until approved and executed by Casitas' Park Services Manager and/or the Casitas General Manager and Board of Directors.

**XVIII. Time is of the Essence.** Time is of the essence for all the time frames of this Agreement.

**XIX. Termination.** This Agreement shall terminate on November 2, 2021 unless sooner terminated pursuant to subsections I.A. and II.F. herein.

**XX. Inquiries.** Please direct all inquiries regarding this Agreement to:

CMWD: R.J. Faddis, Park Services Officer  
11311 Santa Ana Road  
Ventura, CA 93001  
Tel: (805) 649-2233, ext. 117  
[Email: rfaddis@casitaswater.com](mailto:rfaddis@casitaswater.com)

**XXI. Representatives.** The representatives of the parties to this Agreement are those set forth below:

**Veterans Independence Foundation:**

Neil Blitstein, Founder  
105 Alpine Court  
Rainier, WA 98576  
Tel: (360) 582-1449

**Casitas:**

Joe Martinez, Park Services Manager  
11311 Santa Ana Road  
Ventura, CA 93001  
Tel: (805) 649-2233, ext. 111  
[Email: jmartinez@casitaswater.com](mailto:jmartinez@casitaswater.com)

**IN WITNESS WHEREOF** the parties hereto have executed this Agreement this \_\_\_\_ day of \_\_\_\_\_, 2021.

**SPONSOR:  
VETERANS INDEPENDENCE FOUNDATION**

By: \_\_\_\_\_  
Neil Blitstein, Founder

**CASITAS:  
CASITAS MUNICIPAL WATER DISTRICT**

By: \_\_\_\_\_  
Board President



# LAKE CASITAS RECREATION AREA

## APPLICATION FOR SPECIAL EVENT FACILITY USE

11311 Santa Ana Road Ventura, CA 93001

Phone: (805) 649-2233 Fax: (805) 649-4661

Applicant (Name): \_\_\_\_\_ Date: \_\_\_\_\_

Organization: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Contact Person on site or available by phone on day of event: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone or Pager: \_\_\_\_\_

List any professional or volunteer event organizer or event service provider that is authorized to work on behalf of the sponsoring organization to produce this event.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

### **EVENT INFORMATION**

Type of event:

- |   |  |                                    |
|---|--|------------------------------------|
| <input type="checkbox"/> Run/Walk/Bike Tour | <input type="checkbox"/> Park Festival                     | <input type="checkbox"/> Disc Golf |
| <input type="checkbox"/> Camping Event      | <input type="checkbox"/> Gathering/picnic (reunions, etc.) |                                    |
| <input type="checkbox"/> Concert Production | <input type="checkbox"/> Other (specify) _____             |                                    |

Facility Requested (Attach map or diagram if necessary):

- Event Area
- Picnic Area 1
- Santa Ana Ramp
- Coyote Ramp
- Campground(s) \_\_\_\_\_
- Other \_\_\_\_\_



# LAKE CASITAS RECREATION AREA

## APPLICATION FOR SPECIAL EVENT FACILITY USE

11311 Santa Ana Road Ventura, CA 93001

Phone: (805) 649-2233 Fax: (805) 649-4661

Event Title: \_\_\_\_\_

Event Dates: \_\_\_\_\_ - \_\_\_\_\_

Approx. Number of Spectators: \_\_\_\_\_

Approx. Number of Participants: \_\_\_\_\_

Approx. Total attendance: \_\_\_\_\_

Actual Event Hours: \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm

Will a staging/setup/assembly/construction location be required? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, Date: \_\_\_\_\_ Starting time: \_\_\_\_\_ am/pm

Dismantling Date: \_\_\_\_\_ Start Time: \_\_\_\_\_ am/pm Completion time: \_\_\_\_\_ am/pm

Areas to be set up: \_\_\_\_\_

Description of the scope of setup/assembly work: \_\_\_\_\_

1. List all activities your group will engage in at the Park (Approval may be withheld for any activities not listed):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Will alcohol be sold at the event  Yes  No

If yes, I \_\_\_\_\_ will ensure that alcohol will only be consumed by adults of legal drinking age. Alcohol Beverage Control approval must be obtained and submitted to CMWD if alcohol will be sold, before approval can be made on this application. ABC licenses may be checked by law enforcement personnel during your event.

Signature of Applicant:  \_\_\_\_\_ Date: \_\_\_\_\_

3. List all equipment that participants, officials & spectators of your event may wish to bring into the Park:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Vehicles cannot enter closed areas without special written permission. If you think you may need to drive into a closed area for loading or unloading or for any other reason, list below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Describe in detail the type of advertising to be used to attract people to your event:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_





# LAKE CASITAS RECREATION AREA

## APPLICATION FOR SPECIAL EVENT FACILITY USE

11311 Santa Ana Road Ventura, CA 93001

Phone: (805) 649-2233 Fax: (805) 649-4661

6. Will any money be exchanged at your event?  Yes  No. Explain for what purpose (include entry fees, food sales, etc.):

Admission Fee	\$ _____ per person	\$ _____	Estimated Gross Receipts
Vendor Fees	\$ _____ per person	\$ _____	Estimated Expenses
Participant Fees	\$ _____ per person	\$ _____	Projected Revenues

Additional information on money exchange:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

7. Are there any commercial or promotional activities associated with your event?  Yes  No. If Yes, explain:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

8. Will you be using amplified sound equipment of any kind?  Yes  No, If Yes, explain:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

9. Will you have a musical group of any kind?  Yes  No. If Yes, explain:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

10. List two responsible adults who will attend the event and who will be responsible for the activities and conduct of all people who come to the Park to attend your event (including for setup and cleanup):

\_\_\_\_\_

\_\_\_\_\_

11. Will any event participants camp overnight in the event area during the event?  Yes  No.  
If yes, how many units? \_\_\_\_\_ (6 people per unit maximum.) How many nights? \_\_\_\_\_ (See Agreement)

12. Will you be having animals in the event area?  Yes  No. If yes, please explain as to type, number, temporary corrals, etc. (See Agreement):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

13. If you will be having animals, please provide the name, address and telephone number of a local veterinarian who has agreed to be a consultant on 24 hour call in the event of an emergency. (See Agreement):

\_\_\_\_\_

\_\_\_\_\_

14. Do you have transportation available at all times to transport the animal(s) out of the Park in the event of sickness, emergency or at the request of Park personnel?  Yes  No.

15. Will you be using any type of explosives for special affects during your event?  Yes  No. Please explain (See Agreement):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

16. Will you be using a large tent where the public will gather during your event?  Yes  No. (See Agreement)



# LAKE CASITAS RECREATION AREA

## APPLICATION FOR SPECIAL EVENT FACILITY USE

11311 Santa Ana Road Ventura, CA 93001

Phone: (805) 649-2233 Fax: (805) 649-4661

17. Sponsor shall not discriminate against any qualified participant during the use of Casitas Municipal Water District's Recreation Area facilities for the event. (See Agreement)
18. Sponsor shall be in compliance with Title VI Federal Equal Opportunity Guidelines. (See Agreement)
19. Fees and charges are subject to change without notice. Fees will be based on the fee rates in effect on date of event.
20. Sponsor shall provide public liability insurance coverage in an amount of not less than 2 million dollars plus an additional 1 million dollars coverage if alcohol is to be served, as set forth in the Agreement. Please provide insurance information if known at the time of application:  
Name of Insurance Company: \_\_\_\_\_  
Agent's Name: \_\_\_\_\_ Business Phone: \_\_\_\_\_  
Policy Number: \_\_\_\_\_ Policy Type: \_\_\_\_\_
21. Event fee and security deposit shall be payable as set forth in the Agreement.
22. Sponsor shall enforce Park rules in the event area.
23. This application does not, by itself, constitute an agreement. An Agreement detailing requirements must be approved and executed by both parties in conjunction with the application.
24. The application is to be executed ninety (90) days prior to the event and the Agreement sixty (60) days prior to the event.
25. If this is the first time you will be holding your event at the Lake Casitas Recreation Area, list past experience of organizing events similar to this proposal:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
26. State law prevents conducting games of chance at Lake Casitas. Please explain any activities which could be interpreted as a game of chance pursuant to State law:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
27. Please list any other requests for services for your event:  
\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
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# LAKE CASITAS RECREATION AREA

## APPLICATION FOR SPECIAL EVENT FACILITY USE

11311 Santa Ana Road Ventura, CA 93001

Phone: (805) 649-2233 Fax: (805) 649-4661

**SECURITY, POLICE AND EMERGENCY SERVICE**

Who will be responsible for security at this event?

- Sponsoring organization staff/volunteers
- Professional Security organization (please list):

Security Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Security Director: \_\_\_\_\_

Security Responsibilities:

- Any searches prior to entering:  Yes  No
- Bottle and Can check for alcohol  Yes  No

How many Security Guards at each Entrance: \_\_\_\_\_

Number of Security Guards inside the Venue: \_\_\_\_\_

Do security personnel monitor parking?  Yes  No

How will Event / Staff Patrons be visibly different from the Public? \_\_\_\_\_

X  \_\_\_\_\_  
**Signature of Applicant**

X \_\_\_\_\_  
**Date**

Office Use Only    Deposit Paid: \$ \_\_\_\_\_ Date: \_\_\_\_\_ Initials: \_\_\_\_\_ Cash/CC/Check # \_\_\_\_\_  
 Remaining Balance: \$ \_\_\_\_\_ Remaining Balance Paid on: \_\_\_\_\_ Cash/CC/Check # \_\_\_\_\_

Staff Comments- The following are required for this event prior to final approval:

___ Complete description of event	___ Maps of event area or route	___ Camping Permits
___ County Encroachment Permit	___ Certificate of Insurance	___ Lighting Plan
___ Security Plan	___ Alcohol Beverage Control approval	___ Copy of Vendor Contracts
___ Other _____		



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[spincyclepresents.com](http://spincyclepresents.com)  
EIN: 83-2364755

## **PUBLIC SAFETY PLAN**

**Name of Event:** Ojai Nest Fest

**Dates of Event:** Saturday, Oct 2nd, 2021

### **POINTS OF CONTACT**

**Event Coordinators:** Neil Blitstein 360-528-1449

Keith Erickson 310-409-8001

**Security Coordinator:** TBD

### **NOTIFICATION OF AN EMERGENCY**

In case of emergency, Event Safety Staff will determine the nature of the emergency and notify the Ventura County Sheriff (VCS) if required, then coordinate and take direction from emergency services thereafter.

Emergency Services will be contacted by event staff by cell phone or by the VCS assigned to the event.

**How:** 911 or cell phone

**Who:** Event Safety Team Co-Chairs:

Private Security Coordinator

**What:** Type of emergency: (Fire / Medical / Active Shooter) - Describe

**Where:** Provide description of Incident/Emergency & location

**Location:** 11311 Santa Ana Rd. Ventura, CA 93001

### **EMERGENCY EQUIPMENT ACCESS**

- Once on location emergency personnel/equipment will be escorted to incident
  - Event Safety Staff (yellow security shirts)
  - Event Volunteer (Light Blue Volunteer shirts)

### **ACTION PLAN:**



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## **PUBLIC SAFETY PLAN**

Nature of the emergency determines actions – Evacuate, Shelter in Place or Stand and Fight.

- Safety & Security will follow direction of Venture County Sheriff and/or Fire Dept.
- Notification of appropriate procedure will be made by the VCS or Security Supervisor via public address system and event radios.
- Safety & Security Personnel will direct attendees accordingly.
- Safety & Security Personnel have basic education / training on all procedures.

### **CROWD MANAGERS:**

**Event Safety Leads: TBD**

**VCS Commander: TBD**

### **TRAINING SAFETY MEETINGS:**

Safety Personnel Training/Meeting: Oct 2<sup>nd</sup> @8am

Only Event Security and Zone Supervisors Will Attend - Hands off Policy-General Safety, Alcohol Sales and Consumption, Heat Related incidents, Moods and Attitudes, Manpower Post, Reporting of Potential Danger, Handicap Parking, Notification of Emergency and Procedure, Demeanor and Control, Run/Hide/Fight, Description of Emergency, Reporting Emergency, and Call for Emergency Service, Action to take, Emergency Exits location and process, Meeting and Assisting Emergency Service on Site, Introductions of Event Promoters, Key Safety Personnel.

Event Meeting: Oct 2<sup>nd</sup> @ 9am

ALL Event Staff Will Attend Including Volunteers - No Weapons Policy, General Safety, Alcohol Sales and Consumption, Manpower Post, Reporting of Potential Danger, Handicap Parking, Introduction of Safety Team & Medical Team – Venture County Sheriff, Active Shooter, Emergency Evacuations & Exits, Lost Child/Parent, Radio Use, Security and Safety of Event Attendees, Volunteers and Club Members.



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## **PUBLIC SAFETY PLAN**

### **ON SITE MEDICAL STAFF:**

Team Leader: TBD

American Medical Response (AMR) Staff and Ambulance

Various Safety Personnel, Trained Volunteers.

A handwritten signature in black ink, appearing to read "Neil Blitstein".

Neil Blitstein  
Founder  
Veterans Independence Foundation  
[neil@veteransindependencefoundation.org](mailto:neil@veteransindependencefoundation.org)

A handwritten signature in black ink, appearing to read "Keith Erickson".

Keith Erickson  
CEO  
Spin Cycle Presents  
[keith@spincyclepresents.com](mailto:keith@spincyclepresents.com)



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## **PUBLIC SAFETY PLAN**

Event Meeting: Oct 2<sup>nd</sup> @ 9am

### **ALL Event Staff Will Attend Including Volunteers**

**No Weapons Policy** – Any type of weapon will not be allowed. Attendees will be given a chance to return the weapon to an off-site secure location. Persons refusing to comply will be reported to on site VCS.

**General Safety** – To ensure the safety of all persons, all event staff will immediately report any event that threatens the safety and security of all persons on site.

**Alcohol Sales and Consumption** – Be aware that alcohol will increase the danger of an event occurring. All event staff will report any person that appears to have enjoyed themselves too much.

**Manpower Post** – Security posts are NEVER to be unmanned.

**Reporting of Potential Danger** – Anything appearing to be a protentional danger will first be reported to the security supervisor and a determination will be made as to the correct course of action after that.

**Introduction of Safety Team & Medical Team – Venture County Sheriff**

**Active Shooter**

**Emergency Evacuations & Exits**

**Lost Child/Parent**

**Radio Use**

**Security and Safety of Event Attendees**

**Volunteers and Club Members**

Safety Personnel Training/Meeting: Oct 2<sup>nd</sup> @8am



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## **PUBLIC SAFETY PLAN**

**Only Event Security and Zone Supervisors Will Attend**

**Hands off Policy-General Safety**

**Alcohol Sales and Consumption**

**Heat Related incidents**

**Moods and Attitudes**

**Manpower Post**

**Reporting of Potential Danger**

**Notification of Emergency and Procedure**

**Demeanor and Control**

**Run/Hide/Fight**

**Description of Emergency**

**Reporting Emergency and Call for Emergency Service**

**Action to take**

**Emergency Exits location and process**

**Meeting and Assisting Emergency Service on Site**

**Introductions of Event Promoters and Key Safety Personnel**



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**CASITAS MUNICIPAL WATER DISTRICT  
MEMORANDUM**

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**TO:** BOARD OF DIRECTORS  
**FROM:** MICHAEL FLOOD, GENERAL MANAGER  
**SUBJECT:** DISCUSSION OF WATER EFFICIENCY AND ALLOCATION PROGRAM  
**DATE:** 07/14/21

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**RECOMMENDATION:**

It is recommended the Board of Directors discuss the Water Efficiency Allocation Program, and direct staff as appropriate.

**BACKGROUND:**

During drought conditions, the Water Efficiency and Allocation Program (WEAP) is a cornerstone policy for Casitas' demand management. The WEAP describes the water demand reduction strategies and measures to address water shortage conditions, promote water conservation and the efficient use of water, and the application of a penalty to customers who waste water. The WEAP was originally developed in response to the 1987-1991 drought period, and the collective work in 1992 set the starting point for a system of water allocation assignments and demand response criteria based on the level of water storage in Lake Casitas.

Under the WEAP, each customer is assigned an individual allocation based on reasonable use for their water use classification and property characteristics. The allocation is comprised of both essential and non-essential uses. As Lake Casitas levels decline, the non-essential portion of the allocations are reduced according to mandatory water use reductions associated with each declared water shortage stage. The demand reduction actions for Stages 1-5, which pertain to declining lake levels during extended drought conditions, are summarized in the currently adopted WEAP (Attachment 1).

