

# Board Meeting Agenda

Russ Baggerly, Director  
Mary Bergen, Director  
Bill Hicks, Director

Pete Kaiser, Director  
James Word, Director

## CASITAS MUNICIPAL WATER DISTRICT

March 11, 2015

3:00 P.M.

1055 Ventura Avenue  
Oak View, CA 93022

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of ¶54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

1. Public Comments (items not on the agenda – three minute limit).
2. General Manager comments.
3. Board of Director comments.
4. Board of Director Verbal Reports on Meetings Attended.
5. Consent Agenda
  - a. Minutes of February 25, 2015 Meeting.  
RECOMMENDED ACTION: Adopt Consent Agenda
6. Bills
7. Public Hearing regarding the proposed Ordinance to Increase the Compensation of the Board of Directors from \$171.06 to \$179.61 per meeting.

RECOMMENDED ACTION: Adopt Ordinance

8. Resolution awarding a contract to Advanced Industrial Services, Inc. in the amount of \$295,000 for 3M Reservoir Coating, Specification 14-374.

RECOMMENDED ACTION: Adopt Resolution

9. Recommend approval of a Memorandum of Understanding for funding participation in the formation of a Groundwater Sustainability Agency for the Upper Ventura River sub-basin.

RECOMMENDED ACTION: Motion approving recommendation

10. Resolution concurring the nomination of Jerry Gladbach to the Executive Committee of the Association of California Water Agencies Joint Powers insurance Authority.

RECOMMENDED ACTION: Adopt Resolution

11. Discussion regarding the State Water Multi Year Pool.

12. Information Items:

- a. Water Resources Committee Minutes.
- b. Executive Committee Minutes.
- c. CSDA Call for Nominations for Board of Directors.
- d. Water Consumption Report.
- e. CFD No. 2013-1 (Ojai) Monthly Cost Analysis.
- f. Investment Report.

13. Closed Session

- a. Conference with Legal Counsel -- Existing Litigation (Subdivision (a) of Section 54956.9, Government Code). Name of Case: Golden State Water Company v. Casitas Municipal Water District. Case Number: 56-2013-00433986-CU-WM-VTA.

14. Adjournment

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a)).

Minutes of the Casitas Municipal Water District  
Board Meeting Held  
February 25, 2015

A meeting of the Board of Directors was held February 25, 2015 at the District office in Oak View, California. The meeting was called to order at 3:00 p.m. Directors Bergen, Kaiser, Baggerly, Word and Hicks were present. Also present were Steve Wickstrum, General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, John Mathews. There were four staff members and one member of the public in attendance. President Bergen led the group in the flag salute.

1. Public Comments (items not on the agenda – three minute limit).

None

2. General Manager comments.

Mr. Wickstrum reported that the HVAC job should be completed by the end of the next week. The Contractor has been doing a great job. The work at Recreation is going well, they are starting to pour the kiosk slabs and asphalt will be laid next week. Then we will be waiting for delivery of the kiosks and roof. Staff have done a god job keeping business as normal as possible for our customers.

Mr. Mathews asked that item number 8 be removed from the agenda. Director Hicks added that he would be gone at the next meeting and Mr. Mathews stated it could be put on the second meeting in March.

3. Board of Director comments.

Director Baggerly commented that the front yard looks terrific. Mr. Wickstrum added that Cinnamon McIntosh and staff have done a wonderful job.

George Galgas of Oak View commented that it is a good thing item number 8 was pulled. Review and consideration of part time employment of relatives of board members shows impropriety. It is a question of nepotism and conflict of interest. You people sat there along with me in training and should know better. Relatives have approval of what goes on here. The GM has authority to hire and fire and we the board have the authority to approve this. It is strange that this is being entertained.

Director Baggerly added that he read something that in Oregon they are putting generators in water wells to develop electricity. Director Hicks added they had a session on this at ACWA.

4. Board of Director Verbal Reports on Meetings Attended.

Director Hicks attended an AWA meeting in Thousand Oaks. Jay Spurgeon gave a nice presentation and discussed more interest in looking at the cost of desal since state water is getting so expensive.

Director Baggerly reported his attendance at the OBGMA GSA committee meeting. They are continuing to gather information to work on the draft groundwater sustainability plan. There will be a presentation to the OBGMA board tomorrow night.

Director Word asked about Director Baggerly's request a few meetings ago on attending a session in Sacramento. Director Baggerly replied that he is unable to attend but sent our comments. Tully Clifford let me know today that the Watershed Protection District is looking at making comments.

Director Word then asked if we have heard from Brian Holley yet. Mr. Wickstrum replied no.

5. Consent Agenda ADOPTED

- a. Minutes of February 11, 2015 Meeting.

On the motion of Director Kaiser, seconded by Director Word, the Consent Agenda was adopted by the following roll call vote:

AYES:	Directors:	Hicks, Word, Baggerly, Kaiser, Bergen
NOES:	Directors:	None
ABSENT:	Directors:	None

6. Bills APPROVED

Director Hicks mentioned he was taken aback that we have to do an EIR on the aeration system. Mr. Wickstrum explained those are fees to the County for filing the Mitigated Negative Declaration, it is not a full blown EIR.

Director Kaiser questioned the purchase from Home Depot for faucets in the Recreation area and asked if we could get a grant reimbursement for them through conservation. Mr. Wickstrum explained we don't have a grant for the faucets.

On the motion of Director Kaiser, seconded by Director Hicks, the bills were approved by the following roll call vote:

AYES:	Directors:	Hicks, Word, Baggerly, Kaiser, Bergen
NOES:	Directors:	None
ABSENT:	Directors:	None

7. Recommend approval of the Casitas Water Adventure End of Season Report. APPROVED

Park Services Officer Aaron Wall presented the Casitas Water Adventure End of Season report stating he has been with the district nine years this summer and it has been a pleasure to grow in the district. We had a great group of kids this past season and it was another fun year.

The board liked the report with President Bergen saying it was clear and that she liked the graphics and the results. Director Baggerly thanked him for make the requested changes. Director Kaiser added it is easy to read, has good photos and is well done.

Director Kaiser added it is important to recognize how many seasonal youth we hire. Mr. Wall explained that on average we hire around 80 people for the waterpark each year.

Mr. Wall continued to point out that they made a big push to conserve water in the waterpark. They eliminated over 50 irrigation heads this year. He pointed out that it is an aging facility. This year we have some pumps out that will be repaired. Director Baggerly commented that the aging waterpark is pertinent. We as the board need to think about and encourage park staff to come forward with future improvements to keep it young at heart.

On the motion of Director Word, seconded by Director Kaiser, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Hicks, Word, Baggerly, Kaiser, Bergen
NOES:	Directors:	None
ABSENT:	Directors:	None

8. Review and consideration of approval of part-time employment for relatives of current employees. Item Pulled From Agenda

At the recommendation of Mr. Mathews, this item was pulled from the agenda. George Galgas asked why it was pulled with Mr. Mathews explaining that he wanted to review the item more closely. Mr. Galgas asked if the item would be on an upcoming agenda and Mr. Mathews answered that it will come back and be reviewed.

9. Recommendation to set the Reserves of the district. APPROVED

On the motion of Director Baggerly, seconded by Director Word, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Hicks, Word, Baggerly, Kaiser, Bergen
NOES:	Directors:	None
ABSENT:	Directors:	None

10. Resolution amending the Conflict of Interest Code. ADOPTED

The resolution was offered by Director Baggerly, seconded by Director Word and passed by the following roll call vote:

AYES:	Directors:	Hicks, Word, Baggerly, Kaiser, Bergen
NOES:	Directors:	None
ABSENT:	Directors:	None

Resolution is numbered 15-03

11. Resolution Amending Resolution 13-37 and establishing the Policy Implementing Safe Harbors under the Patient Protection and Affordable Care Unit. ADOPTED

The resolution was offered by Director Baggerly, seconded by Director Kaiser and adopted by the following roll call vote:

AYES: Directors: Hicks, Word, Baggerly, Kaiser, Bergen  
NOES: Directors: None  
ABSENT: Directors: None

Resolution is numbered 15-04

12. Resolution awarding a contract to Manito Construction, Inc. in the amount of \$1,234,000.00 to construct a Hypolimnetic Aeration System, Specification 15-376. ADOPTED

The resolution was offered by Director Word, seconded by Director Kaiser, and adopted by the following roll call vote:

AYES: Directors: Hicks, Word, Baggerly, Kaiser, Bergen  
NOES: Directors: None  
ABSENT: Directors: None

Resolution is numbered 15-05

13. Information Items: APPROVED FOR FILING
- a. Finance Committee Minutes.
  - b. Personnel Committee Minutes.
  - c. Investment Report.

On the motion of Director Baggerly, seconded by Director Word, the Information items were approved for filing by the following roll call vote:

AYES: Directors: Hicks, Word, Baggerly, Kaiser, Bergen  
NOES: Directors: None  
ABSENT: Directors: None

President Bergen moved the meeting to closed session at 3:22 p.m.

14. Closed Session
- a. Conference with Legal Counsel -- Anticipated Litigation  
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9, Government Code. (number of potential cases: one)

President Bergen moved the meeting backed into open session at 4:33 p.m. with Mr. Mathews stating general counsel discussed a potential litigation and explained options. No action was taken.

15. Adjournment

President Bergen adjourned the meeting at 4:34 p.m.

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Russ Baggerly, Secretary

**CASITAS MUNICIPAL WATER DISTRICT**  
**Payable Fund Check Authorization**  
**Checks Dated 2/19/15-3/3/15**  
**Presented to the Board of Directors For Approval March 11, 2015**

Check	Payee			Description	Amount
000552	Payables Fund Account	#	9759651478	Accounts Payable Batch 022715	\$23,412.38
000553	Payables Fund Account	#	9759651478	Accounts Payable Batch 030315	\$834,740.51
					\$858,152.89
000554	Payroll Fund Account	#	9469730919	Estimated Payroll 3/19/15	\$130,000.00
					\$130,000.00
				Total	\$988,152.89

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 000552-000554 have been duly audited is hereby certified as correct.

Denise Collin 3/3/15  
Denise Collin, Accounting Manager

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature



# A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

000552 A/P Checks: 020153-020171  
A/P Draft to P.E.R.S.  
A/P Draft to State of CA  
A/P Draft to I.R.S.  
Voids:

000553 A/P Checks: 020172-020253  
A/P Draft to P.E.R.S. 030353  
A/P Draft to State of CA 030352  
A/P Draft to I.R.S. 030351  
Void: 020217-020218

The above numbered checks,  
have been duly audited are hereby  
certified as correct.

