



Board Meeting Agenda

Russ Baggerly, Director
Mary Bergen, Director
Bill Hicks, Director

Pete Kaiser, Director
James Word, Director

CASITAS MUNICIPAL WATER DISTRICT

Meeting to be held at the
Casitas Board Room
Off the main lobby
1055 Ventura Ave.

Oak View, CA 93022

September 27, 2017 @ 3:00 P.M.

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of §54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

1. Public comments (Items not on the agenda – three minute limit).
2. General Manager comments.
3. Board of Director comments.
4. Board of Director Verbal Reports on Meetings Attended.
5. Consent Agenda
 - a. Minutes from the September 13, 2017 meeting.
 - b. Ratification of a day of service for President Baggerly's meeting with Micelania Johnson on September 7th.

RECOMMENDED ACTION: Adopt Consent Agenda.

6. Review of District Accounts Payable Report for the Period of 9/07/17 - 9/20/17.

RECOMMENDED ACTION: Motion approving report.

7. Request of Mr. and Mrs. Martin to reverse their over allocation penalty in the amount of \$7,950.

RECOMMENDED ACTION: Motion to approve or deny request

8. Request of Ms. Tickell to reverse an over allocation penalty in the amount of \$5,870.

RECOMMENDED ACTION: Motion to approve or deny request

9. Recommend the board rescind their previous approval of a purchase order to EH Wachs in the amount of \$64,570.32 and approve a purchase order to Pres-Tech Equipment Company in the amount of \$50,375.33 for the purchase of a trailer mounted valve exerciser system.

RECOMMENDED ACTION: Motion approving recommendation

10. Resolution authorizing the General Manager to approve up to \$60,000 in additional asphalt paving work during Fiscal Year 2017-18.

RECOMMENDED ACTION: Adopt Resolution

11. Information Items:

- a. Finance Committee Minutes.
- b. Recreation Committee Minutes.
- c. Update on Human Resources.
- d. Investment Report.

12. Closed Session

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Subdivision (a) of Section 54956.9

Name of Case: Paula Suzanne Taylor v. Casitas Municipal Water District; Stephen E. Wickstrum and DOES 1 through 10, inclusive.

Civil Action No. 2:16-cv-7864-BRO-E.

13. Adjournment.

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a).



Minutes of the Casitas Municipal Water District
Board Meeting Held
September 13, 2017

A meeting of the Board of Directors was held September 13, 2017 at the Casitas Municipal Water District located at 1055 Ventura Ave. in Oak View, California. The meeting was called to order at 3:00 p.m. Directors Baggerly, Word, Hicks, Bergen and Kaiser were present. Also present were Steve Wickstrum, General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, John Mathews. There were five staff members and nine members of the public in attendance. President Baggerly led the group in the flag salute.

1. Public comments (Items not on the agenda – three minute limit).

William Weirick, Mayor Pro Tem for the City of Ojai spoke as an individual council regarding SB 229 that is believed to be signed into law on October 15th and go into effect January 1, 2018. The bill is regarding connection fees or capacity charges for accessory dwelling units. The City Ojai is not requiring will serve letters and report to the board that we all need to look at our ordinances to be in compliance with state law.

2. General Manager comments.

Mr. Wickstrum reported on progress in the Ojai System. Approximately 2,400 meters have been installed. We are finding a lot of things that will need correction in the future. There have been a few issues where the contractor forgot to turn on the angle stop and we have talked to the contractor about those. We have found a lot of schedule 40 PVC service laterals in the system. When you put wrenches on it they tend to snap and break. Last week and this week we had a leak detection firm out there looking for leaks. We don't have too many weeping. Pipes on the Ojai system have had more of the catastrophic blow outs. Tank inspections are in process right now. Staff is preparing for customer billing. Ojai has not received a water bill since the final Golden State bills in June. We are gathering in applications for service and working with their software agency to prepare to bill at the end of October.

Ventura Water has hired Kevin Brown and we would like to invite him to visit myself and the board. He is a dynamic individual and I am looking forward to working with him.

3. Board of Director comments.

Director Hicks said he was sorry to hear about the death of Pat McPherson. President Baggerly added we will adjourn in memory of Pat. Director Hicks then mentioned an article he saw in the paper where there had been a \$10,000 bill and it went to court and the court backed up the water district.

Director Kaiser asked staff to look into software so things don't slip through the cracks with rescheduled meetings. Mr. Wickstrum explained that the Recreation committee was rescheduled due to the holiday and there are a lot of things that happened that Friday and it was not noticed. We will work hard at rescheduling and get those things accomplished. President Baggerly asked for an update on the HR and O & M recruitment and the policy updates.

4. Board of Director Verbal Reports on Meetings Attended.

Director Hicks reported he attended the AWA board meeting.

President Baggerly reported on his interview with Michelania Johnson that took place on September 7. She is writing an article on climate change and how it will impact the Ojai Valley for the Ojai Quarterly. Deadline is October 2017. I believe she also working on a collaboration with Kit Stoltz concerning water. She is a Ojai native, a Haas Scholar, and an honors Berkeley grad of 2017.

She has interviewed numerous people for the article. John Brosamle recommended me for the article. The article has a two pronged focus; first, climate change and the local agency involvement, second, water security for our customers as we are independent of the State Water Project and dependent on rainfall only.

We covered climate change difficulties for a local agency. The options include mitigation of the carbon footprint and adaptation from climate change impacts for protection in the future. I explained that statistical stationarity is a not reliable any more. We can't rely on what has happened in the past to help us determine what our future may be. It's too early in the climate change scenarios to tell if the southwest of California will be more drought prone, or it will be plagued by more intense storms bringing more flooding.

We also discussed the complexities of being independent from the State Water Project and the need to expand our water portfolio. Our current policies for the lake and distribution are functioning as designed. The twenty-one year safe yield cycle is providing water for our customers. Droughts are not short term phenomena, they take years to develop. The last time Lake Casitas spilled (and ended the drought) was 1998 with another close call spike in 2005. We discussed the Recon Water Security Study. There is lots of local water available;

all it takes if lots of money to develop. President Baggerly asked for the Board to ratify my the meeting as he was representing Casitas in his official capacity.

On the motion of Director Word, seconded by Director Kaiser the meeting was ratified as a paid meeting by the following roll call vote:

| | | |
|---------|------------|---------------------------------------|
| AYES: | Directors: | Kaiser, Bergen, Hicks, Word, Baggerly |
| NOES: | Directors: | None |
| ABSENT: | Directors: | None |

5. Consent Agenda ADOPTED

- a. Minutes from the August 23, 2017 meeting.
- b. Recommend approval of the invoice to Alliant Insurance Services, Inc. in the amount of \$63,241.47 for the renewal of the Special Liability Insurance coverage effective 9/29/17 – 9/29/18.

The consent agenda was offered by Director Bergen, seconded by Director Hicks and adopted by the following roll call vote:

| | | |
|---------|------------|---------------------------------------|
| AYES: | Directors: | Kaiser, Bergen, Hicks, Word, Baggerly |
| NOES: | Directors: | None |
| ABSENT: | Directors: | None |

6. Review of District Accounts Payable Report for the Period of 8/18/17 - 9/06/17. APPROVED

Director Hick questioned the camping cancellations and Park Services Manager Carol Belser informed the board that our refund procedure only allows us to refund a credit card if it is within 120 days. Cancellations that happen after 120 days we have to issue a refund check back from the District.

Director Hicks then questioned the payment to KCLU and Mr. Merckling reported that we are using various venues and different approaches to get our conservation messages out.

Director Word asked about the GPS fee and Ms. Collins answered it is for the GPS for the vehicles. Director Word then asked about the side arm for the mower and Mr. Wickstrum stated it is a side arm extension for our current mower.

On the motion of Director Word, seconded by Director Bergen, the Accounts Payable Report was approved by the following roll call vote:

| | | |
|---------|------------|---------------------------------------|
| AYES: | Directors: | Kaiser, Bergen, Hicks, Word, Baggerly |
| NOES: | Directors: | None |
| ABSENT: | Directors: | None |

Director Kaiser asked that the board consider item number 8 prior to consideration of item number 7.

8. Recommend acceptance of the hydrographic survey report and ratings table prepared by Tetra Tech and direct staff to us the accepted ratings table going forward. APPROVED

Neil Cole presented the report explaining that the report found there is less water in the lake than based on the bureau study. Most of that does not appear to be attributable to siltation in the lake. Some of the roads barely had a dusting on them. The reason for the difference is methodology. The Bureau surveyed with land dry. The current one used multi beam sonar and LIDAR for land portion. There are advantages for both techniques. Ultimately, it does not change much, we were in stage 3 before and we remain in stage 3 now. The recommendation is to use the new ratings table to be more conservative and perhaps review the supply and demand study. We may want to wait until the drought is over to do that.

Bert Rapp with Ventura River Water District said he was glad you did this study. I had thought it was a waste of time as my thought is that the Bureau of Reclamation used the best available technology with margin of error in this report they are within a half percent. He suggested you take the results of the study and round down to the nearest 500 af.

William Weirick suggested that a lot of beach communities want to buy sand. Mr. Wickstrum explained that there it is difficult to find the need and there are issues with disruption of habitat. Director Bergen added it is silt, not sand.

Angelo Spandrio reviewed the data and composed plots of the lake elevation from the old and new data. The plots agree with each other. Shape and general trends are in agreement. If it is due to sediment or measurement difference, I don't think that really matters. The net result is there is a difference in volume of water in the lake. He researched other reservoirs and discovered the same trend in charts and shapes.

On the motion of Director Bergen, seconded by Director Hicks, the above recommendation was approved by the following roll call vote:

| | | |
|---------|------------|---------------------------------------|
| AYES: | Directors: | Kaiser, Bergen, Hicks, Word, Baggerly |
| NOES: | Directors: | None |
| ABSENT: | Directors: | None |

7. Recommend acceptance of the Annual Water Allocation Report and continue with the allocation policy adopted June 8, 2016.
Approved as modified

In 2016, the board agreed to authorize 10 af of water for sale for new or additional water allocation needs. We sold 4.65 af in the past year. As part of the agreement, we said we would come back and to the board and recommend continuing with the ten af per year. There is not a lot of growth in this area.

Director Baggerly suggested reducing it to five af since we only sold 4.65 last year and there is a demand reduction moratorium of new hookups in stage 3. Director Bergen countered that ten af is not very much water given everything. Director Hick suggested leaving it at ten and not create a run on the bank. Mr. Wickstrum added that last year at this time we had no idea we would be taking on Ojai. There may be some projects in the Ojai system and Mr. Cole added there are some ag customers who have expressed interest and a development in Ojai.

Director Kaiser added he does not like to send contradictory messages to the public. We are in a Drought; the lake is at 39%. The hydrographic study and it says there is about a 14,000 af difference. That being the case, to continue the same idea we had a year ago seems to undermine the intent of what this board is trying to achieve. This threshold can be adjusted every year. It makes sense and is logical to not provide contradictory decisions and I am in favor of bringing it down to five af.

Director Bergen mentioned revisiting the leak and allocation penalty and would like to get the board to revisit the ag penalty. Want to have an incentive but not drive people out of business. She asked that the Water Resources committee consider that.

Scott Van der Kar spoke regarding his over allocations and his desire to be a part of the solution. They paid \$26,000 in penalties. This is our business, farming, our livelihood but do not know if it is our future. I know we are all in a difficult position. I am here to apologize; I did not want to go over my allocation. We have three meters and I missed all three letters with the 2,000% increase. What's done is done and I would like to present to you in my apology some rational behind it. I have a mobile irrigation lab test report from our orchards showing we have decreased irrigation and are under irrigating. It was suggested that Mr. Van der Kar be invited to attend a water resources committee meeting to consider possibilities that Director Bergen may have been discussing.

Bert Rapp added that the run on the bank brings people out in the woodwork who are not really ready and they just burn up hours of staff time to process will serve letters. The amount you set will affect us. We get about two dwelling units every two or three years. If there is a moratorium in the wind, all these people start calling. If you wanted to do a ten percent reduction round it down to eight. If you go to five, it will create a panic. He strongly urged the board to keep it at ten but maybe lower to eight or nine.

Director Kaiser moved to reduce the allocations to five acre feet for this time period. The motion was seconded by Director Baggerly and passed by the following roll call vote:

AYES: Directors: Kaiser, Bergen, Baggerly
NOES: Directors: Hicks, Word
ABSENT: Directors: None

9. Discussion regarding Quagga Mussels and Invasive Species

- a. Resolution for application to the Quagga/Zebra Mussel Infestation Prevention Grant Program administered by the State of California Department of Parks and Recreation, Division of Boating and Waterways in the amount of \$89,380.30. ADOPTED

The resolution was offered by Director Kaiser, seconded by Director Bergen and passed by the following roll call vote:

AYES: Directors: Kaiser, Bergen, Hicks, Word, Baggerly
NOES: Directors: None
ABSENT: Directors: None

- b. Quagga Ad Hoc Committee Report from Director Russ Baggerly and Director Pete Kaiser with Recommendations for Action.
- i. Based upon the threats imposed by migrating Quagga Mussels toward the District, Lake Casitas and its water treatment and distribution facilities, the Quagga Mussel Ad Hoc Committee should become a standing committee of the Board and meet at least once per month until further notice. APPROVED

Director Word suggested changing the name to invasive species.

