



Board Meeting Agenda

Russ Baggerly, Director
Mary Bergen, Director
Bill Hicks, Director

Pete Kaiser, Director
James Word, Director

CASITAS MUNICIPAL WATER DISTRICT

Meeting to be held at the
Oak View Resource Center
555 Mahoney Avenue
Oak View, CA 93022
July 12, 2017 @ 3:00 P.M.

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of ¶54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

1. Public comments (Items not on the agenda – three minute limit).
2. General Manager comments.
3. Board of Director comments.
4. Board of Director Verbal Reports on Meetings Attended.
5. Consent Agenda
 - a. Minutes from the June 28, 2017 meeting.

RECOMMENDED ACTION: Adopt Consent Agenda.
6. Review of District Accounts Payable Report for the Period of 6/22/17 - 7/05/17.

RECOMMENDED ACTION: Motion approving report.
7. Recommendation to revise the Snowbird Program Fees for Lake Casitas Recreation Area.

- a. Public hearing regarding revision to fees and charges for the Lake Casitas Recreation Area Snowbird Program.
- b. Resolution approving the preliminary assessment for the restructuring and revision in fees and charges for the Lake Casitas Recreation Area and adopting the Notice of Exemption.

RECOMMENDED ACTION: Adopt Resolution

8. Consideration to update the Rules and Regulations for the Public Use of the Lake Casitas Recreation Area repealing Ordinance 16-01 and adopting Ordinance 17-01.

RECOMMENDED ACTION: Adopt Ordinance

9. Recommend approval of a payment to CalPERS in the amount of \$282,528 for Unfunded Accrued Liability.

RECOMMENDED ACTION: Motion approving recommendation

10. Recommend approval of a purchase order to E.H. Wachs in the amount of \$64,570.32 for a valve operation and maintenance system mounted on a trailer.

RECOMMENDED ACTION: Motion approving recommendation

11. Recommend approval of a contract with Milner-Villa Consulting in the amount of \$27,800 to provide for the preparation of a Retail Urban Water Management Plan.

RECOMMENDED ACTION: Motion approving recommendation

12. Discussion regarding the proposed Board Room facilities.

RECOMMENDED ACTION: Direction to Staff

13. Recommend approval of a Letter of Support for Prop 1 Grant Funding for Matilija Dam Ecosystem Restoration Project – Santa Ana Bridge Replacement.

RECOMMENDED ACTION: Motion approving recommendation

14. Information Items:

- a. Water Conservation Update for June 2017.
- b. Water Resources Minutes.
- c. Water Consumption Report.
- d. CFD No. 2013-1 (Ojai) Monthly Cost Analysis.

e. Investment Report.

15. Adjournment.

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a).



Minutes of the Casitas Municipal Water District
Board Meeting Held
June 28, 2017

A meeting of the Board of Directors was held June 28, 2017 at the Oak View Resource Center located at 555 Mahoney Ave. in Oak View, California. The meeting was called to order at 3:00 p.m. Directors Baggerly, Word, Hicks, Bergen and Kaiser were present. Also present were Steve Wickstrum, General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, John Mathews. There were three staff members and 11 members of the public in attendance. President Baggerly led the group in the flag salute.

1. Public comments (Items not on the agenda – three minute limit).

Pat McPherson addressed the board stating the great event is over and it is nice it went so smoothly. He thanked the board for sticking with them and for being part of our community. You stepped up and did something unusual and we appreciate that. He thanked each of the board members and presented them with a picture that they had commissioned.

Ralph Steele, resident of Mira Monte spoke regarding the release of water from Lake Piru and potential of quagga mussels being released into the Santa Clara River. He provided a copy of his comments to the board and suggested that the board should prepare and implement a plan to monitor the Santa Clara River including taking water samples, working with state representatives and exploring all legal rights and remedies.

2. General Manager comments.

Mr. Wickstrum informed the board of a meeting tomorrow afternoon with Tico Mutual Water Company on their approach on how to get out of the water business. They have met with Ventura River water as well.

The office remodel is continuing very rapidly. There are no change orders at this time. We will be bringing to the board a design for the boardroom for discussion.

Mr. Wickstrum then informed the board that Mike Moler is resigning effective July 7th and working with him for the past 2.5 years has been a pleasure. He has taken a very high level position in Oklahoma and it was a tough decision for Mike. We will be seeking another O & M Manager.

3. Board of Director comments.

None

4. Board of Director Verbal Reports on Meetings Attended.

Director Hicks reported that he attended the Water Issues meeting.

5. Consent Agenda

ADOPTED

- a. Minutes from the May 24, 2017 meeting.
- b. Minutes from the June 14, 2017 meeting.
- c. Recommend approval of Workers' Compensation Insurance Coverage renewal with CSAC Excess Insurance Authority in the amount of \$ 125,024 for fiscal year 2017/2018.
- d. Recommend approval of the Ernst & Young Statement of Work for Fiscal Year 2017/2018 for auditing services related to the State Water Project.
- e. Resolution of modification of the Employer Paid Member Contributions for the Management group to 0% contribution.

The consent agenda was offered by Director Word, seconded by Director Bergen and adopted by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Hicks, Word, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

6. Review of District Accounts Payable Report for the Period of 6/08/17 - 6/21/17.

APPROVED

Director Hicks questioned a payment to Golden State and Mr. Wickstrum explained that there were some things that were not on the inventory list and we thought it might be wise to have some spare parts on hand.

On the motion of Director Kaiser, seconded by Director Hicks the Accounts Payables were approved by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Hicks, Word, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

7. Public Hearing for the adoption of the 2017-2018 Budget.

- a. Public Hearing

President Baggerly stated this is the time and place for a public hearing to hear input on the proposed 2017-2018 budget and asked the Clerk of the Board to provide information on members of the public who had provided input. The Clerk of the Board stated there were no communications received. Mr. Wickstrum provided a brief statement regarding the budget. President Baggerly opened the public hearing at 3:19 p.m. and hearing no public comments closed the hearing at 3:19 p.m.

- b. Resolution adopting the general fund budget, debt service fund and Mira Monte Water Assessment District fund budgets for the Fiscal Year ending June 30, 2018. ADOPTED

The resolution was offered by Director Word, seconded by Director Kaiser and adopted by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Hicks, Word, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

- 8. Resolution fixing a tax rate for Fiscal Year 2017-2018 and authorizing the President of the Board to execute a certificate requesting the Ventura County Board of Supervisors to levy such a tax. ADOPTED

The resolution was offered by Director Kaiser, seconded by Director Bergen and adopted by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Hicks, Word, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

- 9. Resolution to adopt, under Proposition 4, the 2017/2018 Establishment of Appropriations Limit of \$13,248,521. ADOPTED

The resolution was offered by Director Word, seconded by Director Hicks and adopted by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Hicks, Word, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

- 10. Resolution authorizing the levy of a special tax for fiscal year 2017-2018 for Community Facilities District No. 2013-1 (Ojai). ADOPTED

Wayne Maynard, resident on Gridley Road in Ojai requested that included in this action be a direction to the General Manager to develop an appeal system or a methodology to obtain a refund based on land use classes. He explained that his water service is provided by Gridley water group and outside watering is

done with water from other sources. With the assessment, his rates will go up significantly. He added that he uses the minimum water but the assessment is based on the lot size of one acre.

President Baggerly suggested he contact the General Manager and Director Word added that the board would need to check with special counsel to see if there is some type of appeal process.

The resolution was offered by Director Hicks, seconded by Director Kaiser and adopted by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Hicks, Word, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

11. Recommend approval of a purchase order to Tri County Office Furniture in the amount of \$48,701.53 for the purchase of office furniture for the remodeled O & M space. APPROVED

On the motion of Director Hicks, seconded by Director Bergen, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Hicks, Word, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

12. Recommend approval of a purchase order to Municipal Maintenance Equipment in the amount of \$20,918.04 for the purchase of a Tiger Rear Boom Flail Mower. APPROVED

On the motion of Director Kaiser, seconded by Director Hicks, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Hicks, Word, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

13. Presentations by CalPERS and PARS regarding OPEB Trust Services and Resolution authorizing the Accounting Manager/Treasurer to enter into an agreement with either CalPERS or OPEB Trust Services with PARS and authorizing an initial contribution to the Trust of \$1,196,266. ADOPTED

A representative with CalPERS provided a presentation on the their trust services. The board discussed the pros and cons of utilizing CalPERS versus PARS.

The resolution authorizing participating in CalPERS CERBT program was offered by Director Kaiser, seconded by President Baggerly with full funding of the ARC and investment strategy 3, and adopted by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Baggerly
NOES:	Directors:	Hicks, Word
ABSENT:	Directors:	None

14. Request of Owen Donahue for an over allocation penalty reversal in the amount of \$615. APPROVED

On the motion of Director Kaiser, seconded by Director Bergen the request was approved by the following roll call vote:

AYES:	Directors:	Kaiser, Bergen, Hicks, Word, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

15. Information Items:
- a. Finance Committee Minutes.
 - b. Investment Report.

16. Adjournment.

President Baggerly adjourned the meeting at 4:06 p.m.

Bill Hicks, Secretary

CERTIFICATION

Payroll disbursements for the pay period ending 06/03/17
Pay Date of 06/08/17
have been duly audited and are
hereby certified as correct.

Signed: Denise Collin 6/5/17
Denise Collin

Signed: _____
Signature

Signed: _____
Signature

Signed: _____
Signature

CERTIFICATION

Payroll disbursements for the pay period ending 07/01/17
Pay Date of 07/06/17
have been duly audited and are
hereby certified as correct.

Signed: Denise Collin 7/3/17
Denise Collin

Signed: _____
Signature

Signed: _____
Signature

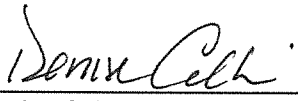
Signed: _____
Signature

A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

000733	A/P Checks:	026905
	A/P Draft to P.E.R.S.	
	A/P Draft to State of CA	
	A/P Draft to I.R.S.	
	Voids:	
000734	A/P Checks:	026885-026904
	A/P Draft to P.E.R.S.	
	A/P Draft to State of CA	
	A/P Draft to I.R.S.	
	Voids:	026894
000735	A/P Checks:	026905-027034
	A/P Draft to P.E.R.S.	000000
	A/P Draft to State of CA	000000
	A/P Draft to I.R.S.	000000
	Voids:	026968

The above numbered checks,
have been duly audited are hereby
certified as correct.

 7/15/17

Denise Collin, Accounting Manager/Treasurer

Signature

Signature

Signature

CASITAS MUNICIPAL WATER DISTRICT
Payable Fund Check Authorization
Checks Dated 06/22/17-07/05/17
Presented to the Board of Directors For Approval July 12, 2017

Check	Payee		Description	Amount
000733	Payables Fund Account	# 9759651478	OPEB Trust	\$1,196,266.00
000734	Payables Fund Account	# 9759651478	Accounts Payable Batch 062817	\$48,663.88
000735	Payables Fund Account	# 9759651478	Accounts Payable Batch 070517	\$1,569,028.46
				\$2,813,958.34
000736	Payroll Fund Account	# 9469730919	Estimated Payroll 7/20/17	\$160,000.00
			Total	\$2,973,958.34

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 000733-000736 have been duly audited is hereby certified as correct.

Denise Collin 7/5/17

 Denise Collin, Accounting Manager/Treasurer

 Signature

 Signature

 Signature

7/05/2017 2:41 PM
 VENDOR SET: 01 Casitas Municipal Water D
 BANK: * ALL BANKS
 DATE RANGE: 6/22/2017 THRU 7/05/2017

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01705	RJ FADDIS							
	C-CHECK	VOIDED	V 6/28/2017			026894		81.00CR
	C-CHECK		V 7/05/2017			026968		

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	2 VOID DEBITS	0.00		
	VOID CREDITS	81.00CR		
		81.00CR	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			2	81.00CR	0.00	0.00
BANK:	TOTALS:		2	81.00CR	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00049	STATE OF CALIFORNIA							
I-T2 201707031225	State Withholding	D	7/05/2017	10,592.32		000000		10,592.32
00128	INTERNAL REVENUE SERVICE							
I-T1 201707031225	Federal Withholding	D	7/05/2017	34,364.72		000000		
I-T3 201707031225	FICA Withholding	D	7/05/2017	35,103.24		000000		
I-T3 201707051232	FICA Withholding	D	7/05/2017	13.86		000000		
I-T4 201707031225	Medicare Withholding	D	7/05/2017	8,209.68		000000		
I-T4 201707051232	Medicare Withholding	D	7/05/2017	3.24		000000		77,694.74
00187	CALPERS							
I-PBB201707031225	PERS BUY BACK	D	7/05/2017	216.95		000000		
I-PBP201707031225	PERS BUY BACK	D	7/05/2017	161.96		000000		
I-PEB201707031225	PEPRA EMPLOYEES PORTION	D	7/05/2017	4,005.18		000000		
I-PEM201707031225	PERS EMPLOYEE PORTION MGMT	D	7/05/2017	2,788.29		000000		
I-PER201707031225	PERS EMPLOYEE PORTION	D	7/05/2017	6,649.04		000000		
I-PER201707051233	PERS EMPLOYEE PORTION	D	7/05/2017	3.56		000000		
I-PRB201707031225	PEBRA EMPLOYER PORTION	D	7/05/2017	4,186.53		000000		
I-PRR201707031225	PERS EMPLOYER PORTION	D	7/05/2017	10,485.77		000000		
I-PRR201707051233	PERS EMPLOYER PORTION	D	7/05/2017	8.55		000000		28,505.83
01203	DENISE COLLIN							
I-April/May 17	Reimburse Expense 4-5/17	R	6/28/2017	65.36		026885		65.36
01703	ARNOLD LAROCHELLE MATTHEWS							
I-50699	Matter#5088-001 5/17	R	6/28/2017	5,382.00		026886		
I-50700	Matter#5088-012 5/17	R	6/28/2017	336.00		026886		
I-50701	Matter# 5088-017 5/17	R	6/28/2017	96.00		026886		5,814.00
00021	AWA OF VENTURA COUNTY							
I-06-10032	Waterwise Breakfast 6/15/17	R	6/28/2017	100.00		026887		100.00
03102	Heather Cunado							
I-546369	Camping Fee Refund 546369	R	6/28/2017	109.00		026888		109.00
02480	David Taussig & Associates, In							
I-1705125	D16-00115 CFD Tax Admin	R	6/28/2017	5,485.78		026889		5,485.78
10210	DIRECT TV							
I-31583325623	Payment for 7/1/17-6/30/17	R	6/28/2017	4,197.60		026890		4,197.60
00086	E.J. Harrison & Sons Inc							
I-1760	Acct# 1C00053370	R	6/28/2017	146.94		026891		146.94

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 6/22/2017 THRU 7/05/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00086 I-1781	E.J. Harrison & Sons Inc Acct#1C00054230	R	6/28/2017	2,271.56		026892		2,271.56
01981 I-06217	Todd Evans Safety Boots	R	6/28/2017	166.23		026893		166.23
02720 I-20234702	Garda CL West, Inc. Excess Items - LCRA	R	6/28/2017	21.00		026895		21.00
00596 I-6730890	HOME DEPOT Industrial Doors - LCRA	R	6/28/2017	696.49		026896		696.49
03079 I-597049	Gerardo Lucio Waterpark Ticket Refund 597049	R	6/28/2017	107.00		026897		107.00
00160 I-060517	OILFIELD ELECTRIC CO, INC TP Electrical Upgrade	R	6/28/2017	15,751.00		026898		15,751.00
02475 I-780149	Rutan & Tucker, LLP Acct#0295180001 5/17	R	6/28/2017	3,901.00		026899		3,901.00
00215 I-062317 I-062317a I-062317b	SOUTHERN CALIFORNIA EDISON Acct#2157697889 Acct#2237011044 Acct#2266156405	R R R	6/28/2017 6/28/2017 6/28/2017	8,474.69 28.20 124.08		026900 026900 026900		8,626.97
00216 I-062317 I-062317a	Southern California Gas Co. Acct#00801443003 Acct#18231433006	R R	6/28/2017 6/28/2017	336.52 61.22		026901 026901		397.74
02643 I-5868819 I-5889383	Take Care by WageWorks Reimburse Medical/Dep Care Reimburse Medical/Dep Care	R R	6/28/2017 6/28/2017	7.54 192.30		026902 026902		199.84
00270 I-060817	Wells Fargo Bank Lunch w/ United Water Rep.	R	6/28/2017	32.62		026903		32.62
00270 I-060817a I-060817b I-060817c I-060817d I-060817e I-060817f	Wells Fargo Bank Conservation Conference Stamp Pad & UV Ink - LCRA Trendset USB - Lab Conservation Ads GPS Monthly Payment O&M Ad	R R R R R R	6/28/2017 6/28/2017 6/28/2017 6/28/2017 6/28/2017 6/28/2017	150.00 114.39 10.71 78.70 19.95 200.00		026904 026904 026904 026904 026904 026904		573.75

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
09182	CalPERS							
I-061917	OPEB Trust	R	6/29/2017	1,196,266.00		026905		1,196,266.00
00489	STEVE WICKSTRUM							
I-June 17	Reimburse Expense 6/17	R	7/05/2017	200.70		026906		
I-May 17	Reimburse Expenses 5/17	R	7/05/2017	121.45		026906		322.15
02587	A&M LAWNMOWER SHOP							
I-44577	Bar Oil & Change - UT	R	7/05/2017	97.71		026907		
I-44612	Helmet - Maint.	R	7/05/2017	70.35		026907		
I-44613	Gloves & Oil Filter - Maint	R	7/05/2017	77.28		026907		245.34
02033	Abbot Industrial Supplies							
I-47113	Trash Bags - LCRA	R	7/05/2017	1,581.94		026908		1,581.94
03103	Joni Abbott							
I-551687	Campsite C Closure Refund	R	7/05/2017	79.00		026909		79.00
00010	AIRGAS USA LLC							
I-9063511637	Welding Goggles - UT	R	7/05/2017	6.25		026910		
I-9064371152	Welding Supplies - PL	R	7/05/2017	445.00		026910		
I-9945570627	Gas Cylinder Rentals - PL	R	7/05/2017	127.65		026910		578.90
09569	ALLCABLE							
I-2200991-00	Data Cables - Eng	R	7/05/2017	175.33		026911		175.33
03044	Amazon Capital Services							
C-0P5C6YV3225T	Port Replicator Return - EM	R	7/05/2017	279.00CR		026912		
C-0P5C6YV3225Td	Accrue Use Tax Reverse	R	7/05/2017	20.23CR		026912		
D-0P5C6YV3225Tc	Accrue Use Tax Reverse	R	7/05/2017	20.23		026912		
I-03LWL4S23KB8	Waste Disposer - LCRA	R	7/05/2017	1,214.40		026912		935.40
00022	AMERICAN WATER WORKS ASSOC.							
I-7001369506	Standard Revisions for Eng.	R	7/05/2017	767.00		026913		767.00
00014	AQUA-FLO SUPPLY							
I-SI1049279	Brass Adapters - UT	R	7/05/2017	35.07		026914		
I-SI1052439	PVC Fittings, Vac Valve - TP	R	7/05/2017	40.54		026914		
I-SI1052442	Brass Bushings, Adapters - TP	R	7/05/2017	6.98		026914		
I-SI1052924	Splash Pad UV Parts - WP	R	7/05/2017	539.87		026914		
I-SI1059034	Poter, Battery, Valve - LCRA	R	7/05/2017	1,653.80		026914		
I-SI1059035	Solenoid, Outdoor Control-LCRA	R	7/05/2017	282.43		026914		
I-SI1059775	PVC Fittings - TP	R	7/05/2017	9.98		026914		
I-SI1059788	Nylon Cable, Tubing - TP	R	7/05/2017	56.74		026914		
I-SI1060464	Hand Pump, Blade, Fittings -UT	R	7/05/2017	37.45		026914		
I-SI1060474	PVC Pipe Cutter - UT	R	7/05/2017	46.26		026914		
I-SI1060475	PVC Couplings, Adpaters - UT	R	7/05/2017	34.83		026914		2,743.95