Denise Collin 3/3/15  
Denise Collin, Accounting Manager

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

CERTIFICATION

Payroll disbursements for the pay period ending 02/28/15  
Pay Date of 03/05/15  
have been duly audited and are  
hereby certified as correct.

Signed: Denise Collin 3/2/15  
Denise Collin

Signed: \_\_\_\_\_  
Signature

Signed: \_\_\_\_\_  
Signature

Signed: \_\_\_\_\_  
Signature

3/03/2015 11:13 AM  
 VENDOR SET: 01 Casitas Municipal Water D  
 BANK: \* ALL BANKS  
 DATE RANGE: 2/19/2015 THRU 3/03/2015

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	3/03/2015			020217		
C-CHECK	VOID CHECK	V	3/03/2015			020218		

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	2 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			2	0.00	0.00	0.00
BANK:	TOTALS:		2	0.00	0.00	0.00

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 2/19/2015 THRU 3/03/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02733	RMB Products							
I-62026	3" Spool for Treatment Plant	R	2/19/2015	693.61		020153		693.61
01703	ARNOLD LAROCHELLE MATTHEWS							
I-43409	Matter#5088-015 1/15	R	2/24/2015	4,301.00		020154		
I-43410	Matter#5088-001, 1/15	R	2/24/2015	2,892.00		020154		
I-43411	Matter#5088-009, 1/15	R	2/24/2015	2,900.47		020154		
I-43412	Matter#5088-012, 1/15	R	2/24/2015	72.00		020154		
I-43413	Matter#5088-014, 1/15	R	2/24/2015	1,395.35		020154		11,560.82
00018	AT & T MOBILITY							
I-829434088X02142015	PT Wildlife Biol Monthly Cell	R	2/24/2015	11.29		020155		11.29
00021	AWA OF VENTURA COUNTY							
I-021815	CCWUC Seminar 2/25/15	R	2/24/2015	250.00		020156		250.00
00021	AWA OF VENTURA COUNTY							
I-058405	2015 AWA Patron Sponsor	R	2/24/2015	1,000.00		020157		1,000.00
01616	FRED BRENEMAN							
I-022315	2/15/15-2/28/15	R	2/24/2015	391.00		020158		391.00
00511	Centers for Family Health							
I-012315	DOS 1/23/15 Claim#15-19309	R	2/24/2015	235.04		020159		235.04
01483	CORVEL CORPORATION							
I-687652171	Bill Review	R	2/24/2015	65.59		020160		65.59
02720	Garda CL West, Inc.							
I-20056691	Excess Charges for January	R	2/24/2015	1,107.63		020161		1,107.63
02658	Liebert Cassidy Whitmore							
I-1398878	Matter No#CA182-00003	R	2/24/2015	40.00		020162		
I-1398879	Matter #CA182-00004	R	2/24/2015	106.00		020162		146.00
09764	OJAI VALLEY EMERGENCY PHYS MED							
I-051113	Acct#609038601 Exam	R	2/24/2015	204.00		020163		
I-062713	Acct#609330701 Exam	R	2/24/2015	204.00		020163		408.00
01944	Luke Soholt							
I-022315	D4 Certification	R	2/24/2015	105.00		020164		105.00
00215	SOUTHERN CALIFORNIA EDISON							
I-022415	Acct#2157697889	R	2/24/2015	598.54		020165		
I-022415A	Acct#2266156405	R	2/24/2015	125.22		020165		
I-022415B	Acct#2312811532	R	2/24/2015	56.93		020165		780.69

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 2/19/2015 THRU 3/03/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00247	County of Ventura Encroachment Permits	R	2/24/2015	490.00		020166		490.00
00891	VENTURA COUNTY CLERK CEQA Filing Fee, Ramp Ext	R	2/24/2015	2,260.00		020167		2,260.00
00891	VENTURA COUNTY CLERK CEQA Filing Fee, Veg Removal	R	2/24/2015	2,260.00		020168		2,260.00
01283	Verizon Wireless Monthly Cell Chargs, DO & TP	R	2/24/2015	681.15		020169		681.15
00270	WELLS FARGO BANK Monthly Credit Card Charges	R	2/24/2015	438.30		020170		438.30
01404	MCT TRAILERS Bearings, Seals for #295	R	2/27/2015	528.26		020171		528.26
02587	A&M LAWNMOWER SHOP Line for Weed Eaters, DM	R	3/03/2015	55.90		020172		
	I-40118 Filters & Heads, Weed EatersDM	R	3/03/2015	69.94		020172		125.84
00004	ACWA/JPIA Mar 15 Health Insurance	R	3/03/2015	105,551.52		020173		105,551.52
00010	AIRGAS USA LLC Safety Supplies for Pipelines	R	3/03/2015	46.33		020174		
	I-9036174178 Wire Feed Welder for LCRA	R	3/03/2015	1,180.35		020174		
	I-9036222535 Saw Blades for Pipelines	R	3/03/2015	49.07		020174		
	I-9036269229 Welding Supplies, LCRA Maint	R	3/03/2015	234.67		020174		1,510.42
00011	ALERT COMMUNICATIONS Call Center 3/15	R	3/03/2015	173.05		020175		173.05
00029	AMERICAN TOWER CORP Tower Rent, Red Mtn, Rincon Pk	R	3/03/2015	1,692.12		020176		1,692.12
00417	APPLIED INDUSTRIAL TECHNOLOGY Filter for Treatment Plant	R	3/03/2015	34.69		020177		34.69
00014	AQUA-FLO SUPPLY PVC Conduit, Box for WP	R	3/03/2015	128.43		020178		
	I-725438 PVC for 3M Res Temp Tanks	R	3/03/2015	111.06		020178		
	I-725624 Irrigation Valve, Camp B	R	3/03/2015	89.56		020178		
	I-729881 PVC for LCRA Maint	R	3/03/2015	11.86		020178		
	I-730172 Shovel for O&M CS	R	3/03/2015	22.53		020178		
	I-730365 PVC for 3M Reservoir, PL	R	3/03/2015	71.98		020178		
	I-733710 PVC for LCRA Maint	R	3/03/2015	20.69		020178		456.11

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 2/19/2015 THRU 3/03/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01666	AT & T							
I-000006241160	Local, Regional, Long Distance	R	3/03/2015	1,055.77		020179		
	Acct#C604513638777							
I-000006277519	T-1 Lines C602222128777	R	3/03/2015	917.20		020179		1,972.97
00030	B&R TOOL AND SUPPLY CO							
I-1293487000101	Cutter for Sewer Snake, Maint	R	3/03/2015	22.30		020180		22.30
02026	Carol Belser							
I-Feb 15	Reimburse Expenses 2/15	R	3/03/2015	682.28		020181		682.28
01062	BP Medical Supplies							
C-E152539a	Accrue Use Tax	R	3/03/2015	10.86CR		020182		
D-E152539a	Accrue Use Tax	R	3/03/2015	10.86		020182		
I-E152539	Blood Pressure Monitors, LCRA	R	3/03/2015	144.75		020182		144.75
01611	BURLINGTON SAFETY LABORATORY,							
I-38971	Test Rubber Gloves for E&M	R	3/03/2015	65.50		020183		65.50
01023	CARQUEST AUTO PARTS							
C-7294446272	Mud Flaps Returned	R	3/03/2015	54.85CR		020184		
I-7294445875	Mud Flaps for #69, Dump Truck	R	3/03/2015	54.85		020184		
I-7294446931	Drip Pans for Connex Boxes	R	3/03/2015	64.29		020184		64.29
00707	CHARLES P. CROWLEY CO.							
I-20952a	Gouldspump Parts, Ave 1 PP	R	3/03/2015	22,098.40		020185		22,098.40
00057	CLEAN SOURCE							
I-289090400	Janitorial Supplies for LCRA	R	3/03/2015	96.13		020186		
I-289090401	Waterfree Urinals, Waterpark	R	3/03/2015	1,155.63		020186		1,251.76
01843	COASTAL COPY							
I-591510	Copier Usage, Warehouse	R	3/03/2015	113.57		020187		
I-593953	Copier Usage Dist Office	R	3/03/2015	378.94		020187		
I-594831	Copier Usage Warehouse	R	3/03/2015	96.40		020187		588.91
00059	COASTAL PIPCO							
I-S1849997001	Teflon Sealant for TP	R	3/03/2015	40.78		020188		
I-S1851594001	PVC Coupling for Pipelines	R	3/03/2015	51.81		020188		92.59
00061	COMPUWAVE							
I-SB02079302	Ink Cartridges	R	3/03/2015	148.10		020189		148.10

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 2/19/2015 THRU 3/03/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00062	CONSOLIDATED ELECTRICAL							
I-9009710152	Wire Tie Mounts, Telemetry	R	3/03/2015	175.01		020190		
I-9009710591	Lugs for TP Generator	R	3/03/2015	34.08		020190		
I-9009710655	Panel View Training E&M	R	3/03/2015	3,710.00		020190		
I-9009710656	Additional Hour of Training	R	3/03/2015	210.00		020190		4,129.09
01483	CORVEL CORPORATION							
I-687908121	Bill Review	R	3/03/2015	103.07		020191		
I-687908191	Bill Review	R	3/03/2015	65.82		020191		168.89
01001	CUSTOM PRINTING							
I-132572	Newsletter Printing	R	3/03/2015	3,061.06		020192		3,061.06
00740	DELL MARKETING L.P.							
I-XJMPC675	Monitor for Operations	R	3/03/2015	329.76		020193		
I-XJMR65XJ5	Keyboard for Operations	R	3/03/2015	52.02		020193		
I-XJMX3RCC8	New Laptop for Operations	R	3/03/2015	1,990.77		020193		2,372.55
00182	DEWITT PETROLEUM							
I-0051081IN	Gas & Diesel for LCRA	R	3/03/2015	3,479.03		020194		
I-0051231IN	Gas & Diesel for Main Yard	R	3/03/2015	832.23		020194		4,311.26
02667	Digital Telecommunications Cor							
I-20430	Phone Programming LCRA	R	3/03/2015	47.50		020195		47.50
00086	E.J. Harrison & Sons Inc							
I-26361	Acct#1C00053370	R	3/03/2015	114.55		020196		
I-26385	Acct#1C00054230	R	3/03/2015	470.00		020196		
I-26386	Acct#1C00054240	R	3/03/2015	1,814.80		020196		2,399.35
10085	ELIFEGUARD, INC.							
C-56737a	Accrue Use Tax	R	3/03/2015	340.28CR		020197		
D-56737a	Accrue Use Tax	R	3/03/2015	340.28		020197		
I-56737	Lifeguard Uniforms	R	3/03/2015	4,923.16		020197		4,923.16
00095	FAMCON PIPE & SUPPLY							
I-165327a	Disc Retainer for PL, Bal Due	R	3/03/2015	351.53		020198		
I-166093	Meter Box Bodies, Covers	R	3/03/2015	1,008.35		020198		1,359.88
00101	FISHER SCIENTIFIC							
I-1458722	Buffer Solution for Lab	R	3/03/2015	125.75		020199		
I-1716675	Autoclave Bags for Lab	R	3/03/2015	77.40		020199		203.15

