

Minutes of the Casitas Municipal Water District
Board Meeting Held
May 7, 2012

A meeting of the Board of Directors was held May 7, 2012 at Casitas' Office, Oak View, California. Directors Baggerly, Word, Hicks, Bergen and Kaiser were present. Also present were Steve Wickstrum, General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, John Mathews. There were four staff members and two members of the public in attendance. President Baggerly led the group in the flag salute.

1. Public Comments

None

2. General Manager comments.

Mr. Wickstrum mentioned Ethics Training being held on Monday, June 25th at 6:00 p.m. Let us know if you want to be registered for this training. You can also attend Ethics training at the ACWA Conference.

3. Board of Director comments.

None

4. Consent Agenda

ADOPTED

- a. Minutes of the April 23, 2012 Board Meeting.
- b. Recommend approval of a purchase order in the amount of \$20,270.25, which will be reimbursed by the Bureau of Reclamation, for the purchase of a Kubota Tractor Mower.

On the motion of Director Kaiser, seconded by Director Hicks and passed, the Consent Agenda was adopted.

5. Bills

APPROVED

Director Word questioned #11674 for a router. Park Services Manager Belser replied it is for about eight items including scanners and the router for the park to scan tickets. Director Word then asked about #11740 deferred comp flat fee. Ms. Vieira explained this is a flat dollar amount that employees have elected to contribute to the Nationwide Deferred Compensation plan as opposed to a percentage of pay.

Director Hicks asked about the credit cards at the District. Mr. Wickstrum explained there are two credit cards, one for me and one for Rebekah who receives requests from staff to purchase items.

Director Bergen questioned #11721 for inflatable tubes. Mr. Wickstrum explained this is a regular purchase to replace the float tubes for the Lazy River.

Director Kaiser questioned #11666 to AT&T. It looks like we pay on average about \$1,600 a month and how often do we check vendors? Ms. Collin responded that we just reviewed it and a lot of the charges are for internet service and our increased bandwidth.

On the motion of Director Word, seconded by Director Hicks and passed, the bills were approved.

6. Committee/Manager Reports APPROVED FOR FILING
a. Finance Committee Minutes

On the motion of Director Hicks, seconded by Director Kaiser and passed, the Committee/Manager Reports were approved for filing.

7. Resolution authorizing the execution of a five year agreement with Ojai Rotary-West for the Ojai Wine Festival. ADOPTED

The resolution was offered by Director Kaiser, seconded by Director Bergen and adopted by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Hicks, Word, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

Resolution is numbered 12-18.

8. Resolution awarding a contract to Industrial Coating and Restoration Services in the amount of \$147,730 for the recoating of Casitas Dam intake track, work platforms and control house exterior metal work. ADOPTED

The resolution was offered by Director Word, seconded by Director Hicks and adopted by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Hicks, Word, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

Resolution is numbered 12-19.

9. Ventura Local Agency Formation Commission Call for Nominations for Special District Alternate Member. No Action Taken
10. Budget Workshop

a. Review and discussion of the proposed Fiscal Year 2012-2013 Budget.

A budget review was held by the board with discussion including the need for a change in rates. While originally it was expected to have a 6% in commodity and 6% in service charges it is now proposed to be 3% this year and 3% next year with a 6% on service charge. The Safety of Dams payment is about \$3 million and would be paid over 25 years. The remaining M & I portion also needs to be paid. The sample Prop 218 hearing notice was provided to the Board. President Baggerly asked about the percentage for salary adjustments and Mr. Wickstrum explained that 4% was the maximum amount and those adjustments are tied to the April to April CPI numbers which are published in the middle of May.

Mr. Wickstrum explained the need for two additional carry over projects. Avenue 1 and 2 transformers need to be carried over due to delays from Edison and our desire not to shut those down during our peak season. We will also carry over one vehicle purchase that we didn't buy this year. It is too late to buy it and get it here this fiscal year. Director Hicks asked how many vehicles we have without AC. Mr. Wickstrum explained there are three in use by full time employees and more in use by part time employees at the park.

Director Bergen explained that the 6% increase is to cover the SOD payment while the 3% this year and 3% next year is for general inflation and the fact water sales are down.

Mr. Wickstrum informed the board that we have made changes to the budget that result in a half million dollars in savings from where the departments started initially in January.

Director Hicks asked how fast will we do campground B? Mr. Wickstrum explained it is not a fast project. It will take design work and review and conduits may need to be redone for 50 amps. Director Kaiser asked if efficiencies to the HVAC and lighting are reflected in the budget. Mr. Wickstrum replied they are not reflected in this budget but you may see a reduced number in purchased electricity after the changes are implemented.

President Baggerly asked if we are getting \$200,000 from the Bureau for the entrance gate. Ms. Belser stated we are planning on it with the matching money. The Bureau has applied for stimulus funds for the project. Concerns regarding the design were discussed briefly and will be discussed further at the Recreation Committee. One concern was having more space for boat inspections and traffic design flow for the entrance and exit.

Bert Rapp, representing Ventura River County Water District expressed a concern on rate structure. I would like you to look at resale rate in pumped zone. The resale rate is 70% higher than tier one residential rate in the same zone. It is higher than tier two. We take your water at \$1.40 and the next door neighbor

on your system is paying \$.83. Look at cost of service what does it cost you to deliver to one home versus delivery to us. I don't understand why serving water out of 4 inch or 6 inch costs more. Our district maintains the small pipes. Comparing your system we ask you to look at getting the prices to reflect cost of service. Have a resale rate more reflective of your retail rate and be reflective of service.

Mr. Wickstrum added there are meter charges and there is a bit of difference. We charge \$348 for 4 inch meter. For one area with 72 houses this relates to \$4.10 per meter. The customer on Casitas' side pays \$22 per month. Other things that go into the rate. We did that with the Raftelis study. We found at the time that our Residential customers were carrying a burden. There are some things you have to look at on what people are paying for water.

- b. Resolution setting the public hearing on the budget for June 27, 2012.

The resolution was offered by Director Word, seconded by Director Bergen and adopted by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Hicks, Word, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

Resolution is numbered 12-20.

- c. Resolution setting the protest hearing for water rate adoption on June 27, 2012.

The resolution was offered by Director Bergen, seconded by Director Word and adopted by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Hicks, Word, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

Resolution is numbered 12-21.

11. Information Items:

- a. Monthly Cost Analysis for operation of Robles, fisheries and fish passage.
- b. Lake Casitas Recreation Area Report for March, 2012.
- c. News Articles.
- d. Investment Report.

President Baggerly moved the meeting to closed session at 3:44 p.m.

12. Closed Session

- a. (Govt. Code Sec. 54956.9 (a))
Conference with Legal Counsel – Existing Litigation
Name of Case: Stanley Revell vs. Roger Herbison, Lake Casitas
Marina, Inc, and Casitas Municipal Water District
Case No. 56-2012-00415946-CU-PO-VTA
- b. (Govt. Code Sec. 54956.9 (c))
Conference with Legal Counsel – Anticipated Litigation (One case).

President Baggerly moved the meeting back to open session at 4:19 p.m. and stated there was nothing to report and no action was taken in closed session.

13. Adjournment

President Baggerly adjourned the meeting at 4:19 p.m.

Bill Hicks, Secretary