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 6/22/2017 THRU 7/05/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00840	AQUA-METRIC SALES COMPANY							
I-0065767-IN	2 Inch Omni Meters - UT	R	7/05/2017	19,696.88		026915		
I-0065768-In	2 Inch Omni Meters - UT	R	7/05/2017	2,188.55		026915		21,885.43
02179	Art Street Interactive							
I-1019	Rate Schedule/New Gateway	R	7/05/2017	1,500.00		026916		
I-1164	Res. Sys. Web Hosting/Maint	R	7/05/2017	542.15		026916		2,042.15
03117	Ashwood Physical Therapy Inc.							
I-611463673-1	Claim#1102WC160500101	R	7/05/2017	1,155.44		026917		1,155.44
01666	AT & T							
I-000009856516	T-1 Lines 9391035541	R	7/05/2017	492.70		026918		492.70
00021	AWA OF VENTURA COUNTY							
I-06-10062a	CCWUC Luncheon 6/28/17	R	7/05/2017	35.00		026919		
I-06-10062b	CCWUC Luncheon 6/28/17	R	7/05/2017	140.00		026919		175.00
00030	B&R TOOL AND SUPPLY CO							
I-1900898935	Wedges, Concrete Wheel - PL	R	7/05/2017	172.29		026920		
I-1900898989	Cloth Rags - Whs.	R	7/05/2017	417.45		026920		589.74
00679	BAKERSFIELD PIPE & SUPPLY INC							
I-S2365374.001	Ammonia Pump Valves - TP	R	7/05/2017	239.99		026921		
I-S2365792.001	Ball Valves - TP	R	7/05/2017	652.57		026921		
I-S2365795.001	Ball Valves - TP	R	7/05/2017	680.72		026921		1,573.28
03057	Bay Alarm							
I-22473521706151	Alarm System Grand Ave	R	7/05/2017	301.33		026922		301.33
02026	Carol Belser							
I-June 17	Reimburse Expenses 6/17	R	7/05/2017	81.00		026924		81.00
01062	BP Medical Supplies							
C-E237850b	Accrue Use Tax	R	7/05/2017	4.69CR		026925		
D-E237850a	Accrue Use Tax	R	7/05/2017	4.69		026925		
I-E237850	First Aid Supples - WP	R	7/05/2017	64.74		026925		64.74
03104	Michael Bueno							
I-546326	Camping Cancellation Refund	R	7/05/2017	20.00		026926		20.00
02593	Cal-Coast Machinery							
I-408130	Mowing Deck Blades - Maint	R	7/05/2017	235.20		026927		235.20

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03034	I-CM902311							
	California Mechanical Company							
	IR Compressor Repair - EM	R	7/05/2017	396.00		026928		396.00
00055	I-001524							
	CASITAS BOAT RENTALS							
	Pontoon Usage - Lab	R	7/05/2017	560.00		026929		560.00
00511	I-611491332-1							
	Centers for Family Health							
	Claim#1102WC170000004	R	7/05/2017	271.09		026930		
	I-611500666-1							
	Claim#1102WC170000004	R	7/05/2017	114.13		026930		
	I-68780							
	Drug Screening - LCRA	R	7/05/2017	855.00		026930		1,240.22
03105	I-552250							
	James Chang							
	Campsite C Closure Refund	R	7/05/2017	79.00		026931		79.00
03052	I-16729							
	Coast Reprographics Co., Inc.							
	Laminate Maps - TP	R	7/05/2017	544.83		026932		544.83
01843	I-736580							
	COASTAL COPY							
	Copier Usage - Whs	R	7/05/2017	38.69		026933		38.69
00059	I-S1961211.001							
	COASTAL PIPCO							
	PVC Fittings, Gauges, Valves-TP	R	7/05/2017	383.53		026934		
	I-S1961706.002							
	Socket, Bushings, Fittings -TP	R	7/05/2017	91.51		026934		475.04
00752	I-1159622							
	COLE-PARMER INSTRUMENT CO.							
	Water Testing Equip. - TP	R	7/05/2017	128.76		026935		128.76
00061	I-SB02086906							
	COMPUWAVE							
	HP Laserjet Printer - Admin	R	7/05/2017	481.55		026936		
	I-SB02086969							
	Toners - Admin	R	7/05/2017	1,023.29		026936		
	I-SB02087013							
	Tri Pack Toner - WP	R	7/05/2017	319.61		026936		1,824.45
00062	I-9009-752954							
	CONSOLIDATED ELECTRICAL							
	Rating Plug - EM	R	7/05/2017	186.17		026937		
	I-9009-753304							
	Arc Flash Training - OM	R	7/05/2017	2,700.00		026937		
	I-9009-753305							
	Arc Flash Training	R	7/05/2017	1,800.00		026937		
	I-9009-753722							
	Highbay Light Fixtures - EM	R	7/05/2017	711.15		026937		5,397.32
01588	I-CMWD-1703							
	CONSULTING WEST ENGINEERS							
	Construction Support Rincon PP	R	7/05/2017	4,200.00		026938		
	I-CMWD-1704							
	Construction Support Ave 1 PP	R	7/05/2017	1,400.00		026938		5,600.00
01483	I-611463673-1							
	CORVEL CORPORATION							
	Bill Review	R	7/05/2017	197.60		026939		
	I-611491332-1							
	Bill Review	R	7/05/2017	19.04		026939		
	I-611500666-1							
	Bill Review	R	7/05/2017	12.58		026939		229.22

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 6/22/2017 THRU 7/05/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00873	I-18100032							
	CSAC EXCESS INSURANCE AUTHORIT Excess Workers Comp Insurance	R	7/05/2017	125,024.00		026940		125,024.00
02142	I-1293362							
	Cummins-Allison Corp. Currency Counter Maint.	R	7/05/2017	385.55		026941		385.55
00076	I-6706-5							
	DEKREEK TECHNICAL SERVICES Tech Support for SCADA	R	7/05/2017	1,980.00		026942		1,980.00
02544	I-239131							
	Department of Justice Finger Printing - LCRA	R	7/05/2017	403.00		026943		403.00
00798	I-143903							
	DEPT. OF FORESTRY AND FIRE PRO Brush Clearance Casitas Dam	R	7/05/2017	685.86		026944		685.86
00488	C-31917b D-31917a I-31917							
	ELECTRONIC SYSTEMS TECHNOLOGY Accrue Use Tax	R	7/05/2017	576.06CR		026945		
	Accrue Use Tax	R	7/05/2017	576.06		026945		
	Antennas & Modems - TP	R	7/05/2017	7,997.74		026945		7,997.74
03106	I-553543							
	Luis Elias Reduced Stay Refund	R	7/05/2017	38.00		026946		38.00
00095	C-C193342 I-192590 I-192875 I-193036 I-193240 I-193339 I-193466 I-193467 I-193473 I-193518							
	FAMCON PIPE & SUPPLY Gasket Return	R	7/05/2017	33.25CR		026947		
	Meter Service Parts - PL	R	7/05/2017	2,651.22		026947		
	Gaskets - PL	R	7/05/2017	180.98		026947		
	Gaskets - PL	R	7/05/2017	155.51		026947		
	Gaskets - PL	R	7/05/2017	53.63		026947		
	Gaskets, Flanges, Valves - PL	R	7/05/2017	3,148.86		026947		
	Valves & Flanges - Whs	R	7/05/2017	424.71		026947		
	Flanges & Valves - Whs	R	7/05/2017	4,019.73		026947		
	Flanged Butterfly - EM	R	7/05/2017	6,651.11		026947		
	Joint Nut Assembly - PL	R	7/05/2017	493.35		026947		17,745.85
00099	I-705857A I-706208A I-706464A I-706889A							
	FGL ENVIRONMENTAL Lake Nutrient Monit. 6/16/17	R	7/05/2017	1,472.00		026948		
	Nitrate Monitoring 5/23/17	R	7/05/2017	43.00		026948		
	Nitrate Monitoring 5/30/17	R	7/05/2017	43.00		026948		
	Coliform Sampling 6/8/17	R	7/05/2017	104.00		026948		1,662.00
03116	I-170601							
	FieldLogix GPS Cable & Activation Fees	R	7/05/2017	14,291.72		026949		14,291.72

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01614	FORBESS CONSULTING GROUP, INC I-11144 Mold & Air Testing - DO	R	7/05/2017	1,957.50		026950		1,957.50
00106	FRONTIER PAINT I-F0226038 Paint - WP	R	7/05/2017	207.24		026951		
	I-F0226121 Paint - WP	R	7/05/2017	81.53		026951		288.77
01280	FRY'S ELECTRONICS, INC. I-6801928 Desk Fan, CM 6803663 - IT	R	7/05/2017	32.31		026952		
	I-6803060 USB Drive - TP	R	7/05/2017	48.43		026952		
	I-6803060b Ethernet Cables, Swith - Admin	R	7/05/2017	105.56		026952		186.30
03107	Hannah Gailey I-571250 WP Ticket Refund	R	7/05/2017	228.00		026953		228.00
00121	HACH COMPANY I-10499783 Chloride Kit, Reagents - Lab	R	7/05/2017	480.36		026954		
	I-10503952 Reagents - Lab	R	7/05/2017	198.42		026954		
	I-10504128 Calibration Supplies - Lab	R	7/05/2017	89.76		026954		768.54
03108	Jerry Hannigan I-547051 Campsite Cancellation Refund	R	7/05/2017	550.00		026955		550.00
03109	Lotis Hervias I-549426 Campsite Cancellation Refund	R	7/05/2017	11.00		026956		11.00
03110	Jessica Hochman I-548066 Campsite C Closure Refund	R	7/05/2017	79.00		026957		79.00
00596	HOME DEPOT I-1022369 Roof Shingles - LCRA	R	7/05/2017	147.99		026958		
	I-33782 Shingles - LCRA	R	7/05/2017	31.79		026958		
	I-3561546 Solar Tube - LCRA	R	7/05/2017	203.65		026958		
	I-8340996 Concrete Sealer - WP	R	7/05/2017	128.87		026958		512.30
00894	HOSE-MAN, INC. I-5238692-0001-05 High Pressure Hose - TP	R	7/05/2017	52.40		026959		52.40
00127	INDUSTRIAL BOLT & SUPPLY I-178282-2a Bolts & Screws - WP	R	7/05/2017	24.89		026960		
	I-178292-2b Stain Button - WP	R	7/05/2017	75.10		026960		99.99
00131	JCI JONES CHEMICALS, INC I-725219 Chlorine - TP, CM 725325	R	7/05/2017	1,650.00		026961		
	I-725737 Chlorine - TP, CM 725919	R	7/05/2017	1,650.00		026961		3,300.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02724	Michael Moler							
I-June 17	Reimburse Mileage 6/17	R	7/05/2017	136.43		026970		136.43
00149	MRC Global							
I-5499410001	SS Fittings for Ammonia Pumps	R	7/05/2017	909.23		026971		
I-5591946001	SS Fittings for Ammonia Pumps	R	7/05/2017	217.50		026971		1,126.73
01876	NALCO COMPANY							
I-65659088	Anionic Polymer - TP	R	7/05/2017	787.27		026972		787.27
03113	Nicola Nickila							
I-552780	Campsite C Closure Refund	R	7/05/2017	199.00		026973		199.00
00163	OFFICE DEPOT							
I-933709699001	Office Supplies-DO	R	7/05/2017	495.45		026974		
I-934071130001	Printer Toners - DO	R	7/05/2017	642.60		026974		
I-936267294001	Office Chairs - Maint	R	7/05/2017	566.92		026974		
I-936669542001	Office Supplies-DO/LCRA	R	7/05/2017	98.17		026974		
I-936669750001	Folding Tables - Maint	R	7/05/2017	696.92		026974		
I-938372638001	Office Supplies -DO/LCRA	R	7/05/2017	67.30		026974		
I-938372886001	Office Supplies-DO/LCRA	R	7/05/2017	89.01		026974		
I-938372887001	Office Supplies-DO/LCRA	R	7/05/2017	52.96		026974		2,709.33
00160	OILFIELD ELECTRIC CO, INC							
I-2023083	Install Pump at WP	R	7/05/2017	756.32		026975		756.32
01570	Ojai Auto Supply LLC							
I-407307	Air Filter - Maint	R	7/05/2017	13.01		026976		
I-407645	Battery - LCRA	R	7/05/2017	33.23		026976		
I-407877	Quart of Oil - EM	R	7/05/2017	3.28		026976		49.52
00607	OJAI ELECTRIC							
I-07-2923	Motor Controller Instal - WP	R	7/05/2017	3,491.00		026977		
I-07-2945	Install Power Concession Stand	R	7/05/2017	127.00		026977		3,618.00
00165	OJAI LUMBER CO, INC							
C-1706-829932	Pallet Deposit Returned - WP	R	7/05/2017	21.45CR		026978		
I-1706-828581	2x4's, Bolts,Nuts - LCRA	R	7/05/2017	304.01		026978		
I-1706-828835	2x4's, Bit Clip, Shear Hanger	R	7/05/2017	94.37		026978		
I-1706-829081	Lumber - LCRA	R	7/05/2017	98.34		026978		
I-1706-829553	Treated Peeler Pole - WP	R	7/05/2017	139.94		026978		
I-1706-829907	Pallet Deposit Taken - WP	R	7/05/2017	21.45		026978		
I-1706-831052	Treated Peeler Pole - WP	R	7/05/2017	44.52		026978		
I-1706-831384	Letter Panel - EM	R	7/05/2017	3.81		026978		684.99

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02758	Ojai Quarterly Summer Ad - LCRA	R	7/05/2017	775.00		026979		775.00
02917	Ojai Valley Organics							
I-31851	Small Wood Pickup - Maint	R	7/05/2017	20.00		026980		
I-31878	Small Waste Pickup - Maint	R	7/05/2017	36.00		026980		56.00
00383	ON DUTY UNIFORMS & EQUIPMENT							
I-151239	Uniforms for Rangers - LCRA	R	7/05/2017	7,829.83		026981		7,829.83
10039	OS SYSTEMS, INC.							
I-95102	Dry Suit - Fish	R	7/05/2017	69.26		026982		69.26
01627	OSCAR'S TREE SERVICE							
I-13006	Broken Branch Removal-LCRA	R	7/05/2017	950.00		026983		
I-13007	Deadwooding & Trimming - LCRA	R	7/05/2017	950.00		026983		
I-13029	Camp C Tree Removal	R	7/05/2017	22,800.00		026983		24,700.00
00747	OST TRUCKS & CRANES, INC.							
I-217440	Furnish Crane - Ave 2 PP	R	7/05/2017	545.67		026984		
I-217565	Furnish Crane Ave 2 PP	R	7/05/2017	485.04		026984		1,030.71
03101	OSTS, Inc.							
I-46644	Crane Certification Exam	R	7/05/2017	150.00		026985		150.00
10072	PERMACOLOR, INC							
I-2767414	Sandblast/Coat Valve Cover-EM	R	7/05/2017	150.00		026986		150.00
00188	PETTY CASH							
I-070317	Replenish Petty Cash	R	7/05/2017	293.33		026987		293.33
03055	Pleasant Valley Recreation and							
I-060917	Total Guard Workshop - WP	R	7/05/2017	120.00		026988		120.00
02149	PolyJohn Enterprises Corporati							
I-185678	New Chemical Toilets - Maint	R	7/05/2017	1,276.28		026989		1,276.28
00627	PORT SUPPLY							
I-4296388	Gauge Station Batteries - Eng	R	7/05/2017	396.44		026990		396.44
02833	Praxair, Inc							
I-77776829	Liquid Oxygen - TP	R	7/05/2017	2,192.40		026991		
I-77810163	Liquid Oxygen - TP	R	7/05/2017	2,224.35		026991		
I-77915149	Liquid Oxygen - TP	R	7/05/2017	2,227.50		026991		
I-77939484	Liquid Oxygen - TP	R	7/05/2017	2,139.75		026991		
I-77975683	Liquid Oxygen - TP	R	7/05/2017	2,141.10		026991		10,925.10