On the motion of Director Kaiser, seconded by Director Hicks, the board approved a standing committee on invasive species by the following roll call vote:

AYES: Directors: Kaiser, Bergen, Hicks, Word, Baggerly
NOES: Directors: None
ABSENT: Directors: None

- ii. Recommend that the Board of Directors set a six week date for the completion of the CMWD *Quagga Mussel Rapid Response Plan* with a report made to the Board no later than October 25, 2017. APPROVED

On the motion of Director Word, seconded by Director Kaiser, the above recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Bergen, Hicks, Word, Baggerly
NOES: Directors: None
ABSENT: Directors: None

- iii. Recommend that the Committee review United's responses to the *Public Records Act Request (PRA)* made by CMWD on August 30, 2017 and have the Committee report the findings to the board. APPROVED

On the motion of Director Bergen, seconded by Director Hicks, the above recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Bergen, Hicks, Word, Baggerly
NOES: Directors: None
ABSENT: Directors: None

- iv. Based on the information received from the *PRA*, the Committee could recommend to the Board of Directors which defensive actions should be taken to defend CMWD against the movement of Quagga Mussels in both the Santa Clara and the Ventura Rivers. Rejected

On the motion of Director Word, seconded by Director Kaiser, item iv was rejected and items v and vi were approved by the following roll call vote:

AYES: Directors: Kaiser, Bergen, Hicks, Word, Baggerly
NOES: Directors: None
ABSENT: Directors: None

- v. Invite a contingent from United Water Conservation District to meet with the Quagga Mussel Ad Hoc Committee so that collaborative efforts can be entertained by both agencies to effectively eliminate this invasive species from the nearby Santa Clara River Watershed. APPROVED
- vi. Work with UWCD to expedite state and federal agency support and/or approvals for actions necessary to successfully eliminate Quagga Mussels in a timely manner. APPROVED

10. Recommendation to approve Change Order 1 and authorize the general manager to sign the change order in the amount of \$26,339.16 for additional work on the Ojai Water Meter Replacement project, Specification 17-394. APPROVED

On the motion of Director Hicks, seconded by Director Word, the above recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Bergen, Hicks, Word, Baggerly
NOES: Directors: None
ABSENT: Directors: None

11. Resolution setting a public hearing for consideration of an ordinance to authorize an adjustment of 5% to Board of Director's compensation. ADOPTED

The resolution was offered by Director Hicks, seconded by Director Bergen and adopted by the following roll call vote:

AYES: Directors: Kaiser, Bergen, Hicks, Word, Baggerly
NOES: Directors: None
ABSENT: Directors: None

12. Information Items:

- a. Executive Committee Minutes.
- b. Water Resources Committee Minutes.
- c. Water Consumption Report.
- d. CFD No. 2013-1 (Ojai) Monthly Cost Analysis.
- e. Investment Report.

The information items were offered by Director Word, seconded by Director Hicks and approved by the following roll call vote:

AYES: Directors: Kaiser, Bergen, Hicks, Word, Baggerly
NOES: Directors: None
ABSENT: Directors: None

13. Adjournment.

President Baggerly adjourned the meeting at 4:31 p.m. in memory of Pat McPherson who lived to see his dream completed.

Bill Hicks, Secretary

CASITAS MUNICIPAL WATER DISTRICT

Payable Fund Check Authorization

Checks Dated 09/07/17-09/20/17

Presented to the Board of Directors For Approval September 27, 2017

| Check | Payee | | Description | Amount |
|--------|-----------------------|--------------|-------------------------------|--------------|
| 000752 | Payables Fund Account | # 9759651478 | Accounts Payable Batch 091317 | \$307,057.12 |
| 000753 | Payables Fund Account | # 9759651478 | Accounts Payable Batch 092017 | \$185,574.15 |
| | | | | \$492,631.27 |
| 000754 | Payroll Fund Account | # 9469730919 | Estimated Payroll 10/12/17 | \$150,000.00 |
| | | | Total | \$642,631.27 |

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 000752-000754 have been duly audited is hereby certified as correct.

Denise Collin

9/20/17

Denise Collin, Accounting Manager/Treasurer

Signature

Signature

Signature

CERTIFICATION

Payroll disbursements for the pay period ending 09/09/17
Pay Date of 09/14/17
have been duly audited and are
hereby certified as correct.

Signed: Denise Collin 9/11/17
Denise Collin

Signed: _____
Signature

Signed: _____
Signature

Signed: _____
Signature

VENDOR SET: 01 Casitas Municipal Water D
 BANK: * ALL BANKS
 DATE RANGE: 9/07/2017 THRU 9/20/2017

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|-------------|---|--------|------------|----------------|----------|----------|--------------|--------------|
| 0044 | C-CHECK VOID CHECK | V | 9/20/2017 | | | 027788 | | |
| | CALIFORNIA ELECTRIC SUPPLY | | | | | | | |
| | C-CHECK CALIFORNIA ELECTRIC SUPPVOIDED | V | 9/20/2017 | | | 027805 | | 300.54CR |
| | C-CHECK VOID CHECK | V | 9/20/2017 | | | 027826 | | |
| | C-CHECK VOID CHECK | V | 9/20/2017 | | | 027851 | | |

* * T O T A L S * *

| | NO | INVOICE AMOUNT | DISCOUNTS | CHECK AMOUNT |
|-----------------|----|-----------------------|-----------|--------------|
| REGULAR CHECKS: | 0 | 0.00 | 0.00 | 0.00 |
| HAND CHECKS: | 0 | 0.00 | 0.00 | 0.00 |
| DRAFTS: | 0 | 0.00 | 0.00 | 0.00 |
| EFT: | 0 | 0.00 | 0.00 | 0.00 |
| NON CHECKS: | 0 | 0.00 | 0.00 | 0.00 |
| VOID CHECKS: | 4 | VOID DEBITS 0.00 | | |
| | | VOID CREDITS 300.54CR | | |
| | | 300.54CR | 0.00 | |

TOTAL ERRORS: 0

| VENDOR SET: 01 | BANK: | TOTALS: | NO | INVOICE AMOUNT | DISCOUNTS | CHECK AMOUNT |
|----------------|---------|---------|----|----------------|-----------|--------------|
| | | | 4 | 300.54CR | 0.00 | 0.00 |
| BANK: | TOTALS: | | 4 | 300.54CR | 0.00 | 0.00 |

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 9/07/2017 THRU 9/20/2017

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|-------------------|--------------------------------|--------|------------|----------------|----------|----------|--------------|--------------|
| 00049 | STATE OF CALIFORNIA | | | | | | | |
| I-T2 201709121255 | State Withholding | D | 9/13/2017 | 10,984.19 | | 000000 | | 10,984.19 |
| 00128 | INTERNAL REVENUE SERVICE | | | | | | | |
| I-T1 201709121255 | Federal Withholding | D | 9/13/2017 | 34,202.57 | | 000000 | | |
| I-T3 201709121255 | FICA Withholding | D | 9/13/2017 | 31,860.70 | | 000000 | | |
| I-T4 201709121255 | Medicare Withholding | D | 9/13/2017 | 7,846.48 | | 000000 | | 73,909.75 |
| 00187 | CALPERS | | | | | | | |
| I-PBB201709121255 | PERS BUY BACK | D | 9/13/2017 | 216.95 | | 000000 | | |
| I-PBP201709121255 | PERS BUY BACK | D | 9/13/2017 | 161.96 | | 000000 | | |
| I-PEB201709121255 | PEPRA EMPLOYEES PORTION | D | 9/13/2017 | 3,718.27 | | 000000 | | |
| I-PEM201709121255 | PERS EMPLOYEE PORTION MGMT | D | 9/13/2017 | 3,044.23 | | 000000 | | |
| I-PER201709121255 | PERS EMPLOYEE PORTION | D | 9/13/2017 | 6,872.74 | | 000000 | | |
| I-PRB201709121255 | PEBRA EMPLOYER PORTION | D | 9/13/2017 | 3,886.61 | | 000000 | | |
| I-PRR201709121255 | PERS EMPLOYER PORTION | D | 9/13/2017 | 11,010.17 | | 000000 | | 28,910.93 |
| 01483 | CORVEL CORPORATION | | | | | | | |
| I-6/11641555-1 | 1102WC170500002 DOS 6/22-6/28 | R | 9/13/2017 | 9.50 | | 027762 | | |
| I-6/11674867-1 | 1102WC170000001 DOS 7/28/17 | R | 9/13/2017 | 9.50 | | 027762 | | |
| I-6/11676861-1 | 1102WC160500102 DOS 12/3/15 | R | 9/13/2017 | 9.50 | | 027762 | | |
| I-6/11687435-1 | 1102WC170500002 DOS 8/2/17 | R | 9/13/2017 | 9.50 | | 027762 | | 38.00 |
| 02667 | Digital Telecommunications Cor | | | | | | | |
| I-27962 | Phone System Service Call-LCRA | R | 9/13/2017 | 340.00 | | 027763 | | 340.00 |
| 01455 | EXPRESS PHOTOCOPY SERVICE, INC | | | | | | | |
| I-090717 | Inv#26550 Claim 1102WC17050002 | R | 9/13/2017 | 148.04 | | 027764 | | |
| I-6/11687435-1 | 1102WC170500002 DOS 5/2/17 | R | 9/13/2017 | 194.80 | | 027764 | | 342.84 |
| 00099 | FGL ENVIRONMENTAL | | | | | | | |
| I-707442A | Coliform & HPC Monitoring 6/21 | R | 9/13/2017 | 269.00 | | 027765 | | 269.00 |
| 00126 | CAROLE ILES | | | | | | | |
| I-Aug 17 | Reimburse Mileage 8/17 | R | 9/13/2017 | 43.07 | | 027766 | | 43.07 |
| 00169 | OJAI VALLEY SANITARY DISTRICT | | | | | | | |
| I-19562 | Cust # 20594 | R | 9/13/2017 | 168.84 | | 027767 | | |
| I-19636 | Cust # 52921 | R | 9/13/2017 | 56.28 | | 027767 | | 225.12 |
| 00188 | PETTY CASH | | | | | | | |
| I-091317 | Replenish Petty Cash - DO | R | 9/13/2017 | 516.00 | | 027768 | | 516.00 |

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 9/07/2017 THRU 9/20/2017

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|--|---|-------------|-------------------------------------|--------------------------------|----------|----------------------------|--------------|--------------|
| 00215 I-091217 | SOUTHERN CALIFORNIA EDISON Acct#2397969643 | R | 9/13/2017 | 23,703.32 | | 027769 | | 23,703.32 |
| 00621 I-6/11641555-1 | Southern California Permanente 1102WC170500002 DOS 6/22-6/28 | R | 9/13/2017 | 200.36 | | 027770 | | 200.36 |
| 00048 I-1710E53103 | STATE OF CALIFORNIA 1988 Drinking Water Bond | R | 9/13/2017 | 152,533.74 | | 027771 | | 152,533.74 |
| 02643 I-6222042 | Take Care by WageWorks Reimburse Med/Dep Care | R | 9/13/2017 | 29.29 | | 027772 | | 29.29 |
| 02323 I-090117 | Mitch Tull Advance - WIT III Conference | R | 9/13/2017 | 745.43 | | 027773 | | 745.43 |
| 03121 I-5449 | VAIRKKO Safety Training/Start Up Costs | R | 9/13/2017 | 1,798.20 | | 027774 | | 1,798.20 |
| 02694 I-070717 | Ventura County Star CCR Ad 7/7/17 & 7/14/17 | R | 9/13/2017 | 135.84 | | 027775 | | 135.84 |
| 02635 I-6/11676861-1 | Ventura Emergency Physicians 1102WC160500102 DOS 12/3/15 | R | 9/13/2017 | 73.42 | | 027776 | | 73.42 |
| 01283 I-9792119174 I-9792119174a I-9792119718 | Verizon Wireless Monthly Cell Charges - DO Monthly Cell Charges - DO Monthly Cell Charges - LCRA | R R R | 9/13/2017 9/13/2017 9/13/2017 | 1,458.77 1,608.00 534.80 | | 027777 027777 027777 | | 3,601.57 |
| 01564 I-GCS201709121255 | CALIFORNIA STATE DISBURSEMENT Payroll Deduction D381857 | R | 9/13/2017 | 65.19 | | 027778 | | 65.19 |
| 00124 I-CUI201709121255 I-DCI201709121255 | ICMA RETIREMENT TRUST - 457 457 CATCH UP DEFERRED COMP FLAT | R R | 9/13/2017 9/13/2017 | 461.54 2,109.62 | | 027779 027779 | | 2,571.16 |
| 01960 I-MOR201709121255 | Moringa Community PAYROLL CONTRIBUTIONS | R | 9/13/2017 | 16.75 | | 027780 | | 16.75 |
| 00985 I-DCN201709121255 I-DN%201709121255 | NATIONWIDE RETIREMENT SOLUTION DEFERRED COMP FLAT DEFERRED COMP PERCENT | R R | 9/13/2017 9/13/2017 | 4,734.81 392.14 | | 027781 027781 | | 5,126.95 |