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 2/19/2015 THRU 3/03/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
10088	FRED PRYOR SEMINARS							
I-17049071	Seminar on 7/13/15, Admin	R	3/03/2015	149.00		020200		149.00
00106	FRONTIER PAINT							
I-F0201628	Paint Supplies for Lazy River	R	3/03/2015	277.05		020201		
I-F0201817	Paint for Waterpark	R	3/03/2015	23.57		020201		
I-F0201843	Paint for Waterpark	R	3/03/2015	56.66		020201		357.28
00485	FRUIT GROWERS SUPPLY COMPANY							
I-91637864	Safety Goggles, Boots DM	R	3/03/2015	41.18		020202		41.18
01280	FRY'S ELECTRONICS, INC.							
I-5816546	Cordless Phone for Temp Kiosk	R	3/03/2015	86.39		020203		
I-5833551	External DVD for Operations	R	3/03/2015	32.39		020203		118.78
02720	Garda CL West, Inc.							
I-10084717	Armored Truck Services 3/15	R	3/03/2015	567.10		020204		567.10
00216	THE GAS COMPANY							
I-030215	Acct#18231433006	R	3/03/2015	60.00		020205		60.00
00996	GFS CHEMICALS, INC							
C-517303a	Accrue Use Tax	R	3/03/2015	6.78CR		020206		
D-517303a	Accrue Use Tax	R	3/03/2015	6.78		020206		
I-517303	Buffer Solution for TP	R	3/03/2015	117.83		020206		117.83
00432	Government Finance Officers As							
I-0125001021015	Membership 4/1/15-3/31/16	R	3/03/2015	160.00		020207		160.00
00115	GRAINGER, INC							
I-9669810237	Step Stand for E & M	R	3/03/2015	73.14		020208		73.14
00746	GREEN THUMB INTERNATIONAL							
I-475923	GardenHose for District Garden	R	3/03/2015	43.53		020209		
I-476421	Mulch for District Garden	R	3/03/2015	19.41		020209		
I-476439	Plants for District Garden	R	3/03/2015	150.60		020209		213.54
00126	CAROLE ILES							
I-Feb 15	Reimburse Mileage 2/15	R	3/03/2015	38.24		020210		38.24
00127	INDUSTRIAL BOLT & SUPPLY							
I-00148633	Nuts, Bolts for TP Generator	R	3/03/2015	5.72		020211		5.72



VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 2/19/2015 THRU 3/03/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00131	JCI JONES CHEMICALS, INC Chlorine for TP, CM#646749	R	3/03/2015	1,770.00		020212		1,770.00
01022	KELLY CLEANING & SUPPLIES, INC Janitorial Services, LCRA	R	3/03/2015	280.00		020213		280.00
00328	LIGHTNING RIDGE Uniforms for Lab, Dist Maint	R	3/03/2015	273.42		020214		273.42
00329	MCMaster-CARR SUPPLY CO. Vent with Splash Guard, PP	R	3/03/2015	22.20		020215		22.20
00151	MEINERS OAKS ACE HARDWARE Fence Posts Returned	R	3/03/2015	35.77CR		020216		
	I-649383 Magnet Hook, Duct Tape E&M	R	3/03/2015	16.59		020216		
	I-650426 Primer, Nuts & Bolts for E&M	R	3/03/2015	8.52		020216		
	I-650800 Wax Ring, Gloves for TP	R	3/03/2015	19.15		020216		
	I-650886 Replace Toilet at TP	R	3/03/2015	250.58		020216		
	I-650914 First Aid Kit for Dist Maint	R	3/03/2015	40.84		020216		
	I-651082 Bushing for LCRA Maint	R	3/03/2015	2.61		020216		
	I-651108 Wire & Screws for LCRA Maint	R	3/03/2015	284.32		020216		
	I-651422 Netting for LCRA Maintenance	R	3/03/2015	29.34		020216		
	I-651431 Hose, Tape Measure for TP	R	3/03/2015	13.96		020216		
	I-651624 Lube, Gloves for Waterpark	R	3/03/2015	11.21		020216		
	I-651917 Limeaway, Electric Tape, Fish	R	3/03/2015	14.73		020216		
	I-651920 Hat, Gloves, Spraypaint, WP	R	3/03/2015	37.12		020216		
	I-651951 Deadbolt, Wax Rings, Maint	R	3/03/2015	69.61		020216		
	I-652248 Absorbent Oil, PVC for Maint	R	3/03/2015	13.66		020216		
	I-652255 Square, String Reel for PL	R	3/03/2015	15.62		020216		
	I-652472 Aluminum Channels, Fisheries	R	3/03/2015	22.49		020216		
	I-652502 Supplies for Campground Signs	R	3/03/2015	28.68		020216		
	I-652622 Light Bulbs for Front Entrance	R	3/03/2015	23.46		020216		
	I-652671 Cutoff Blade for LCRA Maint	R	3/03/2015	24.40		020216		
	I-652731 Breakers for LCRA Maint	R	3/03/2015	26.88		020216		
	I-652946 Velcro Strips, Bolts for DM	R	3/03/2015	13.85		020216		
	I-653139 Paint Brushes, Tape for O&M CS	R	3/03/2015	42.60		020216		
	I-653219 Carriage Bolts for LCRA Maint	R	3/03/2015	28.14		020216		
	I-653266 Paint, Straight Bits for LCRA	R	3/03/2015	56.80		020216		
	I-653319 Elbows for LCRA Maint	R	3/03/2015	7.31		020216		1,066.70
02185	Oasis Technology Inc. Install Thin Client, TP	R	3/03/2015	840.12		020219		840.12

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 2/19/2015 THRU 3/03/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00163	OFFICE DEPOT							
I-755335776001	Office Supplies	R	3/03/2015	110.29		020220		
I-755336027001	Office Supplies	R	3/03/2015	5.91		020220		116.20
01570	Ojai Auto Supply LLC							
I-332581	Filters, Spark Plugs for #128	R	3/03/2015	34.67		020221		
I-333795	Grease for LCRA Maint	R	3/03/2015	9.45		020221		44.12
00165	OJAI LUMBER CO, INC							
I-1502708154	Lumber for Campground Signs	R	3/03/2015	66.73		020222		
I-1502708466	Brace Band, Bolt, Nut for PL	R	3/03/2015	2.06		020222		
I-1503710730	Fence Posts for LCRA Maint	R	3/03/2015	31.59		020222		100.38
00353	OJAI VALLEY COMMUNITY HOSPITAL							
I-687908121	DOS 2/27/14 Claim#14-15631	R	3/03/2015	239.14		020223		
I-687908191	DOS 2/28/14 Claim#14-15631	R	3/03/2015	123.88		020223		363.02
00169	OJAI VALLEY SANITARY DISTRICT							
I-17151	Cust#99991	R	3/03/2015	5,813.96		020224		5,813.96
00383	ON DUTY UNIFORMS & EQUIPMENT							
I-126803	APSO Uniforms	R	3/03/2015	249.33		020225		
I-129557	Uniforms for APSO at LCRA	R	3/03/2015	247.20		020225		
I-129678	Uniform Pants for PSO at LCRA	R	3/03/2015	68.79		020225		
I-129984	Uniform for PSO at LCRA	R	3/03/2015	289.15		020225		854.47
01627	OSCAR'S TREE SERVICE							
I-11470	Tree Service @ Trailer Storage	R	3/03/2015	1,000.00		020226		
I-11518	Tree Service @ Trailer Storage	R	3/03/2015	1,000.00		020226		
I-11570	Tree Removal at Casitas Dam	R	3/03/2015	850.00		020226		
I-11574	Tree Service, Main Entrance	R	3/03/2015	600.00		020226		3,450.00
00686	POLLARD WATER							
I-0007132	Traffic Cones for Lab	R	3/03/2015	102.46		020227		
I-0007133	Fire Hose for Flushing, Lab	R	3/03/2015	156.37		020227		258.83
00184	POWERSTRIDE BATTERY CO, INC							
I-V587986	Batteries for PIT Tag Antenna	R	3/03/2015	378.92		020228		378.92
01439	PRECISION POWER EQUIPMENT							
I-2809	Weed Eater Line for LCRA	R	3/03/2015	38.65		020229		
I-2813	Filter for Blower at LCRA	R	3/03/2015	17.18		020229		
I-2814	Weed Eater Line for Dist Maint	R	3/03/2015	62.35		020229		118.18

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 2/19/2015 THRU 3/03/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
10042	PSR ENVIRONMENTAL SERVICE, INC							
I-6948	Repair Computer on Fuel Pump	R	3/03/2015	874.41		020230		874.41
02216	Purchase Power							
I-022015	Refill Postage Meter	R	3/03/2015	2,525.00		020231		2,525.00
00788	QUINN COMPANY							
I-PC010318749	Ignition Switch for Forklift	R	3/03/2015	64.92		020232		64.92
00314	ROLLS SCAFFOLD & HIGH REACH							
I-6057039S1C	Scaffolding Rental, Pipelines	R	3/03/2015	203.86		020233		203.86
02344	ServiceMaster Building Mainten							
I-19285A	Janitorial Services, DO	R	3/03/2015	1,196.00		020234		1,196.00
01944	Luke Soholt							
I-022615	Safety Boots	R	3/03/2015	170.00		020235		170.00
00215	SOUTHERN CALIFORNIA EDISON							
I-022815	Acct#2210507034	R	3/03/2015	12,181.84		020236		12,181.84
00048	STATE OF CALIFORNIA							
I-030115	State Water Plan Payment	R	3/03/2015	217,344.00		020237		217,344.00
02703	Sunbelt Rentals							
I-50504161001	Excavator Rental, Pipelines	R	3/03/2015	501.42		020238		
I-50723363001	Gloves for Dist Maint	R	3/03/2015	35.46		020238		536.88
01662	TYLER TECHNOLOGIES, INC.							
I-025116994	UB Online Monthly Fees	R	3/03/2015	153.00		020239		153.00
01268	ULINE							
I-65489526	Canopy for Water Conservation	R	3/03/2015	256.27		020240		256.27
00471	UNION ENGINEERING COMPANY, INC.							
I-022415	LCRA Front Entrance Payment #1	R	3/03/2015	322,083.16		020241		322,083.16
00825	USA BLUEBOOK							
I-566218	Leak Detector for Pipelines	R	3/03/2015	3,659.64		020242		3,659.64
00258	VENTURA STEEL, INC							
I-164385	Aluminum Rubing for DM	R	3/03/2015	35.74		020243		35.74