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01439	PRECISION POWER EQUIPMENT							
I-2564	Line - Maint.	R	7/05/2017	62.50		026992		62.50
10042	PSR ENVIRONMENTAL SERVICE, INC							
I-8193	Gas Tank Inspection - LCRA	R	7/05/2017	245.00		026993		
I-8209	Vapor Recovery Test - DO	R	7/05/2017	2,239.96		026993		2,484.96
00712	Renee Rapp							
I-062717	Irrigation Controller Rebate	R	7/05/2017	250.00		026994		250.00
00313	ROCK LONG'S AUTOMOTIVE							
I-20985	Belt & Pulley - Unit 39	R	7/05/2017	241.18		026995		241.18
02756	SC Fuels							
I-0899162-IN	Gas & Diesel - LCRA	R	7/05/2017	2,867.60		026996		
I-0908757-IN	Gas & Diesel - DO	R	7/05/2017	2,677.60		026996		5,545.20
03114	Alina Soria							
I-551042	Campsite Cancellation Refund	R	7/05/2017	275.00		026997		275.00
00215	SOUTHERN CALIFORNIA EDISON							
I-062917	Acct#2210507034	R	7/05/2017	3,329.40		026998		
I-063017	Acct# 2210503702	R	7/05/2017	11,336.12		026998		
I-070517a	Acct#2210502480	R	7/05/2017	66,072.01		026998		
I-070517b	Acct#2210505426	R	7/05/2017	1,744.17		026998		
I-070517c	Acct#2237789169	R	7/05/2017	32.16		026998		
I-070517d	Acct#2269631768	R	7/05/2017	23.12		026998		82,536.98
03012	Staples Construction Company I							
I-117432.03	DO Remodel 6/17	R	7/05/2017	211,757.45		026999		211,757.45
00048	STATE OF CALIFORNIA							
I-070117	State Water Plan Payment	R	7/05/2017	809,178.00		027000		809,178.00
02703	Sunbelt Rentals							
I-69710602-0001	Excavator Rental - Pl	R	7/05/2017	4,090.97		027001		
I-69748903-001	Excavator Rental - PL	R	7/05/2017	965.75		027001		5,056.72
01147	SUPERIOR GATE SYSTEMS							
I-3824	Gate Repair at TP	R	7/05/2017	120.00		027002		120.00
02057	Swank Motion Pictures, Inc.							
I-DB2349647	Movie Rental "Space Jam" 6/10	R	7/05/2017	335.00		027003		335.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01173	TOICO INDUSTRIES, INC.							
	C-0164317-INb D-0164317-INa I-0164317-IN							
	Accrue Use Tax	R	7/05/2017	15.19CR		027004		
	Accrue Use Tax	R	7/05/2017	15.19		027004		
	Portable Toilet Truck - LCRA	R	7/05/2017	223.02		027004		223.02
00225	UNDERGROUND SERVICE ALERT							
	I-620170092 145 New Ticket Charges	R	7/05/2017	217.50		027005		217.50
00234	UNITED WATER CONSERVATION							
	I-063017 Conservation RAS Refund	R	7/05/2017	435.00		027006		435.00
00185	Univar USA Inc							
	I-LA551485 Bulk Chemicals - WP	R	7/05/2017	1,196.94		027007		1,196.94
00825	USA BLUEBOOK							
	I-277721 Sample Dispenser - Lab	R	7/05/2017	57.06		027008		57.06
03058	VC Metals Inc							
	I-35045 Steel Vault Plates - PL	R	7/05/2017	1,373.83		027009		1,373.83
00246	VENTURA COUNTY AIR POLLUTION							
	I-1037707 Permit for Signal Tank	R	7/05/2017	590.00		027010		
	I-1037708 Permit for Heidelberger Tank	R	7/05/2017	590.00		027010		1,180.00
00257	VENTURA RIVER WATER DISTRICT							
	I-063017a Acct#0350100A	R	7/05/2017	17.98		027011		
	I-063017b Acct#0537500A	R	7/05/2017	242.27		027011		260.25
09955	VENTURA WHOLESALE ELECTRIC							
	I-222934 Adapter Plugs - TP	R	7/05/2017	58.19		027012		
	I-227153 Electrical Breaker - LCRA	R	7/05/2017	101.29		027012		159.48
00245	CITY OF VENTURA							
	I-052517 State Water Interconnect Study	R	7/05/2017	18,648.91		027013		18,648.91
00949	CITY OF VENTURA							
	I-063017 Conservation RAS Refund	R	7/05/2017	870.00		027014		870.00
00663	WAXIE SANITARY SUPPLY							
	I-76769020 Janitorial Supplies - LCRA	R	7/05/2017	4,716.43		027015		4,716.43
00403	WESTERN WATER WORKS SUPPLY CO.							
	I-454225-00 Valves, Fittings, Plugs	R	7/05/2017	1,409.79		027016		1,409.79

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00330	WHITE CAP CONSTRUCTION SUPPLY							
I-50006295189	Padlocks - Maint	R	7/05/2017	64.67		027017		
I-50006295190	Padlocks - Maint	R	7/05/2017	219.88		027017		
I-50006295191	Padlocks - Maint	R	7/05/2017	465.64		027017		
I-50006295192	Padlocks - Maint	R	7/05/2017	12.93		027017		
I-50006295193	Padlocks - Maint	R	7/05/2017	38.80		027017		
I-50006295211	Padlocks - Maint	R	7/05/2017	90.55		027017		
I-50006298461	Padlocks - Maint	R	7/05/2017	258.69		027017		
I-50006326924	Padlocks - Maint	R	7/05/2017	310.43		027017		1,461.59
03115	Nora Zhuang							
I-551734	Campsite C Closure Refund	R	7/05/2017	79.00		027018		79.00
00328	LIGHTNING RIDGE							
I-6161701	Uniforms - Dist. Maint.	R	7/05/2017	326.61		027019		326.61
00124	ICMA RETIREMENT TRUST - 457							
I-CUI201707031225	457 CATCH UP	R	7/05/2017	461.54		027020		
I-DCI201707031225	DEFERRED COMP FLAT	R	7/05/2017	2,109.62		027020		2,571.16
01960	Moringa Community							
I-MOR201707031225	PAYROLL CONTRIBUTIONS	R	7/05/2017	16.75		027021		16.75
00985	NATIONWIDE RETIREMENT SOLUTION							
I-DCN201707031225	DEFERRED COMP FLAT	R	7/05/2017	4,634.81		027022		
I-DN%201707031225	DEFERRED COMP PERCENT	R	7/05/2017	335.43		027022		4,970.24
00180	S.E.I.U. - LOCAL 721							
I-COP201707031225	SEIU 721 COPE	R	7/05/2017	47.00		027023		
I-UND201707031225	UNION DUES	R	7/05/2017	791.75		027023		838.75
01400	STATE DISBURSEMENT UNIT							
I-CS4201707031225	Payroll Deduction 10-D000121	R	7/05/2017	830.76		027024		830.76
00230	UNITED WAY							
I-UWY201707031225	PAYROLL CONTRIBUTIONS	R	7/05/2017	60.00		027025		60.00
1	LARUE, ABDI							
I-000201706221223	Refund AR REFUND	R	7/05/2017	42.00		027026		42.00
1	TERRILL, MICHAEL G							
I-000201706221222	R AR REFUND	R	7/05/2017	126.00		027027		126.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1 I-000201706291224	GEARS, JENNIFER Refu AR REFUND	R	7/05/2017	460.00		027028		460.00
1 I-000201707051226	BROWN, BRIAN US REFUND	R	7/05/2017	18.82		027029		18.82
1 I-000201707051227	PETERS, MARK US REFUND	R	7/05/2017	53.52		027030		53.52
1 I-000201707051228	TORO ENTERPRISES US REFUND	R	7/05/2017	29.97		027031		29.97
1 I-000201707051229	CADENASSO, STACY US REFUND	R	7/05/2017	55.93		027032		55.93
1 I-000201707051230	MEDRANO, JUAN US REFUND	R	7/05/2017	33.91		027033		33.91
1 I-000201707051231	NELSON, HAZEL US REFUND	R	7/05/2017	35.78		027034		35.78

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	145	2,697,165.45	0.00	2,697,165.45
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	116,792.89	0.00	116,792.89
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS VOID CREDITS	0.00 0.00	0.00 0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			148	2,813,958.34	0.00	2,813,958.34
BANK: AP		TOTALS:	148	2,813,958.34	0.00	2,813,958.34
REPORT TOTALS:			148	2,813,958.34	0.00	2,813,958.34

**Casitas Municipal Water District
 Reimbursement Disclosure Report (1)
 Fiscal Year 2016/17
 July 1, 2016-June 30, 2017**

<u>Date paid</u>	<u>Board of Director/Employee</u>	<u>Description</u>	<u>Amount Paid</u>
7/5/2016	Vincent Godinez	Safety Boot Purchase	153.87
7/5/2016	Scott Lewis	Salmonid Genetics Conference	210.00
7/13/2016	Scott Lewis	Airfare to CMWD 7/10-7/14	425.20
7/13/2016	Scott MacDonald	Class Reimbursement	120.00
7/13/2016	Luke Soholt	Class Reimbursement	168.00
7/19/2016	Lindsay Cao	CWEA Membership	172.00
7/26/2016	Gerardo Herrera	Safety Boot Purchase	170.00
7/26/2016	Tim Lawson	Safety Boot Purchase	118.20
7/28/2016	Ron Yost	Property Tax Bill-Damtender Residence	608.65
8/4/2016	Gerardo Herrera	Utility Leadership Course	115.68
8/10/2016	Eric Behrendt	Safety Boot Purchase	156.59
8/10/2016	Scott Lewis	Lodging	348.32
8/10/2016	Scott Lewis	Car Rental	320.27
8/17/2016	Robert Vasquez	Safety Boot Purchase	170.00
8/24/2016	Larry Harris	Gray Water Workshop Refreshments	200.10
9/14/2016	Joel Cox	Safety Boot Purchase	170.00
9/14/2016	Greg Romey	Mileage Reimbursement - Offsite Training	111.24
9/21/2016	Joel Cox	T4 Certification	105.00
10/5/2016	Scott MacDonald	Safety Boot Purchase	170.00
10/13/2016	Scott Lewis	Airfare to CMWD 9/27-9/29	331.20
10/13/2016	Scott Lewis	Car Rental	254.08
10/13/2016	Scott Lewis	Lodging	189.50
10/13/2016	Brian Taylor	Safety Boot Purchase	156.59
10/19/2016	Michael Moler	Lodging for CALMS Conference	353.40
10/19/2016	Michael Moler	Mileage Reimbursement - Offsite Training	515.70
11/2/2016	Michael Moler	Lodging for CA/NV Fall Conference	377.92
11/2/2016	Michael Moler	Mileage Reimbursement - Offsite Training	222.48
11/9/2016	Michael Gibson	Lodging & Meals for Steelhead Conference	281.40
11/16/2016	Scott Lewis	Airfare to CMWD 11/14-11/19	451.20
11/16/2016	Scott Lewis	Fish Conference - 9/8	135.00
11/23/2016	Vincent Godinez	Safety Boot Purchase	170.00
11/23/2016	Vincent Godinez	Distribution Grade 3 Exam Fee	100.00
11/23/2016	Lindsay Cao	PE License Renewal	115.00
12/1/2016	Scott MacDonald	Distribution Grade 4 Certification	105.00
12/1/2016	Robert Vasquez	Water Treatment Plant Operator Course	112.55
12/1/2016	Robert Vasquez	Distribution Grade 3 Exam Fee	100.00
12/1/2016	Robert Vasquez	Distribution Grade 3 Certification	120.00
12/9/2016	Neil Cole	Microwave for Lunch Room	106.42
12/9/2016	Ronald Merckling	Lodging for ACWA Conference	658.13
12/9/2016	Steve Wickstrum	CE License Renewal	115.00
12/9/2016	Steve Wickstrum	Mileage Reimbursement - Offsite Meetings	124.20
12/21/2016	Vincent Godinez	Welding Course Fee	121.00
12/21/2016	Gerardo Herrera	Pumps/Motors Course Fee	138.00
12/21/2016	Caron Smith	Water Dist. Sys. O&M Course Fee	116.68
12/21/2016	David Pope	Safety Boot Purchase	166.61
12/21/2016	Robert Vasquez	Pumps/Motors Course Fee	138.00
1/4/2017	Eric Grabowski	Advance Water Treatment Course Fee	229.80
1/4/2017	Eric Grabowski	Pesticide Reg. License Certificate	120.00
1/4/2017	Gerardo Herrera	General Ed Course Fee	210.15
1/4/2017	Henry Islas	Water Dist. Sys. O&M Course Fee	171.68
1/4/2017	Scott Lewis	Car Rental	424.38
1/4/2017	Scott Lewis	Lodging	498.85
1/4/2017	Scott Lewis	OSU Fall Tuition	1,842.31
1/4/2017	Michael Moler	Reimburse Mileage	102.60
1/4/2017	Robert Vasquez	D4 Certificate	105.00

**Casitas Municipal Water District
Reimbursement Disclosure Report (1)
Fiscal Year 2016/17
July 1, 2016-June 30, 2017**

1/18/2017	Luke Soholt	Treatment 4 Certificate Exam Fee	130.00
1/18/2017	James Word	Mileage Reimbursement	101.52
1/25/2017	Greg Romey	Lunch for District CPR Training	142.37
1/25/2017	Gonzalo Carbajal-Ramirez	Safety Boot Purchase	170.00
1/25/2017	Brian Taylor	Welding Supplies for Robles Canal	106.37
2/1/2017	Eric Grabowski	Safety Boot Purchase	170.00
2/15/2017	Joe Evans	Office Equipment	373.62
2/15/2017	Scott Lewis	OR Chapter American Fisheries Society Membership	150.00
2/15/2017	Scott Lewis	Airfare to CMWD 1/21-1/25	429.86
2/15/2017	Scott Lewis	Car Rental	448.97
3/2/2017	Carol Belser	Quagga/Zebra Mussel Water Agency Summit	394.00
3/2/2017	Carol Belser	Quagga/Zebra Mussel Water Agency Summit Hotel	388.38
3/2/2017	Curtis Orozco	Safety Boot Purchase	118.51
3/2/2017	Steven Sharp	Safety Boot Purchase	170.00
3/2/2017	Luke Soholt	Safety Boot Purchase	170.00
3/8/2017	Scott Lewis	Airfare to CMWD 2/19-2/23	468.36
3/8/2017	Scott Lewis	Lodging	344.92
3/8/2017	Scott Lewis	Car Rental	519.93
3/8/2017	Michael Moler	Reimburse Mileage	213.47
3/15/2017	Carol Belser	Park Ranger Conference Registration	250.00
3/15/2017	Carol Belser	Reimburse Mileage	220.42
3/15/2017	Carol Belser	Lodging	251.22
3/15/2017	Stephen Taylor	Workers Comp. Reimbursement	943.02
3/23/2017	Gerardo Herrera	Lodging for D4-D5 Course	125.95
3/29/2017	Angela Chapman-Kofron	Reimburse Mileage	470.80
3/29/2017	Vincent Godinez	Safety Boot Purchase	134.06
4/12/2017	Michael Moler	Reimburse Mileage	227.91
4/19/2017	Scott Lewis	Lodging	692.51
4/19/2017	Scott Lewis	Airfare to CMWD 4/4-4/11	390.60
4/19/2017	Scott Lewis	OSU Winter Tuition	1,157.69
4/19/2017	Michael Moler	Reimburse Mileage	169.60
4/19/2017	Michael Moler	Lodging - AWWA Conference	644.78
4/26/2017	Navilth Magallanes	Advance - Incode Conference	763.00
4/26/2017	Nicole Parson	Advance - Incode Conference	855.23
5/3/2017	Gerardo Herrera	Distribution 5 Certification Exam	155.00
5/3/2017	Bill Hicks	Reimburse Mileage	203.30
5/3/2017	Susan McMahon	Distribution 4 Certification Exam	130.00
5/3/2017	Steven Sharp	Distribution 3 Certification Exam	100.00
5/3/2017	Brian Taylor	Safety Boot Purchase	170.00
5/17/2017	Neil Cole	SCE Payment & Shipping	292.15
5/17/2017	Scott Lewis	Lodging	664.37
5/17/2017	Scott Lewis	Telemetry Battery	103.61
5/17/2017	Scott Lewis	Conference Registration	315.00
5/17/2017	Scott Lewis	March Car Rental	431.23
5/17/2017	Caron Smith	Distribution Grade 2 Exam Fee	145.00
5/17/2017	Robert Vasquez	Safety Boot Purchase	170.00
5/24/2017	Caron Smith	Treatment Plant Operation Course Fee	117.55
6/7/2017	Gonzalo Carbajal-Ramirez	Pumps/Motors Course Fee	138.00
6/7/2017	Gonzalo Carbajal-Ramirez	Water Distribution System Course Fee	116.55
6/7/2017	Gerardo Herrera	Advanceds Waterworks Math Course Fee	176.00
6/7/2017	Ivan Lopez	Concrete for Waterpark	288.02
6/7/2017	David Pope	Safety Boot Purchase	149.77
6/14/2017	Eric Grabowski	Safety Boot Purchase	170.00
6/14/2017	Scott Lewis	Airfare to CMWD 5/16-5/20	446.59
6/14/2017	Scott Lewis	Lodging	366.88
6/14/2017	Scott Lewis	Fish Passage Conference	180.00

**Casitas Municipal Water District
Reimbursement Disclosure Report (1)
Fiscal Year 2016/17
July 1, 2016-June 30, 2017**

6/14/2017	Scott Lewis	Car Rental	390.35
6/14/2017	Susan McMahon	Dist. 4 Certification Exam Fee	105.00
6/14/2017	Michael Moler	Reimburse Mileage	182.43
6/14/2017	Jesse Brian Sandoval	Reimburse Mileage	211.86
6/14/2017	Jesse Brian Sandoval	Lodging for Convention	280.68
7/5/2017	Scott MacDonald	Safety Boot Purchase	145.46
7/5/2017	Michael Moler	Reimburse Mileage	136.43

Note:

1) Reimbursement Disclosure Report prepared pursuant to California Government Code 53065.5

**CASITAS MUNICIPAL WATER DISTRICT
Interdepartmental Memo**

Date: July 7, 2017
To: Steve Wickstrum, General Manager
From: Carol Belser, Park Services Manager
Subject: **SNOWBIRD PROGRAM PROPOSED NEW FEES - 2017**

RECOMMENDATION

It is recommended that the Board of Directors approve all fees and charges as outlined below.

BACKGROUND AND OVERVIEW

The United States constructed the Ventura River Project pursuant to Act of Congress (Public Law 423, 84th Cong., 2d session) approved March 1, 1956 for irrigation, furnishing water for municipal and domestic use and for providing incidental recreation and fish and wildlife benefits as defined by the report submitted to Congress by the Secretary of the Interior entitled, "Ventura River Project, California, Feasibility Report".

Since that time the Casitas Municipal Water District "District" has developed recreation facilities and operations to accommodate the visiting public and has continued to manage the facilities. On October 7, 2011 the United States Department of the Interior, Bureau of Reclamation, entered into an updated formal agreement with the District for the Maintenance and Development of Recreation Uses and Facilities at Lake Casitas. That formal recreation management agreement was a spring board for the Bureau of Reclamation "BOR" to support the District's recreation facilities financially and to date the District has received over \$1,268,000 dollars in federal government funding support for infrastructure maintenance and improvements.

The Lake Casitas Recreation Area "LCRA" is part of the District's responsibility, as is providing water, and the District has operated the LCRA on a user fee basis. No water revenue or property tax received by the District from residents should offset costs of the LCRA. Revenue received directly at the gate or from camping covers the costs associated with the operation. It is the intent that the Recreation Area operate with a balanced budget without subsidy from the District.