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 9/07/2017 THRU 9/20/2017

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|-------------------|-----------------------------|--------|------------|----------------|----------|----------|--------------|--------------|
| 00180 | S.E.I.U. - LOCAL 721 | | | | | | | |
| I-COP201709121255 | SEIU 721 COPE | R | 9/13/2017 | 42.00 | | 027782 | | |
| I-UND201709121255 | UNION DUES | R | 9/13/2017 | 775.00 | | 027782 | | 817.00 |
| 00230 | UNITED WAY | | | | | | | |
| I-UWY201709121255 | PAYROLL CONTRIBUTIONS | R | 9/13/2017 | 60.00 | | 027783 | | 60.00 |
| 03003 | Stephen Taylor | | | | | | | |
| I-091517 | Reimburse Workers Comp | R | 9/15/2017 | 338.52 | | 027784 | | 338.52 |
| 03278 | Donna Aggers | | | | | | | |
| I-574314 | Reduction in Stay - LCRA | R | 9/20/2017 | 38.00 | | 027785 | | 38.00 |
| 03279 | Martin Aghajanian | | | | | | | |
| I-562305 | Camping Cancellation - LCRA | R | 9/20/2017 | 130.00 | | 027786 | | 130.00 |
| 03044 | Amazon Capital Services | | | | | | | |
| C-191T-WW1V-CC7Hb | Accrue Use Tax | R | 9/20/2017 | 8.99CR | | 027787 | | |
| D-191T-WW1V-CC7Ha | Accrue Use Tax | R | 9/20/2017 | 8.99 | | 027787 | | |
| I-191T-WW1V-CC7H | Frames - Safety | R | 9/20/2017 | 140.21 | | 027787 | | |
| I-1CPD-9W7G-M1TC | Life Vests - WP | R | 9/20/2017 | 22.43 | | 027787 | | |
| I-1KCP-GJQY-C96R | Life Vests - WP | R | 9/20/2017 | 67.29 | | 027787 | | |
| I-1M1D-MHPW-CP6V | Guillotine Trimmer - LCRA | R | 9/20/2017 | 89.47 | | 027787 | | |
| I-1MVJ-Q3YY-JQWH | Otterbox Case - TP | R | 9/20/2017 | 20.03 | | 027787 | | |
| I-1NHM-LNWH-4LHJ | Life Vests - WP | R | 9/20/2017 | 67.29 | | 027787 | | |
| I-1NHM-LNWH-CCJF | Life Vests - WP | R | 9/20/2017 | 67.29 | | 027787 | | |
| I-1QRV-YQRR-MQMV | Entry Keyed Lock - LCRA | R | 9/20/2017 | 122.37 | | 027787 | | |
| I-1QRV-YQRR-MX3R | Keyboard & Mouse - Admin | R | 9/20/2017 | 36.95 | | 027787 | | |
| I-1QY6-1JY4-14T1 | Coolers - Lab | R | 9/20/2017 | 44.85 | | 027787 | | |
| I-1TWD-7KWT-4LGC | Life Vests - Wp | R | 9/20/2017 | 22.43 | | 027787 | | 700.61 |
| 00836 | AMERICAN RED CROSS | | | | | | | |
| I-22018004 | First Aid Training - LCRA | R | 9/20/2017 | 108.00 | | 027789 | | 108.00 |
| 00014 | AQUA-FLO SUPPLY | | | | | | | |
| I-SI1091687 | Steel Fittings - UT | R | 9/20/2017 | 11.57 | | 027790 | | |
| I-SI1092378 | Steel Fittings - UT | R | 9/20/2017 | 13.70 | | 027790 | | |
| I-SI1092381 | Coupler & Adapter - WP | R | 9/20/2017 | 414.45 | | 027790 | | |
| I-SI1093988 | Bass Fittings - TP | R | 9/20/2017 | 53.15 | | 027790 | | |
| I-SI1094817 | Brass Fittings - TP | R | 9/20/2017 | 81.30 | | 027790 | | |
| I-SI1095819 | Hand Pump - UT | R | 9/20/2017 | 32.60 | | 027790 | | |
| I-SI1098534 | PVC Fittings - WP | R | 9/20/2017 | 16.98 | | 027790 | | 623.75 |

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|----------------------|-------------------------------|--------|------------|----------------|----------|----------|--------------|--------------|
| 00840 | AQUA-METRIC SALES COMPANY | | | | | | | |
| I-0066710-IN | Meters - OWS | R | 9/20/2017 | 15,926.63 | | 027791 | | |
| I-0066745-In | Radios for Water Meters - UT | R | 9/20/2017 | 15,810.80 | | 027791 | | 31,737.43 |
| 01666 | AT & T | | | | | | | |
| I-000010209448 | T-1 Lines 9391051740 | R | 9/20/2017 | 1,907.66 | | 027792 | | 1,907.66 |
| 01666 | AT & T | | | | | | | |
| I-000010209458 | T-1 Lines 9391051750 | R | 9/20/2017 | 1,372.50 | | 027793 | | 1,372.50 |
| 01666 | AT & T | | | | | | | |
| I-000010217135 | Local,Regional,Long Distance | R | 9/20/2017 | 1,245.08 | | 027794 | | 1,245.08 |
| 00018 | AT & T MOBILITY | | | | | | | |
| I-829434088X09142017 | PT Wildlife Biol Monthly Cell | R | 9/20/2017 | 11.67 | | 027795 | | 11.67 |
| 00030 | B&R TOOL AND SUPPLY CO | | | | | | | |
| I-1900902690 | Hex Retheading Die - UT | R | 9/20/2017 | 80.76 | | 027796 | | 80.76 |
| 01153 | RUSS BAGGERLY | | | | | | | |
| I-Aug 17 | Reimburse Mileage 8/17` | R | 9/20/2017 | 24.61 | | 027797 | | 24.61 |
| 00679 | BAKERSFIELD PIPE & SUPPLY INC | | | | | | | |
| I-S2373838.005 | Gaskets - EM | R | 9/20/2017 | 4.26 | | 027798 | | |
| I-S2386835.001 | Flanges - EM | R | 9/20/2017 | 63.26 | | 027798 | | |
| I-S2386960.001 | Pipe Couplings - EM | R | 9/20/2017 | 37.21 | | 027798 | | 104.73 |
| 00036 | BC TREE SERVICE, INC | | | | | | | |
| I-2403 | Tree Removal - Maint | R | 9/20/2017 | 650.00 | | 027799 | | 650.00 |
| 01062 | BP Medical Supplies | | | | | | | |
| C-E247243b | Accrue Use Tax | R | 9/20/2017 | 3.62CR | | 027800 | | |
| C-E248039b | Accrue Use Tax | R | 9/20/2017 | 20.31CR | | 027800 | | |
| D-E247243a | Accrue Use Tax | R | 9/20/2017 | 3.62 | | 027800 | | |
| D-E248039a | Accrue Use Tax | R | 9/20/2017 | 20.31 | | 027800 | | |
| I-E247243 | Canister,Cuff - WP | R | 9/20/2017 | 49.90 | | 027800 | | |
| I-E248039 | First Aid Supplies - WP | R | 9/20/2017 | 280.15 | | 027800 | | 330.05 |
| 03208 | Brady Americas | | | | | | | |
| I-9334916713 | Printer Repair - EM | R | 9/20/2017 | 187.70 | | 027801 | | 187.70 |
| 03059 | Brenntag Pacific Inc. | | | | | | | |
| I-BPI765534 | Chlroine for Ojai Sys. - TP | R | 9/20/2017 | 1,341.17 | | 027802 | | 1,341.17 |

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|---------------------------------------|--|--------|------------------------|--------------------|----------|------------------|--------------|--------------|
| 03280 I-582447 | Anita Brevell Camping Cancellation - LCRA | R | 9/20/2017 | 175.00 | | 027803 | | 175.00 |
| 00463 I-423739 | Cal-Coast Machinery JD Mower Spindle - LCRA | R | 9/20/2017 | 83.10 | | 027804 | | 83.10 |
| 00055 I-Aug 17 | CASITAS BOAT RENTALS Gas for Boats - LCRA | R | 9/20/2017 | 1,593.95 | | 027806 | | 1,593.95 |
| 03021 I-170903147101 | Central Communications Call Center 9/17 | R | 9/20/2017 | 407.71 | | 027807 | | 407.71 |
| 00707 I-23881 | CHARLES P. CROWLEY CO. Booster Pump - EM | R | 9/20/2017 | 2,549.65 | | 027808 | | 2,549.65 |
| 01843 I-748318 | COASTAL COPY Copier Usage - DO | R | 9/20/2017 | 250.50 | | 027809 | | 250.50 |
| 00059 I-S1973022.001 | COASTAL PIPCO PVC Fittings - TP | R | 9/20/2017 | 143.04 | | 027810 | | 143.04 |
| 00061 I-SB02087614 I-SB02087674 | COMPUWAVE Replace Network Firewall Toners - DO | R R | 9/20/2017 9/20/2017 | 4,956.60 205.66 | | 027811 027811 | | 5,162.26 |
| 02861 I-26824 | Confidential Data Destruction Shredding Service | R | 9/20/2017 | 200.00 | | 027812 | | 200.00 |
| 00062 I-9009-757496 | CONSOLIDATED ELECTRICAL Alternating Relays - TP | R | 9/20/2017 | 175.26 | | 027813 | | 175.26 |
| 00719 I-81828356 | CORELOGIC INFORMATION SOLUTION Realquest Subscription | R | 9/20/2017 | 137.50 | | 027814 | | 137.50 |
| 00064 I-26412 | CROWDER BACKFLOW SERVICES, INC Backflow Testing - TP & GS | R | 9/20/2017 | 216.00 | | 027815 | | 216.00 |
| 01764 I-DP1702493 | DataProse, LLC UB Mailing 7/31/17 | R | 9/20/2017 | 1,732.32 | | 027816 | | 1,732.32 |
| 00081 I-04850 I-049027 | DELTA LIQUID ENERGY Propane - TP Propane - LCRA | R R | 9/20/2017 9/20/2017 | 76.68 190.48 | | 027817 027817 | | 267.16 |

