

Minutes of the Casitas Municipal Water District
Board Meeting Held
June 23, 2010

A meeting of the Board of Directors was held June 23, 2010 at Casitas' Office, Oak View, California. Directors Handley, Kaiser, Baggerly, Word and Hicks were present. Also present were Steve Wickstrum, General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, John Mathews. There were three staff members and two members of the public in attendance. President Handley led the group in the flag salute.

1. Public comments.

None

2. General Manager comments.

Mr. Wickstrum thanked the four members who took the facilities tour explaining that he was happy to share the enormity of the infrastructure and talking with Jim Weber at the site so you understand the type of work we are heading to in the future years. It is guys like Jim that keep it going.

Director Word added that each time we take a tour we are impressed with how much our crew is doing. He suggested doing this prior to each capital budget. Director Kaiser thanked Mr. Wickstrum for arranging the tour and agreed that the tour should be scheduled annually. Director Baggerly added that he is pleased that we are catching up on the deferred maintenance that was listed in a report a number of years ago.

3. Board of Director comments.

Director Baggerly suggested that the status and condition of the district vehicles in the Recreation area should be reviewed and we should determine how and why the vehicles are sustaining damage. In addition he asked for information on the number of citations that have been issued over a period of time for body contact.

Director Kaiser suggested having information on the citations at the LCRA. The Park Services Manager mentioned that in the monthly report she included the number of DUI's and can include the total number of citations issued. Director Kaiser also requested information on issues of loose dogs.

4. Consent Agenda

ADOPTED

- a. Minutes of the June 9, 2010 Board Meeting.
- b. Recommend approval and signature of the engagement letter with Brown Armstrong for auditing services.
- c. Recommend approval of an updated agreement with Ventura Disc Golf Club.

- d. Recommend approval of the invoice for CSAC Excess Workers' Compensation Program in the amount of \$48,262 for 2010-2011.
- e. Resolution providing for the settlement of a tie vote by lot for the District Election to be held November 2, 2010.

The consent agenda was offered by Director Word, seconded by Director Kaiser and adopted by the following roll call vote:

AYES:	Directors:	Hicks, Word, Baggerly, Kaiser, Handley
NOES:	Directors:	None
ABSENT:	Directors:	None

Resolution is numbered 10-15.

5. Bills APPROVED

On the motion of Director Hicks, seconded by Director Baggerly and passed, the bills were approved.

6. Committee/Manager Reports Approved for Filing

- a. Finance Committee Minutes
- b. Executive Committee Minutes
- c. Recreation Committee Minutes
- d. Personnel Committee Minutes

Director Word questioned the five year event agreements and mentioned an event that did not select Casitas as the venue which was well attended at the state park. The Park Services Manager informed the Board that the five year agreement was at the request of the event organizer.

On the motion of Director Kaiser, seconded by Director Hicks and passed, the Committee/Manager reports were approved for filing.

7. Oak View Water Availability Charge.

a. Public Hearing

President Handley stated this is the time and place for the public hearing to consider input regarding the Oak View Water Availability Charge. He asked for the Clerk of the Board to report on any individuals who had called or submitted letters regarding the charge. The Clerk of the Board stated there were none. Mr. Wickstrum provided the General Managers report stating that since 1978 we have charged \$10.00 per acre or parcel for the Oak View system. President Handley opened the public hearing at 4:47 p.m. asking for public comment. There were no comments from the public and President Handley closed the public meeting at 4:47 p.m.

- b. Resolution setting forth schedules of water availability charges for certain properties within the Casitas Municipal Water District
ADOPTED

The resolution was offered by Director Baggerly, seconded by Director Kaiser and passed by the following roll call vote:

AYES: Directors: Hicks, Word, Baggerly, Kaiser, Handley
NOES: Directors: None
ABSENT: Directors: None

Resolution is numbered 10-16.

- 8. Public Hearing for the adoption of the 2010-2011 Budget.