ANALYSIS

The Recreation Department developed a snowbird program over 10 years ago with the objective to attract customers to the LCRA during the off-season when few customers were using the facilities. The program runs from approximately October 1 through the Sunday before Easter each year. The cost savings along with the opportunity for extended stay attracts visitors to the lake and meets the objective. The last snowbird season brought in over \$53,000 in revenue. The program has very strict protocol that requires a signed agreement between the customer and the District, a minimum stay of 60

consecutive nights, payment of fees in advance, high standards for vehicle trailer condition and proof of customer and vehicle/trailer identification.

The Recreation Committee reviewed the program fees and recommend the following adjustments:

Campground	Snowbird Current Fee	Snowbird Recommended Fee	<i>Regular Off-season Camping Rate</i>
Angler Executive (available after 12/1)	\$30/night	\$35/night	<i>\$60/night</i>
Bass – Basic Hookup	\$20/night	\$25/night	<i>\$38/night</i>
Fox Deluxe (available after 12/1)	\$25/night	\$30/night	<i>\$50/night</i>
Fox Executive (available after 12/1)	\$30/night	\$35/night	<i>\$60/night</i>

Camping fees were increased in 2016. The Snowbird Program was not included in those adjustments. The Snowbird Program fees have never been adjusted since inception so it is now recommended that they be adjusted to align with the rising cost of operations.

CASITAS MUNICIPAL WATER DISTRICT

**RESOLUTION APPROVING THE PRELIMINARY ASSESSMENT FOR
THE RESTRUCTURING AND REVISION IN FEES AND CHARGES FOR THE
LAKE CASITAS RECREATION AREA,
ADOPTING THE NOTICE OF EXEMPTION, AND
DIRECTING THE NOTICE OF EXEMPTION TO BE FILED
WITH THE CLERK OF THE COUNTY OF VENTURA**

WHEREAS, the Board of Directors approved the Preliminary Assessment at its regular meeting on July 12, 2017; and

WHEREAS, it was determined that the project is exempt because said project is considered to be categorically exempt under Section 21080(b)(8) of Chapter 2.6 of Division 13 of the CEQA statutes and Section 15273(a)(3) of the CEQA Guidelines.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Casitas Municipal Water District as follows:

1. The Board finds that the restructuring and revision in public use fees and charges are for the purpose of:
 - (a) Meeting operating expenses, including employee wage rates and fringe benefits;
 - (b) Purchasing or leasing supplies, equipment, or materials;
 - (c) Meeting financial reserve needs and requirements; and
 - (d) Obtaining funds for capital projects necessary to maintain service within existing service areas.
2. That the Notice of Exemption for revisions to the Lake Casitas Recreation Area Public Use Fees and Charges, attached hereto as Exhibit "A", is hereby adopted.
3. That the Clerk of the Board file the Notice of Exemption with the Clerk of the County of Ventura.

ADOPTED this July 12, 2017.

Russ Baggerly, President
Casitas Municipal Water District

ATTEST:

Bill Hicks, Secretary
Casitas Municipal Water District

PRELIMINARY ASSESSMENT

Casitas Municipal Water District
1055 Ventura Avenue
Oak View, California 93022

TO: Clerk's Office, Ventura County
800 South Victoria Avenue
Ventura, California 93009

Description and Purpose of Project:

Implement restructuring of certain increases of the Lake Casitas Recreation Area Public Use Fees and Charges in accordance with Exhibit A attached hereto.

The primary purposes of the project are to maintain levels of service within the existing Recreation Area.

The revenues generated from the restructuring and revision of fees and charges for the Lake Casitas Recreation Area will be utilized for any or all of the following purposes.

- A. Projects and/or capital projects necessary to maintain levels of service within the existing Recreation Area;
- B. Meeting operating expenses, including employee wage rates and fringe benefits;
- C. Purchasing or leasing supplies, equipment, or materials;
- D. Meeting financial reserve needs and requirements; and

Preliminary Assessment:

Under Section 20180(b)(8) of Chapter 2.6 of Division 13 of the CEQA statutes and Section 15273(a)(3) of the CEQA Guidelines, this project is a statutorily exempt discretionary project.

Project Title:	Restructuring & Revision to the Fees and Charges for the Lake Casitas Recreation Area
Project Location:	Lake Casitas Recreation Area
Name of Public Agency Approving Project:	Casitas Municipal Water District.
Name of Public Agency Carrying Out Project:	Casitas Municipal Water District.
Contact Person:	Steven E. Wickstrum, General Manager Telephone Number: (805) 649-2251

Date: July 12, 2017

Russ Baggerly, President
Casitas Municipal Water District

NOTICE OF EXEMPTION

Casitas Municipal Water District
1055 Ventura Avenue
Oak View, California 93022

TO: Clerk's Office
Ventura County
800 South Victoria Avenue
Ventura, California 93009

Project Title: Revision of Certain Recreation Area Public Use Fees and Charges to be Effective July 12, 2017

Project Location: Lake Casitas Recreation Area

Description and Purpose of Project:

Implement restructuring of certain increases of the Lake Casitas Recreation Area Public Use Fees and Charges. The primary purposes of the project are to maintain levels of service within the existing Recreation Area. The revenues generated from the revision of fees and charges for the Lake Casitas Recreation Area will be utilized for any or all of the following purposes: projects and/or capital projects necessary to maintain and increase levels of service within the existing Recreation Area, meeting operating expenses, including employee wage rates and fringe benefits; purchasing or leasing supplies, equipment, or materials; meeting financial reserve needs and requirements and obtaining funds for capital projects necessary to maintain levels of service within the existing Recreation Area.

Name of Public Agency Approving Project: Casitas Municipal Water District.

Name of Public Agency Carrying Out Project: Casitas Municipal Water District.

Contact Person: Steven E. Wickstrum, General Manager
Phone Number: (805) 649-2251.

Attached is a copy of Resolution No. _____ adopted by the Casitas Municipal Water District on

Date: July 12, 2017

Steven E. Wickstrum, General Manager
Casitas Municipal Water District

EXHIBIT A

LAKE CASITAS RECREATION AREA PUBLIC USE FEES & CHARGES

**Snowbird Fees Valid from Approximately October 1
thru the Sunday Prior to Easter**

1. Angler Executive (Available after December 1) Per Site	\$35.00
2. Bass Basic Hookup Per Site	\$25.00
3. Fox Executive (Available after December 1) Per Site	\$35.00
4. Fox Deluxe (Available after December 1) Per Site	\$30.00

Telephone:

General Information - (805) 649-2233

Reservation Office - (805) 649-1122 M-F 8AM -3PM

Mailing Address: 11311 Santa Ana Road, Ventura, CA 93001

7/2017

Interdepartmental Memo

DATE: June 29, 2017

TO: Steve Wickstrum, General Manager

FROM: Carol Belser, Park Services Manager

SUBJECT: Consideration to Update Ordinance 16-01 An Ordinance of the Casitas Municipal Water District Establishing Rules and Regulations for the Public Use of the Lake Casitas Recreation Area

RECOMMENDATION

It is recommended that the Board repeal Ordinance 16-01 and adopt Ordinance 17-01.

BACKGROUND

The Recreation Committee reviewed and supported the below recommendations for the Board's consideration.

1. 5.4 General and Conservation. The recommended update to 5.4.1 will clarify that wildlife and terrestrial plant in addition to fish, crustacean, amphibian or aquatic plant cannot be introduced into the Recreation Area lands. The recommended wording mirrors the Bureau of Reclamation Code of Federal Regulations 43 423.29 (b). The addition of 5.4.2 will update the Ordinance to follow the Bureau of Reclamation Code of Federal Regulations 43 23.28 prohibiting the placement, burial, depositing or scattering of human or animal remains or the placement of memorials, markers, vases, plaques on Recreation Area lands, waters or facilities. The subparagraphs following 5.4.2 will be renumbered appropriately.
2. 5.5 Closed Areas. The recommended update to 5.5.5. will restrict the use of aerial drones to designated areas requiring the prior written permission of the General Manager. Restriction of the use of popular aerial drones is a common topic for recreation professionals because of noise and invasion of privacy issues. The intent of the update is to prohibit people from operating drones above sensitive areas such as the Casitas Water Adventure or camping areas resulting in encroachment on customer privacy. Examples of approved drone operation could be for a commercial filming or still photography project, special event or customer use, all during the off season in a secluded area of the park.
3. 5.6 Horses. The recommended update acknowledges that miniature horses (equines) are federally recognized as service animals and therefore are allowed in the Recreation Area. No miniature horse (or other service animal) is allowed in lake waters or municipal pool waters.

Service animal handlers have the obligation to remove the waste of their service animals and the Park Rangers can ensure and support this action.

ANALYSIS

At the June 5, 2017 meeting of the Recreation Committee, the Committee discussed the suggested updates to Ordinance 16-01 and directed that they be forwarded to the Board for final consideration and adoption of Ordinance 17-01 An Ordinance of the Casitas Municipal Water District Establishing Rules and Regulations for the Public Use of the Lake Casitas Recreation Area, a copy of which is attached. The bail schedule for the new Ordinance subsection 5.4.2 is recommended to be \$100.

Attachment

CASITAS MUNICIPAL WATER DISTRICT

ORDINANCE NO. ~~16-01~~ 17-01

**AN ORDINANCE OF THE CASITAS MUNICIPAL WATER DISTRICT
ESTABLISHING RULES AND REGULATIONS FOR
THE PUBLIC USE OF THE LAKE CASITAS RECREATION AREA**

BE IT ORDAINED by the Board of Directors of the Casitas Municipal Water District as follows:

1. **DEFINITIONS.** As used in this Ordinance, unless the context clearly requires a different meaning, the following words have the following meanings:
 - 1.1 "Casitas" (also herein referred to as "District") means the Casitas Municipal Water District.
 - 1.2 "Board" means the Board of Directors of Casitas.
 - 1.3 "Park" means Lake Casitas Recreation Area.
 - 1.4 "Lake Casitas" means the lake created by Casitas Dam.
 - 1.5 "Lake Casitas Recreation Area" (also herein referred to as "Recreation Area") means the portion of Casitas Reservoir right-of-way used or planned for use for recreational purposes.
 - 1.6 "General Manager" means the General Manager of Casitas.
 - 1.7 "Park Services Manager" means the Park Services Manager or the person acting in that capacity of the Lake Casitas Recreation Area.
 - 1.8 "Park Ranger" means a specific employee of Casitas at the Lake Casitas Recreation Area as designated by the General Manager.
 - 1.9 "Casitas Personnel" means any full, part time or volunteer staff of the Lake Casitas Recreation Area.
 - 1.10 "Department" means a section of the Casitas Municipal Water District that is assigned to administer this Ordinance within the Lake Casitas Recreation Area.
 - 1.11 "Lake" means the Lake Casitas and other lakes or ponds in the Lake Casitas Recreation Area.

- 1.12 "Stream" means any watercourse within the Lake Casitas watershed whose waters eventually flow into Lake Casitas.
- 1.13 "Aquaplane" means any plank, surfboard, water ski, or other device used for transporting, conveying, or carrying a person who is towed or pulled by any vessel by means of a rope, chain, cable, wire, or other connection.
- 1.14 "Horse" means any member of the equine family.
- 1.15 "Animal" means any one of the lower animals as distinguished from man except fish bait or birds other than poultry.
- 1.16 "Trail" means any roadway or footpath capable of being used by a vehicle or pedestrian.
- 1.17 "Vehicle" includes any mechanically propelled device including, but not limited to, cycles and motor driven scooters, and/or as defined in the applicable section(s) of the California Motor Vehicle Code.

2. **GENERAL**

- 2.1 Powers granted to the Department or its personnel under this Ordinance shall be construed to be powers delegated by the Board to the General Manager and redelegated by the General Manager to the Park Services Manager for the purpose of management control, and re-delegated by the Park Services Manager to Casitas Personnel, as deemed appropriate.
 - 2.1.1 Public safety within the District's boundaries shall be enforced and maintained by the Park Rangers and their support staff.
 - 2.1.2 Park Rangers shall have peace officer status in accordance with State of California Penal Code Section 830.34 (d) and California Water Code Section 71341.5.
 - 2.1.3 Within the District's boundaries, Park Rangers shall have all the powers of peace officers under the laws of the State of California, with the following exceptions: the use and carrying of a firearm; the use and carrying of a baton; and all other restrictions expressed by the Board.
 - 2.1.4 Park Rangers shall have the authority to enforce within the District's boundaries the provisions of this Ordinance, and any amendment or amendments thereto, and the laws of the State of California, including but not limited to, California Water Code Section 71660, the California Administrative Code Title 14, relating to Fish and Game regulations, and the California State Boating Law.

- 2.1.5 Any person who resists, delays, obstructs, threatens or attempts to intimidate a Park Ranger in the discharge of, or attempted discharge of, their duty shall be subject to criminal prosecution.
- 2.2 The provisions of Section 71660 of title California Water Code make it a misdemeanor to violate any of the regulations adopted by this Ordinance relating to vehicle or vessel speed limits, defacement of Casitas' property, title use, possession or discharge of firearms, weapons or fireworks, the creation of fire hazards, being under the influence of intoxicating beverages or dangerous drugs, or remaining on, or reentering Casitas' premises after authorized Casitas Personnel have specifically withdrawn consent for a person to utilize Casitas' facilities. It is an infraction to violate any other regulations of Casitas adopted pursuant to this section. The following procedures shall be subject to citation issuance within the Park, by Casitas Personnel as authorized by the General Manager, of persons suspected of the violation of regulations adopted by this Ordinance.
- 2.2.1 When any person is issued a Notice of Violation, the person issuing the Notice of Violation shall prepare, in triplicate, a written Notice of Violation, containing the name and address of the person violating the Ordinance, the offense charged, and the fine as approved by the Board of Directors for such offence.
- 2.2.2 The fine specified in the Notice of Violation must be paid to the District within thirty (30) days of issuance.
- 2.3 The Department is authorized to revoke any Park permit and to expel any person from the Park for violation of any applicable law, rule, or regulation.
- 2.3.1 The Department shall have the authority to cause to be towed, removed or disposed of, any property in the Park at the owner's expense when it has been left without written authorization of the Department, becomes a navigational or safety hazard on a trail or waterway, has or may potentially introduce pollution into the Lake or when the permit of the person(s) leaving the property has expired or has been revoked for violation of any applicable law.
- 2.3.2 To refuse to present upon request a valid identification document with proof of age.
- 2.4 The General Manager is authorized to direct the visiting public in its use of the Park, according to statutes, Ordinances, rules, and regulations applicable to the Park. In the event of fire or other emergency or to expedite vehicle or boating traffic, to expedite the launching or removal of vessels, to insure the safety of persons in the Park, to insure against pollution of the Lake or to protect property and facilities in the Park, the General Manager may direct the public as conditions may require notwithstanding other provisions of this Ordinance.

2.4.1 The General Manager may make variances to this Ordinance as approved by the Board of Directors. The variances will apply only for the time specified. The variances will be on file in the Recreation Area while they are in effect.

3. **PUBLIC USE FEES**

3.1 Public use fees shall be established by Ordinance of the Board and may be revised from time to time by Ordinance of the Board, provided that nothing contained herein shall be construed to permit the collection of a fee from any pedestrian for entering the Park for day use. Public access to the Recreation Area is through the main gate only unless a special use permit is granted by the General Manager and is on file at the Recreation Area.

3.2 Public use fees shall be due and payable upon entering the Park. They shall be considered earned upon receipt and shall not be subject to refund by Casitas. Receipts and fees are not transferable. It shall be unlawful to be in or to enter the Park without paying all fees that may be applicable under the public fee schedule in effect at the time of entry.

3.3 An annual vehicle permit shall be affixed to the vehicle windshield or displayed to Casitas Personnel, whichever is applicable.

3.4 An annual boat permit shall be affixed by Casitas Personnel to the side of the vessel immediately behind the break of the bow at least 12 inches from the CF number and state registration sticker.

3.5 An annual vehicle permit or Frequent Visitor Card shall be valid for only one vehicle in the Park at a time.

3.6 Annual Permits.

3.6.1 Annual boat permits are issued to specific vessels and are transferable to a new owner in the event of transfer or sale upon application to the Department, execution of a new agreement and payment of a transfer fee. Annual boat permits are not transferable between vessels in the event owner has more than one vessel in use at the same time.

3.6.2 Annual vehicle permits are issued to specific vehicles and are transferable to a new owner in the event of transfer or sale upon application to the Department, execution of a new agreement and payment of a transfer fee. Annual vehicle permits are not transferable between vehicles in the event owner has more than one vehicle in use at the same time.

3.6.3 If an owner wishes to transfer an existing annual boat permit to a new boat, owner must return the existing permit (decal), execute a new agreement and pay the transfer fee.

- 3.6.4 If an owner wishes to transfer an existing annual vehicle permit to a new boat, owner must return the existing permit (decal), execute a new agreement and pay the transfer fee.
- 3.6.5 Annual permits shall be valid for the period ending on the month and year indicated on the permits unless revoked for cause.
- 3.7 Vessels owned by the Bait & Tackle Concessionaire for rental purposes shall not be required to obtain boat permits but shall be subject to all other rules and regulations of this Ordinance.
- 3.8 The Department may take possession of any certificate, card, permit or decal issued hereunder upon revocation, cancellation or suspension thereof or which is fictitious or which has been unlawfully or erroneously issued or altered.
- 3.9 Camping or day use permits shall be affixed by the customer to the inside windshield of the vehicle viewable from the front side of the campsite.
- 3.10 The storage facility is for storage of recreational items such as travel trailers, 5th wheel trailers, vessel trailers, vessels, campers, motor homes, etc., as determined by the General Manager.
- 3.11 All customers who store a recreation vehicle, vessel or other vehicle approved by the General Manager shall sign and comply with all terms and conditions as set forth in the "Self-Service Storage Facility Rental Agreement" including, but not limited to, California Business and Professional Code, Chapter 10, Sections 21700- 21716 and the most current Public Use Fees for the Park as established by the Board. Storage fees are due monthly in advance of the first day of each month following entry into the storage area. Fees shall be considered unpaid if not paid in accordance with the terms of the Lake Casitas Recreation Area Self-Service Storage Facility Rental Agreement, as amended from time-to-time. Casitas may terminate the Self-Service Storage Facility Rental Agreement when said fees are unpaid for fourteen (14) days. Casitas may then take all actions required by law to remove the items.
- 3.12 At the discretion of the General Manager, in lieu of the remedies provided for in 3.12 above, Casitas may proceed to sue the owner or the person contracting for said storage in any court of competent jurisdiction or take any other proper steps to effect collection.
- 3.13 Should a check be returned by a bank for any reason, the customer shall be charged a returned check charge for each such check returned as determined by the Board by Ordinance. In the event Casitas is unable to collect the amount due, the returned check(s) will be forwarded to the Ventura County District Attorney's office, or other jurisdiction as applicable, for processing.