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|---------------|--------------------------------|--------|------------|----------------|----------|----------|--------------|--------------|
| 02873 | DK Fleet Inc. | | | | | | | |
| I-4259 | Air Compressor Repair -Unit 81 | R | 9/20/2017 | 792.55 | | 027818 | | 792.55 |
| 00086 | E.J. Harrison & Sons Inc | | | | | | | |
| I-1516 | Acct#500546088 | R | 9/20/2017 | 840.00 | | 027819 | | 840.00 |
| 00488 | ELECTRONIC SYSTEMS TECHNOLOGY | | | | | | | |
| C-32020 | Accrue Use Tax | R | 9/20/2017 | 1,161.86CR | | 027820 | | |
| D-32020a | Accrue Use Tax | R | 9/20/2017 | 1,161.86 | | 027820 | | |
| I-32020 | Esteem Radios - EM | R | 9/20/2017 | 16,144.57 | | 027820 | | 16,144.57 |
| 00091 | ERNST & YOUNG LLP | | | | | | | |
| I-US072 | Client#60028334 | R | 9/20/2017 | 1,193.00 | | 027821 | | 1,193.00 |
| 00095 | FAMCON PIPE & SUPPLY | | | | | | | |
| I-196473 | Bolt & Nut Plated - UT | R | 9/20/2017 | 72.93 | | 027822 | | |
| I-196477 | Fittings,Valves - INV | R | 9/20/2017 | 874.09 | | 027822 | | |
| I-196784 | Meter Adapters - UT | R | 9/20/2017 | 589.88 | | 027822 | | |
| I-196849 | Ball Corp Stop - EM | R | 9/20/2017 | 386.10 | | 027822 | | |
| I-196867 | Angle Meters,Valves - INV | R | 9/20/2017 | 529.82 | | 027822 | | 2,452.82 |
| 00093 | FEDERAL EXPRESS | | | | | | | |
| I-5-923-17093 | Shipping - Admin | R | 9/20/2017 | 43.13 | | 027823 | | 43.13 |
| 00575 | FENCE FACTORY - SATICOY | | | | | | | |
| I-401698 | New Gates - Hiedelberger PP | R | 9/20/2017 | 918.03 | | 027824 | | 918.03 |
| 00099 | FGL ENVIRONMENTAL | | | | | | | |
| I-709031A | Irrigation Analysis 7/27/17 | R | 9/20/2017 | 374.00 | | 027825 | | |
| I-709158A | THM/HAA5,TOC Analysis 8/1/17 | R | 9/20/2017 | 817.00 | | 027825 | | |
| I-709513A | Cu&Pb Analysis 8/7/17 | R | 9/20/2017 | 360.00 | | 027825 | | |
| I-709522A | Cu&Pb Analysis 8/7/17 | R | 9/20/2017 | 150.00 | | 027825 | | |
| I-709613A | Cu&Pb Analysis 8/9/17 | R | 9/20/2017 | 360.00 | | 027825 | | |
| I-709662A | EC&Alkanlinity Analysis 8/9/17 | R | 9/20/2017 | 93.00 | | 027825 | | |
| I-709664A | Cu&Pb Analysis 8/9/17 | R | 9/20/2017 | 90.00 | | 027825 | | |
| I-709736A | Cu&Pb Analysis 8/11/17 | R | 9/20/2017 | 90.00 | | 027825 | | |
| I-709738A | EC&Alkalinity Analysis 8/10/17 | R | 9/20/2017 | 229.00 | | 027825 | | |
| I-709870A | Cu&Pb for OWS - 8/9/17 | R | 9/20/2017 | 60.00 | | 027825 | | |
| I-709871A | Nitrate Monitoring 8/15/17 | R | 9/20/2017 | 43.00 | | 027825 | | |
| I-710112A | Manganese Monitoring 8/16/17 | R | 9/20/2017 | 145.00 | | 027825 | | |
| I-710113A | Manganese OWS 8/17/17 | R | 9/20/2017 | 45.00 | | 027825 | | |
| I-710237A | Nitrate Monitoring 8/22/17 | R | 9/20/2017 | 43.00 | | 027825 | | |
| I-710509A | Nitrate Monitoring 8/29/17 | R | 9/20/2017 | 43.00 | | 027825 | | |
| I-710510A | Nitrate Monitoring OWS 8/29/17 | R | 9/20/2017 | 18.00 | | 027825 | | 2,960.00 |

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| 00104 | FRED'S TIRE MAN | | | | | | | |
| I-102685 | Tires - Unit 53 | R | 9/20/2017 | 1,339.33 | | 027827 | | 1,339.33 |
| 00485 | FRUIT GROWERS SUPPLY COMPANY | | | | | | | |
| I-91897678 | Rake - Maint | R | 9/20/2017 | 41.83 | | 027828 | | 41.83 |
| 02720 | Garda CL West, Inc. | | | | | | | |
| I-10332795 | Armored Truck Service | R | 9/20/2017 | 633.38 | | 027829 | | 633.38 |
| 03226 | GE Grid Solutions, LLC | | | | | | | |
| I-966492 | Motor Management Systems-EM | R | 9/20/2017 | 10,108.36 | | 027830 | | 10,108.36 |
| 00115 | GRAINGER, INC | | | | | | | |
| I-9539673500 | Certificate Paper - WP | R | 9/20/2017 | 40.58 | | 027831 | | |
| I-9539921487 | Duct Booster - WP | R | 9/20/2017 | 73.40 | | 027831 | | |
| I-9540390953 | Steel Ladder - TP | R | 9/20/2017 | 356.44 | | 027831 | | |
| I-9548672519 | Mirror & Paint Remover - UT | R | 9/20/2017 | 28.60 | | 027831 | | |
| I-9548672527 | Gloves - UT | R | 9/20/2017 | 2.11 | | 027831 | | |
| I-9549950096 | Fire Extinguisher Sign - Eng | R | 9/20/2017 | 17.01 | | 027831 | | |
| I-9549950096a | Marking Paint - Inv | R | 9/20/2017 | 91.12 | | 027831 | | 609.26 |
| 00746 | GREEN THUMB INTERNATIONAL | | | | | | | |
| I-493097 | Rock - UT | R | 9/20/2017 | 77.53 | | 027832 | | 77.53 |
| 03281 | Anna Gutierrez | | | | | | | |
| I-566228 | Camping Cancellation - LCRA | R | 9/20/2017 | 105.00 | | 027833 | | 105.00 |
| 00121 | HACH COMPANY | | | | | | | |
| I-10614115 | Reagents - Lab | R | 9/20/2017 | 260.55 | | 027834 | | |
| I-10615993 | Ammonia Salicylate - Lab | R | 9/20/2017 | 245.65 | | 027834 | | |
| I-10618137 | Ammonia Reagent - Lab | R | 9/20/2017 | 104.57 | | 027834 | | 610.77 |
| 00596 | HOME DEPOT | | | | | | | |
| I-1790561 | Water Filling Station - LCRA | R | 9/20/2017 | 214.49 | | 027835 | | |
| I-2625577 | Office Chairs - LCRA | R | 9/20/2017 | 252.40 | | 027835 | | 466.89 |
| 00894 | HOSE-MAN, INC. | | | | | | | |
| I-5240807-0001-05 | Hose Fittings - UT | R | 9/20/2017 | 576.26 | | 027836 | | |
| I-5240900-0001-05 | Hoses & Adapters - PL | R | 9/20/2017 | 176.33 | | 027836 | | |
| I-5241170-0001-05 | Hose Coupling - LCRA | R | 9/20/2017 | 0.98 | | 027836 | | 753.57 |
| 00127 | INDUSTRIAL BOLT & SUPPLY | | | | | | | |
| I-181346-1 | Hex Caps - UT | R | 9/20/2017 | 47.95 | | 027837 | | |
| I-181430-1 | Washers - UT | R | 9/20/2017 | 11.31 | | 027837 | | 59.26 |

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| 01486 | INTEGRATED FIRE AND SAFETY Fire Extinguishers - LCRA | R | 9/20/2017 | 126.97 | | 027838 | | 126.97 |
| 00872 | Irrisoft, Inc. Weather Station Signal | R | 9/20/2017 | 79.00 | | 027839 | | 79.00 |
| 02344 | Janitek Cleaning Solutions Janitorial Services - DO | R | 9/20/2017 | 1,550.00 | | 027840 | | 1,550.00 |
| 00131 | JCI JONES CHEMICALS, INC Chlorine - TP, CM 734196 | R | 9/20/2017 | 1,650.00 | | 027841 | | 1,650.00 |
| 01022 | KELLY CLEANING & SUPPLIES, INC Janitorial Services - LCRA | R | 9/20/2017 | 280.00 | | 027842 | | 280.00 |
| 00759 | LAFCO Apportionment of Net Costs | R | 9/20/2017 | 11,541.00 | | 027843 | | 11,541.00 |
| 01161 | LAKE CASITAS MARINA CAFE Staff Night - WP | R | 9/20/2017 | 650.00 | | 027844 | | 650.00 |
| 02671 | Tim Lawson Safety Boots | R | 9/20/2017 | 160.53 | | 027845 | | 160.53 |
| 00360 | LESLIE'S POOL SUPPLIES, INC Small Chemicals - WP Small Chemicals - WP Small Chemicals - WP | R R R | 9/20/2017 9/20/2017 9/20/2017 | 740.12 373.40 76.72 | | 027846 027846 027846 | | 1,190.24 |
| 00328 | LIGHTNING RIDGE Uniforms - PL | R | 9/20/2017 | 643.74 | | 027847 | | 643.74 |
| 03283 | David Lucas Camping Cancellation - LCRA | R | 9/20/2017 | 127.00 | | 027848 | | 127.00 |
| 00329 | MCMASTER-CARR SUPPLY CO. Pump Plant Parts - EM | R | 9/20/2017 | 492.90 | | 027849 | | 492.90 |
| 00151 | MEINERS OAKS ACE HARDWARE Paint - LCRA Hinges, Dead Bolts, Locks - LCRA batteries, Conduit - LCRA Paint, Sprinkler, Buckets - WP Mouse Traps, Showerheads - LCRA Bug Traps, Socket Set - WP Concrete Mix & Bolts - TP Plywood - LCRA Mouse Traps - Maint | R R R R R R R R R | 9/20/2017 9/20/2017 9/20/2017 9/20/2017 9/20/2017 9/20/2017 9/20/2017 9/20/2017 9/20/2017 | 133.46 370.60 77.63 149.54 55.18 42.66 21.22 101.86 8.97 | | 027850 027850 027850 027850 027850 027850 027850 027850 027850 | | |

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| I-791136 | Mouse Traps & Lubricant -Maint | R | 9/20/2017 | 9.35 | | 027850 | | |
| I-791228 | Bolts, Screws, Hose - LCRA | R | 9/20/2017 | 26.15 | | 027850 | | |
| I-791420 | Pruning Saw Blades - LCRA | R | 9/20/2017 | 58.04 | | 027850 | | |
| I-791514 | Dawn, Soap, plugs - EM | R | 9/20/2017 | 21.15 | | 027850 | | |
| I-791518 | Vinyl Adhesive - IT | R | 9/20/2017 | 3.89 | | 027850 | | |
| I-791520 | Mouse Traps - Maint | R | 9/20/2017 | 9.94 | | 027850 | | |
| I-791599 | Manure Fork, Shovel - Maint | R | 9/20/2017 | 55.90 | | 027850 | | |
| I-791700 | Spade, Rake - UT | R | 9/20/2017 | 47.70 | | 027850 | | |
| I-791838 | Toggle Bolts - Maint | R | 9/20/2017 | 9.20 | | 027850 | | |
| I-792100 | Tire Seal - LCRA | R | 9/20/2017 | 16.07 | | 027850 | | |
| I-792130 | Fast Set - EM | R | 9/20/2017 | 28.23 | | 027850 | | |
| I-792131 | Bolts,Screws,Brace - LCRA | R | 9/20/2017 | 62.16 | | 027850 | | |
| I-792166 | Drycrete - EM | R | 9/20/2017 | 6.84 | | 027850 | | 1,315.74 |
| 02797 | Milner-Villa Consulting Urban Water Mgmt Plan Serv. | R | 9/20/2017 | 1,337.50 | | 027852 | | 1,337.50 |
| 03284 | Laura Munoz Camping Cancellation - LCRA | R | 9/20/2017 | 85.00 | | 027853 | | 85.00 |
| 00163 | OFFICE DEPOT Certificate Paper - WP | R | 9/20/2017 | 42.81CR | | 027854 | | |
| | I-958775174001 Magnetic Tape - DO | R | 9/20/2017 | 15.22 | | 027854 | | |
| | I-961269895001 Thermal Paper - LCRA | R | 9/20/2017 | 213.17 | | 027854 | | |
| | I-961269895001a Office Supplies - DO | R | 9/20/2017 | 4.91 | | 027854 | | 190.49 |
| 01570 | Ojai Auto Supply LLC Core Deposit - Unit 55 | R | 9/20/2017 | 30.00CR | | 027855 | | |
| | I-413128 Freon - Unit 55 | R | 9/20/2017 | 67.90 | | 027855 | | |
| | I-413230 Brakleen - LCRA | R | 9/20/2017 | 35.91 | | 027855 | | 73.81 |
| 00912 | OJAI BUSINESS CENTER, INC Copies,Laminating,Shipping -DO | R | 9/20/2017 | 133.18 | | 027856 | | |
| | I-12531b Copies,Shipping,Supplies - DO | R | 9/20/2017 | 296.47 | | 027856 | | 429.65 |
| 00165 | OJAI LUMBER CO, INC 2x4's, Plywood, Nails - LCRA | R | 9/20/2017 | 254.30 | | 027857 | | 254.30 |
| 00602 | OJAI TRUE VALUE Ice Packs - Lab | R | 9/20/2017 | 11.87 | | 027858 | | |
| | I-51520 Cooler - Lab | R | 9/20/2017 | 16.08 | | 027858 | | |
| | I-51534 Spray Bottles, Bungee Cord-Lab | R | 9/20/2017 | 9.51 | | 027858 | | 37.46 |