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 2/19/2015 THRU 3/03/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
09955	VENTURA WHOLESALE ELECTRIC							
I-196829	Parts to Ground TP Generator	R	3/03/2015	8.90		020244		
I-197074	Electrical Supplies Maint Yard	R	3/03/2015	92.45		020244		
I-197101	Conduit & Fittings for TP	R	3/03/2015	42.79		020244		144.14
02583	WageWorks							
I-125AI0376911	FSA Monthly Admin Fees	R	3/03/2015	86.40		020245		86.40
00630	WESCO							
I-025503	Wiring for Compressor at TP	R	3/03/2015	53.44		020246		
I-025523	Thread Lube for Pump Plant	R	3/03/2015	106.46		020246		159.90
00124	ICMA RETIREMENT TRUST - 457							
I-CUI201503020947	457 CATCH UP	R	3/03/2015	521.74		020247		
I-DCI201503020947	DEFERRED COMP FLAT	R	3/03/2015	2,540.22		020247		
I-DI%201503020947	DEFERRED COMP PERCENT	R	3/03/2015	128.30		020247		3,190.26
01960	Moringa Community							
I-MOR201503020947	PAYROLL CONTRIBUTIONS	R	3/03/2015	16.75		020248		16.75
00985	NATIONWIDE RETIREMENT SOLUTION							
I-CUN201503020947	457 CATCH UP	R	3/03/2015	864.53		020249		
I-DCN201503020947	DEFERRED COMP FLAT	R	3/03/2015	4,082.85		020249		
I-DN%201503020947	DEFERRED COMP PERCENT	R	3/03/2015	304.10		020249		5,251.48
00180	S.E.I.U. - LOCAL 721							
I-COP201503020947	SEIU 721 COPE	R	3/03/2015	12.00		020250		
I-UND201503020947	UNION DUES	R	3/03/2015	677.00		020250		689.00
00230	UNITED WAY							
I-UWY201503020947	PAYROLL CONTRIBUTIONS	R	3/03/2015	60.00		020251		60.00
1	David J Schweitzer							
I-000201502250945	TS Refund	R	3/03/2015	70.00		020252		70.00
1	Archie Schaffer							
I-000201502260946	UB Refund	R	3/03/2015	10.81		020253		10.81
00128	INTERNAL REVENUE SERVICE							
I-T1 201503020947	Federal Withholding	D	3/03/2015	24,553.06		030351		
I-T3 201503020947	FICA Withholding	D	3/03/2015	24,112.60		030351		
I-T4 201503020947	Medicare Withholding	D	3/03/2015	5,639.16		030351		54,304.82

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 2/19/2015 THRU 3/03/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00049	STATE OF CALIFORNIA							
I-T2 201503020947	State Withholding	D	3/03/2015	8,117.50		030352		8,117.50
00187	CALPERS							
I-PBB201503020947	PERS BUY BACK	D	3/03/2015	66.87		030353		
I-PEB201503020947	PEBRA EMPLOYEES PORTION	D	3/03/2015	1,297.98		030353		
I-PER201503020947	PERS EMPLOYEE PORTION	D	3/03/2015	9,606.46		030353		
I-PRB201503020947	PEBRA EMPLOYER PORTION	D	3/03/2015	1,297.98		030353		
I-PRR201503020947	PERS EMPLOYER PORTION	D	3/03/2015	11,781.62		030353		24,050.91

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	99	771,679.66	0.00	771,679.66
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	86,473.23	0.00	86,473.23
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00	
		VOID CREDITS	0.00	
			0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			102	858,152.89	0.00	858,152.89
BANK: AP	TOTALS:		102	858,152.89	0.00	858,152.89
REPORT TOTALS:			104	858,152.89	0.00	858,152.89

**Casitas Municipal Water District  
Reimbursement Disclosure Report (1)  
Fiscal Year 2014/15  
July 1, 2014-February 28, 2015**

<u>Date paid</u>	<u>Board of Director/ Employee</u>	<u>Description</u>	<u>Amount Paid</u>
7/1/2014	Denise Collin	Car Rental CSDA Leadership Summit 6/22/14-6/24/14	\$ 246.96
7/1/2014	Denise Collin	Lodging CSDA Leadership Summit 6/22/14-6/24/14	\$ 423.14
7/1/2014	Denise Collin	Airfare CSDA Leadership Summit 6/22/14-6/24/14	\$ 367.50
7/1/2014	Eric Grabowski	Safety Boots	\$ 127.93
7/1/2014	Tim Lawson	Safety Boots	\$ 170.00
7/16/2014	RJ Faddis	Lodging for RJ Faddis & Mitch Tull, Quagga Training 5/27/14-5/29/14	\$ 596.20
7/16/2014	Scott Lewis	Airfare CMWD 6/15/14-6/20/14	\$ 448.00
7/16/2014	Scott Lewis	Lodging CMWD 6/15/14-6/20/14	\$ 408.75
7/16/2014	Scott Lewis	Car Rental CMWD 6/15/14-6/20/14	\$ 320.65
7/16/2014	Denise Collin	Advance for Calpers Forum 10/27/14-10/29/14	\$ 565.77
7/24/2014	Brian Taylor	Wood Chips for Damage Repair from Matilija Conduit Leak	\$ 216.00
8/12/2014	Neil Cole	Water Education Seminar	\$ 130.00
8/12/2014	Ron Yost	Damtender House Property Tax Bill	\$ 548.37
9/3/2014	Scott Lewis	Airfare to CMWD 8/17/14-8/23/14	\$ 305.20
9/3/2014	Scott Lewis	Lodging CMWD 8/17/14-8/23/14	\$ 408.75
9/3/2014	Scott Lewis	Car Rental CMWD 8/17/14-8/23/14	\$ 327.95
9/3/2014	Scott Lewis	Car Rental for Patrol Boat Inspection (for LCRA) in Medford	\$ 105.52
9/17/2014	RJ Faddis	Advance for Travel-Watercraft Inspector Training	\$ 688.20
9/17/2014	Mitch Tull	Advance for Travel-Watercraft Inspector Training	\$ 600.57
9/24/2014	David Pope	Safety Boots	\$ 160.18
9/24/2014	Robert Vasquez	Safety Boots	\$ 170.00
10/8/2014	Scott MacDonald	Safety Boots	\$ 170.00
10/15/2014	Scott Lewis	Office Chair for Fisheries Manager	\$ 279.99
10/15/2014	John Parlee	Safety Boots	\$ 170.00
10/30/2014	Joel Cox	Safety Boots	\$ 170.00
10/30/2014	Lisa Kolar	Advanced Pest Control Course	\$ 250.00
10/30/2014	Lisa Kolar	Qualified Applicator Certificate Exams	\$ 100.00
10/30/2014	Luke Soholt	D4 Exam	\$ 130.00
11/4/2014	Tim Lawson	Lodging at Landscape Expo 10/28-10/30, Tim Lawson, Curtis Orozco, Ivan Lopez	\$ 1,001.28
11/4/2014	Denise Collin	Round Trip Personal Vehicle Mileage Calpers Forum	\$ 165.82
11/4/2014	Gerardo Herrera	D4 & Exam Certification	\$ 200.00
11/4/2014	Scott MacDonald	D4 Exam	\$ 130.00
11/13/2014	Luke Soholt	Manage for Success Course	\$ 114.68
11/18/2014	RJ Faddis	Lodging 9/29-10/2 Watercraft Inspector Training, RJ Faddis & Mitch Tull	\$ 251.50
11/18/2014	Susan McMahon	Lodging Nalms Conference 11/11-11/13	\$ 433.44
11/25/2014	Scott Lewis	Airfare to CMWD 10/26/14-11/7/14	\$ 293.20
11/25/2014	Brian Taylor	Safety Boots	\$ 170.00
11/25/2014	Rebekah Vieira	Roundtrip to CalPelra Personal Vehicle Mileage	\$ 304.64
12/3/2014	Tracy Medeiros	Roundtrip to Rockwell Automation Fair	\$ 122.64
12/3/2014	John Parlee	Roundtrip to Rockwell Automation Fair	\$ 100.80
12/3/2014	Steve Wickstrum	PE License Renewal	\$ 115.00
12/11/2014	Ronald Merckling	Roundtrip to ACWA Conference	\$ 140.00
12/11/2014	Ronald Merckling	Lodging at ACWA Conference 12/2/14-12/5/14	\$ 728.52
12/17/2014	Willis Hand	Safety Boots	\$ 130.46
12/17/2014	Bill Hicks	Roundtrip to ACWA Conference	\$ 211.68
12/17/2014	Bill Hicks	Lodging at ACWA Conference 12/2/14-12/5/14	\$ 971.36
12/17/2014	Scott Lewis	Lodging CMWD 10/26/14-11/7/14	\$ 916.67
12/17/2014	Scott Lewis	Car Rental CMWD 10/26/14-11/7/14	\$ 440.15
12/17/2014	Robert Vasquez	Safety Boots	\$ 170.00
12/30/2014	Gerardo Herrera	Safety Boots	\$ 170.00

**Casitas Municipal Water District  
 Reimbursement Disclosure Report (1)  
 Fiscal Year 2014/15  
 July 1, 2014-February 28, 2015**

1/6/2015	Michael Moler	Relocation Expense	\$ 5,000.00
1/8/2015	Ron Yost	Safety Boots	\$ 160.18
1/15/2015	Eric Behrendt	Safety Boots	\$ 170.00
1/15/2015	Ken Grinnell	Water Systems Math Course	\$ 176.00
1/15/2015	Scott Lewis	Office Supplies from Staples	\$ 200.94
1/15/2015	Scott Lewis	Fall Term Tuition	\$ 1,761.57
1/22/2015	Willis Hand	D4 Certification Renewal	\$ 105.00
2/17/2015	Eric Grabowski	Qualified Applicator License	\$ 120.00
2/24/2015	Luke Soholt	D4 Certification	\$ 105.00

Note:

1) Reimbursement Disclosure Report prepared pursuant to California Government Code 53065.5

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**CASITAS MUNICIPAL WATER DISTRICT  
INTEROFFICE MEMORANDUM**

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**TO:** Board of Directors  
**FROM:** Rebekah Vieira, Assistant to General Manager/Clerk of the Board  
**SUBJECT:** Public Hearing and Ordinance to Increase Board of Directors Compensation  
**DATE:** October 14, 2014

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**RECOMMENDATION:**

It is recommended that the Board of Directors conduct a public hearing to hear input from the public and adopt an ordinance authorizing the increase in Directors compensation from \$171.06 per hour to \$179.61 per hour pursuant to Water Code Section 20200 et. seq.