4. **SCHEDULE OF OPERATIONS**

- 4.1 The schedule of operations for the Park shall be set by resolution of the Board and may be revised from time to time by resolution of the Board.
- 4.2 The Department is authorized to restrict the public use of the Park by closing the Park or any Park area or any of its facilities, or restricting the hours of operation for good and sufficient reasons including, but not limited to, the following:
 - 4.2.1 Sanitary protection of the watershed.
 - 4.2.2 Fire prevention and/or fire suppression.
 - 4.2.3 Construction or maintenance.
 - 4.2.4 Dangerous or unsafe conditions.
 - 4.2.5 To prevent damage to the Park or its facilities.
 - 4.2.6 Conservation of fish and game.
 - 4.2.7 Special activities or events and off-season restrictions.

5. **RULES AND REGULATIONS**

- 5.1 **Sanitary Regulations.** It shall be unlawful for any person within the Park:
 - 5.1.1 To have, or to permit any child or animal under that person's supervision to have body contact with the waters of the Lake or streams.
 - 5.1.2 To throw or discharge into the waters of the Lake or any stream, or place upon the shore area thereof, or place in the Park unless in approved containers, any litter, waste products, trash, motor oil, or other debris, or to discharge into the Lake or any stream along the shore area thereof, any contaminating or polluting substance of any kind whatsoever, or to use any motor or container which leaks oil or gas into the waters of the Lake. Household or industrial waste, including water softener brine, may not be brought into or disposed of in the Park.
 - 5.1.3 To enter or reach into trash cans, recycle containers or dumpsters for the purpose of retrieving discarded materials.
 - 5.1.4 To clean fish in the Park except at fish cleaning facilities provided by Casitas.
 - 5.1.5 To operate a bilge pump on the Lake, except in an emergency, or at a place or places designated by the General Manager.

- 5.1.6 To allow waste from vessel washing to discharge into the Lake or along the shore except into a waste disposal system that has been approved by the General Manager.
- 5.1.7 To wade or swim in, or have body contact with the waters of the Lake or streams or to engage in any aquaplane, parasail, or wind sail activities in, on, or over the Lake.
- 5.1.8 To operate, or permit to be operated, any vessel under that person's supervision to tow or pull an aquaplane or similar device.
- 5.1.9 To permit any animal to enter into or remain within the Park unless the animal is on a leash of no more than six feet in length and under the immediate control of a person or confined in a vehicle.
 - 5.1.9.1 To permit an animal under the person's control to remain outside a tent, camper or enclosed vehicle during the quiet hours.
 - 5.1.9.2 To keep any noisy, vicious or dangerous animal, or one that is disturbing to other persons, as determined by Casitas Personnel.
 - 5.1.9.3 To allow any animal to be within 50 feet laterally of the shores of the Lake or streams of the Park or on a vessel on the lake with the exception of dogs, which are allowed on vessels.
 - 5.1.9.4 To have more than two such animals per campsite.
 - 5.1.9.5 To abandon any animal in the Park.

5.2 **Boating Regulations.**

- 5.2.1 It shall be unlawful for any person to have, use, or operate a vessel in the Park that does not meet the minimum requirements for, or that does not have a Park boat permit.
- 5.2.2 All vessel owners and/or operators intending to launch or take any type of vessel into the Park waters shall be required to complete a written Acknowledgement provided by the Department, and declare under penalty of perjury that all of the information provided is true and correct.
 - 5.2.2.1 The Board may establish and have the Department enforce policies and/or Rules and Regulations, that will cause the Department to inspect vessels, trailers and tow vehicles to the degree necessary to determine if the vessel, trailer or tow vehicle is a threat to Lake Casitas due to contamination from Quagga or Zebra mussels in any of their life stages or other invasive species

such as, but not limited to, hydrilla. Contamination may take the form of dreissenid mussels in any of their life stages (Quagga or Zebra), mud, biological debris, moisture, water, fish scales, weeds, sand/pebbles, and trash. The Department reserves the right to deny public access to the Park based on any potential for lake contamination.

- 5.2.3 Each vessel, prior to being issued a boat permit, may be inspected by Casitas Personnel to determine that it meets the following standards:
 - 5.2.3.1 It shall possess sufficient buoyancy to keep the vessel afloat if overturned or swamped when loaded to capacity.
 - 5.2.3.2 It shall be not less than 11 feet in length or narrower in width than 4 feet nor over 35 feet in length, centerline measurement. It shall have a minimum of 1 foot of freeboard and, if fitted with a motor, shall have a capacity of not more than 400 horsepower. Nonstandard vessels may be issued with a special boat permit.
 - 5.2.3.3 It shall be in a seaworthy, clean, dry and sanitary condition.
 - 5.2.3.4 It shall be a vessel of standard design as determined by the General Manager.
 - 5.2.3.5 It shall be a vessel not possessing a holding tank or toilet unless such is sealed or otherwise rendered inoperable or designed so that no wastes can be discharged into the Lake.
 - 5.2.3.6 It shall not be equipped with any motor or other methods of propulsion machinery beyond its safe power capacity, taking into consideration the type and construction of such watercraft and other existing operating conditions.
- 5.2.4 Each vessel issued a permit hereunder or in the Park without a valid permit shall be subject to re-inspection and re-evaluation at any time the vessel is in or enters the Park to ascertain whether such vessel is properly rated and complies with the regulations for granting a boat permit. If any vessel, upon such inspection mid re-evaluation, is found not to meet the requirements of this Ordinance, then the permit for such vessel shall be revoked and the vessel shall be removed from the Park or impounded in the Park or impounded on the Lake at the owner's expense until the deficiency is corrected.
 - 5.2.4.1 No person shall move, use or tamper with any impounded vessel, vehicle or equipment.
 - 5.2.4.2 No person shall move, use or tamper with any device used to impound a vessel, vehicle or equipment.

5.2.5 It shall be unlawful for any person within the Park:

- 5.2.5.1 To allow a minor under twelve (12) years of age to occupy a vessel upon the Lake unless such minor is wearing a Coast Guard approved child's vest type life preserver.
- 5.2.5.2 To operate a vessel within a prohibited area designated by markers on the Lake or posted on the bulletin board at the ramp.
- 5.2.5.3 To tie a vessel to, or mutilate, damage, or move from position, any buoy or connecting line, chain, or cable placed or installed on the Lake.
- 5.2.5.4 To operate any vessel without allowing at least 250 feet clearance behind trolling fishing vessels so as to avoid fouling the trolling lines. Trolling fishing vessels shall display a white flag not less than two feet square, to give adequate warning of such vessel's trolling activities.
- 5.2.5.5 To operate or navigate any commercial vessel while carrying passengers for hire without a Casitas special use permit or Casitas concession contract.
- 5.2.5.6 To take, use or operate any vessel without the specific consent of the owner or person in charge thereof, or to be an accessory to the taking, or use or operation of any vessel without such consent of the owner or person in charge thereof.
- 5.2.5.7 To operate a siren on any vessel used, operated or driven or propelled on the Lake except a vessel used by authorized Casitas Personnel in the performance of their duties.
- 5.2.5.8 To launch, retrieve or land any vessel except at an approved dock, ramp or such beaching areas as may be specifically designated by the General Manager.
- 5.2.5.9 To keep any vessel on shore overnight except in the designated area.
- 5.2.5.10 To operate or occupy any vessel between the time of sunset and sunrise unless a special use permit is issued by the General Manager.

- 5.2.5.11 To allow any person to ride or sit on either the gunwales or on the decking over the bow of the vessel while underway, unless such vessel is provided with adequate guards or railing to prevent passengers from being lost overboard. Nothing in this section shall be construed to mean that passengers or other persons aboard a vessel cannot occupy the decking or the bow of the vessel to moor or cast off from a landing, or for any other necessary purpose.
 - 5.2.5.12 It shall be unlawful for the owner of any vessel or any person having such in his charge or control to authorize or knowingly permit the same to be operated by any person who is incapable of operating such watercraft under the prevailing circumstances for any reason, including, but not limited to inexperience or physical or mental disability.
 - 5.2.5.13 To operate, occupy or load any boat beyond the safe carrying capacity of such boat.
- 5.2.6 Speed Limits.
- 5.2.6.1 It shall be unlawful for any person to operate a vessel on the Lake at speeds in excess of those posted.
 - 5.2.6.2 No person shall operate a vessel at a speed greater than is reasonable or prudent having due regard for weather, visibility and the number of other vessels on the Lake, and in no event at a speed which endangers the safety of persons or property.
 - 5.2.6.3 The following specific speed restrictions shall apply:
 - 5.2.6.3.1 Maximum of forty (40) miles per hour sunrise to sunset, except as qualified below.
 - 5.2.6.3.2 Five (5) miles per hour within 200 feet of any vessel landing, dock, ramp, or beaching area.
 - 5.2.6.3.3 Five (5) miles per hour within 100 feet of any vessel not underway.
- 5.2.7 The General Manager is authorized to designate restricted speed zones for the Lake as deemed desirable for the safety of persons or property.
- 5.2.8 It shall be unlawful for any person to engage in a boat regatta, race, tournament or exhibition on the Lake without approval of the General Manager.

5.2.9 The General Manager is authorized to close the Lake or portions thereof to boating for good and sufficient reasons including but not limited to the following:

5.2.9.1 Dangerous water or weather conditions.

5.2.9.2 Unsatisfactory ramp, parking or roadway conditions.

5.2.9.3 Construction or movement of ramp facilities.

5.2.5.4 Special activities or events.

5.2.10 Any person having, using or operating a vessel in the Lake Casitas Recreation Area shall abide by the applicable sections of the California Administrative Code Title 14, California State Boating Law and the provisions of this Ordinance.

5.2.11 It shall be unlawful to land or operate any amphibious seaplane on the lake unless authorized by the General Manager.

5.3 **Vehicle Regulations.**

5.3.1 It shall be unlawful for any person within the Park:

5.3.1.1 To operate a motor vehicle at a speed in excess of 15 miles per hour or to exceed 5 miles per hour in a picnic area, campground or parking lot, or to exceed the speed limit posted by the Department in any area.

5.3.1.2 To drive a vehicle at a speed greater than is reasonable or prudent having due regard for weather, visibility, traffic, the surface and width of the roadway, and in no event at a speed, which endangers the safety of persons or property.

5.3.1.3 To operate a motor vehicle except on designated roadways and parking areas, unless otherwise directed by the General Manager.

5.3.1.4 To throw or otherwise dispose of any burning material, trash, waste or other debris from a vehicle.

5.3.1.5 To park a vehicle in other than a designated parking area, or to park or leave parked a vehicle in a parking lot between the hours of sunset and sunrise, unless otherwise permitted by the General Manager. Vehicles parked in unauthorized areas will be towed away at the owner's expense.

- 5.3.1.6 To drive a vehicle in a careless or reckless fashion so as to endanger the said vehicle, it's occupants, or any person, equipment, facilities, or property.
- 5.3.1.7 To park more than two (2) vehicles per campsite without specific authority from the General Manager.
- 5.3.2 The Board may establish special speed zones and they may be revised from time to time by resolution of the Board.
- 5.3.3 The General Manager is authorized to close any Park roadways or reduce the speed limit on any such roadways for good and sufficient reasons including but not limited to the following:
 - 5.3.3.1 Construction or maintenance of facilities.
 - 5.3.3.2 Dangerous roadway conditions.
 - 5.3.3.3 Special activities or events.
- 5.3.4 Any person having, using or operating a motor vehicle, vehicle, or trailer in the Park shall abide by all applicable sections of the California Vehicle Code.
- 5.4 **General and Conservation.** It shall be unlawful for any person within the Park:
 - 5.4.1 To receive, bring, or cause to be brought into the Recreation Area **lands or waters** any **wildlife, terrestrial plant**, fish, crustacean, amphibian or aquatic plant from any place for the purposes of propagation or use as fish bait.
 - 5.4.2 **Place, bury, deposit or scatter human or animal remains or place memorials, markers, vases or plaques on lands, waters or facilities.**
 - 5.4.3 To cut, pick, mutilate or destroy any vegetation, except when authorized by the General Manager.
 - 5.4.4 To remove soil or rock except when authorized by the General Manager.
 - 5.4.5 To mutilate, vandalize, or destroy any equipment or facility of others.
 - 5.5.5 To receive, bring, or cause to be brought into the Recreation Area, or use, possess, or discharge, fireworks, firearms, or other explosives other than fuels except when authorized by the General Manager.
 - 5.5.6 To possess or discharge a firearm, bow and arrow, projectile launching device, air or gas weapon or any device capable of injuring or killing any animal or

damaging or destroying any property except when authorized by the General Manager.

- 5.5.7 To build, ignite, or utilize fires except in fire pits, stoves, incinerators, or other facilities provided by Casitas for the use of the public, except in portable barbecue pits or portable stoves of a type approved by the General Manager in camping or picnicking areas.
- 5.5.8 To leave any fire unattended or to fail to put out a fire prior to departure, or to leave a fire burning unattended while a person sleeps.
- 5.5.9 To molest, injure, or kill any animal or bird, or to allow any child or animal under that person's supervision to molest, injure or kill any animal or bird, except that controlled hunting may be authorized by resolution of the Board.
- 5.5.10 To bring into, possess, or use any firearm or other weapon except for peace officers when in a duty status, except as may be authorized by resolution of the Board.
- 5.5.11 To possess fish in number or size, including but not limited to, trout, catfish, pan fish or bass, other than as specified in the Lake Casitas Recreation Area Fisheries Management Plan, as periodically amended.
- 5.5.12 No person who has not attained the age of twenty-one years shall use or possess any alcoholic beverage within the park.

5.5 **Closed Areas.** It shall be unlawful for any person:

- 5.5.1 To take fish or attempt to fish except during the posted daylight hours when the Lake is open unless otherwise posted for special events.
- 5.5.2 To fish in an area or on a structure posted by Casitas, "Closed to Fishing".
- 5.5.3 To enter any area of the Park which is posted by Casitas against entry or is designated as a closed area.
- 5.5.4 To remain on or re-enter Casitas' premises or facilities after Casitas Personnel have specifically withdrawn consent and given notice thereof for a person to utilize said Casitas' premises or facilities.
- 5.5.5 To operate any aircraft **or drone** of any nature, or parachute, on **or over** Casitas' premises **or waters** without prior written permission from the General Manager.
- 5.5.6 To fail to obey signs posted by Casitas.

- 5.5.7 To use a loudspeaker, public address system, or amplifier without a valid special event permit or written permission from the General Manager.
- 5.6 **Horses.** It shall be unlawful for any person to bring a horse with the **exception of service miniature horses** into the Recreation Area without a valid special event permit or written permission of the General Manager.
- 5.7 **Camping.**
- 5.7.1 It shall be unlawful for any person to occupy a campground without first obtaining a camping permit or possessing a valid camping permit. Camping permits shall be issued on the basis of per camping day, per campsite and per vehicle.
- 5.7.2 Campsites will be assigned at the entrance gate. Camping units and camp gear left on campground without first obtaining a camping permit will be removed at the owner's expense.
- 5.7.3 Camping is limited to fourteen (14) days per party, during any calendar month period except that the General Manager is authorized to extend the limit up to twenty-eight (28) days on a case-by-case basis. Campers and their equipment must leave the Recreation Area for a minimum of seventy-two hours (72) in order to be issued a permit for an additional fourteen (14) day camping period. Special permits may be issued by the General Manager for extended stays beyond the above-described limits.
- 5.7.4 If, in the discretion of Casitas Personnel assigning campsites, a particular campsite is of sufficient size, a maximum of two vehicles and eight (8) persons may be permitted to camp within the same campsite.
- 5.7.5 Campers may use plumbing hook-ups, TV and electrical hookups by permit only.
- 5.7.6 It shall be unlawful for any person to disturb the peace and quiet of other Park visitors in any manner.
- 5.7.7 It shall be unlawful for any person under the age of eighteen (18) years to occupy a campsite between the hours of 10:00 pm and 8:00 am unless accompanied by a responsible adult.
- 5.7.8 It shall be unlawful for any person to construct or hang a clothesline inside the Park.
- 5.8 **Commercial Activity.** It shall be unlawful for any person or persons to engage in any commercial activity within the Park, except by permit or as authorized by the General Manager.

5.9. **WATER PARK.**

- 5.9.1 It shall be unlawful for any person to fail to obey the directions of any Casitas Personnel with regard to the rules and regulations of the operation of the Water Park.
- 5.9.2 It shall be unlawful for any persons to remain in the Water Park facility after their respective permits have been revoked by Casitas Personnel for failure to follow any rules or regulations.
- 5.9.3 It shall be unlawful for any person to bring the following into the Water Park glass containers, alcoholic beverages or controlled substances.
- 5.9.4 It shall be unlawful for any person to enter into the waters of the Water Park wearing bathing apparel that is not approved by Casitas Personnel.
- 5.9.5 It shall be unlawful for any person to distract or otherwise interfere with the duties of any Casitas Personnel.
- 5.9.6 It shall be unlawful for any person to enter into the Water Park without paying all applicable fees and charges.

6. **CONSTITUTIONALITY.** If any competent court shall find any portion of this Ordinance unconstitutional, such decision shall not affect the validity of any other portion thereof.

7. **REPEAL OF ORDINANCE NO. 16-01.** This Ordinance supersedes and repeals the provisions of Casitas Municipal Water District Ordinance No. 16-01.

8. **EFFECTIVE DATE.** This Ordinance becomes effective this 12th day of July, 2017.

ATTEST:

Russ Baggerly, President
Casitas Municipal Water District

Bill Hicks, Secretary
Casitas Municipal Water District

CASITAS MUNICIPAL WATER DISTRICT
Inter-Office Memorandum

DATE: July 5, 2017
TO: Board of Directors
FROM: Denise Collin - Accounting Manager / Treasurer
Re: CalPERS Annual Unfunded Accrued Liability 06/30/2017.

RECOMMENDATION:

Approve payment of the CalPERS unfunded Accrued Liability of \$281,467. for the Classic Plan and \$1,061. for the PEPRA Plan, totaling \$282,528.

BACKGROUND AND OVERVIEW:

The Governmental Accounting Standards Board, (GASB) 68 Statement was developed to improve accounting and financial reporting by state and local governments for CalPERS pensions. The GASB 68 Statement has an effective date for the fiscal years beginning after June 15, 2014.