Casitas' customer billing system contains a database to compare actual water use against allocations on a monthly and annual basis, and the District may issue penalties for any excess water used over the allocated amount. In addition to water allocations, the District may consider additional specific water use prohibitions to augment its ongoing Water Waste Prevention Ordinance. Implementation of the WEAP during the most recent drought has resulted in consistent overall demand reduction of approximately 50 percent.

**DISCUSSION:**

Staff is requesting direction from the Board regarding potential policy updates to the WEAP. A presentation (Attachment 2) will be provided to review potential discussion items, schedule, and information regarding demand targets and allocations.

### WEAP Discussion Items

Potential items to review and discuss may include:

- Initial Stage 1 Allocations
- Lake Level Triggers for Stages
- Multi-Family Residential Allocation Policies
- Allocation Penalty Appeal Process
- Others?

Staff is requesting input on the list of items to review in order to plan work efforts and schedule over the coming months.

### Initial Stage 1 Allocations

Current WEAP demand targets are based on reductions from the highest historical demand of approximately 24,000 AFY in 1989. Due to extended drought conditions, Casitas has remained in a Stage 3 declaration since 2016 with a demand target of 16,736 AFY. While current allocations exceed the demand target, actual water use has been much lower with recent water use at approximately 12,000 AFY (which is the Stage 5 demand goal in the current WEAP).

Customers have collectively been achieving water demand goals to conserve remaining water supplies. However, individual customers are exceeding allocations in all of the retail customer categories, with most exceedances occurring in the Residential customer class.

The Board recently adopted long-term planned water demands based on demand trends over the last 10 years. Due to ongoing conservation efforts, actual and planned demands are much lower than the historical high water demand of 24,000 AFY. If the WEAP demand goals are aligned with long-term planned demands, rather than the historical high demand as currently adopted, the demand goals for each stage would be reduced. The long-term planned water demand is approximately 35% below current Stage 1 allocations, and approximately 25% below current Stage 3 allocations.

Staff is requesting policy direction on whether to keep existing Stage 1 allocations, align them with long-term planned demands, or other policy options to consider related to Stage 1 allocations.

# **WATER EFFICIENCY AND ALLOCATION PROGRAM**

## **Casitas Municipal Water District**

**May 12, 2021**

### **SECTION 1: INTRODUCTION**

In 1992 the Casitas Municipal Water District (Casitas) adopted a series of ordinances, resolutions, and a Water Efficiency and Allocation Program (WEAP) in response to the increasing water demands and declining water storage in Lake Casitas experienced during the 1987-1991 drought period. The collective work in 1992 set the starting point for a system of water allocation assignments and demand response criteria that are based on the level of water storage in Lake Casitas. Since 1992, there has been a significant outreach by Casitas to raise the public's awareness on the importance to conserve local water supplies, changes in the water supply and demand, regulatory compliance directives pursuant to the Endangered Species Act (ESA), and system outage events that temporarily activated Casitas' emergency response plan. All of these factors, including the responses and experiences of the current drought, are considered in the update of the Water Efficiency and Allocation Program.

#### **1.1 Purpose and Principles of the Plan.**

The purpose of this update of the WEAP is to provide guidance on water supply and demand strategies that (1) conserve the water supply of the Ventura River Project, Lake Casitas and other water resources that are in the direct control of Casitas, for the greatest public benefit, (2) mitigate the effects of a water shortage on public health and safety and economic activity, (3) allocate water use so that a reliable and sustainable supply of water will be available for the most essential purposes under all water storage conditions of Lake Casitas, and (4) adapt to changing conditions of water supply demand and constraints.

The WEAP describes the water demand reduction strategies and measures to address future water shortage conditions, promote water conservation and the efficient use of water, and the application of a conservation penalty to customers who waste water.

#### **1.2 Relationship between this Document, Water Codes, and Other Plans.**

This WEAP shall be guided by State regulations and planning requirements as provided by the California Water Code that provides Casitas with broad powers to implement and enforce regulations and restrictions for managing a water shortage (§71640-71644), to implement water conservation programs (§375--378), to implement allocation-based conservation water pricing (§370-374), and to declare a water shortage emergency (§350-359).

As required by Water Code Section 10632, this WEAP shall be integrated as a part of the Casitas Urban Water Management Plan (UWMP), as amended or updated every five years. The Casitas 2010 UWMP has been accepted and approved by the State Department of Water Resources. The UWMP provides an in-depth description of the Casitas water system, water resources and demands, and water supply reliability. For the purposes of integration and lessening the conflicts due to the replication of information, the WEAP shall rely on the updates of the Water Code Sections provided in the attached Appendices and UWMP, as amended or updated every five years.

## **SECTION 2: WATER SUPPLY AND DEMAND CONDITIONS**

### **2.1 Water Supply.**

The water supply for Casitas is derived from (1) the watersheds that flow directly and indirectly by diversion from the Ventura River of water during wet years to carryover storage in Lake Casitas for use during dry years, and (2) groundwater to the extent that Casitas has its own groundwater supply. The watersheds of the Ventura River region are subject to an extreme variation in the weather patterns, ranging from multiple years of drought to sometimes significant wet year events that are associated with El Nino conditions that add to the uncertainty of available local water supplies.

#### **2.1.1 Surface Water.**

The primary goal of Casitas is to provide a safe and reliable water supply. Due to the uncertainty of weather conditions that provide water to the local watersheds, a safe yield modeling has been implemented to provide guidance on water supply availability. The safe yield modeling criteria for the Casitas surface water supply provides a theoretical rate of decline in available water supply during a critical drought period, that if given a specific annual extraction rate from storage, that would reduce Lake Casitas to an exhausted minimum pool.

The sizing of Lake Casitas storage volume and the determination of the annual safe yield of water from Lake Casitas was originally determined by the Bureau of Reclamation in 1954, based on the hydrologic modeling for the critical drought period that started in 1919 and continued through 1936. The storage volume of the off stream reservoir, Lake Casitas, was set to be 254,000 acre-feet and the annual safe yield was determined to be 28,000 acre-feet. In 2004, Casitas recalculated the annual safe yield of Lake Casitas for the drought period of 1944 to 1965 based on newer knowledge of the diminished value of Matilija Reservoir and its impending removal, and the change in Robles Diversion operations resulting from the 2003 Biological Opinion established by the National Marine Fisheries Service pursuant to the federal Endangered Species Act. The recalculated annual safe yield of Lake Casitas was determined to be 20,840 acre-feet per year.

The safe yield trend for the 1944-1965 critical drought period is illustrated in Figure 1, with the assumption that the critical drought period begins with a full reservoir. The modeling applies the hydrology, river diversions operations, and lake evaporation for the period (1944-1965) that contribute to the Lake Casitas storage. The safe yield is a constant extraction rate from lake storage that contribute to the decline in Lake Casitas storage during the critical drought period, taking lake storage from full capacity to a minimum pool condition. Based on the safe yield model with a continuous and steady extraction rate, or safe yield, of water at 20,840 acre-feet each year, Lake Casitas would decline from full storage to minimum pool in approximately twenty years.

Also included in Figure 1 is the Recovery Period of Lake Casitas, which illustrates the actual filling rate experienced at Lake Casitas during the 1959 to 1978 period. The recovery of the Lake Casitas volume during the Recovery Period that is illustrated in Figure 1 cannot be assumed as the normal or common sequence given the variability of the rainfall amounts in the Ventura River watershed, constraints, and other influences to Lake Casitas inflow and storage. Casitas may experience elevated water supply risks that could be associated with a delay in the start of the recovery period while at minimum pool in Lake Casitas, or there could be a condition where the critical drought period begins with a partially recovered storage level in Lake Casitas.

The availability of the Lake Casitas supply can be influenced or impacted by long-term droughts, changes to lake water quality, and/or changes to diversion and storage conditions. The safe yield of Lake Casitas and annual water availability may need to be reconsidered in the future as a result of changing conditions or new information that differs from the present conditions.

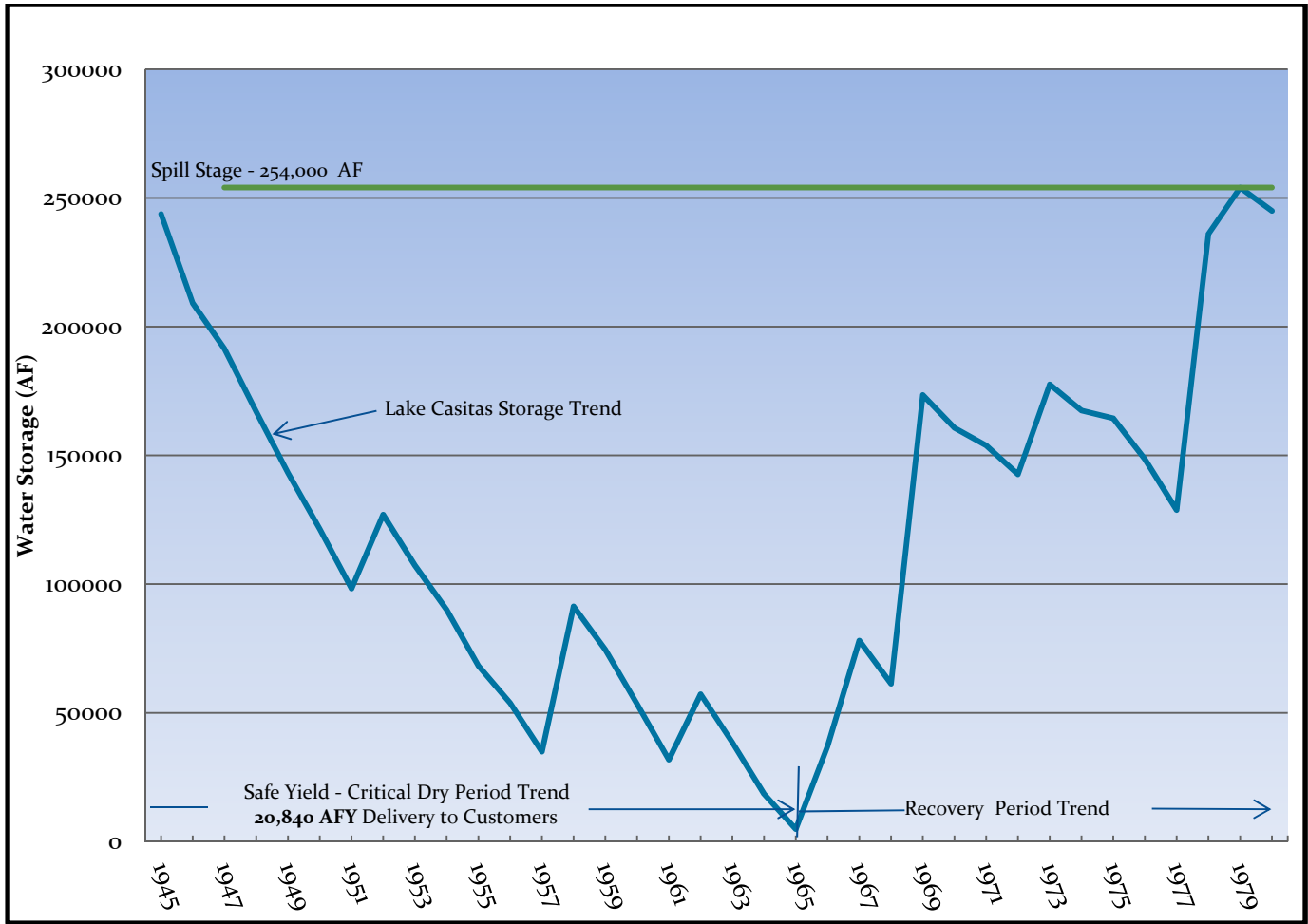


Figure 1 – Lake Casitas Safe Yield Storage and Recovery Period Trends

### 2.1.2 Groundwater.

Within Casitas’ district boundaries, there are several local groundwater basins that are primary and critical sources of water supply for other local water purveyors (public, mutual and private), individual residential use and agriculture. During extended periods of drought with several years of less than average rainfall (20-inches) the local groundwater basins can become depleted due to pumping, natural drainage and evapotranspiration. The Lake Casitas surface water supply serves as a back-up water supply to the groundwater supply during times of extended drought.

Table 1 – Groundwater Basins of the Ventura River Watershed

Groundwater Basin	Acres	Max. Capacity (AF)	Approx. Safe Yield (AF/Yr.)
Upper Ojai	2,840	5,681	Unavailable
Ojai Valley	6,471	85,000	5,026

Upper Ventura River	9,360	35,118	9,482
Lower Ventura River	6,090	8,743	2,130

Source: Ventura River Watershed Council

The groundwater basins have demonstrated an ability to recharge rapidly in any one year with sufficient rainfall events, upon which time groundwater becomes the preferred source for those with well pumping access to the groundwater basins.

## 2.2 Water Demand.

The Casitas Board of Directors has established that the average long-term demand upon Lake Casitas must not exceed the annual safe yield of Lake Casitas supply. As a result of the 1987-1991, multi-year drought that resulted in water demands exceeding the annual safe yield, Casitas implemented specific actions in 1992 to limit water demands. The actions included the declaration of a voluntary twenty percent reduction in water demand, the assignment of water allocations based on 80 percent of FY1989-90 water usage that reflects a reduction in demand that comports more closely to safe yield of the Lake Casitas Supply, the implementation of water conservation measures to assist water users in adapting to less water consumption, and the limiting of new water service connections and expansions of agricultural plantings. Table 2 provides a comparison of classification water use, from prior to the action being taken by Casitas, to the level of water use during the recent drought. The FY 1989-90 water demand is recognized as being a high extreme water demand year at the end of the four year drought period.

Table 2 – Water Use Comparison by Customer Classification

Classification	No. of Service Connections		Water Demand – Lake Casitas (AF)		
	FY 1989-90	FY 2013-14	FY 1989-90	FY 2012-13	FY 2013-14
Residential	2424	2700	1603	1678	1738
Business	93	108	821	663	724
Industrial	12	9	155	23	22
Other	33	41	530	244	255
Resale Gravity	8	8	7724	4642	5614
Resale Pumped	15	15	1027	551	1182
Irrigation	253	251	11706	7978	9385
Interdepartmental	21	21	343	120	119
Temporary			11	13	55
Total	2,859	3,153	23,909	15,899	19,094

The local groundwater resources of the Ojai Valley and Ventura River provide on average 7,385 acre-feet per year (Daniel B. Stephens, 2010) to municipal, residential and agricultural pumpers. During multiple dry years, the groundwater basins become depleted and groundwater demands are met by supplementing groundwater supply from the Lake Casitas supply. In most cases, groundwater pumpers have a water service connection to Casitas as a backup supply of water. During any year or multiple dry year sequence of less than average rainfall, Casitas can anticipate that a portion of the 7,385 acre-feet of groundwater demand may be supplemented by the Lake Casitas supply. When groundwater basins are restored by rainfall events, groundwater pumpers convert back to the less expensive groundwater supply. The demand shifts are illustrated in Table 2 and Figure 2 for various classifications of water consumers. The FY 1989-90 and FY 2013-14 water demands occurred at the end of a three-year drought sequence.