**BACKGROUND AND DISCUSSION:**

As discussed last month, the boards' compensation has remained at \$171.06 per meeting since February 12, 2001. The Board discussed a 5% increase which if adopted by ordinance would become effective 60 days from the date of adoption which is May 10, 2015.

If you have any question in this regard, please ask me.



CASITAS MUNICIPAL WATER DISTRICT

ORDINANCE 15-01

AN ORDINANCE OF THE CASITAS MUNICIPAL WATER DISTRICT INCREASING  
COMPENSATION AUTHORIZED TO BE PAID TO THE BOARD OF DIRECTORS  
PURSUANT TO WATER CODE SECTION 20200, ET. SEQ.

**WHEREAS**, pursuant to Casitas Municipal Water District Ordinance No. 00-5, passed on December 13, 2000, the Board of Directors of the Casitas Municipal Water District are currently paid \$171.06 per day for occurrences constituting District business, official duties or each day's service rendered as a Director by request of the Board, not to exceed ten (10) days for any one calendar month; and

**WHEREAS**, the Directors of the Casitas Municipal Water District come within the provisions of California Water Code Section 20201 *et. seq.* authorizing compensation in excess of One Hundred Dollars (\$100.00) per day; and

**WHEREAS**, the last increase to the Directors fees from \$162.91 to \$171.06 per day was effective February 12, 2001; and

**WHEREAS**, California Water Code Section 20202 *et seq.* permits the increase of the Directors current fee by an annual amount equal to up to 5% for every year since the last effective increase; and

**WHEREAS**, it is proposed that by adoption of this Ordinance No. 15-01, the Board shall increase the per diem fee paid to District Directors 5% to \$179.61.

**NOW, THEREFORE**, the Board of Directors of the Casitas Municipal Water District ordains as follows:

That each Director of this District shall receive compensation in an amount not to exceed one Hundred Seventy Nine dollars at sixty-one cents (\$179.61) per day for each day's attendance at meetings of the Board or for each day's service rendered as a Director by the request of the Board, for a maximum of ten days in any calendar month.

This ordinance shall become effective sixty (60) days after its adoption but no earlier than May 10, 2015.

ADOPTED this 11<sup>th</sup> day of March 2015.

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Mary Bergen, President  
Casitas Municipal Water District

ATTEST:

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Russ Baggerly, Secretary  
Casitas Municipal Water District

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**CASITAS MUNICIPAL WATER DISTRICT  
INTEROFFICE MEMORANDUM**

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**TO:** STEVE WICKSTRUM, GENERAL MANAGER  
**FROM:** NEIL COLE, PRINCIPAL CIVIL ENGINEER  
**SUBJECT:** ADOPT RESOLUTION TO AWARD CONTRACT-3M RESERVOIR COATING, SPECIFICATION 14-374  
**DATE:** MARCH 3, 2015

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**RECOMMENDATION:**

It is recommended that the Board of Directors:

1. Find that the 3M Reservoir Coating, Specification 14-374 ("Project") is categorically exempt from the California Environment Quality Act.
2. Find the bid submitted by Advanced Industrial Services, Inc. ("AIS") was responsive because the failure of AIS to return a signed Addendum #1 with its bid is an inconsequential irregularity that did not allow AIS to withdraw its bid without forfeiting its bid bond or excuse AIS from performing the work in compliance with Addendum #1 and other bid documents.
3. Find that AIS is the lowest responsible and responsive bidder and adopt the resolution awarding the contract for the construction of the Project to AIS in the amount of \$295,000.
4. It is further recommended that the President of the Board execute the agreement for the Project, and the Board authorize staff to proceed with the administration of the contract.

**BACKGROUND AND DISCUSSION:**

The 3M Reservoir was built in 1960 and the interior has not been recoated since. The Reservoir is in need of interior and exterior coating and minor structural repairs. This project will repair any damaged structure, provide for a new outlet to the reservoir, provide a new interior ladder, improve seismic capacity and coat the interior and exterior of the tank.

The project was advertised through F.W. Dodge and on the District's web site. Five bidders completed the non mandatory job walk. Seven firms submitted proposals. The proposal results are

<b>FIRM</b>	<b>AMOUNT</b>
Advanced Industrial Services Inc.	\$295,000
Olympus & Associates	\$299,210
State Painting	\$309,400
Utility Service Company	\$312,100
Farr Construction Corp.	\$325,274
Paso Robles Tank Inc	\$341,270
Blastco	\$383,840

Advanced Industrial Services, Inc. ("AIS") has successfully completed several similar projects, and its contractors license is current and active.

AIS failed to return a signed acknowledgement of Addendum #1 with its bid. The District Board of Directors may waive this failure as an inconsequential irregularity and deem AIS to be a responsive bidder because

the failure did not allow AIS to withdraw its bid without forfeiting its bid bond or excuse AIS from performing the work in compliance with Addendum #1 and other bid documents.

The Project is subject to review under the California Environmental Quality Act (California Public Resource Code Section 21000 *et seq.*), but is categorically exempt from the terms and conditions of the California Environmental Quality Act pursuant to Title 14, California Code of Regulations, Sections 15301 (Existing Facilities). The Project involves the maintenance and repair of an existing District water storage tank and does not involve any expansion of the tank's use beyond that existing at the time of the District's determination that the Project is categorically exempt. No special circumstances exist that would create a reasonable possibility that the Project will have a significant adverse effect on the environment. Therefore, the Project qualifies for this exemption and no further environmental review is required.

The Engineer's estimate to complete the 3M Reservoir Coating was \$200,000. The FY 2014-15 Budget allocated \$600,000 for the completion of the Ojai East Reservoir. The Ojai East Reservoir coating has been delayed because of the continuing drought. The Ojai East Reservoir is three times larger than the 3M Reservoir and requires significant structural repairs.

CASITAS MUNICIPAL WATER DISTRICT

**RESOLUTION AWARDING A CONTRACT  
FOR THE OJAI 3(M) RESERVOIR COATING  
SPECIFICATION NO. 14-374**

**WHEREAS**, the Casitas Municipal Water District (“District”) invited qualified contractors to submit bids for the OJAI 3M RESERVOIR COATING, SPECIFICATION NO. 14-374 (“Project”); and,

**WHEREAS**, the California Environmental Quality Act (section 21000 et seq. of the Public Resources Code (“CEQA”) requires that the District consider the environmental consequences of its actions before approving a project; and,

**WHEREAS**, Section 15301 (Existing Facilities) of the State CEQA Guidelines (Chapter 3 of Division 6 of Title 14 of the California Code of Regulations) provides a categorical exemption from CEQA from projects involving the repair and maintenance of existing public structures, facilities, mechanical equipment involving negligible or no expansion of use beyond that existing at the time of the District’s determination that the Project is categorically exempt; and,

**WHEREAS**, an invitation to bid on the Project was duly advertised and bids submitted by seven qualified bidders were opened and publicly read at the District’s main offices on March 3, 2015 at 11:00 a.m.; and,

**WHEREAS**, Advanced Industrial Services, Inc., (“AIS”), one of the seven bidders, failed to return an acknowledgement of Addendum #1 with its bid; and,

**WHEREAS**, the failure of AIS to return an acknowledgment of Addendum #1 with its bid can be waived by the District’s Board of Directors as an inconsequential irregularity because the failure did not allow AIS to withdraw its bid without forfeiting its bid bond or excuse AIS from performing the work in compliance with Addendum #1 and other bid documents; and,

**WHEREAS**, having waived the failure of AIS to return an acknowledgment of Addendum #1 with its bid, the Board determined AIS to be the responsible bidder submitting the lowest responsive bid.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Casitas Municipal Water District (“Board”) as follows:

1. The OJAI 3M RESERVOIR COATING, SPECIFICATION NO. 14-374 (“Project”) is subject to review under the California Environmental Quality Act (California Public Resource Code Section 21000 *et seq.*), but is categorically exempt from the terms and conditions of the California Environmental Quality Act pursuant to Title 14, California Code of Regulations, Sections 15301 (Existing Facilities). Section 15301 applies to the repair or maintenance of existing public facilities. The Project involves the maintenance and repair of an existing District water storage tank and does not involve any expansion of the tank’s use beyond that existing at the time of the District’s determination that the Project is categorically exempt. No special circumstances exist that would create a reasonable possibility that the Project will have a significant adverse effect on the environment. Therefore, the Project qualifies for this exemption and no further environmental review is required.

2. The bid submitted by Advanced Industrial Services, Inc. (“AIS”) was responsive because the failure of AIS to return a signed Addendum #1 with its bid is an inconsequential irregularity that did not allow AIS to withdraw its bid without forfeiting its bid bond or excuse AIS from performing the work in compliance with Addendum #1 and other bid documents.

3. Advanced Industrial Services, Inc., (“AIS”) is the responsible bidder submitting the lowest responsive bid for the Project.

4. The President of the Board is authorized to execute a contract with Advanced Industrial Services, Inc., (“AIS”) for the Project in the amount of \$295,000.