One of the GASB 68 requirements is to fund the UnFunded Accrued Liability to market value on an annual basis. This is the point in which the net position (market value of assets) becomes insufficient to provide current and inactive employee benefits.

The estimation of net position includes projections of contributions (employee and employer), investment earnings and projected benefits for a period that extends through the end of the employees lifecycle.

The 06/30/2015 Unfunded Accrued Liability is due on 07/31/2017 and totals \$282,528. This amount can be paid in full or monthly in the amount of \$24,410.98, however if paid in advance the District will save a total of \$10,403.40 in additional fees and interest.



P.O. Box 942715 Sacramento, CA 94229-2715
 888 CalPERS (or 888-225-7377) | Fax: (800) 959-6545
 www.calpers.ca.gov

California Public Employees' Retirement System

July 01, 2017

Casitas Municipal Water District
 Rebekah J. Vieira
 1055 VENTURA AVE.
 OAK VIEW, CA 93022

Business Unit:
 CalPERS ID:
 Invoice Number
 Invoice Date: July 01, 2017
 Payment Due Date: July 31, 2017

Description	Amount				
<p>Annual Unfunded Accrued Liability as of the June 30, 2015 Actuarial Valuation for Rate Plan Identifier 356.</p> <p>The total minimum required employer contribution is the sum of the Plan's Employer Normal Cost Rate (expressed as a percentage of payroll) plus the Employer Unfunded Accrued Liability Contribution Amount.</p> <p>Your agency's monthly amount due toward the Unfunded Accrued Liability is:</p> <table border="0"> <tr> <td>Amount</td> <td>Due Date</td> </tr> <tr> <td>\$24,319.27</td> <td>July 31, 2017</td> </tr> </table> <p>If you would like to prepay the entire Annual Payment toward your Plan's Unfunded Accrued Liability, you can submit the Annual Lump Sum Prepayment amount of \$281,467.00 to the invoice number above by July 31, 2017 instead of the monthly amount listed.</p> <p>Please refer to the June 30, 2015 Actuarial Valuation report for the details of this calculation. Reports are available at CalPERS On-Line or by visiting MyCalPERS.CA.GOV.</p> <p>Unfunded Accrued Liability contributions are to be paid in full by the payment due date each month. Payments that are not received in full on or before this date will be assessed interest on the total outstanding balance due (Public Employees' Retirement Law § 20572 (b)). Please note that this monthly statement is a demand for payment in accordance with Public Employees' Retirement Law § 20572 (a).</p> <p>For questions concerning your invoice, please call our CalPERS Customer Contact Center at 888 CalPERS (or 888-225-7377) and ask to be referred to the Financial Office.</p>	Amount	Due Date	\$24,319.27	July 31, 2017	<p><i>TO PAY in full.</i></p>
Amount	Due Date				
\$24,319.27	July 31, 2017				
Total Due	\$24,319.27				

OK [Signature] 7/10/17

California Public Employees' Retirement System
www.calpers.ca.gov

my|CalPERS 2263

11-1-00-1325-00



P.O. Box 942715 Sacramento, CA 94229-2715
 888 CalPERS (or 888-225-7377) | Fax: (800) 959-6545
 www.calpers.ca.gov

California Public Employees' Retirement System

July 01, 2017

Casitas Municipal Water District
 Rebekah J. Vieira
 1055 VENTURA AVE.
 OAK VIEW, CA 93022

Business Unit:
 CalPERS ID:
 Invoice Number
 Invoice Date: July 01, 2017
 Payment Due Date: July 31, 2017

Description	Amount				
<p>Annual Unfunded Accrued Liability as of the June 30, 2015 Actuarial Valuation for Rate Plan Identifier 26285.</p> <p>The total minimum required employer contribution is the sum of the Plan's Employer Normal Cost Rate (expressed as a percentage of payroll) plus the Employer Unfunded Accrued Liability Contribution Amount.</p> <p>Your agency's monthly amount due toward the Unfunded Accrued Liability is:</p> <table border="0"> <tr> <td>Amount</td> <td>Due Date</td> </tr> <tr> <td>\$91.71</td> <td>July 31, 2017</td> </tr> </table> <p>If you would like to prepay the entire Annual Payment toward your Plan's Unfunded Accrued Liability, you can submit the Annual Lump Sum Prepayment amount of \$1,061.00 to the invoice number above by July 31, 2017 instead of the monthly amount listed.</p> <p>Please refer to the June 30, 2015 Actuarial Valuation report for the details of this calculation. Reports are available at CalPERS On-Line or by visiting MyCalPERS.CA.GOV.</p> <p>Unfunded Accrued Liability contributions are to be paid in full by the payment due date each month. Payments that are not received in full on or before this date will be assessed interest on the total outstanding balance due (Public Employees' Retirement Law § 20572 (b)). Please note that this monthly statement is a demand for payment in accordance with Public Employees' Retirement Law § 20572 (a).</p> <p>For questions concerning your invoice, please call our CalPERS Customer Contact Center at 888 CalPERS (or 888-225-7377) and ask to be referred to the Financial Office.</p>	Amount	Due Date	\$91.71	July 31, 2017	<p style="text-align: right;"><i>TO PAY IN FULL.</i></p>
Amount	Due Date				
\$91.71	July 31, 2017				
Total Due	\$91.71				

OK 7/5/17

California Public Employees' Retirement System
www.calpers.ca.gov

11-1-00-1325-00

myCalPERS 2263

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: STEVE WICKSTRUM, GENERAL MANAGER
FROM: MICHAEL MOLER, O&M MANAGER
SUBJECT: VALVE OPERATION & MAINTENANCE SYSTEM
DATE: JULY 5, 2017

RECOMMENDATION:

It is recommended that the Board of Directors approve a purchase order to E.H. Wachs in the amount of \$64,570.32 for a valve operation and maintenance system mounted on a trailer. This purchase is funded in the FY 2017-2018 capital budget at \$65,000 (GL# 11-5-50-5911-00).

BACKGROUND:

CMWD is improving its preventive maintenance of underground assets by implementing a new valve operation and maintenance standard operating program. The key component of this system is the implementation of a trailer mounted valve maintenance system. This system contains a hydraulic valve operator mounted on an extended reach arm, vacuum with 250 gallon spoils holding tank, and a 3,000 psi high pressure washer with a 95 gallon water tank.

This system reduces manual labor and potential injuries as a result of strenuous and repetitive tasks. Also, system is controlled through a high-tech wireless module that controls torque being applied to valves that will greatly reduce the potential of valves being broken due to over torque, which is extremely common in manual operations. The controller also provides the capability to collect data for multiple parameters.

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
CC: STEVE WICKSTRUM, GENERAL MANAGER
FROM: RON MERCKLING, PUBLIC AFFAIRS/RESOURCE MANAGER
SUBJECT: PREPARATION OF RETAIL UWMP
DATE: JULY 2017

RECOMMENDATION:

It is recommended that the Board of Directors approve the General Manager's authorization to contract with Milner-Villa Consulting in the amount of \$27,800 to provide for the preparation of a Retail UWMP with a completion date of May 1, 2018.

BACKGROUND:

Casitas completed a combined Agricultural and Wholesale Urban Water Management Plan with the assistance of Milner-Villa Consulting in 2016. Casitas did not complete a Retail UWMP because it was under the threshold requirements to do so. However, the takeover of the Ojai water system has now caused Casitas to meet the retail UWMP requirements. The California Water Code requirements for an urban water agency are as follows:

“Urban water suppliers with 3,000 or more service connections or supplying 3,000 or more acre-feet of water per year are required to prepare an UWMP every five years. If an agency is under this defined threshold for the year that an UWMP is due, but meets this threshold before the next reporting cycle, the agency is required to adopt an UWMP within one year after meeting the reporting threshold.”

Not completing a Retail UWMP will make Casitas ineligible for State or Federal grants and loans until a plan would be completed. The next scheduled required plan is in 2021. Staff recommends completing a plan to remain in compliance with the State Water Code because Casitas is likely to want to take advantage of grant funding in conservation, recreation, and water supply projects over the next few years.

Milner-Villa consulting has provided a \$19,800 quote to complete the project with an \$8,000 contingency due to unknowns associated with Ojai water system. The consulting company has all of Casitas present retail information and will need to incorporate the Ojai system information. The price is significantly below market because Milner-Villa consulting has a large portion of Casitas existing data required for an UWMP.



CASITAS MUNICIPAL WATER DISTRICT AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement is entered into this July ____, by and between the **Casitas Municipal Water District**, a political subdivision of the State of California (hereinafter referred to as **DISTRICT**) and **Milner-Villa Consulting** an individual (hereinafter referred to as **CONSULTANT**), whose address is 1746 S. Victoria Ave., Suite #F126, Ventura, CA 93003.

In consideration of the mutual promises contained herein, DISTRICT and CONSULTANT agree as follows:

ARTICLE 1 - SERVICES

CONSULTANT, and the CONSULTANT'S ASSIGNED AGENT(S), shall provide services required to complete the District's Retail Urban Water Management Plan (UWMP). Said services shall include, but are not limited to:

Project Goal: California Department of Water Resources acceptance of DISTRICT's Retail UWMP submitted prior to May 1, 2018.

- Preliminary data needs meeting. Attend a meeting with representatives from DISTRICT to discuss data needed to prepare Retail UWMP
- Review Golden State Water Company's 2010 UWMP and other available data
- Ensure plan addresses DWR's requirements for a Retail UWMP as indicated in the 2015 Guidebook for Retail water suppliers
- Ensure final plan is compliant with all legislative changes since the 2015 UWMP cycle to include water loss quantification utilizing American Water Works Association (AWWA) methodology, description of assessment management, and electronic online submittal standards
- Update information from 2016 UWMP relevant for placement in the Retail UWMP to include an introduction, table of contents, background, purpose, summary of UWMP requirements and basis for preparing plan
- Complete and submit all necessary tables, forms, and displays per DWR requirements per online portals or other submittals
- Complete DWR's checklist to include appropriate plan page numbers
- Assist with coordination and outreach requirements to community stakeholders and retail water agencies to include all required notice requirements
- Provide general description of DISTRICT, service area map, climate, and population and demographics
- Describe water use by sector and distribution system water losses
- Describe water supplies to include surface and groundwater supplies. Describe groundwater basin to include overdraft conditions and complete DWR table. Provide description of status of stormwater, wastewater, and recycled water to include actions taken to encourage optimization. Describe desalination water opportunities and future water projects. Summarize existing and planned sources of water and climate change. Describe water exchanges and transfers
- Describe water supply reliability with reference to DISTRICT's Water Supply and Demand Study, 2004, to include supplementing inconsistent sources, water quality, reliability by type of year, supply and demand assessment, and regional supply reliability, this should include completing all DWR tables
- Include a copy of DISTRICT's Water Shortage Contingency Plan and expound upon any additional requirements for the 2015 UWMP to include an assessment of minimum supply for next three years
- Describe Retail Demand Management Measures implemented over the past five years, planned implementation to meet water use targets
- Coordinate plan adoption to complete plan prior to May 1, 2018 with assuring timely notice of public hearing; public hearing and adoption; plan submittal to all appropriate State, local agencies and stakeholders; and public availability
- Up to five (5) hard copies of the final plan per requirements and preferences of agencies or entities requiring copies plus electronic copy in Word and pdf (To include copies to be submitted to required entities per California Water Code.)



In the event of conflict between provisions set forth in this agreement and/or terms and conditions described in CONSULTANT's submittal of proposed services, the provision of this agreement shall control.

Services of CONSULTANT, and the CONSULTANT'S ASSIGNED AGENTS, shall be under the general direction of Ronald E. Merckling, Public Affairs/Resource Manager, telephone number (805) 649-2251, extension 118 who shall act as the DISTRICT's representative during the performance of this Agreement. All correspondence pertaining to the project shall be sent to him at 1055 Ventura Avenue, Oak View, California 93022. Said representative shall have no power to modify the terms of this Agreement. Amendments and modifications to the Agreement shall only be valid if an Amendment is executed in accordance with Article 19.

ARTICLE 2 - SCHEDULE

The Date of Commencement for CONSULTANT is that as stated is _____. Except as modified by Article 4 or 18, the Date of Completion for this project shall be May 1, 2018.

ARTICLE 3 - PAYMENTS TO CONSULTANT

- A. The DISTRICT shall pay to CONSULTANT total fee for services not to exceed \$27,800 without prior written consent of the District.
- B. CONSULTANT shall provide the District with an invoice that shall be identified by an invoice number or reference number for completed task for services requested by the DISTRICT.
- C. Prior to submitting the first application for payment, CONSULTANT shall complete and submit the IRS W-9 Form, attached hereto and included herewith. (Invoices received from CONSULTANT pursuant to this Agreement will be reviewed and approved by the DISTRICT provided services have been satisfactorily rendered in conformity with the Agreement. Payment(s) will be made on District approved invoices within 30 days of receipt by the DISTRICT.)
- D. In order for both parties herein to close their books and records, CONSULTANT will clearly state "final invoice" on the final/last billing to the DISTRICT. The "final invoice" shall be submitted within 5 days of completion of the final work and shall include all charges and costs.

ARTICLE 4 - TERMINATION

Agreement may be terminated by the DISTRICT, with or without cause, immediately upon written notice to CONSULTANT. Unless CONSULTANT is in breach of this Agreement, CONSULTANT shall be paid for services rendered subject to the DISTRICT's approval through the date of termination. After receipt of a Termination Notice and except as otherwise directed by the DISTRICT, CONSULTANT shall:

- A. Stop work on the date and to the extent specified.
- B. Terminate and settle all orders and subcontracts relating to the performance of the terminated work.
- C. Transfer all work in process, completed work, and other equipment or material related to the terminated work to the DISTRICT.
- D. Continue and complete all parts of the work that have not been terminated within a time proscribed by the DISTRICT.



ARTICLE 5 - PERSONNEL

CONSULTANT represents that he/she has, or will secure at his/her own expense, all necessary personnel required to perform the service under this Agreement. Such personnel shall not be employees of nor have any contractual relationship with the DISTRICT during the term of this Agreement, including all subsequent amendments.

All services required hereunder shall be performed by CONSULTANT or under its supervision, and all personnel engaged in performing the services shall be fully qualified and/or duly licensed and registered.

ARTICLE 6 - FEDERAL AND STATE TAX

CONSULTANT, and the CONSULTANT'S ASSIGNED AGENTS, shall not be exempt from paying sales tax to his/her suppliers for materials used to fulfill contractual obligations with the DISTRICT.

CONSULTANT, and the CONSULTANT'S ASSIGNED AGENTS, as an independent contractor described in Article 14, shall be responsible for payment of his/her own FICA Social Security and other payroll and related expenses with respect to the Agreement.

ARTICLE 7 - INSURANCE

- a) During the course of this Agreement, CONSULTANT shall pay for and maintain in full force and effect, and cause each of its subconsultants to maintain in full force and effect, all insurance required by any governmental agency having jurisdiction to require particular insurance of CONSULTANT or its subcontractors in connection with or related to the assessment services to be performed under this Agreement.
- b) During the course of this Agreement, CONSULTANT shall pay for and maintain in full force and effect, and cause each of its subconsultants to maintain in full force and effect, workers' compensation insurance, including occupational disease provisions, as required by the laws of the State of California and employer's general liability insurance for all labor employed by them, directly or indirectly, in the performance of this Agreement.
- c) During the course of this Agreement, CONSULTANT shall pay for and maintain in full force and effect, public liability and property damage insurance naming District, its officers, directors, and employees as additional insured, insuring against liability and claims for damages because of bodily injury, sickness or disease, death or injury to or destruction of tangible property arising out of or resulting from any work performed under this Agreement, whether such work is performed by CONSULTANT or a subconsultant or by anyone directly or indirectly employed by them, or by anyone else for whose acts any of them may be liable. Such insurance shall include all major divisions of coverage and be on a comprehensive basis, including: (a) premises/operations; (b) independent contractor's protection; (c) products included in operations; (d) contractual (including CONSULTANT's indemnity obligations for tort liability under this Agreement); (e) owned, non-owned and hired motor vehicles and other mobile equipment; and (f) broad form property damage endorsement, including completed operations. The limits of liability for such insurance shall be not less than \$1,000,000 per occurrence for public liability and \$1,000,000 per occurrence for property damage. Such insurance shall be issued by a responsible carrier or carriers acceptable to District. All such insurance shall be written on an occurrence basis and shall be primary and noncontributory. CONSULTANT shall cause each of its subcontractors to procure, pay for and maintain in full force and effect during the course of this Agreement, public liability and property damage insurance reasonably satisfactory to District and naming District, its officers, directors and employees as additional insured with respect to claims arising out of operations performed on behalf of CONSULTANT for the consulting services covered by this Agreement.
- d) Prior to the commencement of performance of any work under this Agreement, CONSULTANT and its subconsultants shall furnish District with certificates of insurance in form and substance satisfactory to District evidencing all of the insurance coverage required by paragraphs a. through c. above. All policies and certificates of insurance required under paragraphs a. through c. above shall expressly provide for no less than 30 days prior written notice to District in the event of a cancellation, non-renewal or expiration of the coverage.
- e) CONSULTANT's insurance endorsements or the equivalent, shall name DISTRICT, its agents, servants, and employees as additional insured shall be provided by CONSULTANT to the DISTRICT prior to work commencing.



ARTICLE 8 - INDEMNIFICATION

CONSULTANT shall defend, indemnify and hold DISTRICT and its officers, directors, employees, and agents harmless from all loss, liability and expense from all claims, demands or liability if and to the extent caused by negligence or willful misconduct of CONSULTANT, its subconsultants and employees whether such claims, demands or liability are caused by CONSULTANT, CONSULTANT's agents or employees, or subconsultants employed by CONSULTANT, their agents or employees, or products installed on the project by CONSULTANT or its subconsultant, excepting such loss, liability or expense as may be caused by DISTRICT's negligence or willful misconduct. Such indemnification shall extend to claims, demands or liability for injury, death or damage to property arising after completion of the project as well as during the work's progress. The foregoing indemnification shall apply, without limitation, to bodily injury and property damage claims as well as to stop notices and monetary claims for labor, materials or equipment furnished in the performance of the assessment services covered by this Agreement. In the event such liability, claims, actions, causes of action or demands are caused by the joint or concurrent negligence of more than one party, such liability shall be borne by each party in proportion to its own fault.

ARTICLE 9 - SUCCESSORS AND ASSIGNS

The DISTRICT and CONSULTANT hereby bind itself and its partners, successors, executors, administrators and assigns to the other party of this Agreement and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Agreement. Except as above, neither the DISTRICT nor CONSULTANT shall assign, sublet, convey or transfer its interest in this Agreement without the written consent of the other. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of the DISTRICT, which may be a party hereto, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the DISTRICT or CONSULTANT.