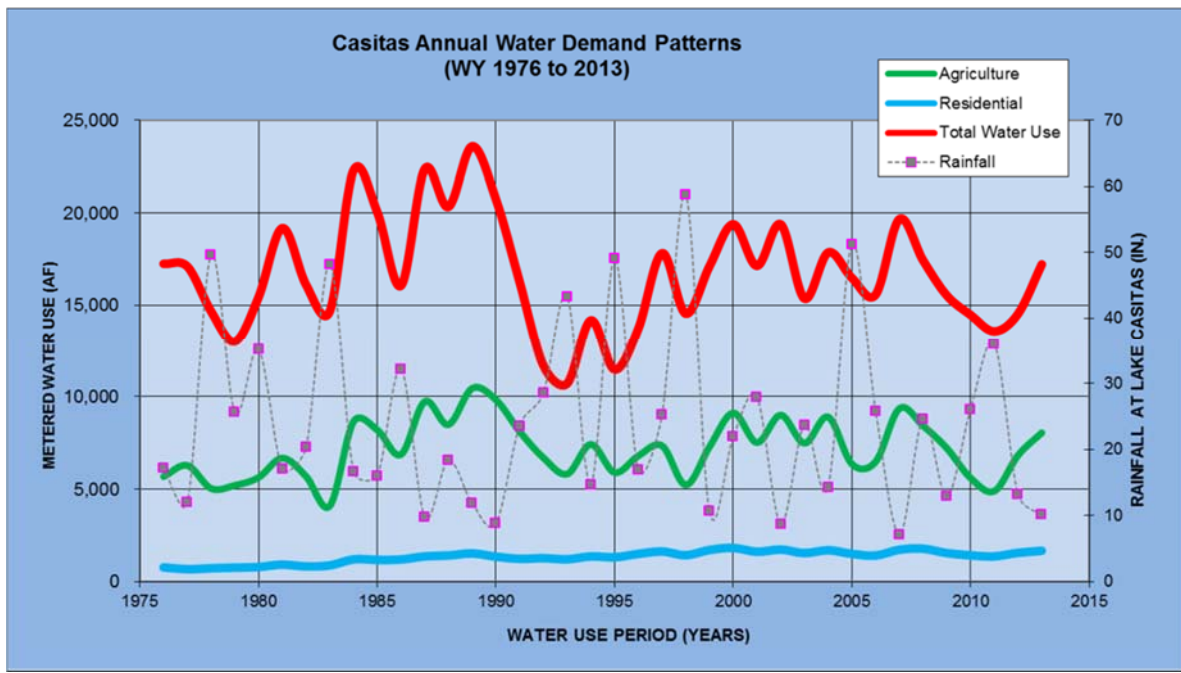


Figure 2 – Casitas Annual Demand Patterns

### 2.3 Priorities of Water Use.

Casitas recognizes the following priorities for potable water:

- 1) Public safety, health and sanitation;
- 2) Economic sustainability; and
- 3) Quality of life for the district’s customers.

Within each of the customer classifications there may be water uses that are considered non-essential to public health and sanitation and may have no significant impact to the economic productivity of the western Ventura County. The non-essential water uses may be asked at any time to be curtailed during times of extreme water shortages.

Casitas recognizes that the agricultural crops in western Ventura County are primarily tree orchards that require a substantial period of time before becoming productive, and if fallowed will experience several years of non-production. To maintain water supplies into the future that will meet the local water demands, Casitas and the public may be faced with additional decisions on water use reductions that may impact the agricultural classification.

## **SECTION 3: WATER SHORTAGE EMERGENCY ACTIONS**

### **3.1 Urban Water Contingency Analysis.**

Water Code 10632 requires that the agency’s Urban Water Management Plan provide an urban water shortage contingency analysis that includes specific elements that are within the authority of the urban water supplier. The required water shortage analysis is performed in the Casitas 2010 Urban Water Management Plan, and is further supported by this WEAP and the Casitas Emergency Response Plan, as amended.

### **3.2 Water Shortage Emergencies.**

Water Code §350-359 provides that the governing body of a distributor of a public water supply may declare a water shortage emergency condition to prevail within the service area whenever it finds and determines that the ordinary demands cannot be satisfied without depleting water supplies to the extent that there would be insufficient water for human consumption. When deemed as a water shortage emergency in accordance with Water Code 350, Casitas shall follow the procedures provided by the Water Code in the implementation of the water shortage declaration and actions.

The State of California, through its authority under the Water Code and Government Code, may declare a water shortage emergency and require curtailment of water use that is above and beyond the requirements of the Casitas WEAP. Customers of Casitas must respond and comply with the orders of the State in a timely manner. A failure to comply may cause the State to impose fines and penalties that will be redistributed to the customers of Casitas in a manner determined by the Casitas Board of Directors.

### **3.3 Water Shortage Contingency Plan.**

The District has prepared a Water Shortage Contingency Plan (Resolution 92-11), and further defined in the Casitas Urban Water Management Plan, that addresses emergencies under short-term, catastrophic events, and long-term water shortages that may occur as a result of a prolonged drought.

A water shortage emergency may be determined to exist in the event of a short-term interruption of water supply or as a result of long-term diminishment of the Lake Casitas water supply. A short-term interruption of water supply can be the result of earthquakes, regional power outages, landslides, or other major and minor events that impact Casitas water facilities or supply. These events are more often a short term interruption of water supplies until the water system can be restored to the customers. A long-term or district-wide condition may be the result of drought conditions or a reduction in local water supplies that will require long-term water supply-demand management.

The Casitas response to a short-term interruption of water supply may cause the implementation of the Casitas Emergency Action Plan that is structured under the State's Standardized Emergency Management System (SEMS), in coordination with federal, state and county emergency response planning that provides the framework for an organized response to catastrophic events.

### **3.4 Water Waste Prohibitions on Certain Uses.**

Water Code § 71640 provides the District the authority to restrict the use of district water during any emergency caused by drought, or other threatened or existing water shortage, and the district may prohibit the wastage of district water or the use of district water during such periods for any purpose other than household uses or such other restricted uses as the district determines to be necessary. The District may also prohibit use of district water during such periods for specific uses which it finds to be nonessential.

## **SECTION 4: STRATEGY FOR MANAGED WATER SUPPLY AND DEMAND**

### **4.1 Strategy Principles.**

The communities and rural agricultural areas of western Ventura County recognize that there is a reliance on limited local groundwater and surface water supply to serve all of the beneficial uses within the District, and there is a local responsibility required to sustain those supplies during



extended drought periods. The continuous implementation of water conservation education and measures (Best Management Practices) has had a significant influence on the beneficial use and sustainability of local water supplies. Ongoing water conservation efforts can ease the impact on normal activities during drought periods, but may not completely eliminate the need for reductions in water use during periods when Lake Casitas water supplies are severely impacted by extended drought. The main mechanism to respond to water supply conditions is to rely on informed customers working in partnership with Casitas to limit water use to no more than the assigned water allocation and support the water use limitations with appropriate conservation penalties for water use in excess of the assigned, or adjusted, allocation.

To address the water shortage risk that may occur during an extended drought, the Casitas Board established in the Casitas Urban Water Management Plan of 1995 a series of five storage levels of Lake Casitas at which the Board could take actions to restrict the annual water extractions from Lake Casitas. The safe yield trend and the five stages of restrictive actions are illustrated in Figure 3.

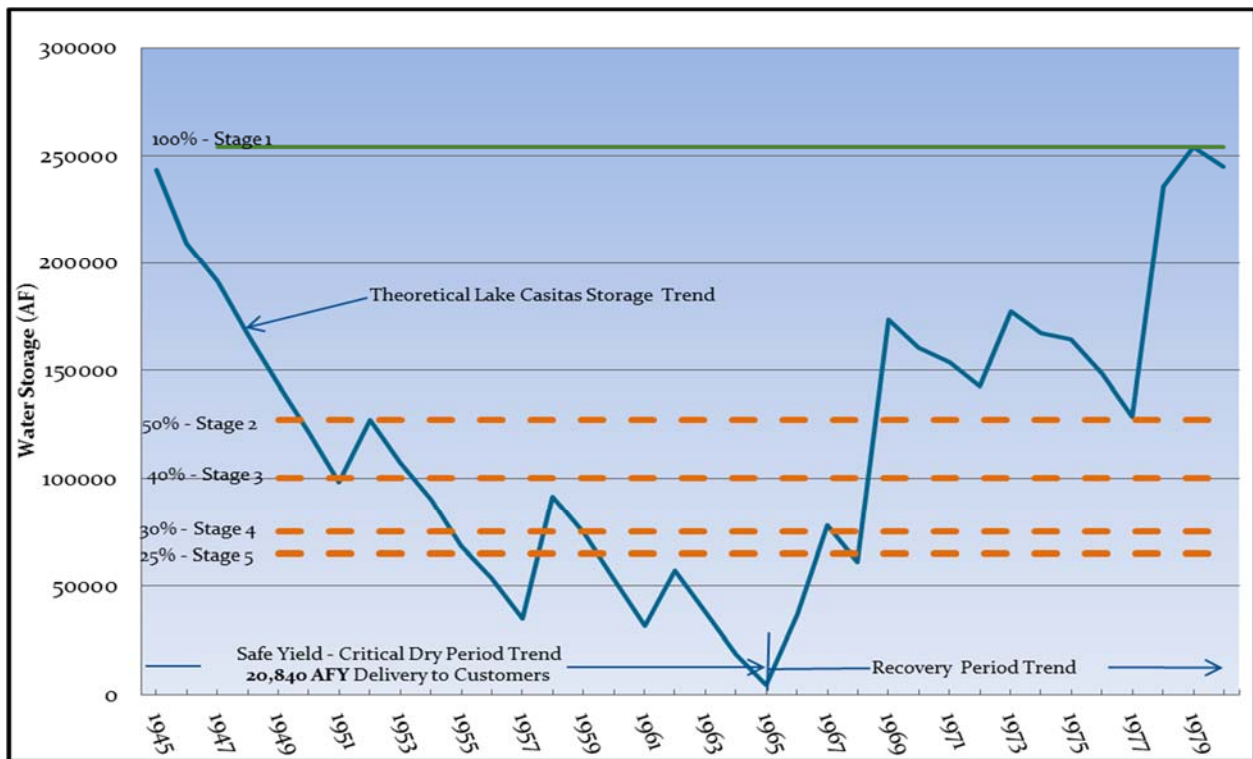


Figure 3 – Lake Casitas Safe Yield Storage Trend and Stages for Demand Reduction

#### 4.2 Water Allocation Principles.

Each and every water service provided by Casitas is metered and a basic water use allocation is established for each customer account that provides a reasonable amount of water for the customer's needs and property characteristics (WC § 372). The following principles are to be followed for the Casitas water allocations:

- 1) Each Casitas water service shall be assigned either a monthly water allocation in the terms of Units or an annual water allocation in terms of Units and Acre-feet.
- 2) Allocation shall not mean an entitlement or imply water rights in favor of the customer.

- 3) The assignment of allocations shall be based on reasonable and necessary water use, the application of water conservation practices and standards, and other relevant factors associated with water use during Stage 1 conditions at Lake Casitas.
- 4) The Casitas Board of Directors reserve the right to make individual allocation assignments and to change water allocations at any time within each classification based on the changes to the availability of water stored in Lake Casitas, changes in water use that appears to compromise the reliability of the Lake Casitas water supply, and changes in water conservation practices and standards.
- 5) Water allocations provided by Casitas are assigned to property or water purveyors and are not transferrable from one property or water purveyor to another.
- 6) Casitas' water allocations shall not be sold, exported, bartered or traded by or between Casitas' customers.
- 7) Casitas water allocated shall not be transported from the property or by any agency served to any other property or agency without prior written agreement with Casitas.

#### **4.3 Allocation Assignments to Water Service Classifications.**

Casitas has established the definitions of water customer classifications as provided by the Casitas Rates and Regulations for Water Service and has made specific allocation assignments to each and every water account by either (1) written agreement, or (2) the application of historical water use data, or (3) the application of documented water use standards. Where deemed necessary by Casitas, Casitas may perform site specific water use audits and survey to determine the appropriate level of allocation to be assigned to any one service connection or customer. Water allocations may change by action of the Casitas Board of Directors based on the Lake Casitas storage level or trend, water use trends, and the performance by customer classification in meeting water consumption reduction goals.

The following subsections describe the method used to assign the water allocation for each classification of water service at **Stage 1** condition:

##### **Business**

- 1) Water allocation shall be specified as an **annual** allocation based on a fiscal year (July 1<sup>st</sup> to June 30<sup>th</sup>).
- 2) Allocation assigned by recorded agreement; or
- 3) Where not defined by recorded agreement, the lesser of the historical water consumption recorded for either the 80% of the 1989-90 water use or the Fiscal Year 2012-13 water use.

##### **Fire**

There is no water allocation for the Fire classification. This water use is for emergency only, and not a part of a continuing annual water use.

##### **Industrial**

- 1) Water allocation shall be specified as an **annual** allocation based on a fiscal year (July 1<sup>st</sup> to June 30<sup>th</sup>).
- 2) Allocation assigned by recorded agreement; or
- 3) Where not defined by recorded agreement, the lesser of historical water consumption recorded for either the 80% of the 1989-90 water use or the Fiscal Year 2012-13 water use.

### Interdepartmental

- 1) Water allocation shall be specified as an annual allocation based on a fiscal year (July 1<sup>st</sup> to June 30<sup>th</sup>).
- 2) The **annual** allocations for individual Interdepartmental classification services shall be based on the Fiscal Year 2012-13 water use.

### Irrigation (Commercial Agriculture)

- 1) Water allocation shall be specified as an **annual** allocation based on a fiscal year (July 1<sup>st</sup> to June 30<sup>th</sup>).
- 2) Qualifying acreage for each Irrigation account shall be limited to acreage that can be identified as under irrigation prior to March 1, 1992. There will be no allocation for irrigation acreage that has been expanded after March 1, 1992, except as otherwise approved in written and recorded agreement between Casitas and the property owner. Casitas' records and mapping will be the standard for the identification of lands in irrigation prior to March 1, 1992.
- 3) Allocation assignments to lands served by multiple meter services shall consider the proportion of the allocation that each meter is intended to serve. The aggregation of meter readings and allocations from multiple meters shall not be allowed except under the terms and conditions of an approved addendum to the Application for Water Service to provide an aggregation variance. The customer may apply for the aggregation of allocations and water volume for accounts serving contiguous parcels under a single ownership, subject to the conditions of the Casitas addendum to the Application for Water Service. The aggregation variance must be approved and on file for the current year during which the variance is applicable. The issuance of the aggregation variance is subject to the discretion of the General Manager.
- 4) The Stage 1 water allocation assigned to each Irrigation water account is the greater volume of either (1) the water use recorded at each meter service during fiscal year 2012-13 or (2) eighty (80) percent of recorded water volume metered to the account in fiscal year 1989-90, neither of which shall exceed a water volume of 3 acre-feet per acre applied to the qualifying acreage.
- 5) The residential water use for Agricultural/Domestic classification that is directly associated with the Irrigation shall be considered as Irrigation for purpose of allocation assignments and meeting the demand reduction requirements for Irrigation.

### Multi-Family Residential

- 1) Stage 1 water allocations are assigned to each existing Multi-Family Residential account by either a recorded agreement or based on the standards set in 1992 by Casitas.
- 2) The Multi-Family Residential water allocation for each account shall be distributed by either a monthly or bi-monthly scheduling of the allocation.
- 3) A part of the Multi-Family Residential allocation is provided for health and sanitation and shall be set at **84 units per year per dwelling**, distributed evenly each month as 7 units per month for each dwelling.
- 4) The essential water use portion of the allocation is not subject to adjustment by the Staged Demand Reduction Program, unless otherwise deemed by the Board to be a necessity during extreme water supply conditions or during emergencies.
- 5) The part of the Multi-Family Residential allocation that is in excess of the essential allocation shall be specified as a monthly allocation and distributed proportionally to reflect varying seasonal water use, as follows:

Month	July	August	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
% of Total Annual Allocation	.12	.11	.11	.11	.08	.08	.04	.06	.05	.05	.09	.10

The part of the Multi-Family Residential allocation that is in excess of the essential allocation is subject to adjustment by the Staged Demand Reduction Program.

- 6) Where not previously assigned a residential allocation, a residential allocation shall be based on the following:
  - a. The essential health and sanitation portion of the residential allocation shall be set at **84 units per year per year per dwelling**, and be constant for each month of the year;
  - b. Non-essential portion of the annual residential allocation shall be based on a maximum limit of 1.99 acres (86,684 square feet) of irrigated landscape area and set as follows:
    - i. For the first 5,000 square feet of landscape area, 15 gallons per square foot;
    - ii. For the next 10,000 square feet of landscape area, 10 gallons per square foot
    - iii. For the next increment up to 71,684 square feet of landscape area, 3 gallons per square foot;

### Other

- 1) Water allocation shall be specified as an **annual** allocation based on a fiscal year (July 1<sup>st</sup> to June 30<sup>th</sup>).
- 2) Allocation assigned by recorded agreement; or
- 3) Where not defined by recorded agreement, the lesser of historical water consumption of either the 80% of the 1989-90 water use or the Fiscal Year 2012-13 water use.

### Resale

- 1) Water allocation shall be specified as an **annual** allocation based on a fiscal year (July 1<sup>st</sup> to June 30<sup>th</sup>).
- 2) The Stage 1 allocation for each individual Resale customer shall be mutually agreed to by each water agency and Casitas, be incorporated into a memorandum of understanding (MOU), and assigned to provide water to supplement the Resale agency's primary source of water supply. An annual adjustment to the allocation assignment may be a condition of the MOU.
- 3) An objective of a MOU is to achieve parity between the Resale agency customers and Casitas customers in applying similar overall water use restrictions and financial penalties in each Stage.
- 4) The Resale agency shall determine the reliability of its water sources and ensure that the annual water requirements from Casitas do not exceed their annual water allocation from Casitas.
- 5) The allocation assignment from Casitas shall not be used by the Resale agency for growth within the Resale service area, unless additional allocation for growth is authorized by written agreement with Casitas.
- 6) The Resale agency shall implement water conservation measures in accordance with the State's or California Urban Water Conservation Council's Best Management Practices, responsibly maintain water system metering and pipeline systems to reduce water losses, and when necessary or when asked to do so, implement water demand reduction measures similar to or more restrictive than those imposed by Casitas to assure the continued availability of water for health and safety purposes.