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| 00168 I-300016108 | OJAI VALLEY NEWS Conservation Ad 8/18-12/22 | R | 9/20/2017 | 55.00 | | 027859 | | 55.00 |
| 01627 I-13270 I-13289 | OSCAR'S TREE SERVICE Tree Removal - LCRA Tree Trimming - LCRA | R R | 9/20/2017 9/20/2017 | 950.00 975.00 | | 027860 027860 | | 1,925.00 |
| 02833 I-78876573 I-78899112 | Praxair, Inc Liquid Oxygen - TP Liquid Oxygen - TP | R R | 9/20/2017 9/20/2017 | 2,240.10 1,954.35 | | 027861 027861 | | 4,194.45 |
| 01439 I-2551 | PRECISION POWER EQUIPMENT Chain - LCRA | R | 9/20/2017 | 19.92 | | 027862 | | 19.92 |
| 10042 I-8336 I-8337 | PSR ENVIRONMENTAL SERVICE, INC Gas Tank Inspection - DO Gas Tank Inspection - LCRA | R R | 9/20/2017 9/20/2017 | 220.00 220.00 | | 027863 027863 | | 440.00 |
| 03276 I-000000001-284 | Red Wing Shoes Boot Reimbursement Voucher | R | 9/20/2017 | 340.00 | | 027864 | | 340.00 |
| 00313 I-21730 I-21796 | ROCK LONG'S AUTOMOTIVE Headlamp Bulb - Unit 41 Hoses & Clamps - Unit 15 | R R | 9/20/2017 9/20/2017 | 102.23 766.47 | | 027865 027865 | | 868.70 |
| 02475 I-786736 | Rutan & Tucker, LLP Matter#029518-001 8/17 | R | 9/20/2017 | 220.50 | | 027866 | | 220.50 |
| 02756 I-0961171-IN | SC Fuels Gas & Diesel - LCRA | R | 9/20/2017 | 3,000.85 | | 027867 | | 3,000.85 |
| 03285 I-574790 | Penny Smith Reduction in Stay - LCRA | R | 9/20/2017 | 60.00 | | 027868 | | 60.00 |
| 02003 I-3426 | Sostre Enterprises Inc. Website CMS/Fee Hosting | R | 9/20/2017 | 249.00 | | 027869 | | 249.00 |
| 02202 I-970172 | Stanley Pest Control Monthly Pest Control - WP | R | 9/20/2017 | 170.00 | | 027870 | | 170.00 |
| 02950 I-1220137 | Stantec Consulting Services In Rate Study 6/17 | R | 9/20/2017 | 8,676.25 | | 027871 | | 8,676.25 |

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|-------------|--|--------|------------|----------------|----------|----------|--------------|--------------|
| 02845 | I-72401834612 Stericycle Environmental Solut Haz Waste Disposal | R | 9/20/2017 | 405.50 | | 027872 | | 405.50 |
| 02770 | I-1188 Stoner's One Off Customs Repair Oil Leak - Cart E23 | R | 9/20/2017 | 965.78 | | 027873 | | 965.78 |
| 02643 | I-6238390 Take Care by WageWorks Reimburse Med/Dep Care | R | 9/20/2017 | 192.30 | | 027874 | | 192.30 |
| 01959 | I-090117 The Wharf Boot Reimbursement Voucher | R | 9/20/2017 | 332.11 | | 027875 | | 332.11 |
| 03277 | I-091117 Theodore Schneider Irrigation Controller Rebate | R | 9/20/2017 | 250.00 | | 027876 | | 250.00 |
| 00266 | I-836641264 THOMSON REUTERS - WEST Government Code Updates | R | 9/20/2017 | 287.44 | | 027877 | | 287.44 |
| 02527 | I-25499 Traffic Technologies LLC White Paint - WP | R | 9/20/2017 | 78.66 | | 027878 | | |
| | I-25525 Barricades to Mount Signs-LCRA | R | 9/20/2017 | 70.04 | | 027878 | | |
| | I-25526 "No Fireworks" Sign - LCRA | R | 9/20/2017 | 130.70 | | 027878 | | 279.40 |
| 01662 | I-025-200260 TYLER TECHNOLOGIES, INC. Accounts Conversion | R | 9/20/2017 | 375.00 | | 027879 | | 375.00 |
| 03121 | I-5453 VAIRKKO Safety Training Platform-10/17 | R | 9/20/2017 | 300.05 | | 027880 | | 300.05 |
| 00247 | I-090117 County of Ventura Encroachment Permits | R | 9/20/2017 | 780.00 | | 027881 | | 780.00 |
| 00258 | I-199478 VENTURA STEEL, INC Galvanized Pipe - EM | R | 9/20/2017 | 64.35 | | 027882 | | 64.35 |
| 09955 | I-228011 VENTURA WHOLESALE ELECTRIC Clamps - EM | R | 9/20/2017 | 40.41 | | 027883 | | 40.41 |
| 02583 | I-INV299539 WageWorks FSA Monthly Admin Fee | R | 9/20/2017 | 175.00 | | 027884 | | 175.00 |
| 01830 | I-400650642 WATERTRAX USA Watertrax for Ojai Sys.-Lab | R | 9/20/2017 | 1,385.00 | | 027885 | | 1,385.00 |

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 9/07/2017 THRU 9/20/2017

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|------------------|--------------------------------|--------|------------|----------------|----------|----------|--------------|--------------|
| 00663 | WAXIE SANITARY SUPPLY | | | | | | | |
| I-76916601 | Janitorial Supplies -LCRA | R | 9/20/2017 | 2,839.24 | | 027886 | | |
| I-76926516 | Janitorial Supplies -LCRA | R | 9/20/2017 | 3.32 | | 027886 | | |
| I-76939801 | Janitorial Supplies -LCRA | R | 9/20/2017 | 169.56 | | 027886 | | 3,012.12 |
| 00271 | WEST COAST AIR CONDITIONING | | | | | | | |
| I-S85416 | Quarterly AC Inspection - LCRA | R | 9/20/2017 | 130.00 | | 027887 | | 130.00 |
| 00826 | STAN WHISENHUNT DBA | | | | | | | |
| I-6088 | Translate Form - LCRA | R | 9/20/2017 | 570.00 | | 027888 | | 570.00 |
| 00330 | WHITE CAP CONSTRUCTION SUPPLY | | | | | | | |
| I-10007479551 | Concrete Cutting Blades - PL | R | 9/20/2017 | 328.62 | | 027889 | | 328.62 |
| 03044 | Amazon Capital Services | | | | | | | |
| I-16CF-7WJT-HW91 | Vinyl Film - EM | R | 9/20/2017 | 114.86 | | 027890 | | 114.86 |
| 00840 | AQUA-METRIC SALES COMPANY | | | | | | | |
| I-0066903-IN | 3/4 Water Meters - UT | R | 9/20/2017 | 6,669.20 | | 027891 | | 6,669.20 |
| 00044 | CALIFORNIA ELECTRIC SUPPLY | | | | | | | |
| I-8997524721 | Adapters - EM | R | 9/20/2017 | 184.90 | | 027892 | | 184.90 |
| 00062 | CONSOLIDATED ELECTRICAL | | | | | | | |
| I-9009-756422 | Volt Timer Relay - EM | R | 9/20/2017 | 115.64 | | 027893 | | 115.64 |
| 00096 | FIREMASTER - LOS ANGELES REG. | | | | | | | |
| I-0000455337 | Fire Extinguishers Annual Serv | R | 9/20/2017 | 1,475.29 | | 027894 | | 1,475.29 |
| 00369 | HARRINGTON INDUSTRIAL PLASTICS | | | | | | | |
| I-01399815 | Hosing Chlorine Injection - TP | R | 9/20/2017 | 76.30 | | 027895 | | 76.30 |
| 02203 | KEYT TV | | | | | | | |
| I-357293-1 | Commercial - WP | R | 9/20/2017 | 1,170.00 | | 027896 | | 1,170.00 |
| 00151 | MEINERS OAKS ACE HARDWARE | | | | | | | |
| I-791460 | Spray Paint - Fish | R | 9/20/2017 | 41.22 | | 027897 | | |
| I-791651 | Stripper Disk Paint - Fish | R | 9/20/2017 | 11.70 | | 027897 | | |
| I-K92647 | Tape, Sandblaster - Fish | R | 9/20/2017 | 8.57 | | 027897 | | 61.49 |
| 00163 | OFFICE DEPOT | | | | | | | |
| I-958774907001 | Office Supplies - DO | R | 9/20/2017 | 199.93 | | 027898 | | 199.93 |

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 9/07/2017 THRU 9/20/2017

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|-------------------|--------------------------------|--------|------------|----------------|----------|----------|--------------|--------------|
| 01109 | SALVADOR LOERA TRANSPORTATION | | | | | | | |
| I-15656 | Fill Sand - LCRA | R | 9/20/2017 | 420.00 | | 027899 | | |
| I-15658 | Base - LCRA | R | 9/20/2017 | 550.00 | | 027899 | | 970.00 |
| 02666 | Ventura County Resource Conser | | | | | | | |
| I-601 | Irrigation Evaluation - Cons | R | 9/20/2017 | 375.00 | | 027900 | | 375.00 |
| 00536 | Water Resource Engr Associates | | | | | | | |
| I-3052-5 | Phase 3:Permitting Hobo | R | 9/20/2017 | 26,739.59 | | 027901 | | 26,739.59 |
| 00663 | WAXIE SANITARY SUPPLY | | | | | | | |
| I-76952624 | Janitorial Supplies - DO | R | 9/20/2017 | 379.95 | | 027902 | | 379.95 |
| 1 | MCCLAMROCH, DANIEL L | | | | | | | |
| I-000201709111254 | TS REFUND | R | 9/20/2017 | 126.00 | | 027903 | | 126.00 |
| 1 | HOFF, APRIL | | | | | | | |
| I-000201709151257 | TS REFUND | R | 9/20/2017 | 84.00 | | 027904 | | 84.00 |
| 1 | MCCULLEY, RYAN | | | | | | | |
| I-000201709191259 | TS REFUND | R | 9/20/2017 | 102.00 | | 027905 | | 102.00 |
| 1 | BABBERT, PAULINE | | | | | | | |
| I-000201709191263 | UB REFUND | R | 9/20/2017 | 246.95 | | 027906 | | 246.95 |

* * T O T A L S * *

| | NO | INVOICE AMOUNT | DISCOUNTS | CHECK AMOUNT |
|-----------------|-----|----------------|-----------|--------------|
| REGULAR CHECKS: | 141 | 378,826.40 | 0.00 | 378,826.40 |
| HAND CHECKS: | 0 | 0.00 | 0.00 | 0.00 |
| DRAFTS: | 3 | 113,804.87 | 0.00 | 113,804.87 |
| EFT: | 0 | 0.00 | 0.00 | 0.00 |
| NON CHECKS: | 0 | 0.00 | 0.00 | 0.00 |
| VOID CHECKS: | 0 | VOID DEBITS | 0.00 | |
| | | VOID CREDITS | 0.00 | |
| | | | 0.00 | |

TOTAL ERRORS: 0

| VENDOR SET: 01 | BANK: AP | TOTALS: | NO | INVOICE AMOUNT | DISCOUNTS | CHECK AMOUNT |
|----------------|----------|---------|-----|----------------|-----------|--------------|
| | | | 144 | 492,631.27 | 0.00 | 492,631.27 |
| BANK: AP | TOTALS: | | 144 | 492,631.27 | 0.00 | 492,631.27 |
| REPORT TOTALS: | | | 144 | 492,631.27 | 0.00 | 492,631.27 |

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: DENISE COLLIN – ACCOUNTING MANAGER / TREASURER
SUBJECT: OVER ALLOCATION PENALTY – RON MARTIN \$7,950.00
DATE: 09/15/2017

RECOMMENDATION:

The Finance Committee recommends no reversal of Allocation Penalty.

BACKGROUND AND OVERVIEW:

70-00418-00

Ag Domestic Account

2015 / 2016 Over Allocation 1224 Units @ \$0.25 = \$ 273.50

2016 / 2017 Over Allocation 1590 Units @ \$5.00 = \$ 7,950.00

Mr. Martin states he was not aware he had a leak until he received his bill for his annual usage at June 30, 2017 and received an over allocation penalty fee of \$7,950.00.

Mr. Martin explained he hired a professional leak detection company and they found that the fire hydrant which has a 3" water connection was leaking. It was buried under cement, four feet in the ground, once they found the leak they repaired the 3" cupping that had come apart.

Mr. Martin has included photos and repair bills. Mr. Martin is asking for a re-evaluation of the Allocation Penalty of \$7,950.00.

Attn: Finance Committee,
Casitas Municipal Water Department
1055 Ventura Avenue
Oak View, CA 93022-9622

My wife Darlene and I felt it necessary to explain the reason for the large use of water used the last few months.

Unfortunately we had a large water leak associated with our fire hydrant. The fire hydrant has a 3" water connection buried 4' in the ground. Although cemented with sand and cement the 3" cupping came apart. A small leak with the water going straight into the ground, became a larger leak over the course of time. No water had surfaced, no indication of any water problem!

The acknowledgement came with this months billing, "Big Shock". With the help of a professional, ("Curmax Leak Detection") the leak was located and we immediately hired AM/PM plumbing to fix the leak. A six hour project for three men, with the use of a jack hammer, with all new galvanized piping, the leak completed.