ARTICLE 10 - REMEDIES

This Agreement shall be governed by the laws of the State of California. Any and all legal action necessary to enforce the Agreement will be held in Ventura County and the Agreement will be interpreted according to the laws of California. No remedy herein conferred upon any party is intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and in addition to every other remedy given hereunder or now or hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any party or any right, power or remedy hereunder shall preclude any other of further exercise thereof.

ARTICLE 11 - CONFLICT OF INTEREST

CONSULTANT represents she/he and his/her AGENT(s) (if any) presently has/have no interest, economic or otherwise, and shall acquire no such interests, either direct or indirect, which would conflict in any manner with the performance of services required hereunder. CONSULTANT further represents that no person having any such interests shall be employed or under subcontract for said performance.

CONSULTANT shall promptly notify the DISTRICT in writing by certified mail of all potential conflicts of interest for any prospective business association, interest or other circumstance which may influence or appear to influence CONSULTANT'S or sub-CONSULTANT'S judgment or quality of services being provided hereunder. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that CONSULTANT or sub-CONSULTANT may undertake and request an opinion of the DISTRICT as to whether the association, interest or circumstance would, in the opinion of the DISTRICT, constitute a conflict of interest if entered into by CONSULTANT or sub-CONSULTANT.

ARTICLE 12 - DELAYS

CONSULTANT, and the CONSULTANT'S ASSIGNED AGENTS, shall not be considered in default by reason of any failure in performance if such failure arises out of causes clearly beyond CONSULTANT'S control and without its fault or negligence.



ARTICLE 13 - DISCLOSURE AND OWNERSHIP OF DOCUMENTS

CONSULTANT shall deliver to the DISTRICT for approval and acceptance, and before being eligible for final payment of any amounts due, all documents and materials prepared for the DISTRICT under this Contract. The DISTRICT and CONSULTANT shall comply with the Public Information Act. All documents and files generated by this contract shall be the property of the DISTRICT.

ARTICLE 14 - INDEPENDENT CONSULTANT RELATIONSHIP

CONSULTANT is, and shall be, in the performance of all work services and activities under this Agreement, an Independent Contractor, and not an employee, agent or servant of the DISTRICT. All persons engaged in any of the work or services performed pursuant to this Agreement shall at all times and in all places, be subject to CONSULTANT'S sole direction, supervision and control. CONSULTANT shall exercise control over the means and manner in which it and its employees perform the work, and in all respects CONSULTANTS' relationship and the relationship of its employees to the DISTRICT shall be that of an Independent Contractor and not as employees or agents of the DISTRICT.

CONSULTANT does not have the power or authority to bind the DISTRICT in any promise, agreement or representation other than specifically provided for in this Agreement.

ARTICLE 15 - ACCESS AND AUDITS

CONSULTANT and its sub-CONSULTANTS shall maintain adequate records including canceled checks, bank statements, payroll records, CONSULTANT invoices, mileage records, and other source documents which evidence expenditures, to justify all charges, expenses and costs incurred in performing the work for at least three (3) years after completion of services rendered pursuant to this Agreement. The DISTRICT shall have access to, and the right to examine, such books, records, and documents of CONSULTANT as required in this section for the purpose of inspection or audit during normal business hours, at the DISTRICT's cost, upon five (5) days written notice.

ARTICLE 16 - ENTIRETY OF CONTRACTUAL AGREEMENT

The DISTRICT and CONSULTANT agree that this Agreement sets forth the entire agreement between the parties, and that there are no promises or understandings other than those stated herein. None of the provisions, terms and conditions contained in this Agreement may be added to, modified, superseded or otherwise altered, except by written instrument executed by the parties hereto.

ARTICLE 17 - SEVERABILITY

If any terms or provision of this Agreement, or the application thereof to any person or circumstances shall, to any extent, be held invalid or unenforceable, to the remainder of this Agreement, or the application of such terms or provision, to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected, and every other term and provision of this Agreement shall be deemed and enforceable to the extent permitted by law.

ARTICLE 18 - AMENDMENTS AND MODIFICATION

No amendments and/or modifications of this Agreement shall be valid unless in writing and signed by each of the authorized representatives of the parties.

The DISTRICT reserves the right to make changes in the services to be provided. Upon receipt by CONSULTANT of the DISTRICT's notification of a contemplated change, CONSULTANT shall (1) provide an estimate for the increase or decrease in cost and fees due to the contemplated change, and (2) advise the DISTRICT in writing if the contemplated change shall affect CONSULTANT'S ability to meet the completion dates or schedules of this Agreement.

If the DISTRICT so instructs in writing, CONSULTANT shall suspend work on that portion of the Work affected by a contemplated change, pending the DISTRICT's decision to proceed with the change.



If the DISTRICT elects to make the change, the DISTRICT shall issue an Amendment and CONSULTANT shall not commence work on any such change until the written amendment has been signed by each of the parties and a Notice to Proceed has been issued as specified in Article 19.

The District shall not provide to the CONSULTANT the following: Vehicles with fuel and maintenance; clerical support, postage, envelopes, and records storage.

ARTICLE 19 - NOTICE

All notices required in this Agreement shall be hand delivered or sent by certified mail, return receipt requested, and if sent to the DISTRICT shall be:

Mailed to:

Casitas Municipal Water District
Ronald E. Merckling, Public Affairs/Resource Manager
1055 Ventura Avenue
Oak View, CA 93022

If sent to CONSULTANT shall be mailed to:

Milner-Villa Consulting
Brad Milner, President
1746 S. Victoria Avenue, Suite #F126
Ventura, California 93003

ARTICLE 20 - WARRANTY AND LIABILITY

CONSULTANT warrants that CONSULTANT services under this Agreement and those of CONTACTOR sub-CONSULTANTS, shall be performed in a professional, thorough, efficient, and workmanlike manner, promptly and with due diligence and care, and in accordance with the ethics and rules of professional conduct of the specified profession.

ARTICLE 21 - NOTICE TO PROCEED

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed the day and year first above written.

ATTEST

CASITAS MUNICIPAL WATER DISTRICT

Secretary,
Casitas Municipal Water District

By: _____
Casitas Municipal Water District

CONSULTANT:

BY: _____
Title

Name

Date

Signature



MILNER-VILLA CONSULTING
1746 S. Victoria Ave., Suite #F126
Ventura, CA 93003
805-551-3294
MVconsulting1@gmail.com
www.milnervilla.com

June 30, 2017

Mr. Ron Merckling
Conservation/Public Affairs Manager
Casitas Municipal Water District
1055 Ventura Avenue
Oakview, CA 93022

Subject: Proposal for Consulting Services
Preparation of Retail Urban Water Management Plan 2016 Update
Casitas Municipal Water District

Dear Mr. Merckling:

Milner-Villa Consulting (MVC) appreciates the opportunity to submit this proposal to the Casitas Municipal Water District (CMWD) for consulting services. These services will include preparation of the CMWD's Retail Urban Water Management Plan (UWMP) 2016 Update as per your email request dated June 19, 2017. This letter proposal includes Scope of Services, Schedule, and Cost Estimate.

SCOPE OF SERVICES

This scope of services is based on information from CMWD staff, our experience on other similar projects, our understanding of Water Code requirements, and the CADWR UWMP Guidebook for Urban Water Suppliers ("Guidebook"; March 2016). We understand the CMWD Retail UWMP must comply with the Water Code requirements for a retail water agency. We understand there are some significant unknowns associated with data for the Ojai service area and prior UWMP's for the Ojai service area.

The following scope of services has been developed for preparation of the CMWD's Retail UWMP 2016 Update.

Task 1 – Project Kickoff/Collect and Review Background Information

MVC will collect and review applicable background information regarding the CMWD's service area, water supply, water demand, and water policies to comply with the provisions

identified in the Water Code. Information to be collected and reviewed includes, but not limited to, the following:

- General Plan, Master Plans, UWMP, Utility Reports, Ground Water Management Plans, Conservation Plans, Rate Studies, etc.
- Current and proposed land uses
- Population estimates and projections
- Historical, current, and projected water consumption by customer class
- System loss studies and data
- Water resources and water production including reliability
- Water quality issues, including known contaminants
- Current water rate structure and planned modifications, if any
- Waste water system description and volume of waste water generated
- Effluent disposal alternatives and recycled water demand
- Demand management measure accomplishments for all BMPs
- Conservation Ordinances currently or previously adopted
- Planned modifications to the water system and available supply.

When available, this information would be preferred in electronic format (MS Word, MS Excel, Acrobat, etc.) as appropriate.

MVC anticipates one (1) in-person meeting with CMWD staff regarding elements of Task 1. This meeting will serve as the project kickoff.

Task 2 - Update Service Area and Water Demand Characteristics

MVC will summarize the CMWD's service area to comply with the provisions identified in the Water Code. This section will be based on CMWD-provided data. Population projections will be provided in five-year increments from 2015 to 2040. This analysis will include the following:

- Review and update description of local climate
- Review and update description of land use within the CMWD
- Review and update current and projected CMWD population.

MVC will summarize water demand projections based on population projections. Water demand projections will be provided in five-year increments from 2015 to 2040. This task will include the current and projected water demands by user category.

Data presented will comply with the provisions identified in the Water Code. This task may involve collaboration with CMWD staff to determine retail water demands and trends by user category. This task will include preparation of the applicable CADWR spreadsheets.

This task will include a summary of the CMWD's present and proposed measures, programs, and policies to achieve the 20 percent reduction in urban water demand by the year 2020 (20x2020 Plan; SBX7-7, 2009).

MVC anticipates one (1) in-person meeting (or conference call) with CMWD staff regarding elements of Tasks 2 through 5.

Task 3 – Update Water Resources and Supply Outlook

MVC will summarize the current and future CMWD water resources. This section will be based on CMWD-provided data. Water resources projections will be provided in five-year increments from 2015 to 2040. This analysis will include the following:

- Review and update description of local groundwater supplies
- Review and update description of local and imported surface water supplies
- Review and update description of drinking water treatment facilities
- Review and update description of water quality of supplies
- Review and update description of water transfers and exchanges
- Review and update description of future water supplies
- Summarize use of storm water as a local water supply
- Quantify annual distribution system losses
- Review and update description of wastewater collection and treatment
- Review and update description of quality of treated wastewater
- Review and update description of current and potential recycled water use within CMWD
- Review and update description of actions to encourage recycled water use within CMWD
- Analysis of indirect potable reuse as required by AB 1465.
- Summarize anticipated impacts of climate change.

MVC will summarize the adequacy of the existing supply to meet the projected water demands as well as assess the frequency and magnitude of supply deficiencies. MVC will conduct a water supply reliability analysis which includes reviews of the following:

- Average water year
- Single dry water year
- Multiple dry water years.

Data analyses will comply with the provisions identified in the Water Code. Reliability analyses will be provided in five-year increments from 2015 to 2040. This task will include preparation of the applicable CADWR spreadsheets.

Task 4 – Update Water Shortage Contingency Plan

MVC will summarize the CMWD's water shortage contingency plan. This section will be based on CMWD-provided data. This task will include the following:

- Review and update actions during power outage, earthquake, or other disaster
- Review and update coordination with local and regional suppliers
- Review and update stages of rationing and associated triggers
- Review and update mandatory prohibitions and consumption reduction methods
- Review and update adopted penalties and charges for excessive use
- Review and update revenue and expenditure analysis
- Review and update monitoring mechanisms.

Data presented will comply with the provisions identified in the Water Code. This task will include preparation of the applicable CADWR spreadsheets.

Task 5 – Update Existing Water Demand Management Measures and Accomplishments

MVC will summarize the CMWD’s water demand management goals, programs implemented to date, and overall progress and effectiveness of the current program. Categories of demand management measures will include water waste prevention ordinances, metering, conservation pricing, public education and outreach, water loss control, conservation program coordination and staffing, and other demand management measures that significantly impact water use. This task will include preparation of the applicable CADWR spreadsheets. Data presented will comply with the provisions identified in the Water Code.

Task 6 - Prepare UWMP

MVC will prepare the Retail UWMP for the CMWD. MVC will provide the CMWD with an electronic copy of the preliminary draft UWMP including all tables, figures, and appendices. The preliminary draft will be for CMWD/project team review only. Following CMWD review of the preliminary draft UWMP, MVC will meet with CMWD staff to review the CMWD’s written comments. MVC will prepare the final draft UWMP including comments from the CMWD. MVC will provide the CMWD with up to five (5) copies of the final draft UWMP and an electronic copy including all tables, figures, and appendices. The CMWD will distribute the final draft to applicable agencies and the public as required for public review. Following public review, MVC will meet with CMWD staff to review written public comments. MVC will prepare the final UWMP including comments from the public. MVC will provide the CMWD with up to five (5) copies of the final UWMP and an electronic copy including all tables, figures, and appendices. The final UWMP will be submitted to CMWD Board of Directors for review and adoption. MVC will assist the CMWD with submittal of electronic files and data to DWR. MVC will provide the CMWD with a compact disk of the Board-adopted final UWMP for submittal to DWR including all final text files, tables, figures, and appendices. Additional copies of the UWMP may require a budget augmentation.

MVC will attend a maximum of two (2) in-person meetings (or conference calls) with CMWD staff regarding elements in Task 7 including: one meeting to review the CMWD’s comments regarding the preliminary draft UWMP; and one meeting to review the CMWD/public comments regarding the final draft UWMP. In addition, MVC will attend one (1) public workshop on the final draft UWMP and one (1) public hearing for adoption of the final UWMP.

Task 0 - Project Management

MVC will commit proper resources and staff to this project to assure a timely completion of the Retail UWMP. MVC may utilize additional consultants for minor support activities including, but not limited to, engineering, graphics, and word processing. MVC will notify the CMWD prior to use of additional consultants on this project.

MVC anticipates a minimum of bi-weekly communication with the CMWD's Project Manager. MVC will coordinate with CMWD staff regarding matters pertaining to preparation of the UWMP as requested. This may include attending CMWD meetings, telephone calls, etc. as requested. MVC will attend external meetings (i.e., non-CMWD) and participate in telephone calls with non-CMWD staff regarding matters pertaining to preparation of the UWMP as requested by the CMWD. MVC will provide the CMWD with a brief summary of each meeting attended. However, additional unanticipated meetings may require a budget modification.

SCHEDULE

MVC will initiate work on this project immediately following receipt of a written Notice to Proceed. MVC will provide consulting services as requested by the CMWD regarding preparation of the Retail UWMP. MVC will complete preparation of the Retail UWMP prior to May 1, 2018.

MVC will submit the preliminary draft UWMP within approximately twelve (12) weeks from receipt of the Notice to Proceed and the CMWD-provided text/data. The final draft UWMP will be completed within approximately eight (8) weeks following receipt of written CMWD comments. Public review will be approximately 30 calendar days. MVC proposes a public workshop on the final draft UWMP on approximately January 10, 2018. The final UWMP will be completed within approximately four (4) weeks following receipt of written CMWD comments and comments received via the public review. The final UWMP will be submitted for adoption at a CMWD Board Meeting/Public Hearing on approximately March 21, 2018. The final UWMP will be submitted by CMWD to DWR following Board adoption.

As previously noted, additional unanticipated scope and or significant changes required by the CMWD may require a schedule modification. MVC will not be responsible for delays due to causes beyond MVC's reasonable control. MVC will submit a written request for a schedule modification as early as possible.

COST ESTIMATE

MVC will provide the CMWD with as-needed consulting services regarding matters pertaining to the preparation of the Retail UWMP 2016 Update. MVC proposes to provide the scope of services on a time and materials reimbursement basis with a not-to-exceed budget of \$19,800. However, this budget includes \$0 for contingencies. MVC requests a contingency of \$8,000 for this project due to the unknowns associated with data for the Ojai service area. Therefore,

Mr. Ron Merckling
June 30, 2017

MILNER-VILLA CONSULTING

we propose a total maximum budget of \$27,800. MVC will notify the CMWD Project Manager prior to use of the contingency and provide an explanation for the need to use the contingency. Monthly invoices will be submitted to the CMWD detailing the labor and expense activities completed for each month and a budget summary. This budget will be valid for 90 days, after which the budget may be require a modification.

If project conditions change beyond the control of MVC, or the CMWD requests additional scope of services, meetings, copies of reports, etc., then MVC may require a budget modification. If this occurs, MVC will submit a written request for a scope and or budget modification as early as possible. MVC will not exceed the budget nor initiate additional services without receiving prior written approval from the CMWD.

SUMMARY

MVC has the understanding, capability, and experience to successfully meet the CMWD's objectives and prepare the CMWD's Retail UWMP 2016 Update. This extensive experience will significantly benefit the CMWD during preparation of this UWMP. By hiring MVC, the CMWD will receive first-class professional consulting services that successfully achieves the CMWD's objectives. MVC will provide the CMWD with sensible ideas that lead to valuable results.

I look forward to working with you on this important project. Should you have any questions or require additional information, please call me at (805) 551-3294.

Sincerely,



Brad Milner
President
Milner-Villa Consulting

**CASITAS MUNICIPAL WATER DISTRICT
INTEROFFICE MEMORANDUM**

TO: STEVE WICKSTRUM, GENERAL MANAGER
FROM: NEIL COLE, PRINCIPAL CIVIL ENGINEER
SUBJECT: PROVIDE DIRECTION TO STAFF ON NEW BOARD ROOM FACILITIES
DATE: JUNE 19, 2017

RECOMMENDATION:

It is recommended that the Board of Directors direct staff to proceed with ordering a new dais and soliciting a design-build contract for audio visual equipment and installation.

BACKGROUND AND DISCUSSION:

Casitas' Board awarded the contract to remodel a portion of the District Office in February 2017. That contract includes providing space for a new board room but does not include a new dais or audio-visual equipment for the board room.