### Residential

- 1) Stage 1 water allocations are assigned to each existing Residential account by either a recorded agreement or based on the standards set in 1992 by Casitas.

- 2) The Residential water allocation for each account shall be distributed by either a monthly or bi-monthly scheduling of the allocation.
- 3) A part of the Residential Allocation is provided for health and sanitation and shall be set at **120 units per year**, distributed evenly each month as 10 units per month for each dwelling.
- 4) The essential water use portion of the allocation is not subject to adjustment by the Staged Demand Reduction Program, unless otherwise deemed by the Board to be a necessity during extreme water supply conditions or during emergencies.
- 5) The part of the Residential Allocation that is in excess of the essential allocation shall be specified as a monthly allocation and distributed proportionally to reflect varying seasonal water use, as follows:

Month	July	August	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
% of Total Annual Allocation	.12	.11	.11	.11	.08	.08	.04	.06	.05	.05	.09	.10

The part of the Residential Allocation that is in excess of the essential allocation is subject to adjustment by the Staged Demand Reduction Program.

- 6) Where not previously assigned a residential allocation, a residential allocation shall be based on the following:
  - a. The essential health and sanitation portion of the residential allocation shall be set at **120 units per year**, and be constant for each month of the year;
  - b. Non-essential portion of the annual residential allocation shall be based on actual irrigated landscape area of the parcel with a maximum limit to 1.99 acres (86,684 square feet) of irrigated landscape area and set as follows:
    - i. For the first 5,000 square feet of irrigated landscape area, 15 gallons per square foot;
    - ii. For the next 10,000 square feet of irrigated landscape area, 10 gallons per square foot
    - iii. For the next increment up to 71,684 square feet of irrigated landscape area, 3 gallons per square foot;

### **Temporary**

- 1) There is no water allocation assigned for the Temporary classification. Temporary water service is not property related on a permanent basis.
- 2) Temporary water use is limited for a short-term of six months or less, for such purposes as construction projects, or short-term water supply emergencies, or temporary backup water to non-metered agricultural parcels.
- 3) Temporary meters that are issued to serve supplemental commercial irrigation shall be temporarily allocated water based on the allocation assignment provided at the time of the application for the Temporary service based on the same water use standards as provided for the Irrigation classification, and reduced by Stage conditions,. The allocation does not extend beyond the period of the temporary water service application of six (6) months, unless the Casitas Board of Directors approves a limited continuance of the temporary service.

### **4.4 Allocation Adjustments.**

A Casitas customer may request the reconsideration of their initial assigned Stage 1 water allocation within 60 days of the adoption of the WEAP where the request does not include a consideration for either an expansion in the area of use or new construction. The customer shall submit a water allocation adjustment application in order to have their request considered by the General Manager of

the District. The information contained on the application may be subject to an audit and, if necessary, additional documentation may be required in order to substantiate the requested adjustment.

Adjustments to water allocations that have been assigned through a recorded Water Service Agreement between the property owner, or prior property owner, and Casitas must proceed through an amendatory agreement, will be subject to the capital facility charges for the amount of water provided as the allocation adjustment, and subject to the availability of water allocations.

Adjustments to water allocations will not be granted in amounts that exceed 80 percent of the FY 1989-90 metered usage of water by the meter service account without prior Board approval.

#### **4.5 Standards for a Water Allocation Adjustment.**

Water allocation adjustments may be considered by Casitas during initiation of the WEAP that appropriately assigns a Stage 1 allocation, to ensure that the needs of the water customer are reasonably balanced against the purpose of this Plan.

Water allocations may be considered for adjustment for:

- a. Correction of irrigable area square footage;
- b. Correction of number of dwelling units (Multi-family accounts only);
- c. Exemption granted for a licensed in-home childcare or elderly care facility;

Water allocations will not be adjusted to accommodate:

- a. Pools, ponds, spas, or hot tubs;
- b. In-home businesses or hobbies that use an increased amount of water;
- c. Gardens and orchards;
- d. Homeowner's Association requirements for turf areas in excess of that water allocation specified by Casitas for a Residential classification;
- e. Where an allocation has been assigned through a recorded agreement.

Agricultural Irrigation Allocation Adjustment Standards:

- a. Limited to acreage planted in commercial agricultural production prior to March 1, 1992. Casitas shall also consider the assignment of an appropriate allocation to lands that are verified as being in a crop rotation status, or temporarily in a fallowed state, having been in a planted status prior to March 1, 1992.
- b. Comparative (same crop type and average use of various parcels) crop usage in FY2012-13 for full irrigation, not to exceed 3 AF/AC/YR, which is located within a 1-mile circumference of the parcel seeking the appeal for a change in water allocation.

#### **4.6 Appeals Process.**

Customers that are denied an adjustment of water allocation may request a review of the request by submitting a written appeal to the Casitas Water Resources Manager stating the nature of the appeal. The appeal shall be reviewed by the Casitas Water Resources Manager and a recommendation shall be reported to the General Manager. The decision of the General Manager shall be reported to the customer in written form. If the customer is not satisfied with the General Manager's decision, the customer must request within 10 days that the appeal be placed on the agenda of the Casitas Board of Directors. The determination by the Board of Directors shall be final.

#### **4.7 Availability of Allocations.**

The determination of supplies being available for issuance of new allocations of water shall be made upon staff recommendation at a regular Board of Directors meeting. The determination that water is or is not available shall be within the determination of the Board of Directors. The determination that a supply is available shall be based upon more detailed information about existing supplies, the availability of new supplies, new water supply projects, or contracts or proposed contracts for additional supplies where, in the opinion of the Board of Directors, the supply of water is definite enough to provide the assurance to the County of Ventura that there is a forty year supply.

#### **4.8 Allocation for New or Expanded Water Uses.**

A customer may request a change to a water allocation assignment for the purposes of obtaining new or expanded use of water that is associated with a new building permit, new or existing conditional use permit, or agricultural irrigation acreage expansion. The approval of an addition or change to the water allocation for new and/or expanded water allocation is subject to Casitas' discretion on the limits of available water allocation and subject to the charges for new and/or expanded water allocation.

When the Board of Directors determine that additional new water supplies are available, either from the safe yield of the existing CMWD project supply or additional new supplies, supplies shall be allocated in accordance with the following criteria:

- a) No single property owner or applicant for the given type of service (municipal, industrial or agricultural) shall receive a new water allocation greater than 10 percent of the total new available supply or the minimum standard residential allocation, whichever is greater. If the applicant's allocation requirements are not fully met, the applicant may maintain a position of priority until more water is available.
- b) All applicants seeking an allocation shall provide Casitas with a detailed description of the project, the use of water for which the water is sought, and information on peak flow and annual water requirements. Casitas shall determine meter size and amount of allocation based upon reasonable and necessary needs and Casitas' Rates and Regulations.
- c) The amount of water to be allocated shall be at Casitas' sole discretion. The assignment of an allocation shall be limited to the availability of water from the Lake Casitas safe yield, and be based on current water demand factors as adopted by the District and as amended. The amount of water required for the project may be calculated and submitted for the consideration of Casitas by a civil engineer, registered in the State of California, representing the project proponent.

### **SECTION 5: STAGED DEMAND REDUCTION IMPLEMENTATION**

#### **5.1 Staged Demand Reduction Principles.**

The primary source of water that is available to the Casitas Municipal Water District is the amount of water stored behind Casitas Dam, forming Lake Casitas. The quantity of water stored in Lake Casitas is dependent upon the local hydrology, watershed conditions, diversions from the Ventura River, and the outflow from lake evaporation and water deliveries to beneficial uses. There may be times during which Casitas must consider implementing staged water demand reductions to ensure a sustainable water supply and prevent a complete depletion of water supply in Lake Casitas.

The District has assigned five stages of water storage in Lake Casitas that serve as a guidance to triggering the implementation of water use reduction goals and measures. The overarching goals of the Staged Demand Reduction Program are:

- 1) conserving the water supply for the greatest priority and public benefit; and
- 2) mitigating the effects of a water shortage on public health, safety, and economic activity.

## 5.2 Water Resource Conditions and Actions.

The General Manager shall report to the Board of Directors each year (*April*) with an assessment of the current water storage in Lake Casitas and local groundwater basins, current water use trends, predicted weather conditions, and an evaluation of current water use reduction goals. The time of the reporting can be each April, as the rainfall season is ending and water resources can be evaluated at the maximum for the year, or as Lake Casitas storage reaches a change in Stage action level. The Board of Directors may, at their sole discretion, declare that a Stage condition of water supply in Lake Casitas exists and implement the appropriate demand reduction goals and measures in response to current and/or predicted water availability conditions. Casitas shall make such determinations public and follow with appropriate and timely notification of all customers. Casitas has established the implementation of various Stages of action based on the amount of water in storage in Lake Casitas, as shown in Table 3. An action to declare and implement a Stage may be by either an action by Casitas Board of Directors based on unanticipated changing lake supply conditions or by the following schedule in Table 4.

Table 3 – Stage Conditions

Stage	Stage Title	Lake Casitas Storage - %	Lake Casitas Storage Action Level (acre-feet)
1	Water Conservation	100% - 50%	237,761 to 118,880
2	Water Shortage Warning	50% - 40%	118,880 to 95,104
3	Water Shortage Eminent	40% - 30%	95,104 to 71,328
4	Severe Water Shortage	30% - 25%	71,328 to 59,440
5	Critical Water Shortage	25% - 0%	59,440 to 3,000

Table 4 - Stage Action Schedule

<b><u>Target Dates</u></b>	<b><u>Action</u></b>
June - April	Monitor water demands, rainfall, reservoir level trend, groundwater trends, and diversion and runoff amounts.
Early April	Staff presents water status report and a recommendation to the Casitas Board of Directors. Publish a notice of a public hearing if changes are recommended.
Late April	Casitas Board of Directors formally declares a Stage, and/or water shortage emergency, adopts recommendations for demand reduction actions.
May	Customer Notification of change in Stage, allocation, and conservation surcharge.
June	Stage demand reduction actions are effective and are implemented.



### 5.3 Demand Reduction Goals and Measures.

The demand reduction goals and measures begin with Stage 1, where reasonable and appropriate water allocation assignments are made to each Casitas service connection and the end water users are

Demand Reduction Stage	1	2	3	4	5
Volume Range of Lake Casitas	254,000 to 127,000	127,000 to 100,000	100,000 to 75,000	75,000 to 65,000	65,000 to 3,000
% Lake Storage	100% - 50%	50% - 40%	40% - 30%	30% - 25%	25% - 0%
Water Use Reduction Response Goal	20%	20%	30%	40%	50%
Residential & Multi-Family Residential					
Essential Use	0%	0%	0%	0%	0%
Non-essential Use	20%	20%	30%	40%	50%
Business	20%	20%	30%	40%	50%
Industrial	20%	20%	30%	40%	50%
Other	20%	20%	30%	40%	50%
Resale	20%	20%	30%	40%	50%
Irrigation	20%	20%	30%	40%	50%
Interdepartmental	20%	20%	30%	40%	50%

implementing the Best Management Practices that conform to State requirements for water conservation and water use efficiency measures. Upon determination of a Stage 2 condition and continuing through Stage 5 conditions, the primary actions to achieve the demand reduction goal is the adjustment of allocations that were made available for each classification during Stage 1 by a reduction of the allocation during the duration of the declared Stage condition.

### 5.4 Stage Adjustments to Allocations.

The five stages of storage in Lake Casitas and the initial guideline for water allocation adjustments for each classification at each Stage are presented in Table 5. Upon recommendation of the General Manager and approval of the Board of Directors at the onset of a specific Stage, the District shall apply appropriate demand reduction factors to the allocations for each customer classification, as deemed necessary. The Board of Directors retain the sole discretion to make allocation changes as a result of declaring a change in Stage, or during any Stage, that are more or less severe than that provided in Table 5. Examples of applying this discretion may include, but not be limited to, the change in any water resource conditions or the demand reduction goals are not being attained by the customer classification.

Table 5 – Staged Water Demand Reductions for Water Classifications

Note: Initial Stage 1 Allocations include a 20% reduction from the 1989-90 demands.

Essential Use Allocations will remain the same and not adjusted, except as otherwise determined by the Board to be a necessity to preserve water supply during extreme conditions. The measures to

achieve the demand reduction goal may be selected from a menu of options as provided in Table 6, or should water supply conditions become worse than anticipated the Casitas Board may adopt more stringent requirements as deemed necessary.

### **5.5 Customer Notification.**

The customers of each and every classification shall be notified in a timely and appropriate manner of any and all actions to declare and implement Demand Reduction Stage. The methods of communication to the customer shall be through direct mailings, public meetings, and billing information that provides the customer the comparison of water use with allocation.

### **5.6 Water Rates and Conservation Penalty.**

- a. The Casitas Board of Directors shall annually consider the setting or adjustment of water rates that reflect the cost of water service, consistent with State law.
  1. Casitas has implemented a tiered inclining rate structure for the Residential and Multi-family Residential classifications that represents the proportional cost of service that is attributable to the parcel that is served water.
- b. The Casitas Board of Directors shall annually set the Conservation Penalty for each classification that will be applied to each individual customer billing for each unit of water that is in excess of the customer's allocation, or the adjusted allocation pursuant to a change in Stage. The Conservation Penalty is imposed to curtail the potential for adverse effects of excessive water consumption.
- c. Upon determination of a change in the Demand Reduction Stage, or at such time the Board deems that the customer response does not appear to attain the desired demand reduction goals, the Board may consider the modification of the Conservation Penalty.
- d. Revenues recovered from the Conservation Penalty will supplement Casitas' water conservation costs, provide revenue for water shortage related projects, and cover costs associated with implementing changes to the WEAP as directed by the Board.

### **5.7 Appeals for Exception to Staged Adjustments of Allocation or Conservation Penalty Assessment.**

- a. A Casitas customer may file an appeal for:
  1. An Exception to Staged Adjustment of Allocation, as provided in Section 5.4 above;  
or
  2. The assessment of a Conservation Penalty, as provided in Section 5.6 aboveby submitting a written appeal, on a form provided by Casitas, directly to the General Manager or his/her designee.
- b. The following paragraphs provide the criteria or reasons for an appeal for an Exception to Staged Adjustments of Allocation and an appeal for an Exception to Staged Adjustments of Allocation may be granted for one or more of the following reasons:

1. The staged adjustment would cause a condition affecting the health, sanitation, fire protection, or safety of the customer or the public;
  2. Strict application of the water allocation adjustment provisions imposes a severe or undue hardship on a particular business, or renders it infeasible for a business or class of business to remain in operation;
  3. The customer is a hospital or health care facility using industry best management practices;
  4. The business has already implemented environmental sustainability measures and water conservation measures reducing water consumption to the maximum extent possible.
- c. The customer must support their reason for an appeal for an Exception to Staged Adjustments of Allocation with supporting documentation or substantial evidence demonstrating the need for an exception. A failure to provide supporting documentation or evidence shall result in a denial of the appeal.
- d. The appeal for an Exception to Staged Adjustments of Allocation will be first reviewed, approved or denied, by the General Manager or his/her designee. The decision of the General Manager or his/her designee shall be reported to the customer/appellant in written form. If the customer is not satisfied with the General Manager or his/her designee's decision, the customer/appellant must request, within 10 days of the date of the General Manager or his/her designee's decision, that the appeal be placed on the agenda of the Casitas Board of Directors for their review and determination based on the criteria set forth in Section 5.7(b)(1)-(4). The determination by the Casitas Board of Directors shall be final.
- e. The following paragraphs provide the criteria and process for an appeal from a Conservation Penalty:
1. An appeal for relief of a Conservation Penalty may only be considered when a natural disaster such as a wildfire, earthquake, flood or landslide or other naturally occurring phenomenon which directly causes a leakage or leakage event.
  2. The customer must file their appeal to the Casitas Municipal Water District Board of Directors' Appeals Panel.<sup>1</sup> A request for review and an evidentiary hearing must be made in writing and submitted to the District within thirty (30) days of date the Casitas bill with the Conservation Penalty was issued by the District. Upon receipt by the District, a review and evidentiary hearing will be placed on the next agenda of the Appeals Panel.
  3. The appeal of a Conservation Penalty must explain why the leakage or leakage event was caused by a naturally occurring event such as wildfire, earthquake, flood or landslide.
  4. The customer/appellant must support their reason for an appeal from a Conservation Penalty with supporting documentation or substantial evidence demonstrating the circumstances for the appeal. A failure to provide supporting documentation or evidence shall result in a denial of the appeal.