We are asking for the elimination of the penalty. We have always paid our monthly statement speedily. Never questioning the amount, as it always appeared to be the same each month. Just assumed because of the restriction on water use this was the cost. We haven't been watering the lawn, which now looks like straw, because we thought we were saving on water.

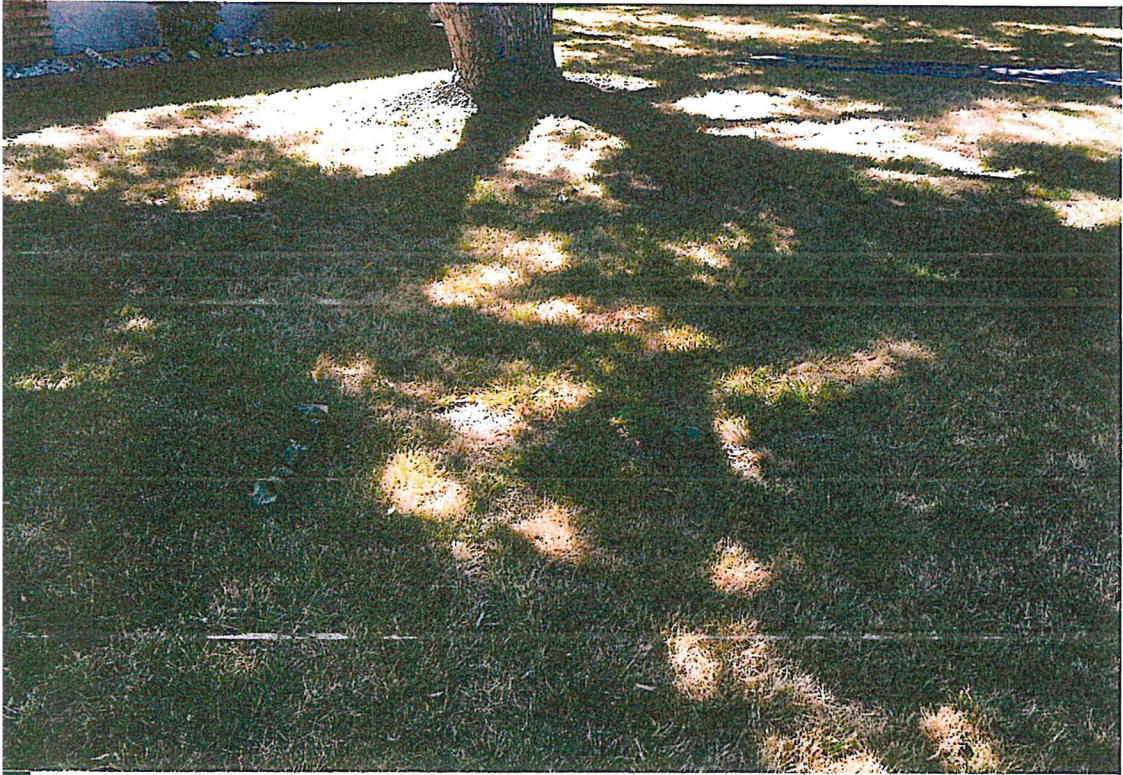
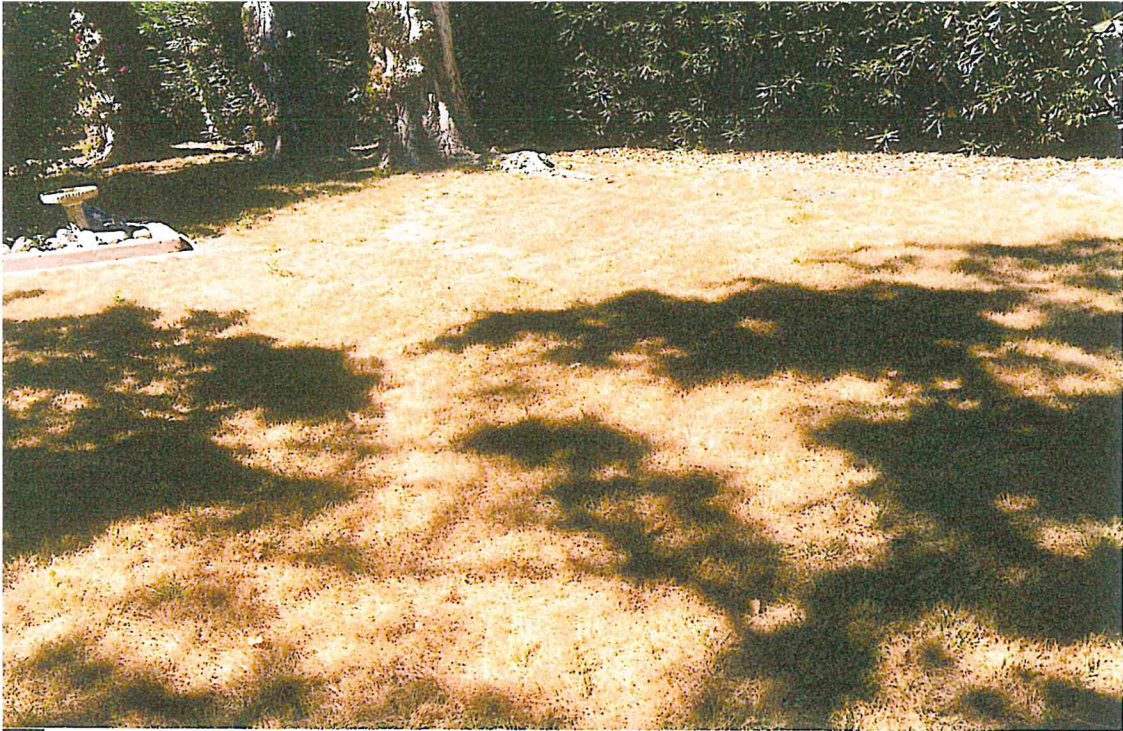
We are asking for a reevaluation.

Enclosed you will find copies of the billing, pictures of repaired area (fire hydrant), pictures of grass (saving water), and the receipts for repairs.

Thank you,

R.L. & Darlene Martin

R.L. Martin 8/15/17
Darlene Martin













AM-DW

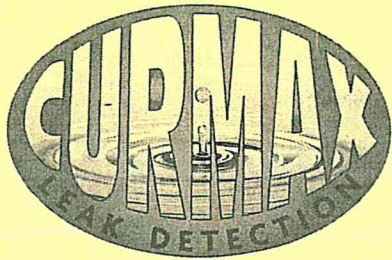
DOCTER & PLUMBING

805) 890-6524
GUTTERS?

ALIM
ROOF PLUMBING
24 hr Service

LP # 56 79





PLEASE SEND PAYMENT TO

913 AYHENS STREET
SIMI VALLEY, CA 93065

PHONE (818) 939-5884
BILLING (818) 300-5209

EMAIL
curmaxleakdetection@yahoo.com

INVOICE # 2255

| | | | |
|--|-------------|----------------------------|---------------|
| NAME: | | BILL TO: <u>RON MARTIN</u> | |
| JOB AT: <u>10430 Qjai SANTA ANA RD</u> | | AT: | |
| CITY: <u>Qjai</u> | | CITY: | ZIP: |
| EMAIL: | | EMAIL: | |
| TECHNICIAN | P.O. NUMBER | CONTACT | DATE |
| <u>BRENT</u> | | <u>RON</u> | <u>8/9/17</u> |

- | | | |
|---|--|--------------------------------|
| <input checked="" type="checkbox"/> SLAB LEAK DETECTION | <input type="checkbox"/> GAS LEAK | <input type="checkbox"/> BID |
| <input type="checkbox"/> UTILITY LOCATE | <input type="checkbox"/> SEWER LINE VIDEO/LOCATE | <input type="checkbox"/> OTHER |

REPORT: FOUND LOSS OF WATER TO BE COMING FROM THE IRRIGATION SIDE. FOUND LEAK AT SECOND SHUT OFF NEXT TO THE GATE, MARKED WITH AN ORANGE FLAG.

| | | |
|---|-----------------------------|---------------------------------|
| VISA • MASTERCARD • AMEX | CHECK NUMBER#: <u>CASH.</u> | TWO HOUR (MIN.): \$ <u>250-</u> |
| CARD BILLING <input type="checkbox"/> SAME AS ABOVE | | ADD HOUR: \$ |
| ADDRESS: | | SAFE GAS: \$ |
| CITY: STATE: ZIP: | | TOTAL: \$ <u>250-</u> |

CUSTOMER AUTHORIZATION: I agree the work is satisfactory and to pay the charges above and have read and understand the terms described on the reverse side.

SIGNATURE: _____ DATE: _____



Corporate Address:
 30 S. La Patera Lane, #10
 Goleta, CA 93117
 Tel: (805) 967-1938
 Fax: (805) 967-5509
 www.aquaflo.com

Sales Branch: 102
 1940 E. Ojai Avenue
 Ojai, CA 93023
 Tel: (805) 646-7245
 Fax: (805) 646-7725

Company Locations:
 Goleta Santa Clarita
 Santa Barbara Canoga Park
 Ventura West L.A.
 Ojai Torrance
 Moorpark

INVOICE

| | |
|-----------------|-----------|
| Invoice Number | S11080983 |
| Invoice Date | 08/09/17 |
| Page | 1 of 1 |
| Delivery Number | SD0182890 |

| | |
|------------------------|--------------------|
| Bill To: 110462 | Ship To: WC |
|------------------------|--------------------|

| | | |
|--|----------------------------|------------------|
| AM-PM Rooter & Plumbing P.O. Box 7063 Ventura, CA 93006 | Ordered By: Zack | Will Call |
| Special Instructions: | | |

| Job Name | Customer PO | Ship Date | By | Terms | Tax Category | Delivery Mode | Carrier |
|----------|-------------|-----------|-----|-------|--------------|---------------|---------|
| | | 08/09/17 | TRK | COD | Normal | Will Call | |

| Product Code | Description | Quantity | UM | Price | TX | Extension |
|--------------|---|----------|----|---------|----|-----------|
| 50-030-408 | 3" Threaded Galvanized 90 Ell | 1 | EA | 24.6586 | | 24.66 |
| 50-030-12 | 3 x 12" Sch 40 Galvanized Steel Nipple | 1 | EA | 19.7676 | | 19.77 |
| 50-030-04 | 3 x 4" Sch 40 Galvanized Steel Nipple | 1 | EA | 10.0854 | | 10.09 |
| 50-020-458 | 2" Threaded Galvanized Union | 1 | EA | 13.4310 | | 13.43 |
| 55-030-BCI | 3" IPS Metal Bolted Coupling (441-00000350-900) | 1 | EA | 79.9272 | | 79.93 |
| 50-020-18 | 2 x 18" Sch 40 Galvanized Steel Nipple | 1 | EA | 14.5763 | | 14.58 |
| 50-020-12 | 2 x 12" Sch 40 Galvanized Steel Nipple | 1 | EA | 12.5015 | | 12.50 |
| 50-020-10 | 2 x 10" Sch 40 Galvanized Steel Nipple | 1 | EA | 10.7901 | | 10.79 |
| 50-020-06 | 2 x 6" Sch 40 Galvanized Steel Nipple | 3 | EA | 5.2344 | | 15.70 |
| 50-020-04 | 2 x 4" Sch 40 Galvanized Steel Nipple | 2 | EA | 3.6962 | | 7.39 |
| 50-020-03 | 2 x 3" Sch 40 Galvanized Steel Nipple | 2 | EA | 2.9169 | | 5.83 |
| 50-020-00 | 2" x Close Sch 40 Galvanized Steel Nipple | 2 | EA | 2.1922 | | 4.38 |
| 50-338-430 | 3 x 2" Threaded Galvanized Bell Reducer | 1 | EA | 18.4118 | | 18.41 |
| 50-020-24 | 2 x 24" Sch 40 Galvanized Steel Nipple | 1 | EA | 17.9997 | | 18.00 |
| 50-020-430 | 2" Threaded Galvanized Coupling | 2 | EA | 5.2635 | | 10.53 |
| 91-CT1000 | 3" x 1,000' Yellow Caution Tape | 1 | EA | 13.3352 | | 13.34 |
| 50-020-408 | 2" Threaded Galvanized 90 Ell | 1 | EA | 6.5340 | | 6.53 |
| 91-10MT | 2" x 100' 10 mil Pipe Wrap Tape | 1 | EA | 6.9390 | | 6.94 |

PAYMENT: CREDIT CARD 314.03 Amex

| | | | | | | |
|---------------------------|--------------------|-----------------|-------------|--------------------------|------------|--------------|
| Thank you for your order! | Merchandise | Services | Misc | Shipping/Handling | Tax | Total |
| | 292.80 | 0.00 | 0.00 | 0.00 | 21.23 | 314.03 |

Aqua-Flo Supply bills are due and payable per the terms stated on this document. A finance charge of 1-1/2% per month (18% annually) will be charged on all past due accounts and returned payments will be assessed a fee. In the event that a suit is filed for collection of this bill, customer will be responsible for court costs, expenses, reasonable attorney fees plus a finance charge.
 RETURN POLICY: Standard stock items will be accepted for return under the following circumstances: 1) Material must have been purchased within the previous 30 days. 2) Material must be clean, resaleable, and in original packaging. 3) A 15% restocking charge will be levied. 4) Proof of purchase will be required in the event that Aqua-Flo Supply is unable to verify purchase.