5. District staff is hereby authorized and directed to proceed with the administration of the contract with AIS.

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

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Mary Bergen, President  
Casitas Municipal Water District

**ATTEST:**

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Russ Baggerly, Secretary  
Casitas Municipal Water District

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**CASITAS MUNICIPAL WATER DISTRICT  
INTEROFFICE MEMORANDUM**

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**TO:** Board of Directors  
**FROM:** Steve Wickstrum, General Manager  
**SUBJECT:** Memorandum of Understanding – Funding Participation for Legal Services  
Formation of a Groundwater Sustainability Agency – Upper Ventura River Basin  
**DATE:** October 14, 2014

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**RECOMMENDATION:**

It is recommended that the Board of Directors authorize and direct the President of the Board and the General Manager to sign the Memorandum of Understanding for funding participation in the formation of a groundwater sustainability agency over the Upper Ventura River sub-basin.

**BACKGROUND AND DISCUSSION:**

As a result of the passage of the Groundwater Management Act in September 2014, there has been an interest by local water agencies and the County of Ventura to consider the formation of a Groundwater Sustainability Agency that would address the sustainability issues of the Upper Ventura River sub-basin. In October 2014, the Board of Directors assigned staff and Directors Bergen and Kaiser to represent Casitas in discussions regarding the formation of the agency.

The consensus reached during the discussions was that special legal counsel should be retained to assist in the formation of the agency and that costs for the legal counsel be shared on an equal basis between the current five agencies (Ventura River Water District, Meiners Oaks Water District, City of Ventura, Casitas Municipal Water District, and County of Ventura). The attached Memorandum of Understanding (MOU) has been reviewed by each of the representatives and their respective legal counsel. The MOU provides for a equitable sharing of the costs associated with the formation of the agency, which is estimated to be \$50,000. The contract for legal counsel will be administered through the Ventura River Water District.

If you have any question in this regard, please ask me.

# **MEMORANDUM OF UNDERSTANDING**

## **FUNDING AND RESPONSIBILITIES FOR THE FORMATION OF A GROUNDWATER SUSTAINABILITY AGENCY OVER THE UPPER VENTURA RIVER SUB-BASIN**

This Memorandum of Understanding (MOU) is between Ventura River Water District (VRWD), Meiners Oaks Water District (MOWD), Casitas Municipal Water District (Casitas), Ventura County Watershed Protection District (County) and City of Ventura (Ventura), hereinafter jointly called: "Agencies".

### **I. PURPOSE & SCOPE**

The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to the activities and expenses associated with the formation of a Groundwater Sustainability Agency over the Upper Ventura River Sub-Basin.

### **II. BACKGROUND**

The Sustainable Groundwater Management Act of 2014 authorizes local agencies within a groundwater basin to form a Groundwater Sustainability Agency. The parties to this MOU have expressed interest in joining together to form a Groundwater Sustainability Agency for the Upper Ventura River Sub-Basin. For the purposes of this MOU each agency shall designate one voting representative.

### **III. ANTICIPATED ACTIVITIES**

- Planning meetings
- Selection of Legal Counsel to assist with the formation of a GSA
- Preparation of draft By-Laws and/or Ordinances
- Development of a list of parties interested in the Groundwater Sustainability Plan
- Publication of Legal notices
- Conduct stakeholder meetings
- Conducting public meetings
- Send correspondence representing the group consensus to DWR and others as appropriate

### **IV. ANTICIPATED EXPENSES**

- Legal Counsel contract
- Publication of Notices
- Technical Experts

**V. REIMBURSABLE EXPENSES**

Reimbursable expenses are outside costs and exclude miscellaneous expenses and in-house staff costs for each agency. To be reimbursable an expense shall be preapproved as described in section VI.

**VI. APPROVAL OF EXPENDITURES**

- a. Reimbursable expenses less than \$10,000 shall be pre-approved by majority vote of a committee made up of a maximum of one representative of each of the Agencies. The maximum amount of cumulative expenses shall be \$50,000 prior to approval by the agencies.
- b. The scope of work and expenses larger than \$10,000 shall have unanimous approval by the governing bodies of the Agencies prior to expenditure of funds.

**VII. SHARING OF EXPENSES**

- a. Each party signatory to this MOU shall pay an equal percentage of the costs incurred in accordance with this MOU. It is anticipated that when an agency is formed there will be a more complex cost sharing formula.
- b. The Ventura River Water District shall enter into contracts on behalf of the participants of this MOU after approvals per Section VI. The Ventura River Water District shall be the single point of contact with authority to request supplemental effort from a consultant or attorney.
- c. Funds owed shall be due and payable 30-days after invoice date.
- d. If an additional party elects to participate in this MOU they shall pay their fair share of prior and future expenses.

**VIII. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:**

This MOU may only be amended in writing, by mutual consent signed by all parties.

**IX. Term of the MOU**

- a. This MOU shall be effective after approval by the five agencies and shall remain in effect until a Groundwater Sustainability Agency is formed or June 30, 2017 whichever is earlier.
- b. Any agency may opt out to this MOU for any reason upon written request to the other agencies provided expenses for which that agency is obligated to pay as of the date of request to opt out are paid.



**X. EFFECTIVE DATE AND SIGNATURE**

This MOU shall be effective upon the signature of all the Agencies authorized officials.

**Ventura River Water District**

By: \_\_\_\_\_  
President of the Board of Directors

Date: \_\_\_\_\_

By: \_\_\_\_\_  
General Manager

Date: \_\_\_\_\_

**Casitas Municipal Water District**

By: \_\_\_\_\_  
President of the Board of Directors

Date: \_\_\_\_\_

By: \_\_\_\_\_  
General Manager

Date: \_\_\_\_\_

**Meiners Oaks Water District**

By: \_\_\_\_\_  
President of the Board of Directors

Date: \_\_\_\_\_

By: \_\_\_\_\_  
General Manager

Date: \_\_\_\_\_

**City of Ventura**

By: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

**County of Ventura**

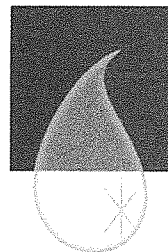
By: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

**CASTAIC  
L A K E**



**WATER  
AGENCY**

February 10, 2015

Board of Directors  
Casitas Municipal Water District  
1055 Ventura Ave  
Oak View, CA 93022-9622

Re: Request for Concurrence for Nomination of E. G. "Jerry" Gladbach to the  
ACWA/JPIA's Executive Committee

Dear Board of Directors:

The Board of Directors of the Castaic Lake Water Agency (CLWA) is submitting E. G. "Jerry" Gladbach as a candidate for reelection to the Executive Committee of ACWA/JPIA. Mr. Gladbach is a CLWA Director, is serving as the CLWA representative on the ACWA/JPIA Board of Directors and is currently the President of the ACWA/JPIA Board of Directors. He has been a member of the ACWA/JPIA Executive Committee since 2006 and was also a member of the ACWA/JPIA Executive Committee as ACWA Vice President from 2002 to 2003.

Enclosed is a certified copy of CLWA's Resolution No. 3013 nominating Mr. Gladbach to the Executive Committee of ACWA/JPIA. Also enclosed is a sample concurring resolution for your consideration in support of Mr. Gladbach's nomination.

Please ask your Board to consider supporting Mr. Gladbach by adopting the concurring resolution for his nomination to the ACWA/JPIA's Executive Committee. Please send a certified copy of the resolution to:

ACWA/JPIA  
Attention: Sylvia Robinson  
P.O. Box 619082  
Roseville, CA 95661-9082

and

Castaic Lake Water Agency  
Attention: April Jacobs  
27234 Bouquet Canyon Road  
Santa Clarita, CA 91350

**BOARD OF DIRECTORS**

**PRESIDENT**

THOMAS P. CAMPBELL

**VICE PRESIDENT**

WILLIAM C. COOPER

E.G. "JERRY" GLADBACH

ROBERT J. DIPRIMIO

DEAN D. EFSTATHIOU

WILLIAM PECSI

EDWARD A. COLLEY

JACQUELYN H. McMILLAN

R. J. KELLY

B. J. ATKINS

GARY R. MARTIN

**GENERAL MANAGER**

DAN MASNADA

**GENERAL COUNSEL**

BEST BEST & KRIEGER, LLP

**SECRETARY**

APRIL JACOBS

February 10, 2015  
Page 2

The resolution must be received by ACWA/JPIA no later than March 20, 2015. We greatly appreciate your consideration of this request.

Sincerely,

A handwritten signature in black ink, appearing to read "Dan Masnada". The signature is written in a cursive style with a large, prominent initial "D".

Dan Masnada  
General Manager

Enclosures

cc: Steve Wickstrum (w/enclosures)

**RESOLUTION NO. 3013**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE CASTAIC LAKE WATER AGENCY  
NOMINATING ITS ACWA/JPIA BOARD MEMBER TO THE EXECUTIVE COMMITTEE  
OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES  
JOINT POWERS INSURANCE AUTHORITY ("ACWA/JPIA")**

**WHEREAS**, this district is a member district of the ACWA/JPIA that participates in all four of its Programs: Liability, Property, Workers' Compensation, and Employee Benefits; and

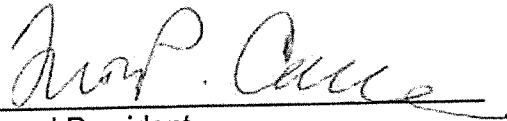
**WHEREAS**, the Bylaws of the ACWA/JPIA provide that in order for a nomination to be made to ACWA/JPIA's Executive Committee, the member district must place into nomination its member of the ACWA/JPIA Board of Directors for such open position.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Castaic Lake Water Agency that its member of the ACWA/JPIA Board of Directors, E.G. "Jerry" Gladbach, be nominated as a candidate for the Executive Committee for the election to be held on May 4, 2015.


**BE IT FURTHER RESOLVED** that the ACWA/JPIA staff is hereby requested, upon receipt of the formal concurrence of three other member districts to effect such nomination.

**BE IT FURTHER RESOLVED** that the District Secretary is hereby directed to transmit a certified copy of this resolution to the ACWA/JPIA at P.O. Box 619082, Roseville, CA 95661-9082, forthwith.

**ADOPTED** this 28<sup>th</sup> day of January, 2015.

  
Board President

ATTEST:

  
Secretary

I, the undersigned, hereby certify: That I am the duly appointed and acting Secretary of the Castaic Lake Water Agency, and that at a regular meeting of the Board of Directors of said Agency held on January 28, 2015, the foregoing Resolution No. 3013 was duly and regularly adopted by said Board, and that said resolution has not been rescinded or amended since the date of its adoption, and that it is now in full force and effect.