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<sup>1</sup> The Appeals Panel is a Board-appointed committee composed of three (3) Board members who are authorized to conduct evidentiary hearings, make findings and render decisions in accordance with this section of the Water Efficiency and Allocation Program. This is in accordance with California Water Code Sections 71300, 71301 and 71305.

5. The General Manager or his/her designee will review the appeal and the documentation or evidence provided by the customer supporting the appeal. The General Manager or his/her designee may request additional information from the customer. Following a review of the appeal, the General Manager shall make a recommendation to the Appeals Panel. A copy of the General Manager's recommendation will be provided to the customer/appellant.
6. If a review and evidentiary appeal hearing is properly requested before the Appeals Panel, the customer/appellant shall have an opportunity to state their case and present evidence supporting their appeal. Following the customer's presentation of the grounds for appeal, the Appeals Panel shall review the General Manager's recommendation on the conservation penalty appeal and determine whether to grant the appeal in full, apportion the penalty, or deny the appeal based on the following:
  - A. The documentation and/or evidence provided by the customer in their initial written appeal;
  - B. The basis of the General Manager's recommendation as provided in the General Manager's written explanation of the grounds for the recommendation; and
  - C. Any additional circumstances the Appeals Panel determines to be relevant during the evidentiary hearing.
7. In order to approve an appeal of a Conservation Penalty, the Appeals Panel must make the following findings:
  - A. The customer provided documentation or substantial evidence that the Conservation Penalty could not be avoided by circumstances within the customer's reasonable control;
  - B. The General Manager's written recommendation is valid or invalid in light of the customer's documentation or evidence provided; and
  - C. The reason for the appeal is not to accommodate for leakage or a leakage event within the control of the customer.
8. If the appeal for a Conservation Penalty is approved by the Appeals Panel, the Appeal Panel shall determine if the Conservation Penalty is denied in whole or in part.
9. Following the review and the evidentiary hearing, the Appeals Panel shall provide a written determination with findings to the customer within thirty (30) days of the hearing either approving, denying or apportioning the appeal. The Appeals Panel's determination is final and binding on the customer.

## **SECTION 6: EXPORT OF CASITAS WATER**

Water Code Section 71611 authorizes Casitas to sell water under its control for use only within the jurisdictional boundaries of the Casitas Municipal Water District. The unauthorized export and use of Casitas water beyond the Casitas district boundaries can have significant negative impacts on the Casitas water supply reliability, and therefore shall be prohibited unless specifically authorized in writing by the Casitas Board of Directors. All customers receiving Casitas water into water

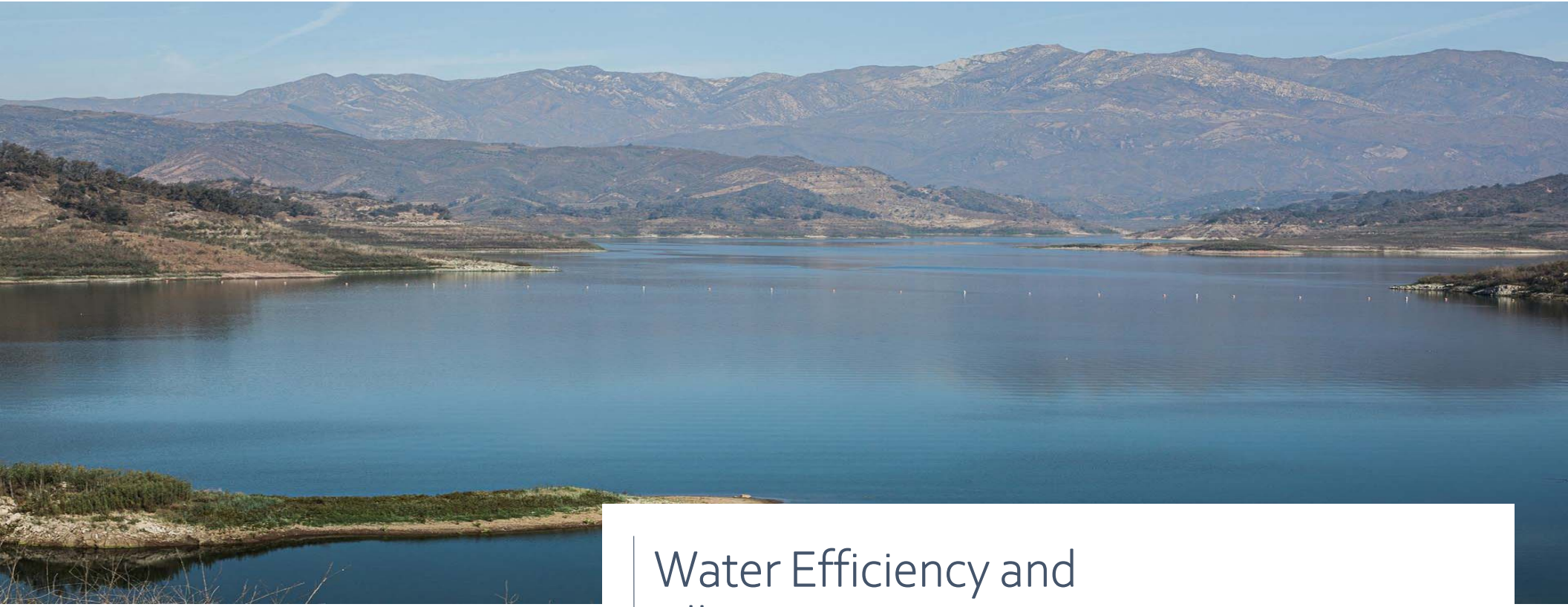
conveyance systems which cross Casitas boundaries shall meet the following requirements as a condition of service:

- 1) Customers shall submit to Casitas a certified report on the last day of each month that demonstrates that no Casitas water was transported or used outside Casitas boundaries during the prior month without written approval by Casitas.
- 2) Customer shall install and maintain approved metering devices and shall be required to account for all Casitas water delivered in the customer's system.
- 3) In the event Casitas water is exported during any month, the customer shall be billed for exported water at five (5) times the Casitas rate for the Temporary Service classification.
- 4) In the event the customer fails to comply with the conditions of service stated in the above (1) and/or (2), all water purchased in excess of the allocation shall be considered exported water and shall be billed in accordance with the foregoing.
- 5) This Section, Export of Casitas Water, is in effect at all times.
- 6) The exceptions to the export are during a declaration by the Board of Directors of surplus water, and limited to the surplus water or exchange agreement between the Board of Directors and other party.

Continuing or reoccurring violations of this section by any Casitas customer may result in the restriction or disconnection of water service to the customer.

Table 6 – Stage Actions and Water Demand Reduction Measures

<b>Water Shortage Condition</b>	<b>Key Casitas Communications and Actions</b>	<b>Customer Demand Reduction Measures</b>	<b>Penalties And Rates</b>
<p><b>Stage 1</b></p> <p>Supply Range 100% - 50%</p> <p>Voluntary Demand Reduction <b>To Stage 1 Allocation</b></p>	<ul style="list-style-type: none"> <li>• Initiate public information and advertising campaign.</li> <li>• Publicize ways to reduce water consumption.</li> <li>• Coordinate conservation actions with other water purveyors and cities.</li> <li>• Perform water audits and promote water efficient use/conversions.</li> <li>• Conduct water workshops.</li> <li>• Temporary staffing for public inquiries, as needed.</li> </ul>	<ul style="list-style-type: none"> <li>• Water conservation practices requested of all customer classifications.</li> <li>• Adhere to Water Waste Prohibition Ordinance and State of California laws and regulations regarding water waste</li> <li>• Adhere to assigned water allocation or less.</li> </ul>	<ul style="list-style-type: none"> <li>• Consider and implement Conservation Penalty for water use in excess of allocation.</li> <li>• Consider rates for revenue stabilization and cost of service.</li> </ul>
<p><b>Stage 2</b></p> <p>Supply Range 50% - 40%</p> <p>Mandatory Demand Reduction <b>to Stage 1 Allocation</b></p>	<ul style="list-style-type: none"> <li>• Declare Stage 2</li> <li>• Implement demand reductions for each customer classification.</li> <li>• Intensify public information campaign.</li> <li>• Optimize existing water resources.</li> <li>• Intensify leak detection.</li> <li>• Develop appeals staffing.</li> <li>• Consult with major customers to develop conservation plans and water use audits.</li> </ul>	<ul style="list-style-type: none"> <li>• Continue all Stage 1 measures.</li> <li>• Landscape watering advised to two (2) watering days per week.</li> <li>• Require water audits for large water users; implement recommendations of the water audits.</li> <li>• Businesses display “save water” signage.</li> <li>• Increase public information.</li> </ul>	<ul style="list-style-type: none"> <li>• Consider and implement Conservation Penalty for water use in excess of allocation – response to reduced allocation.</li> <li>• Consider rates for revenue stabilization and cost of service.</li> </ul>
<p><b>Stage 3</b></p> <p>Supply Range 40% - 30%</p> <p>Demand Reduction From Stage 1 <b>Allocation 10%</b></p>	<ul style="list-style-type: none"> <li>• Declare Stage 3</li> <li>• Implement demand reductions for each customer classification.</li> <li>• Expand and intensify public information campaign.</li> <li>• Provide regular briefings, publish monthly consumption report.</li> <li>• Hire additional temporary staff in customer service and conservation. Water waste enforcement.</li> </ul>	<ul style="list-style-type: none"> <li>• Continue with Stage 1 and 2 measures.</li> <li>• Reduced water allocations.</li> <li>• Landscape watering advised to one (1) watering day per week.</li> </ul>	<ul style="list-style-type: none"> <li>• Consider and implement Conservation Penalty for water use in excess of allocation – response to reduced allocation.</li> <li>• Consider rates for revenue stabilization and cost of service.</li> </ul>
<p><b>Stage 4</b></p> <p>Supply Range 30% - 25%</p> <p>Demand Reduction From Stage 1 <b>Allocation 20%</b></p>	<ul style="list-style-type: none"> <li>• Declare Stage 4</li> <li>• Implement demand reductions for each customer classification.</li> <li>• Continue to provide regular media briefings.</li> <li>• Open drought information center.</li> </ul>	<ul style="list-style-type: none"> <li>• Continue with Stage 1 through 3 measures.</li> <li>• Reduced water allocations.</li> <li>• Landscape watering advised to one (1) watering day per week.</li> <li>• Consider prohibition of filling swimming pools and fountains.</li> </ul>	<ul style="list-style-type: none"> <li>• Consider and implement Conservation Penalty for water use in excess of allocation – response to reduced allocation.</li> <li>• Consider rates for revenue stabilization and cost of service.</li> </ul>
<p><b>Stage 5</b></p> <p>Supply Range 25% - 0%</p> <p>Demand Reduction From Stage 1 <b>Allocation 30%</b></p>	<ul style="list-style-type: none"> <li>• Declare Stage 5</li> <li>• Implement demand reductions for each customer classification.</li> <li>• Minimize outdoor water use and non-essential uses.</li> <li>• Implement aggressive public outreach and education program.</li> <li>• Implement crisis communications plan.</li> <li>• Coordinate with State and local agencies to address enforcement challenges.</li> <li>• Water Shortage Emergency declaration to be considered.</li> <li>• Consider further Staged reductions and other future Board actions</li> </ul>	<ul style="list-style-type: none"> <li>• Continue with Stage 1 through 4 measures.</li> <li>• Reduced water allocations.</li> <li>• Rescind Temporary meters issued.</li> </ul>	<ul style="list-style-type: none"> <li>• Consider and implement Conservation Penalty for water use in excess of allocation – response to reduced allocation.</li> <li>• Consider rates for revenue stabilization and cost of service.</li> </ul>



# Water Efficiency and Allocation Program

**Board Meeting  
July 14, 2021**



# Agenda

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- Background and Proposed Schedule
- Current WEAP Demand Targets & Allocations
- Review of Long-term Planned Demands
- Policy Direction
- Next Steps







# Background and Proposed Schedule



# Background

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- WEAP developed in response to 1989-1992 drought
- Has been modified and updated periodically
- Board requested review and possible updates to the WEAP



# WEAP Items to Review

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- Initial Stage 1 allocations
- Lake Level Triggers for Stages
- Multi-Family Residential Allocation Policies
- Allocation Penalty Appeal Process
- Others?



# Tentative Schedule

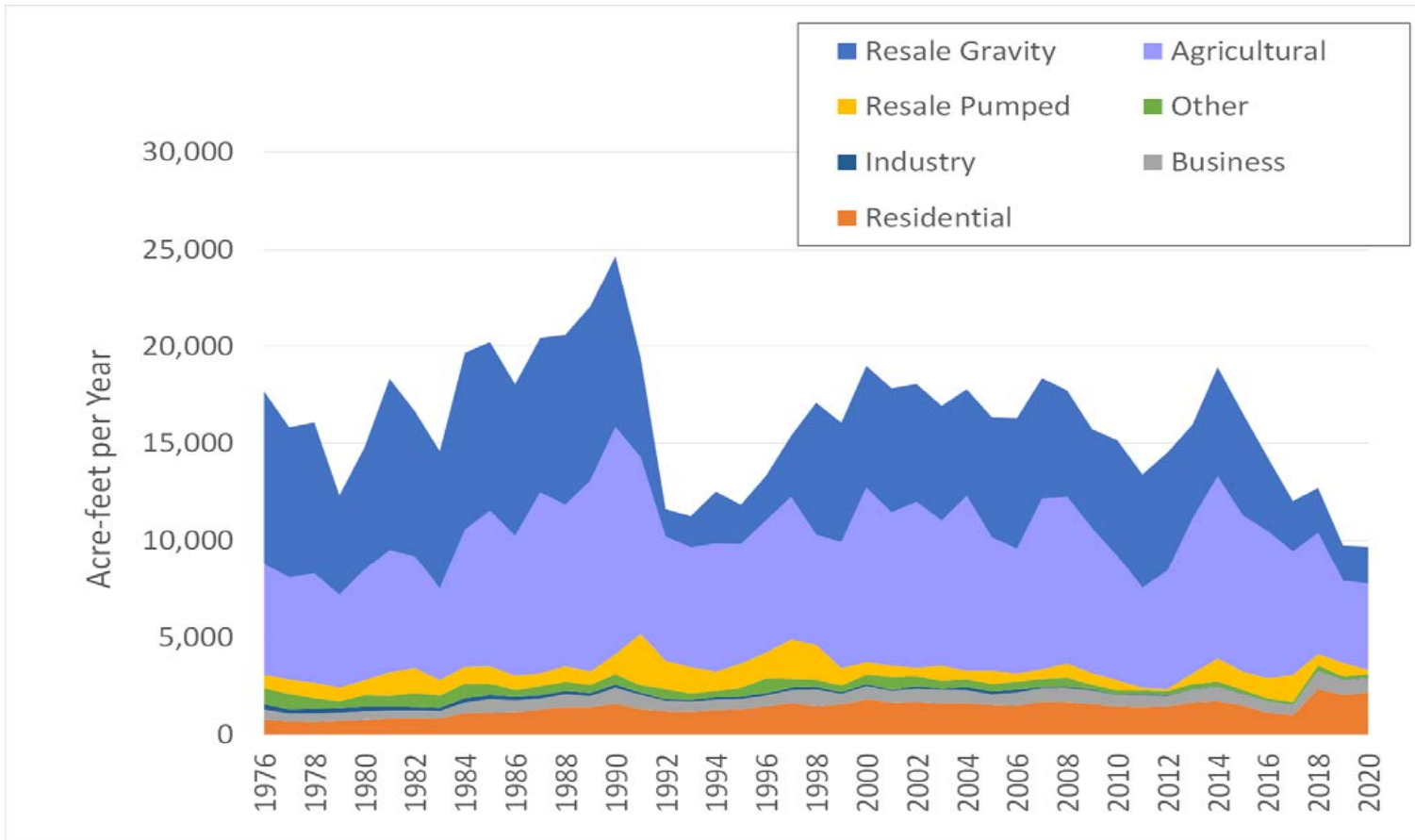
	WEAP	Rates and Regs	Water Rates Study
July 2021	<ul style="list-style-type: none"> <li>Review Stage 1 Allocations</li> <li>Review Lake Level Triggers</li> </ul>		<ul style="list-style-type: none"> <li>Release RFP</li> </ul>
Aug 2021	<ul style="list-style-type: none"> <li>Review Residential Allocation Policies</li> <li>Review Penalty &amp; Appeal Process</li> </ul>		<ul style="list-style-type: none"> <li>Proposals Due</li> </ul>
Sep 2021	<ul style="list-style-type: none"> <li>Consider Contracts with Resale Agencies</li> </ul>		<ul style="list-style-type: none"> <li>Notice to Proceed</li> </ul>
Oct 2021	<ul style="list-style-type: none"> <li>Draft WEAP Document</li> </ul>	<ul style="list-style-type: none"> <li>Draft Rates &amp; Regs Document</li> </ul>	
Nov 2021			
Dec 2021	<ul style="list-style-type: none"> <li>Final Draft WEAP Document</li> </ul>	<ul style="list-style-type: none"> <li>Final Draft Rates &amp; Regs Document</li> </ul>	
Jan-Mar 2022	<ul style="list-style-type: none"> <li>Customer Outreach and Noticing</li> </ul>		<ul style="list-style-type: none"> <li>Review Propose Rates</li> <li>Mail Prop 218 Notices</li> </ul>
July 2022	<ul style="list-style-type: none"> <li>Effective Date of New Allocations</li> </ul>		<ul style="list-style-type: none"> <li>Effective Date of New Rates</li> </ul>