COJ01

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: DENISE COLLIN – ACCOUNTING MANAGER / TREASURER
SUBJECT: OVER ALLOCATION PENALTY – REBECCA TICKELL \$5,870.00
DATE: 09/09/2017

RECOMMENDATION:

The Finance Committee recommends waiving \$2,935.00

BACKGROUND AND OVERVIEW:

40-25909-03

Agriculture

2015 / 2016 No Over Allocation Penalty

2016 / 2017 Over Allocation 1174 Units @ \$5.00 = \$5,870.00

Ms. Tickell called Casitas to advise of a leak in August 2016 and then again at the end of 2016.

Ms. Tickell said she was told because she had not yet used all of her allocation, at that point no over Allocation Penalty would be assessed, however she did not realize at the time when summer came in 2017 she would most definitely go over her allocation assigned.

Ms. Tickell has submitted photos, descriptions and repair bills of five leaks repaired from July 1, 2016 through June 30, 2017. Ms. Tickell requests the full Allocation Penalty totaling \$5,870.00 be waived.

AUG 15 2017

Dear Casitas Municipal Water District attn. Board of Directors,

My husband and I own a 4.5 acre avocado farm at 350 Verano Dr in Ojai with account number 40-25909.

We are writing to humbly request that we be granted a waiver of the Conservation Penalty we recently received.

Please know, we are grateful for the service that you provide and we happily pay our bill each month. We are very committed conserving our precious resources and have taken extra precaution to conserve water, which is why we were surprised to receive the penalty.

Last year we installed smart meters on two of our irrigation systems and reduced our watering times significantly as per the drought restrictions. We've reduced our irrigation so much that we use just barely enough to keep our avocado trees alive. They have not produced avocados for the past two years because of these water restrictions.

We've had five major leaks in the past year. Three leaks between June – December of 2016, one in April 2017, and one leak this July which may have been undiscovered for a few months before we fixed it.

I called Casitas customer service in August of 2016 to report the first leak and then again at the end of 2016 to report that we had fixed two more big leaks and to find out what needed to be done. I was told that since we had not gone over our Annual Allocation, that nothing needed to be done. I was not clear from that conversation that we had less than 60 units left to last us through the summer and I should have requested at that time that the leaked units not be counted towards our allocation.

I have enclosed photos and descriptions of the five leaks that we repaired.

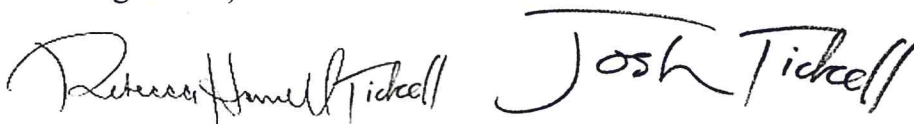
Our team said it is impossible to calculate the amount of water leaked because many of them had been happening for many months underground and in varying degrees. Often they would start small and then grow until it was finally discovered.

You have our word that we will drastically improve our system such that this does not happen again. We are putting a "smart" electric meter on our main irrigation line so that we will know when leaks are happening and we can repair them right away.

If you would be willing to waive the penalty, we promise that we will stay well within our allocation moving forward, and that if we fail to do so and go over our allocation a second time, not only will we pay the penalty we incur, but this one as well.

Thank you for being our partners in caring for this land.

With gratitude,

Handwritten signatures of Rebecca and Josh Tickell. The signature on the left is 'Rebecca and Josh Tickell' and the signature on the right is 'Josh Tickell'.

Rebecca and Josh Tickell

LEAK #1

Date Repaired: July 29th, 2016

Description: This was a big leak on the main line with high pressure located by the main entrance to the driveway in the middle orchard.

We dug 18 inches deep by 32 inches wide.

The pipe was completely broken. It appeared that a truck drove over it. The water was running down the driveway and the whole area was wet. It came from the main line from a 2 inch pipe. Estimated 120-140 psi.

Receipts attached.

This photo shows the location next to the entrance of our property and orchard of where the leak was.



THANK YOU FOR SHOPPING AT
MEINERS OAKS ACE HARDWARE
(805) 646-7234

like us at
facebook.com/meinersoakshardware

07/29/16 1:33PM DE 551 SALE

72996 1 EA 32.99 EA
TREE PRUNER 12FT ACE 32.99
SUB-TOTAL:\$ 32.99 TAX:\$ 2.47
TOTAL:\$ 35.46
BC AMT: 35.46

BK CARD#: XXXXXXXXXXXX1911
MID: 372055851888
AUTH: 007270 AMT: 35.46
Host reference #:049104 Bat#
SWIPED
CARD TYPE:VISA EXPR: XXXX
TxnID/ValCode: 011591
Bank card USD\$ 35.46



==>> JRNL#A49104 <<==
CUST NO:*10577

THANK YOU ANDRES HERNANDEZ
FOR YOUR PATRONAGE
ACE REWARDS ID # 19719528444

I agree to pay above total amount
according to card issuer agreement
(merchant agreement if credit voucher)
Acct: ANDRES HERNANDEZ

Customer Copy

THANK YOU FOR SHOPPING AT
MEINERS OAKS ACE HARDWARE
(805) 646-7234

like us at
facebook.com/meinersoakshardware

07/29/16 10:23AM CS 552 SALE

4038816 1 EA 4.49 EA
CEMENTPVCHOT LOVOC 4OZ 4.49
49806 1 EA 3.39 EA
PRIMER PVC PURPLE 4OZ 3.39
43109 1 EA .99 EA
COUPLE 2" SXS SCH40 .99
42125 1 EA 18.99 EA
COUPL QWIK FIX 2" HXSPIG 18.99
SUB-TOTAL:\$ 27.86 TAX:\$ 2.09
TOTAL:\$ 29.95
BC AMT: 29.95

BK CARD#: XXXXXXXXXXXX1911
MID: 372055851888
AUTH: 007038 AMT: 29.95
Host reference #:048842 Bat#
SWIPED
CARD TYPE:VISA EXPR: XXXX
TxnID/ValCode: 011498
Bank card USD\$ 29.95



==>> JRNL#A48842 <<==
CUST NO:*10577/ 3

THANK YOU ANDRES HERNANDEZ
FOR YOUR PATRONAGE
ACE REWARDS ID # 19719528444

I agree to pay above total amount
according to card issuer agreement
(merchant agreement if credit voucher)
Acct: ANDRES HERNANDEZ

Customer Copy

LEAK #2

Date Repaired: October 21st, 2016

Description: Another big leak on the main line with high pressure located 20 feet from the leak in July. The joint came loose, the pipe was $\frac{1}{4}$ inch disconnected from itself. We dug 18-20 inches underground. Water had been gushing down onto the edge of the orchard and appeared to have been leaking for many months.

This photo shows the location of where the leak was.



LEAK #3

Date Repaired: December 15th, 2016

Description: We discovered the leak because the water was actually seeping up through solid pavement. We ripped up the pavement and dug 18 – 20 deep and 30 inches wide beneath the driveway there was a large leak running underground underneath the hill towards the orchard that appeared to have been leaking for many months.

The water sprayed up into the air once we had removed the pavement and ran down the driveway and into the road.

In the photos you can see where we patched the driveway where the leak was, and also you can also see where the water ran down the driveway after the water erupted. This photo was taken AFTER the driveway had been resurfaced and the water stain still shows.

Receipts attached.



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12/15/16 8:24AM KAY 552 SALE

| | | | |
|---------------|--------|---------|-----------|
| 1704 | EA | 7.29 | EA |
| ASPHALT PATCH | # | | 29.16 |
| SUB-TOTAL: | | 29.16 | TAX: 2.19 |
| | | TOTAL: | 31.35 |
| CASH TEND: | 100.00 | CHANGE: | 68.65 |



==>> JRNL#X11452 <<==
CUST # *10577
ACE REWARDS ID # 19719528444

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12/15/16 12:11PM KAY 552 SALE

| | | | | |
|-------------------------|-------|---------|------|------|
| 43105 | 1 | EA | .27 | EA |
| COUPLE 3/4" SXS SCH40 | | | | .27 |
| 42112 | 1 | EA | 4.99 | EA |
| QWIK FIX COUPLNG 3/4HXS | | | | 4.99 |
| SUB-TOTAL: | | 5.26 | TAX: | .39 |
| | | TOTAL: | | 5.65 |
| CASH TEND: | 10.00 | CHANGE: | | 4.35 |



==>> JRNL#A09588 <<==
CUST # *10577
ACE REWARDS ID # 19719528444

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- * Visit www.TalkToAce.com
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 - * Survey approximately 5 minutes

No purchase necessary. Must be 18 or older to enter sweepstakes.
Void where prohibited.
See complete rules at www.TalkToAce.com
To participate via phone, call 1-866-264-2233

LEAK #4

Date Repaired: April 28th, 2017

Description: Water was seeping above the ground, water moisture was 5 ft wide, extremely muddy. Crack in the joint.

Receipt attached.

Photo: We dug up the repaired pipe to show you the repair that was made.



LEAK #5

Date Repaired: July 28th, 2017

Description: improper connection had been installed, there was a severely cracked joint that appeared to have been leaking for a long time, a galvanized fitting had been put into a plastic joint and cracked. This was a very large leak that was buried under the ground, mulch and leaves. This was the most severe of our leaks.

Receipt attached.

Photo:

This was taken during the repair of the pipe, the water is turned off here, but you can see the galvanized fitting and the muddy area where the leak was.



MEMORANDUM

TO: Board of Directors
From: Michael Flood – Assistant General Manager
RE: Purchase of Pacific Tek Trailer-Mounted Valve Exerciser System (PV100-PT1000-D1HW-T)
Date: September 20, 2017

RECOMMENDATION:

- Recommend that the Board rescind approval of the unexecuted E.H. Wachs purchase order of a trailer-mounted valve operation and maintenance system which was approved at the July 12, 2017 Board meeting.
- Recommend the Board approve a purchase order to Pres-Tech Equipment Company for the purchase of a Pacific Tek trailer-mounted valve exerciser system (PV100-PT1000-D1HW-T) in the amount of \$ 50,375.33. This purchase is funded in the FY 2017-2018 capital budget at \$65,000 (GL# 11-5- 50-5911-00).

BACKGROUND:

CMWD is improving its preventive maintenance of underground assets by implementing a new valve operation and maintenance standard operating program. The key component of this system is the implementation of a trailer mounted valve maintenance system. This system contains a hydraulic valve operator mounted on an extended reach arm, vacuum with 100 gallon spoils holding tank, and a 3,000 psi high pressure washer with a 60 gallon water tank. This system reduces manual labor and potential injuries as a result of strenuous and repetitive tasks. Also, system is controlled through a high-tech wireless module that controls torque being applied to valves that will greatly reduce the potential of valves being broken due to over torque, which is extremely common in manual operations. The controller also provides the capability to collect data for multiple parameters.

Staff reviewed the original purchase and is recommending the purchase of the Pacific Tek system instead due to its lower cost, equivalent operating capabilities, and smaller footprint that will assist with operating in the more confined locations of the newly acquired Ojai water system.

**CASITAS MUNICIPAL WATER DISTRICT
INTEROFFICE MEMORANDUM**

TO: STEVE WICKSTRUM, GENERAL MANAGER
FROM: NEIL COLE, PRINCIPAL CIVIL ENGINEER
SUBJECT: AUTHORIZE THE GENERAL MANAGER TO APPROVE UP TO \$60,000 IN
ADDITIONAL ASPHALT PAVING WORK DURING FISCAL YEAR 2017-18
DATE: SEPTEMBER 19, 2017

RECOMMENDATION:

It is recommended that the Board of Directors authorize the General Manager to approve up to \$60,000 in additional asphalt paving work during Fiscal Year 2017-18.

BACKGROUND AND DISCUSSION:

The Board of Directors awarded the annual paving project to BSN Construction, Inc. in the amount of \$40,914 at the August 23, 2017 meeting. At the meeting the board was requested to also authorize up to a \$60,000 in asphalt paving work during this fiscal year. The Board was unclear as to whether this meant up to an additional \$60,000 above the \$40,914 award amount or if this was for a total of \$60,000 including the \$40,914 award amount.