- a. Public Hearing

President Handley stated this is the time and place for the public hearing to consider input regarding the adoption of the 2010-2011 Budget. He asked for the Clerk of the Board to report on any individuals who had called or submitted letters regarding the budget. The Clerk of the Board stated there were none. The General Manager reported that staff and the board have spent many hours working through the budget and have worked to keep the rates the same. President Handley opened the public hearing at 4:57 p.m. There was no public comment so he closed the public hearing at 4:58 p.m.

- b. Resolution adopting the general fund budget, debt service fund and Mira Monte water assessment district fund budgets for the Fiscal Year ending June 30, 2011.
ADOPTED

Director Baggerly asked if we would be backfilling on the reserves since we are using some reserves to balance the budget. Mr. Wickstrum stated it is dependent on water sales. We need to focus on getting that storm damage reserve back. Director Word added that pulling from reserves should not be a recurring event. He added that this is a good budget but it is very tight. Director Kaiser asked if grant money is available. Ron Merckling stated that he is currently looking at prop 84 seismic retrofit and water conservation grants. Director Baggerly suggested looking at comparative entrance fees for recreation.

The resolution was offered by Director Hicks, seconded by Director Kaiser and passed by the following roll call vote:

AYES: Directors: Hicks, Word, Baggerly, Kaiser, Handley
NOES: Directors: None
ABSENT: Directors: None

Resolution is numbered 10-17.

9. Resolution establishing the appropriations limit for Fiscal Year ending June 30, 2011. ADOPTED

The resolution was offered by Director Baggerly, seconded by Director Kaiser and passed by the following roll call vote:

AYES: Directors: Hicks, Word, Baggerly, Kaiser, Handley
NOES: Directors: None
ABSENT: Directors: None

Resolution is numbered 10-18.

10. Resolution fixing a tax rate for Fiscal Year 2010-2011 and authorizing the President of the Board to execute a certificate requesting the Ventura County Board of Supervisors to levy such a tax. ADOPTED

The resolution was offered by Director Word, seconded by Director Baggerly and passed by the following roll call vote:

AYES: Directors: Hicks, Word, Baggerly, Kaiser, Handley
NOES: Directors: None
ABSENT: Directors: None

Resolution is numbered 10-19.

11. Resolution authorizing modification to the Nationwide 457 Deferred Compensation Plan to allow for participant loans. ADOPTED

The resolution was offered by Director Kaiser, seconded by Director Hicks and passed by the following roll call vote:

AYES: Directors: Hicks, Word, Baggerly, Kaiser, Handley
NOES: Directors: None
ABSENT: Directors: None

Resolution is numbered 10-20.

12. ACWA Health Benefits Authority

- a. Recommend approval of an agreement for the Life Insurance Plan Renewal for a term of 30 months with a 5% decrease in premium. APPROVED

- b. Recommend ratification of the amended and restated HBA Bylaws and JPA Agreement. APPROVED

- c. Recommend designating the General Manager as the Agency Membership Regular Representative and the Assistant to the General Manager as the Alternate Representative. APPROVED
- d. Recommend approval of the Assistant to the General Manager to serve on the Health Benefits Program committee and the Ancillary Benefits Program Committee. APPROVED

On the motion of Director Word, seconded by Director Baggerly and passed, items a through d were approved

- e. Discussion of nominees to the ACWA HBA Board of Directors. TABLED
There was no interest in nomination to the ACWA HBA Board of Directors.

13. Information Items:

- a. Recreation Area Report for May, 2010.
- b. Information on the Café Pass Program
- c. News Articles
- d. Investment Report

14. Closed Session

(Govt. Code Sec. 54957.6)

- a. Conference with Labor Negotiators:
Agency Designated Representatives: Rebekah Vieira
Employee Organization: Management

President Handley moved the meeting to closed session at 5:11 p.m. The meeting was reconvened in open session at 5:26 p.m. with John Mathews stating that the board met in closed session with designated representative regarding labor negotiations and gave direction to bring the item back to the next session.

15. Adjournment

President Handley adjourned the meeting at 5:27 p.m.

Secretary