# Current WEAP Demand Targets and Allocations



# Historic Water Use



# WEAP Demand Targets

Stage	Percent Reduction	Demand Target*, AFY
1	20% Voluntary	19,127
2	20% Mandatory	19,127
3	30% Mandatory	16,736
4	40% Mandatory	14,345
5	50% Mandatory	11,955

**\*Based on Reductions from Highest Historical Demand (24K in 1989)**



# Compare Current Total Allocations & Recent Demands

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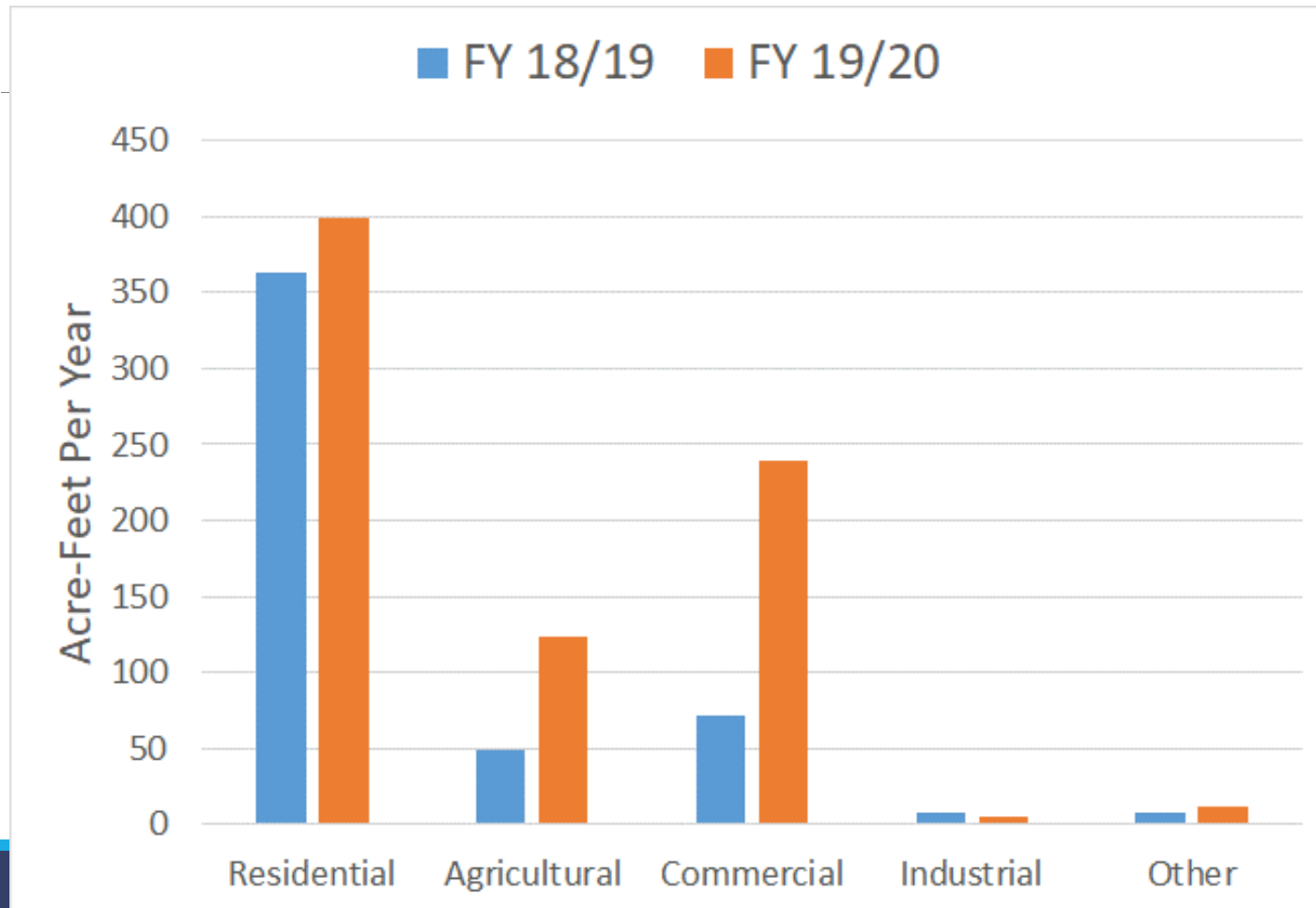
Stage 1 Allocation, AFY	Stage 3 Allocation, AFY	Recent Demands, AFY
22,715	19,395	11,842

- WEAP Stage 3 Demand Target = 16,736 AFY
- Existing allocations exceed current WEAP demand target
- Actual demands are lower than WEAP demand target

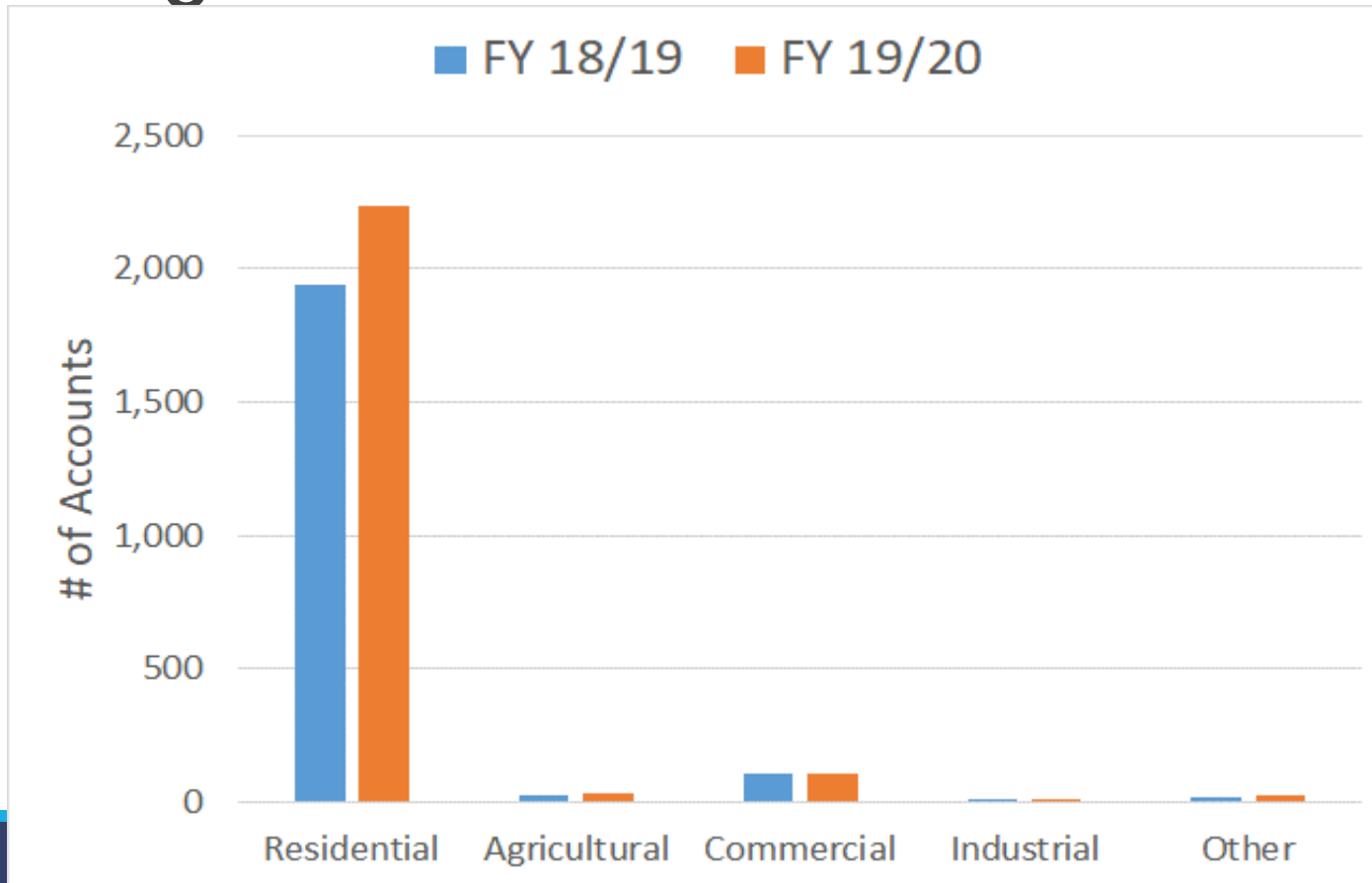




# Usage over Existing Stage 3 Allocations



# Number of Accounts Exceeding Existing Stage 3 Allocations



# Summary

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- Customers are **collectively using less** water than Stage 3 demand target
- Individual customers exceed allocations in all classes
  - Most accounts are Residential
- Stage 4 could reduce current allocations by an additional 10 percent (pending Board decision)



# Long-term Planned Demands



# Total Long-term Planned Demand

Category	AFY
Casitas Wholesale	4,356
Casitas Retail	10,169
Ojai Retail	1,850
Ojai Demands from Casitas System	(461)
Subtotal	15,914
Losses	(1,084)
Total Demand Subject to Allocation	14,831



# Compare Planned Demand with Current Allocations

Stage 1 Allocation, AFY	Stage 3 Allocation, AFY	Planned Demands, AFY
22,715	19,395	14,831

- Planned Demand is 35% less than Stage 1 Allocations
- In order to align Stage 1 allocations with Planned Demands, allocations would need to be reduced



# Example WEAP Demand Targets

Stage	Percent Reduction	Current Demand Targets*, AFY	Reduced Demand Targets**, AFY
1	20% Voluntary	19,127	11,865
2	20% Mandatory	19,127	11,865
3	30% Mandatory	16,736	10,382
4	40% Mandatory	14,345	8,899
5	50% Mandatory	11,955	7,415

\*Based on Reductions from Highest Historical Demand (24K in 1989)

\*\*Based on Reductions from Planned Demand (14,831 AFY)





# Policy Direction





# Policy Direction

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- Keep Existing Stage 1 Allocations
- Adjust Stage 1 Allocations to Align with Planned Demand
  - Additional analyses needed to evaluate how many accounts would be affected by a reduced allocation
- Other?



# WEAP Next Steps

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## ➤ July

- Review Lake Level Triggers

## ➤ August

- Return to Board with Stage 1 Allocation Discussion?
- Review Residential Allocation Policies
- Review Penalty & Appeal Process



# End of Presentation

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# MEMORANDUM

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TO: Board of Directors  
From: Michael L. Flood, General Manager  
RE: **Discussion and possible action on the Casitas MWD Conservation Penalty.**  
Date: July 9, 2021

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## RECOMMENDATION:

The Board of Directors consider an adjustment to the District's Conservation Penalty.

## BACKGROUND:

The current Conservation Penalty is \$5.00 per Unit (1 Unit = 100 Cubic Feet) and has been in place since 2016.

The District has recently received feedback from the public as to the fairness of the recent change to the WEAP that adjusted the seasonal proportions for Residential and Multi-Family Residential classes.

The majority of the Conservation Penalties are collected from Residential-Class Customers.

The District's Water Efficiency and Allocation Program (WEAP) is expected to undergo significant revision over the next six months in preparation for possible implementation of a revised WEAP on July 1, 2022.

## DISCUSSION:

The seasonal proportion adjustments were made in consideration of data gleaned from the District's accounting system that showed that Residential-Class Customer water use patterns had shifted away from a summer peak to something closer to a constant monthly use throughout the year.

In light of customer concerns over this change, combined with the pending revisions to the WEAP as well as the current aggregate customer demands being significantly below the Stage 3 level, the Casitas Board of Directors should consider an adjustment to the Casitas MWD Conservation Penalty.

Possible adjustment options include:

1. Temporary moratorium on Conservation Penalties for a period of time. (i.e. three or six months)
2. Reduction of the Conservation Penalty amount per unit. (i.e. reduce from \$5.00 per unit to \$2.50 per unit)
3. Combination of the above. (i.e. three month moratorium followed by a reduction to \$2.50 per unit)

Given the level of conservation seen since 2016, it's likely that the District's customers will continue to conserve despite any changes that are made to the Conservation Penalty.

Should the Board become concerned with an increase in water demands after a change is made, the Board could make further adjustments in the future (Water Code Section 370-374).

**BUDGETARY IMPACT:**

The District doesn't currently budget Conservation Penalties but these funds are added to District reserves and have been spent/continue to be spent on various water supply projects as well as efforts toward conservation education and water waste enforcement activities.

Fiscal Year 2021 Conservation Penalties are expected to exceed \$1.5M.

The reduction in Conservation Penalties would be expected to be offset by a possible increase in water sales but the amount of that increase would be difficult to predict given customer conservation practices that have likely become permanent over the last several years.

# MEMORANDUM

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TO: Board of Directors  
From: Michael L. Flood, General Manager  
RE: **Discussion of Casitas MWD's possible comments on the Mound Basin Groundwater Sustainability Plan.**  
Date: July 9, 2021

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## RECOMMENDATION:

Direct Staff to provide comment on the Mound Basin GSP.

## BACKGROUND:

The Mound Basin Groundwater Sustainability Agency (Mound Basin GSA) is a Joint Powers Authority (JPA) that currently has a five-member Board of Directors with three 'Member' Directors (City of Ventura, County of Ventura, and the United Water Conservation District) and two 'Stakeholder' Directors (Agricultural and Environmental).

Casitas MWD is not a member of the Mound Basin GSA even though a portion of the District's southernmost boundaries overlies the basin.

Casitas MWD currently has no facilities within the basin.

