

Minutes of the Casitas Municipal Water District
Board Meeting Held
May 27, 2020

A meeting of the Board of Directors was held May 27, 2020. The meeting was held via teleconference.

1. CALL TO ORDER

The meeting was called to order by President Baggerly at 3:00 p.m.

2. ROLL CALL

Directors Kaiser, Spandrio, Brennan and Baggerly are present. Also present are General Manager Flood, Assistant General Manager Dyer, Executive Administrator Vieira and Counsel Mathews, Engineering Manager Aranda. There were members of the public in attendance.

3. Pledge of Allegiance.

4. Agenda Confirmation

There was one change in an information item replacing Jim Word's name with Pete Kaiser in the Personnel Committee Minutes.

5. PUBLIC COMMENTS - Presentations on District related items that are not on the agenda - three minute limit.

None

6. CONSENT AGENDA

6.a. Approval of the Minutes of the May 13, 2020 Board Meeting.

6.b. Accounts Payable Report for 4/30/2020 to 5/13/2020.

The Consent Agenda was offered by Director Brennan, seconded by Director Kaiser and approved by the following roll call vote:

AYES:	Directors:	Kaiser, Spandrio, Brennan, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

7. ACTION ITEMS

- 7.a. Approval of an agreement with San Gorgonio Pass water Agency for the exchanges of 750 Acre-Feet of 2020 State water Project Table A Water Supply.

On the motion of Director Kaiser, seconded by Director Brennan, the above recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Spandrio, Brennan, Baggerly
NOES: Directors: None
ABSENT: Directors: None

- 7.b. Authorize the General Manager to execute a contract with a professional recruiting firm in the amount not-to-exceed \$35,000 for possible recruitment services for the Chief Financial Officer position.

On the motion of Director Brennan, seconded by Director Spandrio the recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Spandrio, Brennan, Baggerly
NOES: Directors: None
ABSENT: Directors: None

- 7.c. Approval of a letter of agreement with the United States Bureau of Reclamation in the amount of \$20,000 for survey and global stability analysis associated with the Rincon Control Tank site and easements.

On the motion of Director Brennan, seconded by Director Spandrio, the recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Spandrio, Brennan, Baggerly
NOES: Directors: None
ABSENT: Directors: None

- 7.d. Award contract for Liquid Oxygen for the period June 1, 2020 to June 30, 2021 to AirGas, Inc. in the amount of \$121,500.00.

On the motion of Director Spandrio, seconded by Director Brennan, the above recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Spandrio, Brennan, Baggerly
NOES: Directors: None
ABSENT: Directors: None

- 7.e. Award contract to Sam Hill & Sons for Pipeline Yard Sewer Leach Line Replacement (IFB 144) in the amount of \$20,910.00.

On the motion of Director Kaiser, seconded by Director Spandrio the above recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Spandrio, Brennan, Baggerly
NOES: Directors: None
ABSENT: Directors: None

- 7.f. Reject all bids for Reservoir Fall Protection Improvements, Specification No. 19-420.

On the motion of Director Brennan, seconded by Director Spandrio the above recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Spandrio, Brennan, Baggerly
NOES: Directors: None
ABSENT: Directors: None

- 7.g. Authorize the General Manager to issue a Task Order in an amount not to exceed \$100,000 to MKN and Associates, Inc. (MKN) for inspection services for the De La Garrigue (Specification No 18-398) and Rice Road Bridge (Specification No. 18-401) Replacement Projects.

On the motion of Director Brennan, seconded by Director Spandrio, the above recommendation was approved by the following roll call vote:

AYES: Directors: Spandrio, Brennan, Baggerly
NOES: Directors: Kaiser
ABSENT: Directors: None

- 7.h. Approval of a Purchase Order to MP Environmental in the amount of \$68,404 for the Filter #3 Media Cleaning.

On the motion of Director Brennan, seconded by Director Kaiser, the above recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Spandrio, Brennan, Baggerly
NOES: Directors: None
ABSENT: Directors: None

- 7.i. Discussion on the Bond Measure Schedule and possible approval of an increase to Fiona Hutton & Associates in an amount not to exceed \$35,000 for public opinion survey services.

On the motion of Director Brennan, seconded by Director Kaiser, the above recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Spandrio, Brennan, Baggerly
NOES: Directors: None
ABSENT: Directors: None

8. DISCUSSION ITEMS/PRESENTATIONS

None

9. INFORMATION ITEMS

- 9.a. Monthly Engineering Report.
- 9.b. Hydrology Reports for February, March and April, 2020.
- 9.c. Special Finance Committee Minutes.
- 9.d. Recreation Committee Minutes.
- 9.e. Personnel Committee Minutes.
- 9.f. Consumption Report for March 2020.
- 9.g. CFD 2013-01 (Ojai) Project Report.
- 9.h. State Water Project – Interconnect Project Costs.
- 9.i. Investment Report.

The information items were offered by Director Brennan, seconded by Director Kaiser and approved by the following roll call vote:

AYES: Directors: Kaiser, Spandrio, Brennan, Baggerly
NOES: Directors: None
ABSENT: Directors: None

10. GENERAL MANAGER COMMENTS

Mr. Flood reported that the District is moving back to a five day rotational work week on Monday. This will allow customers to call in all five days of the week. The lobby will remain closed as well the board room. We are looking at other possibilities we might need to do as we progress back to a regular schedule such as wearing masks and sanitizing schedules and will continue to modify as needed. The General Manager discussed indicators for potential opening of the LCRA and suggested moving to open for day use on Monday, June 1st. We have protective barriers in place for attendants, appropriate PPE and will limit group sizes and allow use of campsites for day use. We submitted our plan to the County and they are inspecting on Monday. Our attorney looked over it and felt it was adequate. We will start with weekday operation for first two weeks and then possible moving to weekends. We will see how it goes. We had to close last time as people were not doing what was asked of them. Our Safety Officer is available for the inspection from county.

11. BOARD OF DIRECTORS REPORTS ON MEETINGS ATTENDED

Director Kaiser attended the AWA meeting with installation of new directors, myself and director Brennan as the alternate. Director Spandrio attended the UVRGA meeting and had an update on the sustainability plan and adopted the fiscal year 2021 budget and long range budget. Director Brennan attended the AWA meeting and the Waterwise meeting,

12. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

Director Brennan thanked management and staff for reacting on the weekends for the water breaks on the Rincon, Faria and Solimar area. Staff reacted quickly and the Faria association is appreciative of staff helping out. Please pass on to staff that their service is greatly appreciated and has been noted by our customers even in this Covid-10 distancing. President Baggerly added a thank you to staff in general. Everybody is doing a tremendous job keeping the district running during this difficult time. We could not do it without them. The Board is appreciative. Thank you all.

President Baggerly moved the meeting to closed session at 4:17 p.m.

13. CLOSED SESSION


13.a. CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9(a) Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v Duncan Abbott, et al., Cross Complaint; Superior Court of the State of California, County of Los Angeles, Case No. 19STCP01176.

13.b. Conference with Labor Negotiators (Government Code Sec. 54957.6) Agency Designated Representative: Julia Aranda Employee Organization: Management.

The meeting moved out of closed session at 6:00 p.m. with an announcement that no action was taken during closed session.

12. ADJOURNMENT

President Baggerly adjourned the meeting at 6:00 p.m.


Angelo Spandrio, Secretary