DATED: January 28, 2015

  
Secretary

CASITAS MUNICIPAL WATER DISTRICT

RESOLUTION OF THE BOARD OF DIRECTORS OF THE CASITAS MUNICIPAL  
WATER DISTRICT CONCURRING IN NOMINATION TO THE EXECUTIVE  
COMMITTEE OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES JOINT  
POWERS INSURANCE AUTHORITY (ACWA/JPIA)  
E.G. "JERRY" GLADBACH

WHEREAS, this district is a member district of the ACWA/JPIA; and

WHEREAS, the By-laws of the ACWA/JPIA provide that in order for a nomination to be made to ACWA/JPIA's Executive Committee, three member district must concur with the nominating district; and

WHEREAS, another ACWA/JPIA member district, the Castaic Lake Water Agency has requested that this district concur in its nomination of its member of the ACWA/JPIA Board of Directors to the Executive Committee of the ACWA/JPIA.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Casitas Municipal Water District that it concurs with Castaic Lake Water Agency's nomination of E.G. "Jerry" Gladbach to the Executive Committee of ACWA/JPIA.

BE IT FURTHER RESOLVED that the District Clerk is hereby directed to transmit a certified copy of this resolution to the ACWA/JPIA at P.O. Box 619082, Roseville, CA 95661-9082, forthwith.

Passed and adopted as a regular meeting of the Board of Directors of the Casitas Municipal Water District held March 11, 2015, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Mary Bergen, President  
Casitas Municipal Water District

ATTEST:

\_\_\_\_\_  
Russ Baggerly, Secretary  
Casitas Municipal Water District

**CASITAS MUNICIPAL WATER DISTRICT**

**MINUTES**

**Water Resources Committee**

DATE: March 6, 2015

TO: Board of Directors

FROM: General Manager, Steve Wickstrum

Re: Water Resources Committee Meeting of February 23, 2015

**RECOMMENDATION:**

It is recommended that the Board of Directors receive and file this report.

**BACKGROUND AND OVERVIEW:**

1. **Roll Call.**  
Director Bill Hicks and Director Russ Baggerly  
General Manager, Steve Wickstrum
2. **Public comments.** None.
3. **Board Comments.** None
4. **Manager Comments.** None
5. **Update on Water Shortage Contingency Plan.**  
The General Manager informed the Committee that a status report on the water supply and demand conditions is being prepared and will be presented to the Board. Staff are continuing to develop billing concepts to be implemented in the billing system programming. The Plan will be under review during the Water Rate Study to be performed by Raftelis Consultants.
6. **Discussion on new statewide NPDES permit for drinking water discharge.**  
Committee discussed the applicability of the new NPDES permit requirements for drinking water discharges and measures that are to be taken to comply with the permit's best management practices. A key constituent in the permit is the total residual chlorine in discharged waters. Staff are aware of the permit application and additional information being presented by the State on this action. There is a need for additional staff training on the implementation of best management practices in our daily work.

CASITAS MUNICIPAL WATER DISTRICT  
Minutes

DATE: March 6, 2015  
TO: Board of Directors  
FROM: General Manager, Steve Wickstrum

Re: Executive Committee Meeting of March 6, 2015

**RECOMMENDATION:**

It is recommended that the Board of Directors receive and file this report.

**MEETING:**

1. **Roll Call.** Directors Mary Bergen and Peter Kaiser  
Steve Wickstrum, General Manager  
Ron Merckling, Public Affairs/Resource Manager

2. **Public Comments.** None.

3. **Board/Manager comments.**

The General Manager reported on the following:

- a) Park Services Manager Carol Belser has been informed by DFW representative that trout planting at Lake Casitas may return in the next few months. Staff are investigating quagga presence/absence at the trout source. The information about the planting is in an initial stage, and more will be provided to the Board and public as it is developed. A similar news article was posted in Santa Barbara for Lake Cachuma.
- b) Staff have received a request for an access agreement from the Pacific States Marine Fisheries Commission to perform fisheries surveys in the Ventura River, on USBR property. Staff fully supports the cooperative sharing of information that is gathered and supports the efforts of the Commission. Before moving forward, additional reviews and concurrence with USBR and legal counsel will be made by staff.

The committee reviewed new articles concerning desalination in Santa Barbara and local concerns about water supply planning. Director Bergen asked that outreach be strengthened as we enter the water rate study and fourth year of drought.

Director Kaiser asked about the status on the hiring of the safety officer. Ron Merckling informed the committee that the hiring process is proceeding.

4. **Discussion regarding State Water.**

The General Manager provided a briefing on the current request to be involved in the Multi-year Pool. The discussion will be presented to the Board of Directors.

5. **ACWA Executive Committee nominations.**

The Committee reviewed the nomination of Mr. Jerry Gladbach to an ACWA/JPIA Executive Committee. The Committee directed this item to the Board of Directors for the consideration of a resolution supporting Mr. Gladbach's nomination.

6. **Discussion regarding Board related budget item.**

This discussion provided the committee members the opportunity to suggest Board's budget items that may be considered in the development of the FY 20115-16 Budget. Director Kaiser suggested improvements to the audio/visual in the Board room, table changes may be considered, and consideration of errors and omissions and identity theft coverage.





**California Special  
Districts Association**  
*Districts Stronger Together*

**DATE:** February 20, 2015  
**TO:** CSDA Voting Member Presidents and General Managers  
**FROM:** CSDA Elections and Bylaws Committee  
**SUBJECT: CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS  
SEAT A**

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2016 - 2018 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA regular member located within the geographic network that they seek to represent. (See attached Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

**Commitment and Expectations:**

- Attend all Board meetings, held every other month at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.  
*(CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).*
- Attend CSDA's two annual events: Special District Legislative Days (held in the spring) and the CSDA Annual Conference (held in the fall).
- **Complete all four modules of CSDA's Special District Leadership Academy within 2 years.**  
*(CSDA does not reimburse for expenses for the two conferences or the Academy classes even if a Board or committee meeting is held in conjunction with the events).*

**Nomination Procedures:** Any Regular Member is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the nomination. The deadline for receiving nominations is May 22, 2015.** Nominations and supporting documentation may be mailed or faxed.

Nominees will receive a Candidate's Packet in the mail. The packet will include campaign guidelines.

CSDA will mail ballots on June 5<sup>th</sup>. The ballots must be received by CSDA no later than 5:00 p.m. August 7, 2015 and must be the original ballot (no faxes or e-mails). The successful candidates will be notified no later than August 10<sup>th</sup>. All selected Board Members will be introduced at the Annual Conference in Monterey, CA in September.

### **Expiring Terms**

(See enclosed map for regional breakdown)

<b>Northern Network</b>	Seat A John Woolley, Manila Community Services District
<b>Sierra Network</b>	Seat A Noelle Mattock, El Dorado Hills Community Services District*
<b>Bay Area Network</b>	Seat A <i>Currently vacant</i>
<b>Central Network</b>	Seat A Joel Bauer, West Side Cemetery District*
<b>Coastal Network</b>	Seat A Elaine Freeman, Rancho Simi Recreation & Park District
<b>Southern Network</b>	Seat A Jo MacKenzie, Vista Irrigation District*

(\* = Incumbent is running for re-election)

If you have any questions, please contact Charlotte Lowe at 877-924-CSDA or [charlottel@csda.net](mailto:charlottel@csda.net).



**California Special  
Districts Association**  
*Districts Stronger Together*

## BOARD OF DIRECTORS NOMINATION FORM

Name of Candidate: \_\_\_\_\_

District: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Network: \_\_\_\_\_ (see map on back)

Telephone: \_\_\_\_\_

(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE)

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Nominated by (optional): \_\_\_\_\_

Return this form and a Board resolution/minute action supporting the candidate  
and Candidate Information Sheet by fax or mail to:

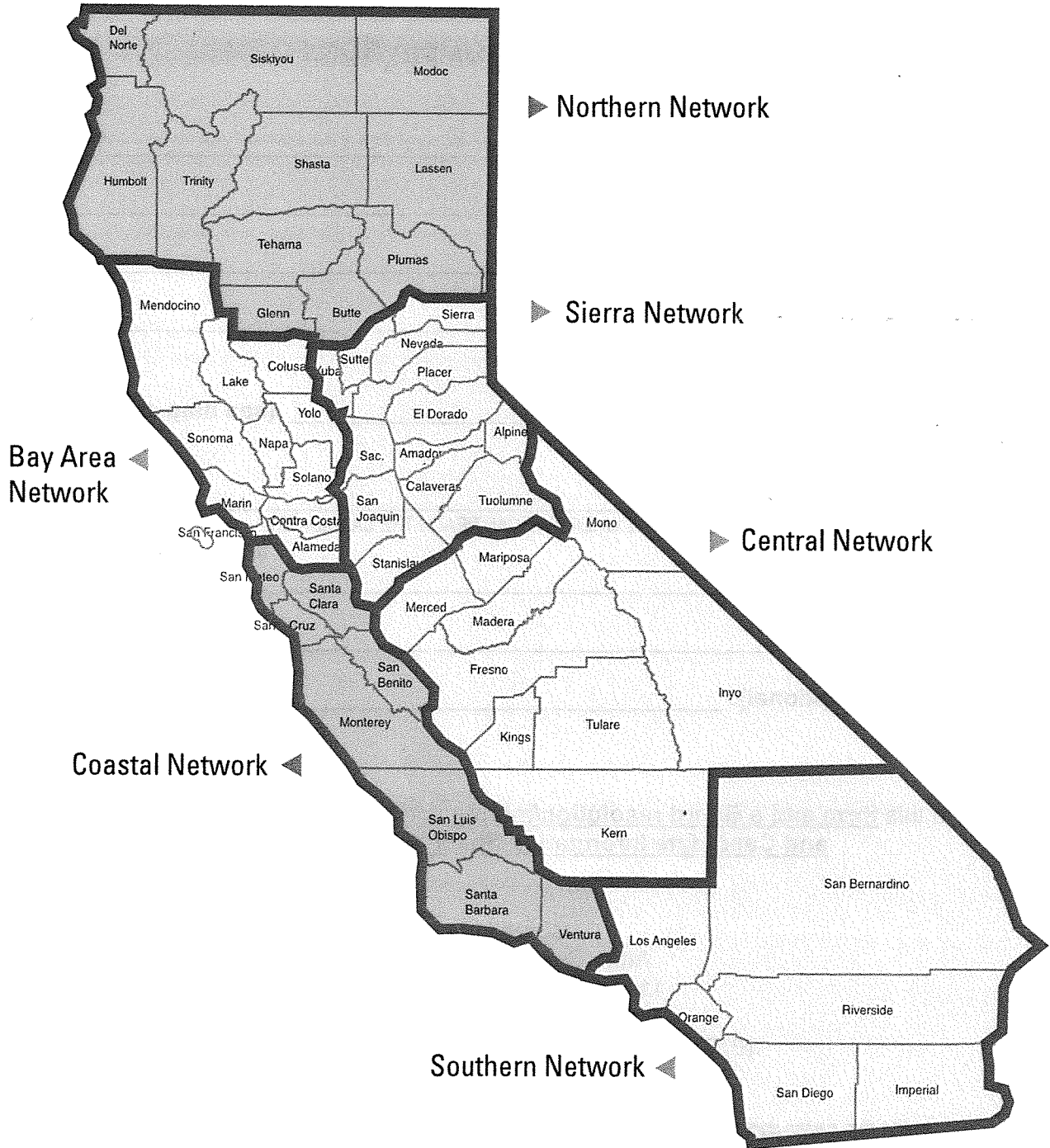
CSDA  
Attn: Charlotte Lowe  
112 I Street, Suite 200  
Sacramento, CA 95814  
(877) 924-2732      (916) 442-7889 fax