The Mound Basin GSA recently released its Groundwater Sustainability Plan (GSP) for public review with an online workshop on Thursday, July 15<sup>th</sup> at 1PM and public comments due on August 23, 2021. (Link: <https://www.moundbasingsa.org/gsp/> )

## DISCUSSION:

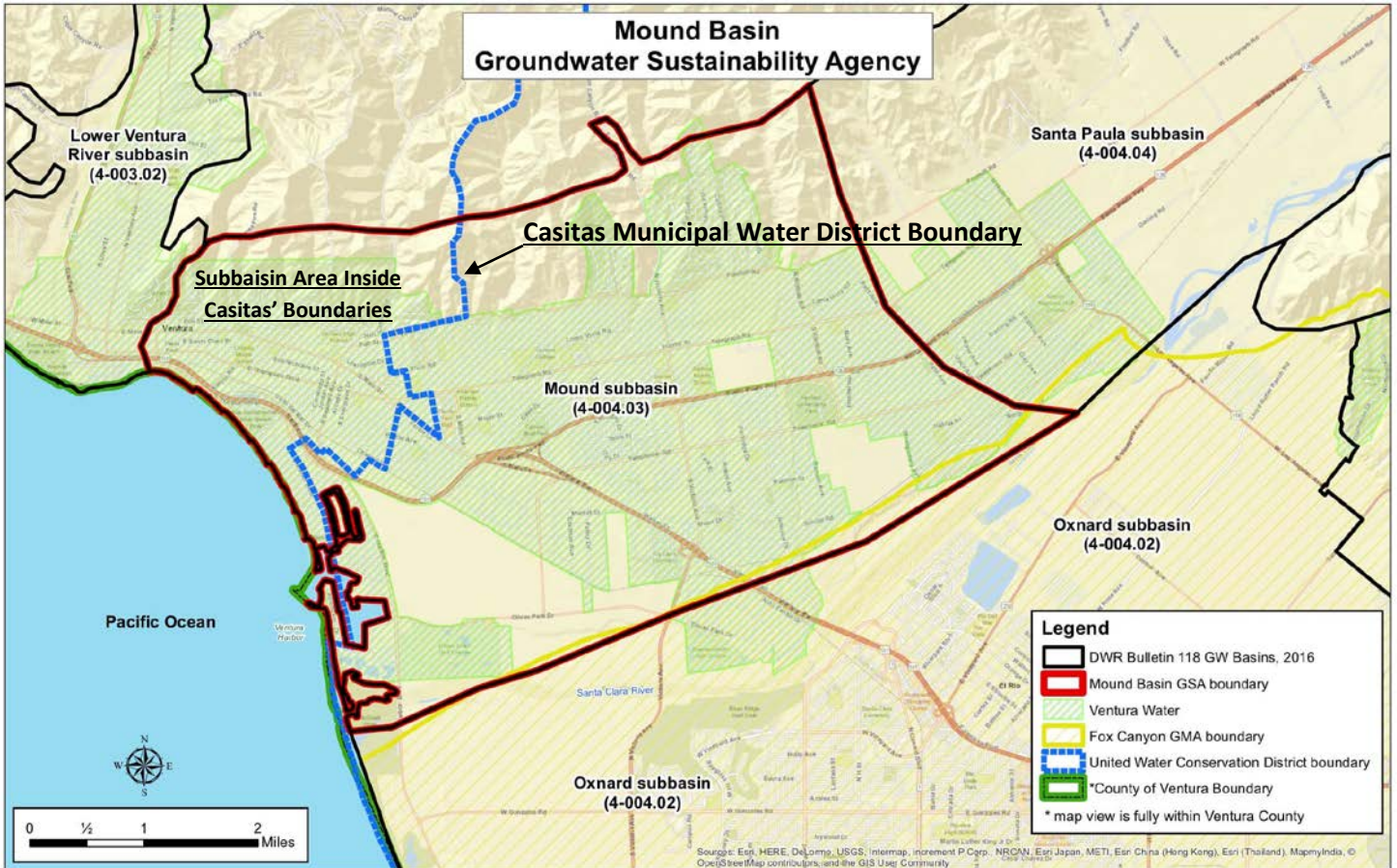
Draft language in the Mound Basin GSP makes the following comment about Casitas MWD's participation in the Mound Basin GSA (*Section 2.3.1 'Beneficial Uses and Users', Page 23*):

*However, Casitas MWD does not operate any facilities in the §354.10 Notice and Communication. Each Plan shall include a summary of information relating to notification and communication by the Agency with other agencies and interested parties including the following: (a) A description of the beneficial uses and users of groundwater in the basin, including the land uses and property interests potentially affected by the use of groundwater in the basin, the types of parties representing those interests, and the nature of consultation with those parties. DRAFT Groundwater Sustainability Plan Page 24 Mound Basin*

*Groundwater Sustainability Agency 2021 Basin because Ventura Water's connection to Casitas MWD is located several miles north of the Basin. As a wholesale water provider to Ventura Water, Casitas MWD's interests were represented via the City's participation on the MBGSA Board of Directors.*

Casitas MWD continues to research this issue but as of this date, has not found any relevant Board action that indicates this as a Casitas policy position.

The Board should consider if given the gravity of a SGMA-generated GSP on water use within the District's boundaries and ongoing litigation involving the District and its customers, whether making comment on the Mound Basin plan is appropriate at this time.





**CASITAS MUNICIPAL WATER DISTRICT**

**MINUTES**

**Finance Committee**

**(this meeting was held telephonically)**

DATE: July 7, 2021  
TO: Board of Directors  
FROM: General Manager, Michael Flood  
Re: Finance Committee Meeting of June 18, 2021 at 1000 hours.

**RECOMMENDATION:**

It is recommended that the Board of Directors receive and file this report.

**BACKGROUND AND OVERVIEW:**

1. **Roll Call.**

Director Neil Cole  
Director Richard Hajas  
General Manager, Michael Flood  
Assistant General Manager, Kelley Dyer  
Chief Financial Officer, Janyne Brown  
Investment Consultant, Rick Rosenthal; US Bank  
Ventura Water General Manager, Susan Rungren

2. **Public Comments.**

None

3. **Board/Management comments.**

None

4. **US Bank Presentation**

Rick Rosenthal of US Bank provided a presentation regarding the District's investments that involved discussion of the portfolio, interest rates, inflationary pressures, bond purchases by the Federal Government, the District's cash needs and the District's Investment Policy language.

Director Hajas made comments regarding liquidity, investment timeframes, and risk.

Director Cole mad comments regarding liquidity, risk, timeframes and the District's CFD 2013-1 funds.

5. **Review of draft Casitas MWD 2021-2022 Fiscal Year Budget**

GM Flood introduced the item.

Director Hajas indicated that he would like wording that refers to deficits removed since it's not an accurate description.

The Committee directed staff to forward this item to the Board for further consideration during the Budget Hearing on June 23rd.

6. **Review of shared funding of the design and construction costs for the State Water Project Interconnection Project (Calleguas MWD - Casitas MWD – City of Ventura – United WCD).**

GM Flood introduced this item and went over the background and content of the memo.

Director Hajas made comments regarding a Board Workshop, benefits of in-lieu water supplies,

need for a cost-benefit analysis, and the need for a grant funds specialist. Directors Cole made comments regarding in-lieu aspect of this project, comparison of the two imported water projects Casitas is considering, and financial aspects of the design versus the construction contract.

Susan Rungren (General Manager of Ventura Water) made comments regarding the approval process and the possibility of a grant for this project.

Burt Handy made comments regarding this project and storage in the Fox groundwater basin.

The Committee directed that staff schedule a Board Workshop on this item.

7. **Review request for proposal for water rate study services.**

GM Flood went over the contents of the memo for this item with the Committee.

Director Hajas indicated that the District's Water Efficiency and Allocation Program (WEAP) revision should occur prior to the rate study.

GM Flood indicated that this item would be brought back in the future.

8. **Review of the Financial Statements for April 2021**

CFO Brown made comments regarding the statements including revenues, expenses, and CFD-2013-1 funds.

Director Hajas asked questions about conservation penalty revenues.

CFO Brown indicated that \$1,073,000 had been collected thus far during the current fiscal year.

9. **Review of the Consumption Report for March 2021.**

GM Flood covered the report with the Committee.

10. **Proposition 4 – Establishment of Appropriations Limit for 2021/2022.**

GM Flood introduced this item.

CFO Brown indicated that this needs approval through a Board Resolution.

The Committee asked that this item be forwarded to the Board for consideration.

**CASITAS MUNICIPAL WATER DISTRICT**

**MINUTES**

**Recreation Committee**

**(this meeting was held telephonically)**

DATE: July 7, 2021  
TO: Board of Directors  
FROM: General Manager, Michael Flood  
Re: Recreation Committee Meeting of July 6, 2021, at 1000 hours.

**RECOMMENDATION:**

It is recommended that the Board of Directors receive and file this report.

**BACKGROUND AND OVERVIEW:**

1. **Roll Call.**

Director Brian Brennan  
Director Pete Kaiser  
General Manager, Michael Flood  
Park Services Manager, Joe Martinez  
Division Officer, Joe Evans  
Neil Blitstein, Organizer, Veterans Independence Foundation

2. **Public Comments.**

None

3. **Review of the event application for the Ojai Nest Fest proposed for October 2021.**

GM Flood introduced the item and covered the contents of the memo with the Committee.

Director Brennan made comments and asked questions regarding previous events by this applicant, alcohol liability, local veterans groups, event naming, liquor licensing, certified food vendors, health inspections, sharing percentages, security, outside events vs. indoor events, parking, and the 501 3(c) registration of the group.

Director Kaiser made comments and asked questions regarding the organization's history, donations of time, percentage that goes to veterans, future events at Lake Casitas, insurance, security, availability of event access to Directors for educational purposes, and Ventura County Sheriff involvement in the event.

Neil Blitstein provided information regarding the organization putting on the event, security, details of other events the organization has been responsible for, donation of time, volunteers, share of proceeds going to veterans, local veterans groups that have been contacted, naming of the event, security, coordination with the Ventura County Sheriff's Department, handling of trash, liquor license, insurance, food vendors, health licenses, parking, attendance, and the organization's 501 3(c) registration.

PSM Martinez made comments regarding parking.

DO Evans made comments regarding Casitas Park Rangers and security.

The Committee directed that this item be forwarded to the Board for consideration.

4. **Review of the May 2021 Recreation Report**

PSM Martinez reviewed the report with the Committee including park maintenance, park attendance, revenues, COVID protocols, fishing tournaments, camping, water park evaluations, boat inspections and the likely increase in events at the LCRA.

Director Kaiser indicated that the Committee would like more information regarding policy issues and events in the future. He also asked that the access to Santa Ana Road north of Highway 150 be looked at again.

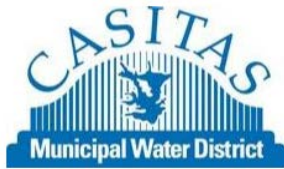
GM Flood indicated that he would contact the property owner's attorney to check on this.

5. **Review of Incidents and Comments.**

DO Evans presented the LCRA incident statistics including customer service issues, medical situations, Sheriff contacts, violations, unattended fires, the brush fire incident, a vehicle crash, domestic disturbances, officer training and that a death had occurred in the park.

Director Kaiser complimented staff on a job well done.

Director Brennan also complimented staff on the great job they are doing.



**Casitas Municipal Water District  
Revenue & Expense Report  
For the Month Ending, April 30th, 2021**

% of the Year Completed: 83.33%

	Current Budget (a)	Current Period Balance	Year to Date Balance (b) FY2021	Prior Year to Date Balance FY2020
Water (Sales, Service, Standby, Delinquency)	11,291,107	1,328,293	12,982,239	9,066,943
Taxes & Assessments	5,089,525	2,538,528	6,083,099	5,786,058
Miscellaneous	4,621,933	60,697	500,406	451,185
Water Rev Other (Grant)	888,271	286	834,149	192,594
Recreation- Operations	3,584,355	467,114	2,770,491	2,000,216
Recreation- Water Park	240,079	-	(75)	615,778
<b>Total Revenue</b>	<b>25,715,270</b>	<b>4,394,918</b>	<b>23,170,309</b>	<b>18,112,774</b>

Total Encumbered (c)	Budget Remaining (a)-(b)-(c)	% YTD Budget (b)/(a)	% YTD Budget Encumbered (b+c)/(a)
-	(1,691,132)	114.98%	114.98%
-	(993,574)	119.52%	119.52%
-	4,121,527	10.83%	10.83%
-	54,122	93.91%	93.91%
-	813,864	77.29%	77.29%
-	240,154	-0.03%	-0.03%
<b>-</b>	<b>2,544,961</b>	<b>90.10%</b>	<b>90.10%</b>

**Expenses**

Administration	1,630,906	129,541	1,514,662	1,253,134
Board of Directors	273,957	11,451	143,957	149,548
District Maintenance	585,922	35,888	490,763	427,005
Electrical Mechanical	3,127,039	164,777	2,179,895	1,851,850
Engineering	1,590,307	159,059	1,184,019	1,635,236
Fisheries	510,234	43,614	427,942	455,207
Information Technology	282,375	27,124	266,840	251,538
Management	1,756,207	83,465	1,133,628	1,192,005
Pipeline	1,676,560	130,648	1,399,735	1,214,104
Recreation - Operations / Maint. / PR / Water Pk	4,497,487	257,580	3,023,564	3,394,830
Retirees	544,397	38,596	408,392	431,319
Safety / Garage	318,842	20,520	215,874	207,508
Utilities Maintenance	814,331	65,383	730,360	591,958
Water Conservation - P/R	830,250	52,241	617,979	543,764
Water Quality- Lab	731,127	67,268	551,371	539,577
Water Treatment	1,955,762	126,344	1,413,775	1,452,568
<b>Total Expenses</b>	<b>21,125,703</b>	<b>1,413,498</b>	<b>15,702,753</b>	<b>15,591,153</b>

1,398	114,847	92.87%	92.96%
-	130,000	52.55%	52.55%
12,059	83,101	83.76%	85.82%
27,003	920,142	69.71%	70.57%
845,116	(438,828)	74.45%	127.59%
1,217	81,075	83.87%	84.11%
197	15,338	94.50%	94.57%
34,680	587,899	64.55%	66.52%
41,942	234,883	83.49%	85.99%
22,688	1,451,235	67.23%	67.73%
-	136,005	75.02%	75.02%
2,488	100,480	67.71%	68.49%
35	83,936	89.69%	89.69%
139,891	72,380	74.43%	91.28%
25,999	153,758	75.41%	78.97%
263,859	278,128	72.29%	85.78%
<b>1,418,571</b>	<b>4,004,379</b>	<b>74.33%</b>	<b>81.04%</b>

<b>Net</b>	<b>4,589,567</b>	<b>2,981,420</b>	<b>7,467,556</b>	<b>2,521,620</b>
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Debt Service	Current Budget (a)	Current Period Balance	Year to Date Balance (b)	Prior Year to Date Balance
CFD 2013-1	2,765,688	5,856	2,360,462	382,965
Mira Monte	-	61	576.14	1,008
State Water Bonds	-	1,141	2,450	2,338
<b>Total Debt Service</b>	<b>2,765,688</b>	<b>7,058</b>	<b>2,363,488</b>	<b>386,311</b>

Total Encumbered (c)	Budget Remaining (a)-(b)-(c)	% YTD Budget (b)/(a)	% YTD Budget encumbered (b+c)/(a)
-	405,226	85.35%	85.35%
-	(576)	0.00%	0.00%
-	(2,450)	0.00%	0.00%
<b>-</b>	<b>402,200</b>	<b>85.46%</b>	<b>85.46%</b>

Capital	Current Budget (a)	Current Period Balance	Year to Date Balance (b) FY2021	Prior Year to Date Balance	Total Encumbered (c)	Budget Remaining (a)-(b)-(c)	% YTD Budget (b)/(a)	% YTD Budget encumbered (b+c)/(a)
	Administration	-	-	-	-	-	-	0.00%
Board of Directors	-	-	-	-	-	-	0.00%	0.00%
District Maintenance	8,500	-	-	352	7,480	1,020	0.00%	88.00%
Electrical Mechanical	217,500	21,826	76,917	115,049	35,154	105,429	35.36%	51.53%
Engineering	17,675,000	571,223	2,945,653	6,857,998	4,258,700	10,470,647	16.67%	40.76%
Fisheries	-	-	-	4,365	5,408	(5,408)	0.00%	0.00%
Information Technology	-	-	-	1,764	-	-	0.00%	0.00%
Management	-	-	-	-	-	-	0.00%	0.00%
Pipeline	38,000	-	16,265	7,131	-	21,735	42.80%	42.80%
Recreation - Operations / Maint. / PR / Water Pk	7,000	13	4,043	97,855	-	2,957	57.76%	57.76%
Retirees	-	-	-	-	-	-	0.00%	0.00%
Safety / Garage	103,500	22,684	53,938	127,387	-	49,562	52.11%	52.11%
Utilities Maintenance	60,000	-	59,089	49,938	11,916	(11,005)	98.48%	118.34%
Water Conservation - P/R	-	-	-	696	-	-	0.00%	0.00%
Water Quality- Lab	150,000	828	24,270	15,759	82,924	42,806	16.18%	71.46%
Water Treatment	170,000	4,476	32,834	168,055	-	137,166	19.31%	19.31%
<b>Total Capital</b>	<b>18,429,500</b>	<b>621,050</b>	<b>3,213,010</b>	<b>7,446,349</b>	<b>4,401,583</b>	<b>10,814,907</b>	<b>17.43%</b>	<b>41.32%</b>
Rincon Pipeline Repair at Ayers Creek Materials (8/26)	-	-	-	-	-	-	-	-
Rincon Pipeline Repair at Ayers Creek (9/2)	260,000	-	-	-	-	-	-	-
CPI Solutions- Boardroom Audio-Visual Upgrade (9/9)	43,400	-	-	-	-	-	-	-
Full time IT Technician Position (9/23)	48,120	-	-	-	-	-	-	-
Rincon Pipeline Repair at Ayers Creek Change Order (10/14)	20,684	-	-	-	-	-	-	-
DWR planning & Design of Delta Conveyance Project (10/14)	54,000	-	-	-	-	-	-	-
Robles Facility Fish Screen Blast Cleaning (10/28)	40,000	-	-	-	-	-	-	-
Fiona Hutton & Assoc. Strategic Comm. Work plan (10/28)	154,000	-	-	-	-	-	-	-
Enviro. Consul.for Ventura-Santa Barbara Counties Intertie (11/12)	60,000	-	-	-	-	-	-	-
Water Resource Plan- Stantec Consulting Service (12/9)	43,418	-	-	-	-	-	-	-
Cost Share of Foothill Road Maintenance (12/16)	231	-	-	-	-	-	-	-
MKN & Assoc.- Arbolada Tank (1/13)	50,000	-	-	-	-	-	-	-
Grand Ave. Pipeline Replacement (2/10)	800,000	-	-	-	-	-	-	-
<b>Board Approved unbudgeted items</b>	<b>1,573,853</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net assets, End of year</b> (Total Revenue-Total Expenses-Total Debt Service-Total Capital-Unbudgeted Items)	<b>(18,179,474)</b>	<b>2,353,312</b>	<b>1,891,058</b>	<b>(5,311,040)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