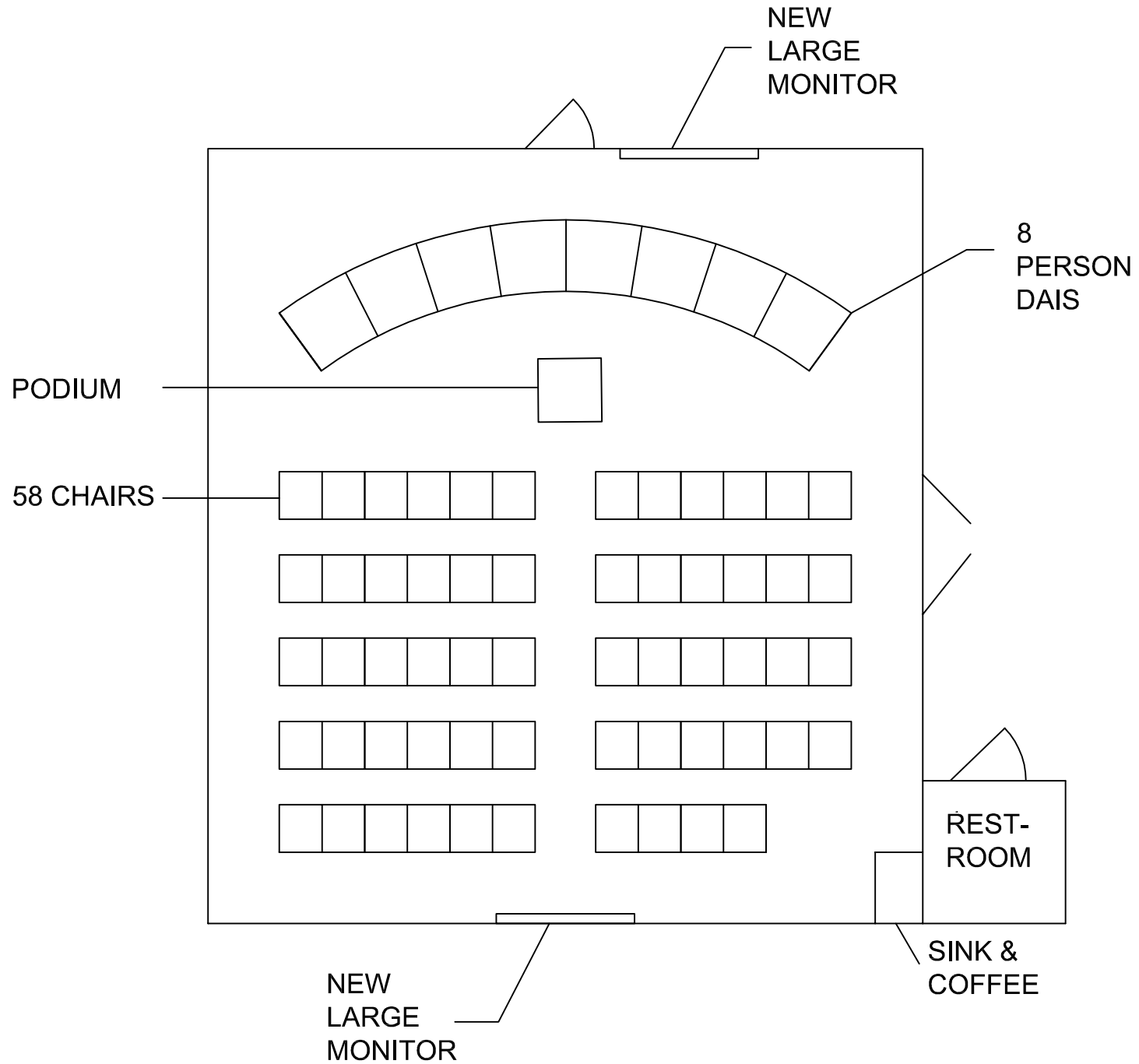
The new Board Room, when complete is proposed to have the following components:

- New curved dais with seating for eight.
- Sound system (Reuse current system if possible)
- Two large screen monitors, likely one in the back of the room & one in front
- Provisions for cameras to allow for filming of the meetings for either live streaming or later viewing.
- One mid-size monitor in lobby for meeting viewing and messaging.
- Re-use of the public chairs from the old board room

The proposed layout of the new board room is attached.

Fiscal Impacts:

\$150,000 has been budgeted in the Fiscal Year 2017-18 budget for a new dais and audio-visual system for the Board Room as part of the District office Remodel Project. The dais is estimated to cost \$40,000 to \$50,000.



PROPOSED BOARD ROOM LAYOUT

MEMORANDUM

TO: Board of Directors
From: Steven E. Wickstrum, General Manager
RE: Letter of Support for Prop1 Grant Funding - Matilija Dam Ecosystem
Restoration Project – Santa Ana Bridge Replacement
Date: July 7, 2017

RECOMMENDATION:

It is recommended that the Board of Directors authorize the President of the Board to sign a letter of support for Ventura County Watershed Protection District's application for Prop. 1 grant funding to replace the Santa Ana Boulevard Bridge

BACKGROUND:

On July 7th, the General Manager received a request from Paul Jenkins, Surfrider Foundation and the Matilija Coalition, to issue a letter of support for a Prop 1 funding application by the Ventura County Watershed Protection District to replace the Santa Ana Boulevard Bridge. The bridge replacement is an identified project that needs to be completed in advance of the decommissioning of the Matilija Dam. The current state of the bridge will not allow the released Matilija Dam sediment to continue to flow downstream without significant damage to infrastructure and property.

A draft letter is attached for the consideration of the Board of Directors. It appears that the letter is needed prior to July 14th in order to be considered in the grant application package.

July 12, 2017

Charlton H. Bonham, Director
Department of Fish and Wildlife
1416 9th Street, 12th Floor
Sacramento, CS 95814

Re: Matilija Dam Ecosystem Restoration Project – Santa Ana Bridge Replacement

Dear Director Bonham:

The Casitas Municipal Water District strongly supports the Ventura County Watershed Protection District's application for funding for the Santa Ana Bridge Replacement. This Project represents an essential step in preparing for the larger restoration of the Ventura River watershed and the needed changes in associated with the removal of the Matilija Dam structure and the ability for downstream infrastructure to accommodate large sediment flows. Moving forward with this Project is critical to expedite the dam removal schedule.

The Santa Ana Bridge Replacement Project component of the Program will replace and construct a new bridge design of the existing Santa Ana Bridge; construction of which is required prior to the removal of Matilija Dam. The new bridge will include road approach improvements and improvements to protect the road and its abutments from scour. It will also improve and comply with seismic safety standards, design criteria, and requirements, to address current seismic concerns with the bridge. The new design will accommodate higher flows anticipated with dam removal.

If you have any questions in this regard, please do not hesitate to contact Steve Wickstrum at (805)649-2251.

Sincerely,

Russ Baggerly
President, Board of Directors

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: STEVE WICKSTRUM, GENERAL MANAGER
FROM: RON MERCKLING, PUBLIC AFFAIRS/RESOURCE MANAGER
SUBJECT: WATER CONSERVATION JUNE 2017 UPDATE
DATE: JULY 6, 2017

During the month of June 2017, the following activities were completed by the Water Conservation Department:

- Facebook and Website updates
- Newsletter mailed to 29,500 households in district
- Media interviews:
 - Spoke with Claudia Boyd-Barrett, reporter with Ventura County Star 6/9/17
 - Spoke with Bill Warner, OVN on drought workshop 6/20/17
- Managing Cross-connection control program, working on upgrades to program
 - 109 BF Communications to include
 - 91 Letters, Test Forms
 - Re-sent documents via Fax or Email
 - 18 - Plus individualized incoming calls/emails
- State Water Resources Control Board monthly report filed.
- Continued Coordination with City of Ventura staff on Turf removal program
- Continued meetings and phone calls with customers regarding allocation program
- 0 water surveys completed
- Demonstration garden work in front of main office - plantings and maintenance direction given.
- Responded to six water waste reports. Some of these reports required site visits, phone calls, coordinating with other agencies, and mailings
- Rebates
 - 1 Weather Based Controller Rebate
 - No washing machine or toilet rebates for June
- Landscape sign program – 1 sign distributed
- Water Conservation Advertising:
 - OVN 4 ads in paper and website ads
 - Ventura County Star ad
 - Radio ads on KCLU
 - TV ads on KEYT
 - Traffic message board for month of June
 - Bill message
 - Bill insert

- Facebook ad
- Attended the following meetings:
 - Ventura River Watershed, Executive Leadership Committee on June 15, 20
 - Sponsored Drought workshop on June 17

CASITAS MUNICIPAL WATER DISTRICT

MINUTES

Water Resources Committee

DATE: July 7, 2017
TO: Board of Directors
FROM: General Manager, Steve Wickstrum
Re: Water Resources Committee Meeting of June 27, 2017

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**

Director Mary Bergen
Director Russ Baggerly
General Manager, Steve Wickstrum
Assistant General Manager, Michael Flood
Ron Merckling, Resources Manager

Public – Angelo Spandrio

2. **Public Comments.**

None.

3. **Board Comments.**

None.

4. **Manager Comments.**

Ron Merckling informed the Committee that there is a requirement to update the Casitas Urban Water Management Plan as a result of the addition of the Ojai system, increasing the urban customer base to above the 3,000 threshold. Mr. Merckling is recommending the work begin as soon as possible.

5. **Update of Issues related to the Ojai Basin Groundwater management Agency.**

Director Baggerly informed the Committee of the following issues:

- a) Some of the OBGMA plans to study the basin will be delayed temporarily due to the agency's finances.
- b) OBGMA is considering a fixed charge per well in addition to the extraction fee, reference to the above issue.
- c) Jordan Kear is presenting a status of the basin to the OBGMA Board, copy of the presentation to be sent to Casitas. The spring high level in the Ojai Basin is nearing 70% full capacity.
- d) OBGMA is considering how to fill the director seat vacated by Golden State Water Company. Appears to be support to have the seat filled by a representative of Ojai FLOW. This action will require legislative action. The schedule of action was discussed and there will be a letter of support to be considered by the Casitas Board of

6. **Update of Issues related to the Upper Ventura River Groundwater Agency.**

Director Bergen informed the Committee that the Agency is applying for a Prop. 1 grant to fund the development of the Plan.

7. **Discussion regarding Casitas' operational status and conjunctive use of the Ojai wells.**

The General Manager informed the Committee on the progress made by staff to operate the Ojai system. The Ojai SCADA is being adapted to Casitas' SCADA, operators can operate remotely, staff have performed cleanup of vegetation at Ojai facilities, water well production and electrical equipment are topics of concern.

The General Manager and Director Baggerly are to draft a resolution to indicate how Casitas will continue to operate the Ojai wells and the implementation of conjunctive use between the groundwater basin and Lake Casitas water supplies in a manner consistent with the direction of the Ojai Basin Groundwater Management Agency. Goal set to complete the resolution in August 2017.

8. **Review of Water Consumption Report.**

The Committee reviewed the May 2017 Water Consumption Report. The trend could result in water sales from the Lake Casitas supply approaching a near two decade low of 12,000 acre-feet for FY 2016-17. There are water use reductions in most of the customer classifications.



Consumption Report

Water Sales FY 2016-2017 (Acre-Feet)

Classification	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Month to Date	
													2016 / 2017	2015 / 2016
AD Ag-Domestic	564	513	570	381	291	155	14	11	93	303	363	0	3,259	3,917
AG Ag	451	386	382	276	213	102	11	8	60	177	261	0	2,329	2,758
C Commercial	75	80	71	33	23	15	7	6	17	39	59	0	425	510
DI Interdepartmental	8	7	7	6	5	5	3	4	3	5	7	0	59	64
F fire	0	0	0	0	0	0	0	0	0	0	0	0	0	0
I Industrial	2	1	1	1	1	0	0	1	1	1	2	0	11	11
OT Other	28	19	18	16	7	7	2	3	5	9	15	0	127	115
R Residential	121	117	122	88	73	64	44	43	61	79	97	0	909	1,021
RS - P Resale Pumped	147	236	248	205	82	68	36	17	10	34	33	0	1,117	946
RS - G Resale Gravity	163	169	165	287	303	272	238	102	87	322	249	0	2,357	3,590
TE Temporary	3	1	2	1	2	1	0	0	0	1	1	0	13	10
Total	1,562	1,528	1,586	1,295	1,001	689	355	195	338	970	1,086	0	10,605	12,941
Total 2015 / 2016	1,421	1,689	1,781	1,559	1,396	1,364	373	660	555	1,001	1,142	1,404	N/A	14,345



CFD No. 2013-1 (Ojai) - Cost Analysis

	Services & Suplies	Legal Fees	Labor Expense	Other Services	Total Expenses
2011 / 2012	-289.50	42,560.00	11,098.37	0.00	53,368.87
2012 / 2013	831.82	223,462.77	14,836.68	0.00	239,131.27
2013 / 2014	29.89	91,878.06	3,835.65	0.00	95,743.60
2014 / 2015	0.00	68,457.10	0.00	0.00	68,457.10
2015 / 2016	6.12	152,811.84	2,938.86	0.00	155,756.82
July	0.00	5,624.87	0.00	0.00	5,624.87
August	0.00	21,652.74	221.06	0.00	21,873.80
September	97.98	19,326.07	0.00	0.00	19,424.05
October	0.00	11,486.55	552.67	0.00	12,039.22
November	0.00	15,352.45	0.00	0.00	15,352.45
December	5.77	33,611.03	0.00	0.00	33,616.80
January	0.00	39,089.38	1,665.39	0.00	40,754.77
Feburary	0.00	64,134.60	1,862.32	0.00	65,996.92
March	0.00	49,650.33	9,328.00	0.00	58,978.33
April	0.00	45,658.60	8,657.61	0.00	54,316.21
May	6.79	27,011.58	10,562.03	0.00	37,580.40
June	0.00	4,237.00	15,876.21	0.00	20,113.21
Total YTD Cost	<u>110.54</u>	<u>336,835.20</u>	<u>48,725.29</u>	<u>0.00</u>	<u>385,671.03</u>
Total Cost	<u>688.87</u>	<u>916,004.97</u>	<u>81,434.85</u>	<u>0.00</u>	<u>998,128.69</u>
Less: Tax Assessment - County of Ventura: 2015 / 2016					-460,342.64
Less: Tax Assessment - County of Ventura: 2016 / 2017					-464,386.26
Less: Bond Pre-Payments					-92,470.36
Less: Reimbursable District Staff Cost Bond Pre-payment					-36,000.00
Total CMWD CFD 2013-1 Cost					<u>-55,070.57</u>

**CASITAS MUNICIPAL WATER DISTRICT
TREASURER'S MONTHLY REPORT OF INVESTMENTS
07/05/17**

Type of Invest	Institution	CUSIP	Date of Maturity	Adjusted Cost	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
*TB	Federal Farm CR Bank	3133EGZW8	10/25/2024	\$833,918	\$797,310	2.014%	10/25/2016	3.84%	2630
*TB	Federal Farm CR Bank	31331VWN2	4/13/2026	\$916,184	\$869,690	1.901%	5/9/2016	4.19%	3158
*TB	Federal Farm CR Bank	3133EFK71	3/9/2026	\$853,188	\$826,526	2.790%	3/28/2016	3.98%	3124
*TB	Federal Farm CR Bank	3133EFYH4	2/8/2027	\$1,014,456	\$985,380	3.000%	3/24/2016	4.74%	3453
*TB	Federal Farm CR Bank	3133EGWD	9/29/2027	\$694,629	\$666,803	2.354%	11/17/2016	3.21%	3684
*TB	Federal Home Loan Bank	3130A3DL	9/8/2023	\$1,578,391	\$1,511,700	1.486%	10/13/2016	7.28%	2223
*TB	Federal Home Loan Bank	313379EE5	6/14/2019	\$1,362,910	\$1,353,605	1.625%	10/3/2012	6.52%	699
*TB	Federal Home Loan Bank	3130A0EN	12/10/2021	\$538,093	\$518,655	1.107%	5/9/2016	2.50%	1595
*TB	Federal Home Loan Bank	3130A5R35	6/13/2025	\$765,743	\$732,625	2.875%	2/19/2016	3.53%	2858
*TB	Federal Home Loan Bank	313383YJ4	9/8/2023	\$468,464	\$442,357	1.203%	7/14/2016	2.13%	2223
*TB	Federal Home Loan Bank	3130A5VW6	7/10/2025	\$1,024,681	\$1,012,450	2.360%	5/10/2017	4.87%	2885
*TB	Federal Home Loan Bank	3130AIXJ2	6/14/2024	\$930,349	\$871,837	2.875%	8/2/2016	4.20%	2499
*TB	Federal Home Loan Bank	3133XFKF	6/11/2021	\$648,434	\$639,632	5.625%	1/16/2013	3.08%	1416
*TB	Federal Home Loan MTG Corp	3137EABA	11/17/2017	\$1,013,567	\$1,014,710	5.125%	1/3/2012	4.89%	132
*TB	Federal Home Loan MTG Corp	3137EADB	1/13/2022	\$675,410	\$676,297	2.375%	9/8/2014	3.26%	1628
*TB	Federal National Assn	31315P2J7	5/1/2024	\$798,360	\$752,913	1.721%	5/1/2016	3.62%	2456
*TB	Federal National Assn	3135G0ZR	9/6/2024	\$1,476,319	\$1,427,141	2.625%	5/25/2016	6.87%	2581
*TB	Federal National Assn	3135G0K3	4/24/2026	\$2,529,556	\$2,425,825	2.125%	5/25/2016	11.68%	3169
*TB	US Treasury Inflation Index NTS	912828JE1	7/15/2018	\$1,139,874	\$1,152,007	1.375%	7/6/2010	5.55%	370
*TB	US Treasury Inflation Index NTS	912828MF	1/15/2020	\$1,139,906	\$1,171,743	1.375%	11/18/2015	5.64%	910
*TB	US Treasury Note	912828WE	11/15/2023	\$768,386	\$793,955	2.750%	12/13/2013	3.82%	2290
Accrued Interest					\$128,055				
Total in Gov't Sec. (11-00-1055-00&1065)				\$21,170,818	\$20,771,216			99.98%	
Total Certificates of Deposit: (11.13506)				\$0	\$0			0.00%	
**	LAIF as of: (11-00-1050-00)		N/A	\$451	\$451	0.86%	Estimated	0.00%	
***	COVI as of: (11-00-1060-00)		N/A	\$2,871	\$2,871	0.80%	Estimated	0.01%	
TOTAL FUNDS INVESTED				\$21,174,140	\$20,774,538			100.00%	
Total Funds Invested last report				\$21,178,877	\$20,909,572				
Total Funds Invested 1 Yr. Ago				\$19,261,977	\$19,745,054				
****	CASH IN BANK (11-00-1000-00) EST.			\$720,662	\$720,662				
	CASH IN Western Asset Money Market			\$1	\$1	0.19%			
TOTAL CASH & INVESTMENTS				\$21,894,803	\$21,495,201				
TOTAL CASH & INVESTMENTS 1 YR AGO				\$24,245,878	\$24,718,956				

- *CD CD - Certificate of Deposit
- *TB TB - Federal Treasury Bonds or Bills
- ** Local Agency Investment Fund
- *** County of Ventura Investment Fund
- Estimated interest rate, actual not due at present time.
- **** Cash in bank

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.

All investments were made in accordance with the Treasurer's annual statement of investment policy.