The request is for authorization for up to an additional \$60,000, bringing the total potential contract amount to \$100,914. Even this may not be enough to cover all of the asphalt patch work required this year. With the acquisition of the Ojai system, Casitas has experienced an average of 2-3 leaks per week. Each of the leak repairs requires timely asphalt patching. It is hoped that the number of leaks will slow down at some point.

\$55,000 was included in the FY 2017-18 Budget for this work. This estimate was based on previous year's patching requirements before the acquisition of the Ojai system. It is recommended that the portion of the work related to the Ojai System be included as part of the Community Facilities District 2013-01 (Ojai) bond proceeds.

This project is Categorically Exempt from CEQA under Section 15301 (c).

CASITAS MUNICIPAL WATER DISTRICT

**RESOLUTION TO INCREASE MAXIMUM CONTRACT AMOUNT
ASPHALT WORK PROJECT
SPECIFICATION 17-395**

WHEREAS, the District awarded a construction contract to provide asphalt work at various locations for a maximum amount of \$40,914 at the August 23, 2017 meeting, and

WHEREAS, the construction of the Asphalt Work Project is required by Casitas' encroachment permits issued by the City, County and State, and

WHEREAS, the encroachments permits require the pavement to be repaired in a timely fashion

WHEREAS, the number of asphalt patches has increased since the award and is likely to continue to increase.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Casitas Municipal Water District as follows:

1. That the Board of Directors hereby authorizes the General Manager to approve change orders for asphalt patching work totaling a maximum of \$60,000, bringing the maximum contract amount up to \$100,914.

ADOPTED this 27th day of September, 2017.

Russ Baggerly, President
Casitas Municipal Water District

ATTEST:

Bill Hicks, Secretary
Casitas Municipal Water District

CASITAS MUNICIPAL WATER DISTRICT

MINUTES
Finance Committee

DATE: September 19, 2017
TO: Board of Directors
FROM: General Manager, Steve Wickstrum
Re: Finance Committee Meeting of September 15, 2017, at 1000 hours.

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**

Director Peter Kaiser and Director Jim Word
General Manager, Steve Wickstrum
Assistant General Manager, Michael Flood
Accounting Manager/Treasurer, Denise Collin

Public: Dennis Connor, Rebecca Tickell, Ron Martin

2. **Public Comments.** None.

3. **Board/Management comments.**

Director Kaiser commented on the thumbs down in the Ojai Valley News regarding Casitas' action to replace water meters.

The General Manager informed the Committee of the direction to solicit bids for truck purchases and staff may ask the Board for a change in the manufacturer of the valve trailer.

4. **Review of the Financial Statements for July 2017.** The Committee was informed that there is a delay in finalizing FY 2016-17 books due to additional accruals in June that are associated with the Ojai water system acquisition. The miscellaneous revenue is associated with the State Water Project refunds that are distributed between Casitas, United, and Ventura.

5. **Review of the July 2017 Consumption Report.**

The Committee commented on the continued low level of water consumption for July 2017 that is attributed to Ventura's change in operation, restoration of groundwater basins and continued conservation by direct customers.

6. **Request from Curtis Johnson regarding a leak and over allocation penalties totaling \$505.00.**

The Committee deferred this discussion to a future Finance Committee meeting when Mr. Johnson can represent his case.

7. **Request from Dennis Connor regarding a leak and over allocation penalties totaling \$745.00.**

The Committee deferred this discussion to a future Finance Committee meeting when Mr. Connor can represent his case.

8. **Request from Rebecca Tickell regarding a leak and over allocation penalties totaling \$5,870.00.**

Rebecca Tickell represented that she had experienced a water leak in the driveway to her property. Staff was directed to prepare additional information regarding this case and moved to

the Board of Directors for a final determination.

9. **Request from Ron Martin regarding a leak and over allocation penalties totaling \$7,950.00.**

Ron Martin represented that he had experienced a water leak from a private fire hydrant, underneath the concrete in the driveway. Staff was directed to prepare additional information regarding this case and moved to the Board of Directors for a final determination.

CASITAS MUNICIPAL WATER DISTRICT

MINUTES
Recreation Committee

DATE: August 7, 2017
TO: Board of Directors
FROM: General Manager, Steven E. Wickstrum
Re: Committee Meeting of August 7, 2017

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**

Director Bill Hicks
Director Pete Kaiser
Steve Wickstrum, General Manager
Carol Belser, Park Services Manager
Joe Evans, Division Officer

2. **Public Comments.** None.

3. **Board/Management Comments.**

Director Kaiser commented on the speed bumps placed in the exit lane of the Main Gate and a suggestion for improved lighting and signage for the exit lane. Joe Evans informed the Committee that the speed bumps are effective in reducing vehicle speeds to 5 miles per hour, a safety issue and results in effective operation of the one-way tire spikes.

Director Hicks commented on the astrology night event with a good turn out, but the telescope was difficult to wait and see the object.

Carol Belser commented that several dead trees were removed from Camp A and activity in the application of a grant to fund public information concerning quagga.

4. **Discussion regarding animals in the park.**

Carol Belser reported that in her review of Ordinance 17-01 there is satisfactory coverage regarding animals in the park. No further action.

5. **Discussion regarding the Bail Schedule.**

Carol Belser presented that the bail schedule has not been updated since 2006 and that further consideration be made to update the bail schedule. Staff will develop a new bail schedule for consideration by the Committee and Board.

6. **Review of Incidents and Comments.**

Joe Evans updated the Committee on the customer interactions.

**CASITAS MUNICIPAL WATER DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: STEVE WICKSTRUM, GENERAL MANAGER
SUBJECT: HUMAN RESOURCES UPDATE
DATE: SEPTEMBER 21, 2017

President Baggerly requested an update on recruitments and staff progress to update the policies and procedures.

Recruitments:

There are numerous positions that are in various stages of the recruitment process. The status can change on a daily basis. Further information will be shared publically when it is appropriate to do so.

Operations & Maintenance Manager – First interviews conducted this week.

Distribution Foreman – Position filled.

Treatment Plant Operator – In process, interviews conducted.

Utility Worker – applications under review for selection.

Distribution Technicians – applications under review with new Distribution Foreman being involved in the selection process.

E & M Systems Specialist – Analysis of the specific needs has been completed and modifications are in process to the job description.

Water Quality Specialist – This is a new position and the draft job description is under review.

Watershed Coordinator – Position is posted and advertised.

Human Resources Manager – Job Description completed. Position is posted and advertised.

Policies and Procedures:

The updates to policies and procedures will be the initial focus of the incoming Human Resources Manager who will work with Liebert Cassidy Whitmore on the development and implementation of those procedures and involve the union when appropriate.

**CASITAS MUNICIPAL WATER DISTRICT
TREASURER'S MONTHLY REPORT OF INVESTMENTS
09/20/17**

| Type of Invest | Institution | CUSIP | Date of Maturity | Adjusted Cost | Current Mkt Value | Rate of Interest | Date of Deposit | % of Portfolio | Days to Maturity |
|---|---|-----------|------------------|---------------------|---------------------|------------------|-----------------|----------------|------------------|
| *TB | Federal Farm CR Bank | 3133EGZW8 | 10/25/2024 | \$833,918 | \$816,914 | 2.014% | 10/25/2016 | 3.91% | 2555 |
| *TB | Federal Farm CR Bank | 31331VWN2 | 4/13/2026 | \$911,788 | \$873,122 | 1.901% | 5/9/2016 | 4.17% | 3083 |
| *TB | Federal Farm CR Bank | 3133EFK71 | 3/9/2026 | \$852,906 | \$833,078 | 2.790% | 3/28/2016 | 3.98% | 3049 |
| *TB | Federal Farm CR Bank | 3133EFYH4 | 2/8/2027 | \$1,014,182 | \$994,430 | 3.000% | 3/24/2016 | 4.75% | 3378 |
| *TB | Federal Farm CR Bank | 3133EGWD | 9/29/2027 | \$694,629 | \$675,094 | 2.354% | 11/17/2016 | 3.23% | 3609 |
| *TB | Federal Home Loan Bank | 3130A3DL | 9/8/2023 | \$1,575,863 | \$1,527,345 | 1.486% | 10/13/2016 | 7.30% | 2148 |
| *TB | Federal Home Loan Bank | 313379EE5 | 6/14/2019 | \$1,361,535 | \$1,353,659 | 1.625% | 10/3/2012 | 6.47% | 624 |
| *TB | Federal Home Loan Bank | 3130A0EN | 12/10/2021 | \$536,340 | \$520,545 | 1.107% | 5/9/2016 | 2.49% | 1520 |
| *TB | Federal Home Loan Bank | 3130A5R35 | 6/13/2025 | \$764,505 | \$742,742 | 2.875% | 2/19/2016 | 3.55% | 2783 |
| *TB | Federal Home Loan Bank | 313383YJ4 | 9/8/2023 | \$466,725 | \$444,507 | 1.203% | 7/14/2016 | 2.12% | 2148 |
| *TB | Federal Home Loan Bank | 3130A5VW6 | 7/10/2025 | \$1,024,094 | \$1,022,770 | 2.360% | 5/10/2017 | 4.89% | 2810 |
| *TB | Federal Home Loan Bank | 3130AIXJ2 | 6/14/2024 | \$927,897 | \$881,098 | 2.875% | 8/2/2016 | 4.21% | 2424 |
| *TB | Federal Home Loan Bank | 3133XFKF | 6/11/2021 | \$643,869 | \$636,395 | 5.625% | 1/16/2013 | 3.04% | 1341 |
| *TB | Federal Home Loan MTG Corp | 3137EABA | 11/17/2017 | \$1,005,799 | \$1,006,380 | 5.125% | 1/3/2012 | 4.81% | 57 |
| *TB | Federal Home Loan MTG Corp | 3137EADB | 1/13/2022 | \$674,904 | \$678,316 | 2.375% | 9/8/2014 | 3.24% | 1553 |
| *TB | Federal National Assn | 31315P2J7 | 5/1/2024 | \$796,244 | \$758,292 | 1.721% | 5/1/2016 | 3.62% | 2381 |
| *TB | Federal National Assn | 3135G0ZR | 9/6/2024 | \$1,474,099 | \$1,434,702 | 2.625% | 5/25/2016 | 6.86% | 2506 |
| *TB | Federal National Assn | 3135G0K3 | 4/24/2026 | \$2,528,915 | \$2,454,400 | 2.125% | 5/25/2016 | 11.73% | 3094 |
| *TB | US Treasury Inflation Index NTS | 912828JE1 | 7/15/2018 | \$1,140,016 | \$1,154,398 | 1.375% | 7/6/2010 | 5.52% | 295 |
| *TB | US Treasury Inflation Index NTS | 912828MF | 1/15/2020 | \$1,140,484 | \$1,174,807 | 1.375% | 11/18/2015 | 5.62% | 835 |
| *TB | US Treasury Note | 912828WE | 11/15/2023 | \$768,283 | \$799,127 | 2.750% | 12/13/2013 | 3.82% | 2215 |
| Accrued Interest | | | | | \$136,648 | | | | |
| Total in Gov't Sec. (11-00-1055-00&1065) | | | | \$21,136,997 | \$20,918,770 | | | 99.98% | |
| Total Certificates of Deposit: (11.13506) | | | | \$0 | \$0 | | | 0.00% | |
| ** | LAIF as of: (11-00-1050-00) | | N/A | \$452 | \$452 | 0.92% | Estimated | 0.00% | |
| *** | COVI as of: (11-00-1060-00) | | N/A | \$2,879 | \$2,879 | 0.88% | Estimated | 0.01% | |
| TOTAL FUNDS INVESTED | | | | \$21,140,328 | \$20,922,101 | | | 100.00% | |
| Total Funds Invested last report | | | | \$21,148,572 | \$21,132,423 | | | | |
| Total Funds Invested 1 Yr. Ago | | | | \$19,212,521 | \$19,409,771 | | | | |
| **** | CASH IN BANK (11-00-1000-00) EST. | | | \$8,451 | \$8,451 | | | | |
| | CASH IN Western Asset Money Market | | | \$5 | \$5 | 0.19% | | | |
| TOTAL CASH & INVESTMENTS | | | | \$21,148,784 | \$20,930,557 | | | | |
| TOTAL CASH & INVESTMENTS 1 YR AGO | | | | \$24,783,174 | \$24,980,424 | | | | |

- *CD CD - Certificate of Deposit
- *TB TB - Federal Treasury Bonds or Bills
- ** Local Agency Investment Fund
- *** County of Ventura Investment Fund
- Estimated interest rate, actual not due at present time.
- **** Cash in bank

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.

All investments were made in accordance with the Treasurer's annual statement of investment policy.