



Minutes of the Casitas Municipal Water District
Board Meeting Held
July 12, 2017

A meeting of the Board of Directors was held July 12, 2017 at the Oak View Resource Center located at 555 Mahoney Ave. in Oak View, California. The meeting was called to order at 3:00 p.m. Directors Baggerly, Hicks, Bergen and Kaiser were present. Director Word was absent. Also present were Mike Flood, Assistant General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, John Mathews. There were four staff members and four members of the public in attendance. President Baggerly led the group in the flag salute.

1. Public comments (Items not on the agenda – three minute limit).

None

2. General Manager comments.

Mr. Flood mentioned that Mr. Wickstrum will return on the 24th and will be here for the meeting on the 26th. He reported that water use has increased marginally with Ag being the biggest user which is not too surprising given the hot weather. Conservation efforts are still in full swing. President Baggerly suggested adding another line for the Ojai system for water consumption with Mr. Flood replying that we can discuss that. He went on to inform the board that we have been chasing leaks in the Ojai system over the last couple of weeks. Our crews are performing very well getting those taken care of and we had a minor electrical situation at a well site that we are working on getting repaired.

Director Hicks asked how many meters are in so far. Mr. Flood explained that the project has not started. Notices will go out in the next few days and that will allow them to start in the next couple of weeks. There will be five crews on that job and it will be September before that is finished. We have the meters that we need, the contractor has not started yet.

3. Board of Director comments.

Director Kaiser reported that he had been in Alaska this last week and it was nice to see rivers and streams. He expressed concern regarding possible fire restrictions in the recreation area. Park Services Manager Belser informed that board that we rely on USFS to support us and give us guidance. Even last

year it had not reached that threshold of no fires at all. We held training a month ago with county fire and we have a new communication system on what we may need to do. We have not reached the need for restrictions but it could reach that. Director Kaiser suggested that perhaps this could be discussed in recreation committee. There was further discussion regarding use of helicopters and planes to scoop water from the lake to fight fires. Ms. Belser reminded the board that there is a policy in place for the helicopters and there is a desire to create a MOU for the scoopers. They do thermal decontamination and would only use the lake if we have a high water level. Director Hicks felt there should be a minimum amount of water in the lake and expressed concerns over providing water at this lake level.

President Baggerly mentioned that Bill Warner with the Ojai Valley News is going to retire and we will miss his journalism. President Baggerly then informed the board of the passing of Paul Herzog who was involved in the environmental arena and suggested that we adjourn in his memory.

4. Board of Director Verbal Reports on Meetings Attended.

Director Hicks attended the watershed update on fish passage and instream flow with a speaker from Humboldt state. It was interesting and he was startled to learn that a steelhead has to lay 800 eggs before they get a full grown fish on average. He also attended the AWA board meeting and mentioned that the Reagan library event will be a good opportunity to view the Titanic display

Director Bergen attended the watershed meeting and spoke about the analysis of USGS data on flows from early 1900's.

Director Kaiser met with Tico Mutual Water District. They are considering being taken over by one of the larger districts. Good discussion on the issues and finances and bringing up to standards.

5. Consent Agenda ADOPTED

- a. Minutes from the June 28, 2017 meeting.

The consent agenda was offered by Director Hicks, seconded by Director Kaiser and adopted by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Hicks, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	Word

6. Review of District Accounts Payable Report for the Period of 6/22/17 - 7/05/17. APPROVED

Director Hicks questioned the payment to Oscar Tree Service. Ms. Belser informed that board that was for the removal of many trees in campground C for the safety of campers. They took out about 62 trees.

On the motion of Director Hicks, seconded by Director Bergen, the accounts payable report was approved by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Hicks, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	Word

7. Recommendation to revise the Snowbird Program Fees for Lake Casitas Recreation Area.

- a. Public hearing regarding revision to fees and charges for the Lake Casitas Recreation Area Snowbird Program.

Director Baggerly stated this is the time and place for a hearing to consider input from the public regarding proposed changes to fees and charges for the snowbird program and adoption of the Notice of Exemption. He asked for names of members of the public who had provided comments regarding the proposed changes. The Clerk of the Board responded there were none. He then asked for the managers' report. Park Services Manager Carol Belser reported that this was discussed in the Recreation Committee and these are fees that were recommended by the committee. There are strict protocols on the program and it has been in existence for about ten years and the fees are based on other fees that have been raised in the last calendar year.

President Baggerly opened the public hearing at 3:19 p.m. and asked for any public comments. Seeing none, he closed the public hearing at 3:20 p.m.

- b. Resolution approving the preliminary assessment for the restructuring and revision in fees and charges for the Lake Casitas Recreation Area and adopting the Notice of Exemption.

ADOPTED

The resolution was offered by Director Kaiser, seconded by Director Bergen and adopted by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Hicks, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	Word

8. Consideration to update the Rules and Regulations for the Public Use of the Lake Casitas Recreation Area repealing Ordinance 16-01 and adopting Ordinance 17-01.

ADOPTED

Ms. Belser discussed the recommended changes to the ordinance that were reviewed with the Recreation Committee. The board discussed if there was a need to include language excluding other animals and it was determined that could be addressed at a later time.

The ordinance was offered by Director Kaiser, seconded by Director Hicks and passed by the following roll call vote:

AYES: Directors: Kaiser, Bergen, Hicks, Baggerly
NOES: Directors: None
ABSENT: Directors: Word

9. Recommend approval of a payment to CalPERS in the amount of \$282,528 for Unfunded Accrued Liability. APPROVED

On the motion of Director Bergen, seconded by Director Hicks, the above recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Bergen, Hicks, Baggerly
NOES: Directors: None
ABSENT: Directors: Word

10. Recommend approval of a purchase order to E.H. Wachs in the amount of \$64,570.32 for a valve operation and maintenance system mounted on a trailer. APPROVED

On the motion of Director Kaiser, seconded by Director Bergen, the above recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Bergen, Hicks, Baggerly
NOES: Directors: None
ABSENT: Directors: Word

11. Recommend approval of a contract with Milner-Villa Consulting in the amount of \$27,800 to provide for the preparation of a Retail Urban Water Management Plan. APPROVED

On the motion of Director Kaiser, seconded by Director Hicks, the above recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Bergen, Hicks, Baggerly
NOES: Directors: None
ABSENT: Directors: Word

12. Discussion regarding the proposed Board Room facilities.

The board discussed the proposed board room design with Neil Cole. Director Kaiser suggested an additional exit or panic door on the south side. Mr. Cole explained that when we looked at that about ten years ago on the bottom floor there was a cost of about \$45,000. On the second floor it would probably cost about \$70,000.

On the motion of Director Bergen, seconded by Director Hicks direction was given to staff to proceed with the current design which was approved by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Hicks, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	Word

13. Recommend approval of a Letter of Support for Prop 1 Grant Funding for Matilija Dam Ecosystem Restoration Project – Santa Ana Bridge Replacement. APPROVED

On the motion of Director Bergen, seconded by Director Hicks the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Hicks, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	Word

14. Information Items:

- a. Water Conservation Update for June 2017.
- b. Water Resources Minutes.
- c. Water Consumption Report.
- d. CFD No. 2013-1 (Ojai) Monthly Cost Analysis.
- e. Investment Report.

On the motion of Director Hicks, seconded by Director Bergen, the information items were approved for filing.

15. Adjournment.

President Baggerly adjourned the meeting at 3:57 p.m. in memory of Paul Herzog.

Bill Hicks, Secretary