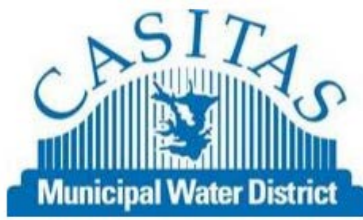
	Beginning of Fiscal Year Balance	Year to Date Balance
General Fund Balance	2,876,089	6,536,701
U.S Bank Investments	14,312,132	11,780,562
U.S Bank Money Market Account	45,370	458,686
LAIF	478	482
County of Ventura Investment (COVI)	3,003	3,056
CFD-2013-1 Improvement Bond	14,134,551	12,274,974
<b>Total Reserves</b>	<b>31,371,623</b>	<b>31,054,461</b>

April Summary

- Water revenue is \$715k higher compared to last April and year over year up about \$3.9 million.
- Received our tax revenue from county totaling \$2.5 million. Of that \$1.1 million is for CFD 2013-1, \$1.1 million is related to our 1% allocation, and \$357k related to State Water Project.
- Majority of the capital expenses relate to CFD 2013-1 projects Cuyama, Palomar, and El Paseo Roads pipeline replacement, Grand Ave pipeline replacement, and Arbolada tank.
- Recreation revenue is up about \$467k compared to last April. Year to date revenue is up \$445k compared to FY2020.

**Non-Budgeted Items Log Sheet - FY 2021**

Approval Date	Item	Budgeted Amount	Actual Amount	Notes	Grant Potential (Y or N)
<del>26-Aug-20</del>	<del>Rincon Pipeline Repair at Ayers Creek - Materials</del>	<del>\$ 400,000.00</del>	\$ -	Replaced by subsequent Board action on 9/2/20	N
2-Sep-20	Rincon Pipeline Repair at Ayers Creek - Re-budgeted	\$ 260,000.00			N
9-Sep-20	Boardroom AV Upgrade - CPI Solutions	\$ 43,399.88			N
23-Sep-20	Full time IT Technician	\$ 48,120.11			N
14-Oct-20	Rincon Pipeline Repair at Ayers Creek Change Order 1	\$ 20,683.88			N
14-Oct-20	DWR planning & Design of Delta Conveyance Project	\$ 54,000.00			N
28-Oct-20	Robles Facility Fish Screen Blast Cleaning	\$ 40,000.00			N
28-Oct-20	Fiona Hutton & Assoc. Strategic Comm. Workplan	\$ 154,000.00			N
12-Nov-20	Environmental Consulting for Ventura-Santa Barbara Counties Intertie	\$ 60,000.00			N
9-Dec-20	Water Resources Plan- Stantec Consulting Service	\$ 43,418.00			N
16-Dec-20	Cost Share of Foothill Road Maintenance	\$ 231.00			N
13-Jan-21	MKN & Assoc.- Arbolada Tank	\$ 50,000.00			N
10-Feb-21	Grand Ave. Pipeline Replacement	\$ 800,000.00		CFD 2013-1 Funded	N
	Total	\$ 1,573,852.87	\$ -		



**Casitas Municipal Water District  
CFD 2013-1 Improvement Fund - Series B**

	Bonds Proceeds Received (1)	Interest Earned (2)	Expense (3)	Balance Series B (1)+(2)+(3)
2017 Subtotal	42,658,223.98	24,046.16	(36,886,093.06)	
TOTAL	42,658,223.98	24,046.16	(36,886,093.06)	5,796,177.08
2018 Subtotal	-	77,279.16	-	
TOTAL	42,658,223.98	101,325.32	(36,886,093.06)	5,873,456.24
2019 Subtotal	-	102,268.61	(1,486,814.43)	
TOTAL	42,658,223.98	203,593.93	(38,372,907.49)	4,488,910.42
2020 January		4,656.63		
February		4,539.94		
March		4,248.11		
April		2,235.18		
May		34.71		
June		22.97	(4,000,000.00) Project Reimbursement	
July		8.39	(404,999.69) Project Reimbursement	
August		1.84		
September		0.51		
October		0.49		
November		0.51		
December		0.60		
2020 Subtotal	-	15,749.88	(4,404,999.69)	
TOTAL	42,658,223.98	219,343.81	(42,777,907.18)	99,660.61
2021 January		0.51		
February		0.51		
March		0.46		
April		0.51	(92,272) Project Reimbursement	
May		0.16	(7,390) Project Reimbursement	
June		0.01		
July				
August				
September				
October				
November				
December				
2021 Subtotal	-	2.16	(99,662.60)	
TOTAL	42,658,223.98	219,345.97	(42,877,569.78)	0.17

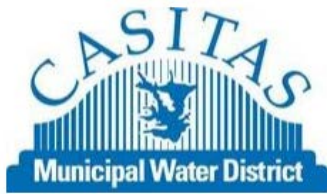
**Casitas Municipal Water District  
CFD 2013-1 Improvement Fund - Series C**

	Bonds Proceeds Received (1)	Interest Earned (2)	Expense (3)	Balance Series C (1)+(2)+(3)
2019 Subtotal	13,570,000.00	12,284.84	-	
TOTAL	13,570,000.00	12,284.84	-	13,582,285
2020 Subtotal	-	48,026.34	(1,362,971.53)	
TOTAL	13,570,000.00	60,311.18	(1,362,971.53)	12,267,339.65
2021 January		62.37		
February		62.37		
March		57.01		
April		62.37		
May		60.36	(537,876) Project Reimbursement	
June		60.16	(662,386)	
July				
August				
September				
October				
November				
December				
2021 Subtotal	-	364.64	(1,200,262.16)	
TOTAL	13,570,000.00	60,675.82	(2,563,233.69)	11,067,442.13

**Summary of Expenses  
CFD 2013-1 Improvement Fund - Series B&C**

Purchase of Ojai System	34,481,628.00
Extension Contract	366,371.55
Meter Cost	2,038,093.51
Received Project reimbursements:	<u>8,554,710.41</u>
	45,440,803.47
	-
Total funds remaining for improvement Series B:	0.17
Total funds remaining for improvement Series C:	11,067,442.13
Total Funds Remaining	11,067,442.30
Received Project reimbursements:	8,554,710.41
Projects Cost YTD:	9,704,821.34
Projects Pending Reimbursement:	<u>1,150,110.93</u>
Total Funds Remaining less pending Reimbursement:	<u>9,917,331.38</u>





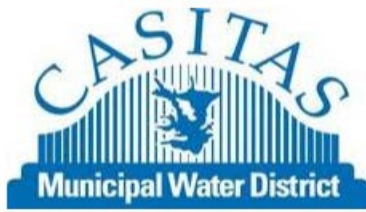
**Casitas Municipal Water District**  
**2013 - 1 Projects to be reimbursed to CMWD To Date**  
**As of 6/30/2021**

Project No:	Project Name:	Costs
400	Ojai System Masterplan	375,336.49
420	Sunset Place Pipeline Replacement	785,031.23
421	Cuyama, Palomar and El Paseo Roads Pipeline Replacement	1,376,590.93
422	South San Antonio Street and Crestview Drive Pipeline	89,258.17
423	West and East Ojai Avenue Pipeline Replacement	444,987.44
424	Running Ridge Zone Hydraulic Improvement	363,340.85
425	Well Rehabilitation Replacement	1,223,115.53
426	Valve & Appurtenance Replacement	1,136,796.97
427	Fairview Pipeline Replacement	0.00
428	Mutual Wellfield Pipeline	136,439.57
429	Grand Ave Pipeline	50,210.84
430	Signal Booster Zone Hydraulic Improvements	239,728.08
431	Emily Street Pipeline Replacement	1,101,818.56
432	Casitas-Ojai System Interties	78,158.82
522	Ojai Arc Flash Study	119,839.00
611	Mutual Replacement Well	438,973.36
411	Replace San Antonio #3 Well	29,759.77
506	Ojai SCADA UPS Units	11,447.67
509	Hypochlorite Tanks OS	24,186.95
511	Ojai Wellfield Cla-Vals	4,273.91
512	Well Monitoring Upgrades 07/2018	1,520.76
514	Ojai Wellfield Mag Meters 07/2018	18,876.70
433	Ojai 12" pipeline replac	1,348,473.00
434	Heidelberger PP Ret. Wal	29,479.63
435	Plesant Ave/Daily Rd Pip	62,644.70
436	OWS Tank/Valt Fall Impro	23,262.21
437	Wellfield VFDs	135,034.47
438	Lion St PL/ Fairview Conn	11,978.68
646	OWS Arbolada Tank	44,257.05
<b>Project(s) Cost To Date:</b>		<b><u>9,704,821.34</u></b>



**Casitas Municipal Water District**  
**State Water Project - Interconnect Project Costs**  
**As of 6/30/2021**

Project No:	Project Name:	Costs paid to date	Encumbered	Total Encumbered & Cost To Date
378	State Water Interconnect - Calleguas to Casitas	115,142	-	115,142
527	State Water Interconnect - Carpinteria to Casitas	241,637	814,279	1,055,917
606	State Water Interconnect - Ventura to Casitas	224,241	25,002	<u>249,242</u>
Project(s) Cost To Date:				<u><u>1,420,301</u></u>



**Casitas Municipal Water District  
Adjudication Charge Summary Report**

	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Revenue	(48,685)	(48,893)	(48,945)	(49,160)	(49,090)	(48,787)	(49,013)	(48,754)	(48,737)	(49,088)	(48,639)	42	(537,749)
Expenses													
Legal	-	26,378	15,228	-	29,451	4,917	4,625	14,288	1,344	32,955	15,958	3,524	148,667
Other Pro Fees	-	-	-	-	-	-	20,322	14,782	-	-	7,813	59,921	102,839
Bank Fees	-	-	-	-	130	-	-	-	-	-	-	-	130
<b>Net Total</b>	<b>(48,685)</b>	<b>(22,515)</b>	<b>(33,717)</b>	<b>(49,160)</b>	<b>(19,509)</b>	<b>(43,870)</b>	<b>(24,066)</b>	<b>(19,684)</b>	<b>(47,393)</b>	<b>(16,133)</b>	<b>(24,868)</b>	<b>63,487</b>	<b>(286,112)</b>
Cash Collected	948	2,630	44,674	48,421	47,746	50,454	48,260	46,160	52,298	46,680	49,070	47,572	484,912
Cash Disbursed	-	(26,378)	(15,228)	(0)	(29,573)	(4,917)	(24,955)	(29,070)	(1,344)	(32,955)	(23,771)	(63,445)	(251,637)
Accounts Payable	-	-	-	-	(8)	-	8	-	-	-	(0)	-	(0)
Accounts Receivable	47,737	46,263	4,271	738	1,344	(1,667)	754	2,594	(3,561)	2,408	(431)	(47,614)	52,837
<b>Net Total</b>	<b>48,685</b>	<b>22,515</b>	<b>33,717</b>	<b>49,160</b>	<b>19,509</b>	<b>43,870</b>	<b>24,066</b>	<b>19,684</b>	<b>47,393</b>	<b>16,133</b>	<b>24,868</b>	<b>(63,487)</b>	<b>286,112</b>

Note: Data as of 6/30/2021

Notes

Hydrologic & Hydrogeologic Study

**CASITAS MUNICIPAL WATER DISTRICT  
TREASURER'S MONTHLY REPORT OF INVESTMENTS  
06/30/21**

Type of Invest	Institution	CUSIP	Date of Maturity	Original Cost	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
*TB	Federal Home Loan Bank	3130A0EN6	12/10/2021	\$547,735	\$506,220	2.875%	5/9/2016	4.53%	160
*TB	Federal Home Loan Bank	3130AIXJ2	6/14/2024	\$941,144	\$904,040	2.875%	8/2/2016	8.08%	1064
*TB	Federal Home Loan Bank	3130A5VW6	7/10/2025	\$1,025,110	\$1,078,470	2.700%	5/10/2017	9.64%	1450
*TB	Federal National Assn	31315P2J7	5/1/2024	\$809,970	\$782,804	3.300%	5/25/2016	7.00%	1021
*TB	Farmer MAC	31315PYF0	5/2/2028	\$512,355	\$560,395	2.925%	11/20/2017	5.01%	2462
*TB	Federal Farm CR Bank	31331VWN2	4/13/2026	\$940,311	\$867,088	5.400%	5/9/2016	7.75%	1723
*TB	Federal Home Loan Bank	313383YJ4	9/8/2023	\$476,582	\$442,344	3.375%	7/14/2016	3.95%	788
*TB	Farmer MAC	3133EEPH7	2/12/2029	\$480,251	\$529,734	2.710%	11/20/2017	4.74%	2742
*TB	Federal National Assn	3135G0K36	4/24/2026	\$2,532,940	\$2,648,250	2.125%	7/6/2010	23.68%	1734
*TB	Federal National Assn	3135G0ZR7	9/6/2024	\$1,488,050	\$1,490,683	2.625%	5/25/2016	13.33%	1146
*TB	Federal Home Loan MTG Corp	3137EADB2	1/13/2022	\$683,584	\$672,127	2.375%	5/1/2016	6.01%	193
*TB	US Treasury Note	912828WE6	11/15/2023	\$723,061	\$703,158	2.750%	12/13/2013	6.29%	855
<b>Total in Gov't Sec. (11-00-1055-00&amp;1065)</b>				<b>\$11,161,094</b>	<b>\$11,185,313</b>			<b>99.97%</b>	
<b>Total Certificates of Deposit:</b>				<b>\$0</b>	<b>\$0</b>			<b>0.00%</b>	
**	<b>LAIF as of 3/30/2021: (11-00-1050-00)</b>		N/A	<b>\$482</b>	<b>\$482</b>	1.36%	Estimated	<b>0.00%</b>	
***	<b>COVI as of 3/30/2021: (11-00-1060-00)</b>		N/A	<b>\$3,056</b>	<b>\$3,056</b>	1.50%	Estimated	<b>0.03%</b>	
<b>TOTAL FUNDS INVESTED</b>				<b>\$11,164,633</b>	<b>\$11,188,852</b>			<b>100.00%</b>	
Total Funds Invested last report				\$11,755,780	\$11,793,853				
Total Funds Invested 1 Yr. Ago				\$14,315,591	\$14,597,513				
****	<b>CASH IN BANK (11-00-1000-00) EST.</b>			<b>\$6,616,588</b>	<b>\$6,616,588</b>				
	<b>CASH IN Custody Money Market</b>			<b>\$595,084</b>	<b>\$595,084.49</b>	0.30%			
<b>TOTAL CASH &amp; INVESTMENTS</b>				<b>\$18,376,305</b>	<b>\$18,400,524</b>				
TOTAL CASH & INVESTMENTS 1 YR AGO				\$18,574,044	\$18,855,966				

\*CD CD - Certificate of Deposit  
 \*TB TB - Federal Treasury Bonds or Bills  
 \*\* Local Agency Investment Fund  
 \*\*\* County of Ventura Investment Fund  
 Estimated interest rate, actual not due at present time.  
 \*\*\*\* Cash in bank

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.  
 All investments were made in accordance with the Treasurer's annual statement of investment policy.