***DEADLINE FOR RECEIVING NOMINATIONS – May 22, 2015***



California Special Districts Association

# DISTRICT NETWORKS





**California Special  
Districts Association**  
*Districts Stronger Together*

## CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: \_\_\_\_\_

District/Company: \_\_\_\_\_

Title: \_\_\_\_\_

Elected/Appointed/Staff: \_\_\_\_\_

Length of Service with District: \_\_\_\_\_

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

\_\_\_\_\_  
\_\_\_\_\_

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

\_\_\_\_\_  
\_\_\_\_\_

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

\_\_\_\_\_  
\_\_\_\_\_

4. List civic organization involvement:

\_\_\_\_\_  
\_\_\_\_\_

**\*\*Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after June 4, 2015 will not be included with the ballot mailing.**



**Consumption Report**

**Water Sales FY 2014-2015 (Acre-Feet)**

Classification	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Month to Date	
													2014 / 2015	2013 / 2014
													Total	Total
AD Ag-Domestic	391	706	398	712	355	368	59	109					3098	3896
AG Ag	341	518	432	550	374	234	67	83					2599	3029
C Commercial	91	99	93	79	43	29	9	11					454	538
DI Interdepartmental	18	3	22	4	10	37	6	4					104	99
F fire	0	0	0	0	0	0	0	0					0	1
I Industrial	1	6	1	3	2	3	2	2					20	15
OT Other	27	34	24	24	16	10	3	6					144	204
R Residential	212	132	224	116	180	86	99	51					1100	1297
RS - P Resale Pumped	68	174	157	178	104	97	29	15					822	1015
RS - G Resale Gravity	548	608	615	647	419	322	158	202					3519	4451
TE Temporary	2	8	6	11	3	1	0	38					69	48
<b>Total</b>	1699	2288	1972	2,324	1506	1187	432	521	0	0	0	0	<b>11,929</b>	14,593
<b>Total 2013/2014</b>	2014	1910	2301	2122	1951	1437	1145	1713	1022	765	1003	1710	<b>N/A</b>	<b>19093</b>

**Casitas Municipal Water District**  
**CFD No. 2013-1 (Ojai) - Monthly Cost Analysis**  
**2014/2015**



03/03/2015

	<b>Services &amp; Suplies</b>	<b>Legal Fees</b>	<b>Labor Expense</b>	<b>Other Services</b>	<b>Total Expenses</b>
<b>2011 / 2012</b>	<b>-289.50</b>	<b>42,560.00</b>	<b>11,098.37</b>	<b>0.00</b>	<b>53,368.87</b>
<b>2012 / 2013</b>	<b>831.82</b>	<b>223,462.77</b>	<b>14,836.68</b>	<b>0.00</b>	<b>239,131.27</b>
<b>2013 / 2014</b>	<b>29.89</b>	<b>91,878.06</b>	<b>3,835.65</b>	<b>0.00</b>	<b>95,743.60</b>
July	0.00	0.00	0.00	0.00	0.00
August	0.00	840.00	0.00	0.00	840.00
September	0.00	96.00	0.00	0.00	96.00
October	0.00	22,258.61	0.00	0.00	22,258.61
November	0.00	696.00	0.00	0.00	696.00
December	0.00	2,134.00	0.00	0.00	2,134.00
January	0.00	510.00	0.00	0.00	510.00
Feburary	0.00	72.00	0.00	0.00	72.00
March	0.00	0.00	0.00	0.00	0.00
April	0.00	0.00	0.00	0.00	0.00
May	0.00	0.00	0.00	0.00	0.00
June	0.00	0.00	0.00	0.00	0.00
<b>Total Cost YTD</b>	<b>0.00</b>	<b>26,606.61</b>	<b>0.00</b>	<b>0.00</b>	<b>26,606.61</b>
<b>Total Project Cost</b>	<b>572.21</b>	<b>384,507.44</b>	<b>29,770.70</b>	<b>0.00</b>	<b>414,850.35</b>

**CASITAS MUNICIPAL WATER DISTRICT  
TREASURER'S MONTHLY REPORT OF INVESTMENTS  
03/03/15**

Type of Invest	Institution	CUSIP	Date of Maturity	Adjusted Cost	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
*TB	Federal Home Loan Bank	313379EE5	06/14/2019	\$1,378,115	\$1,352,039	1.625%	10/03/2012	8.33%	1541
*TB	Federal Home Loan Bank	313379RN1	12/27/2024	\$978,364	\$995,289	2.840%	06/18/2014	6.13%	3534
*TB	Federal Home Loan Bank	3133802D8	11/23/2022	\$1,477,575	\$1,485,371	2.400%	11/19/2014	9.15%	2780
*TB	Federal Home Loan Bank	313380A98	08/14/2024	\$126,966	\$127,739	2.500%	07/03/2014	0.79%	3401
*TB	Federal Home Loan Bank	313380S73	10/11/2022	\$699,720	\$694,575	2.430%	08/11/2014	4.28%	2738
*TB	Federal Home Loan Bank	313381ST3	01/17/2023	\$250,346	\$249,913	1.500%	09/08/2014	1.54%	2834
*TB	Federal Home Loan Bank	313381TA3	01/17/2023	\$277,619	\$276,969	2.240%	09/08/2014	1.71%	2834
*TB	Federal Farm CR Bank	3133EAZM3	07/24/2023	\$1,658,682	\$1,685,304	2.380%	09/16/2014	10.38%	3021
*TB	Federal Home Loan Bank	3133XFKF2	06/11/2021	\$698,682	\$678,978	5.625%	01/16/2013	4.18%	2258
*TB	Federal Home Loan Bank	3133XWNB10	06/12/2015	\$701,701	\$705,306	2.875%	07/01/2010	4.34%	99
*TB	Federal Home Loan Bank	3133XWNB10	06/12/2015	\$714,016	\$722,365	4.750%	07/01/2010	4.45%	99
*TB	Federal Home Loan Bank	3134G34R8	07/23/2021	\$513,842	\$509,969	2.000%	12/02/2014	3.14%	2300
*TB	Federal Home Loan MTG Corp	3134G43A4	10/30/2024	\$849,441	\$857,600	2.500%	07/03/2014	5.28%	3477
*TB	Federal Home Loan MTG Corp	3135G0ES80	11/15/2016	\$688,055	\$691,940	1.375%	03/12/2012	4.26%	612
*TB	Federal National Assn	3136G0K67	04/09/2021	\$192,000	\$190,971	2.000%	12/02/2014	1.18%	2196
*TB	Federal Home Loan MTG Corp	3137EABA60	11/17/2017	\$1,099,251	\$1,107,410	5.125%	01/03/2012	6.82%	974
*TB	Federal Home Loan MTG Corp	3137EADB2	01/13/2022	\$681,802	\$680,660	2.375%	09/08/2014	4.19%	2470
*TB	US Treasury Inflation Index NTS	912828JE10	07/15/2018	\$1,136,100	\$1,161,468	1.375%	07/06/2010	7.15%	1212
*TB	US Treasury Notes	912828LZ10	01/15/2020	\$1,121,013	\$1,166,270	2.125%	07/01/2010	7.18%	1752
*TB	US Treasury Bond	912828WE6	11/15/2023	\$769,496	\$809,768	2.750%	12/13/2013	4.99%	3132
Accrued Interest					\$87,233				
<b>Total in Gov't Sec. (11-00-1055-00&amp;1065)</b>				<b>\$16,012,785</b>	<b>\$16,237,135</b>			<b>88.16%</b>	
<b>Total Certificates of Deposit: (11.13506)</b>				<b>\$0</b>	<b>\$0</b>			<b>0.00%</b>	
**	LAIF as of: (11-00-1050-00)		N/A	\$446	\$446	0.25%	Estimated	0.00%	
***	COVI as of: (11-00-1060-00)		N/A	\$2,181,158	\$2,181,158	0.25%	Estimated	11.84%	
<b>TOTAL FUNDS INVESTED</b>				<b>\$18,194,390</b>	<b>\$18,418,740</b>			<b>100.00%</b>	
Total Funds Invested last report				\$18,203,507	\$18,386,246				
Total Funds Invested 1 Yr. Ago				\$18,160,104	\$18,362,253				
****	CASH IN BANK (11-00-1000-00) EST.			\$5,686,950	\$5,686,950				
	CASH IN Western Asset Money Market			\$1,655	\$1,655	0.01%			
<b>TOTAL CASH &amp; INVESTMENTS</b>				<b>\$23,882,994</b>	<b>\$24,107,344</b>				
TOTAL CASH & INVESTMENTS 1 YR AGO				\$21,537,881	\$21,740,030				

- \*CD CD - Certificate of Deposit
- \*TB TB - Federal Treasury Bonds or Bills
- \*\* Local Agency Investment Fund
- \*\*\* County of Ventura Investment Fund
- Estimated interest rate, actual not due at present time.
- \*\*\*\* Cash in bank

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.  
All investments were made in accordance with the Treasurer's annual statement of investment policy.